

**Morgan Hill Unified School District  
Governance Calendar  
2025-26**

Job Area	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026
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**FIRST MEETING OF THE MONTH**

<b>Effective Governance</b>		Board Self-evaluation (special meeting)	Biennial Review BB 9270 Conflict of Interest (202X,202X, etc.)		Call for nominations for CSBA Delegate Assembly (will come by email every other year)	Board Organization: <ul style="list-style-type: none"><li>● Officers</li><li>● Assign Liaison Positions</li></ul> Nominate candidate for Delegate Assembly (if applicable)  Recognize outgoing Board President			Cast vote for CSBA Delegate Assembly			Approve contracts for Asst Supts pending negotiations  Review Governance Calendar for next year  Recognize outgoing student board Member(s)  Approve Board meeting Schedule
<b>Setting Direction</b>												Hold Public Hearing on LCAP (1st mtg)  Adopt LCAP (2nd mtg)  June retreat
<b>Supt Evaluation (closed session)</b>			By 2nd meeting in Sept – Board and Supt develop annual goals and objectives for next school year		Nov 14 Quarterly review Retreat (closed session)	Supt provides Board with written notice of evaluation requirement, timelines, salary adjustment / contract extension			March 22 Quarterly review		Annual Evaluation Board begins discussion and eval. of Supt’s performance as it relates to LCAP and agreed-upon goals	Annual Evaluation due by June 30 Supt Contract (pending negotiations)  Approve contract

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<b>Human Resources</b>		Week of the School Administrator Recognition	Adopt resolution to observe Lincoln's Birthday holiday			Accept Personnel Commission Annual Report  Reminder Summer School Administrator Hiring Approval	Approve Certificated Seniority List  Classified reduction in force (RIF) procedures and timeline (Info)  Certificated PKS (Particular Kinds of Services) layoff procedures & timeline (Info)  Certificated administrator reassignment procedures & timeline (Info)	Determine order of certificated Seniority  Certificated Non-reelects  Reduction of PKS (Particular Kinds of Services)  Reminder Every several years review hiring & eval policies  Reminder Summer School Staff Hiring Approval  Holiday observances	Lay-off notices (classified and certificated) (by March 15)  Recognize: Admin. Professional's Day  School Bus Driver's Day	Recognize:  Day of the Teacher  Day of the School Nurse  Week of the Classified Employee  Administrative Professionals Day  Temporary Certificated Release	Reminder MHUSD Teacher of the Year	Approve Declaration of Need for fully qualified educators (MUST BE APPROVED JUNE)  Reminder Certificated Admin. one-year contract Renewals
<b>Collective Bargaining</b>								MHCEA Contract Sunshine (Public Hearing) MHFT Contract Sunshine (Public Hearing)	District Presents Openers to MHFT & MHCEA (Public Hearings)			Ratify tentative agreements MHFT & MHCEA

