

**Request for Quotation  
(Informal/Formal)**

**BID NO. 6-97648052**

**TITLE: Fire Ant Bait**

**PROCUREMENT**

**Director: Lynn Elms  
UCPS Purchasing Department  
facilitiesbids@ucps.k12.nc.us**

**BID/QUOTE SUBMITTAL**

Bids will be received no later than: **2:00 PM, January 27, 2026**

Bid shall be submitted in the manner indicated below:

Email: [facilitiesbids@ucps.k12.nc.us](mailto:facilitiesbids@ucps.k12.nc.us)

**PREBID MEETING**

A Prebid Meeting will not be held.

It is the sole responsibility of the Bidder, Contractor to familiarize themselves to all aspects of this project. Failure to meet this requirement will not justify a change order.

**COMMUNICATION**

During the bid process, all communication relating to this bid shall be directed to the Procurement Lead identified above. Failure to meet the requirement may consider your bid non-responsible.

All questions relating to this project shall be directed to the Procurement Director identified above in the form of an email no later than **2:00 PM, January 20, 2026**. Answers will be provided to all bidders in the form of an addendum.

**DESCRIPTION OF PROJECT:**

Union County Public Schools seeks quotes/informal bids for the above referenced Project.

The Scope of Work is attached as [Exhibit 1](#).

**AWARD:**

UCPS desires to promptly approve and sign a contract after a decision has been made to award. Company awarded the contract is expected to promptly sign the contract in the form attached hereto as [Attachment A](#). Any requested changes to this contract form should be provided with your response.

UCPS reserves the right to award this project in a method considered to be most advantageous. This includes the right to issue single award, multiple awards, or reject all bids. UCPS is not required to award a contract.

**Exhibit 1**

**SCOPE OF WORK**

**General Information:**

Union County Public Schools intends to purchase a minimum amount of:

- Eighty (80), 25lb bags of Extinguish Plus Fire Ant Bait.

**Delivery Information:**

Awarded supplier shall schedule delivery with Jared Collins, 704-292-4666.

Union County Public Schools  
Attn: Jared Collins  
201 Venus Street  
Monroe, NC 28112

**The entire order must be received within one (1) shipment and delivered no later than March 10, 2026**

**Warranty:**

The product, to include delivery, shall be under warranty for a minimum of one (1) year. The warranty shall be at no cost to Union County Public Schools.

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**Attachment A**

**Cost Proposal**

**Cost Proposal/Execution of Proposal**

**Bidders Checklist:**

\_\_\_ Bid Submittal form

Project title:

Location:

BID NO:

By submitting this proposal, the potential contractor certifies the proposal is signed by an authorized representative of the firm.

- The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- All labor costs, direct and indirect, sales tax, etc. have been determined and included in the proposed cost.
- The offeror is aware of prevailing conditions associated with performing these services.
- The potential contractor has read and understands the conditions set forth in this bid and agrees to them with no exceptions.

Therefore, in compliance with this Request for Proposal, and subject to all conditions herein, the undersigned offers and agrees, if this proposal is accepted within 60 days from the date of the opening, to furnish the subject services for a cost not to exceed:

**Base Bid:**

Item Description	QTY	Unit Price	Extended Price	Sales Tax	Total including Tax

<b>Acknowledge Addenda:</b>	Addendum 1 ___ Addendum 2 ___ Addendum 3 ___ Addendum 4 ___ Not Applicable ___
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**Execution:**

Offeror: \_\_\_\_\_ Federal Tax ID No. \_\_\_\_\_

License Description: \_\_\_\_\_ License No. \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_ Title: \_\_\_\_\_

(Typed or printed name)