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<b>Student Learning / Achievement</b>		<p>2nd Qtrly Report – Williams Uniform Complaints (no Bd meeting in July)</p> <p>CDC agreement for State Preschool Program</p> <p>FYI: Fall Back to School Nights / Spring Open Houses (info on upcoming events)</p>	<p>Martin Murphy Middle School Presentation</p> <p>Themed Study Session: Sept. 25th Family and Community Engagement</p>	<p>Britton MS Presentation</p> <p>3rd Qtrly Report – Williams Uniform Complaints</p> <p>Public Hearing / Action Declare sufficiency of textbooks for current school year (must be done w/in 2 months of 1st day of school)</p> <p>CSPP Continued Funding Application</p> <p>Themed Study Session: Oct. 23rd Educator Housing Roadmap for a bond Comprehensive Energy Savings</p>	<p>Nordstrom School Presentation</p> <p>Student achievement update (as available)</p> <p>CDE CSPP Pass-through grant funding form</p> <p>CSPP Self-reflection to Board</p>	<p>Sobrato High School Presentation</p> <p>SPSA Allocation Adjustments</p> <p>Student achievement update (as available)</p> <p>Approval of New Courses</p>	<p>Central HS</p> <p>4th Qtrly Report Williams Uniform Complaints</p> <p>(2015) Annual review BP 6145 – Extra-Co- curricular activities (EC 35160.5)</p> <p>Approve SARCs</p> <p>By Feb 1 Publish SARCs on website</p>	<p>San Martin/Gwinn School Presentation</p> <p>Annual review BP/AR 1312.3 Uniform Complaint Procedure</p> <p>Spring Open House Schedule (as an events update)</p> <p>School Safety Plans (copies not necessary)</p> <p>Mid-Year LCAP Report</p>	<p>El Toro School Presentation</p> <p>Themed Study Session: March 26th Student Achievement</p>	<p>P. A. Walsh Presentation</p> <p>1st Qtrly Report --Williams Uniform Complaints</p>	<p>Barrett Elementary School Presentation</p> <p>Approve new textbook Adoption</p> <p>Approve renewal of CalSOAP Membership</p> <p>School Resource Officer contract</p> <p>DELAC Presentation</p> <p>Approve Contracts for 26-27 (Aeries, Amplify, etc.)</p> <p>Themed Study Session: May 28th Possible Ballot Initiatives</p>	<p>SPSAs presented for following year w/projected Allocation</p> <p>Charter School of MH Annual performance report with staff review</p> <p>Approve Part I CARS for Categorical Funding</p> <p>Designate district representative to CIF (prepared by Supt)</p> <p>Community Adult School Report FYI: Approve Carl Perkins Career &amp; Technical</p> <p>Education Grant Application</p>

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												Annual Self-Evaluation of CA State Preschool Program  Reading Difficulties Screener Adoption  LCAP Public Hearing (1st June Meeting)  Approval of LCAP, Federal Addendum, Local Performance Indicator Self-Reflection  Charter Petition Timeline

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<b>Finance</b>		Award bids for Food Services  45 Day Revise	Adopt budget development Calendar  Approve Gann Appropriation Limit  Approve unaudited actual for all Funds  Signature authority in absence of Supt.	GASB-45 /75 Bi-annual actuarial study  Themed Study Session topic: Budgets		Approve 1st Interim Budget  Approve previous year financial audit report	SB 1029 Bond Reporting due to CA Debt and Investment Advisory	Discuss budget reductions for next year (if necessary)	2nd Interim Budget  Approve TRANS participation for next year (if necessary)  Audit contract for Annual Financial Audit (Every year - Next 2026)		Gov's May Revise	Hold public hearing / adopt budget for next year  Hold public hearing - Reserves  Committed Fund Balance per GASB 54 for General Fund  Proposed Adopted budget  Legal firm Contracts  Resolution authorizing signing authority for the District Committed Fund Balance per GASB 54 for Adult Education and Deferred Maintenance  Approve Government Accounting Standards Board Bulletin 45 (GASB-45) Bi-Annual Actuarial

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												Study to Account for post Retirement Benefits (every 2 years, North Bay Pensions)
<b>Operations</b>						Capital Facilities (Developer Fees) annual report	Jan or Feb Citizens' Oversight Committee (COC) Annual Update  Approve COC Member Terms	Approve Residential and Commercial/ Industrial Dev. Fee Justification Study (Every 2 yrs – 2025) Public Hearing / Action: Update Level I Dev. Fees for Residential & Commercial/ Industrial Construction (Every 2 yrs - 2025)	Transportation Plan  Measure G Projects			
<b>Community Relations</b>				Call for candidates SCC Committee on School District Organization							DELAC Presentation	
<b>Advocacy</b>						Call for nominations CSBA Delegate Assembly				CSBA Legislative Action Conference		

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<b>Other Activities for Board Members</b>		Attend Back to School Nights	Attend Back to School Nights							Attend Spring Open Houses	Attend Spring Open Houses  Retirement Celebration: May 29	Attend promotion and graduation ceremonies
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**THEMED STUDY SESSION MEETINGS OF THE MONTH**

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<b>Thematic Study Sessions</b>			Sept. 25th Family and Community Engagement	Oct. 23rd Educator Housing Roadmap for a bond Comprehensive Energy Savings					March 26th Student Achievement		May 28th Possible Ballot Initiatives	

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<b>School Site Presentations</b>			Martin Murphy MS	Britton	Nordstrom	Sobrato HS	Central HS	SMG	El Toro	P.A. Walsh	Barrett	