Professional Growth Winter 2024-2025

Frontline Professional Growth Blended Learning

Frontline Professional Growth

Agenda

01 Introduction to Blended Learning

02 Learner Experience

03 Activities

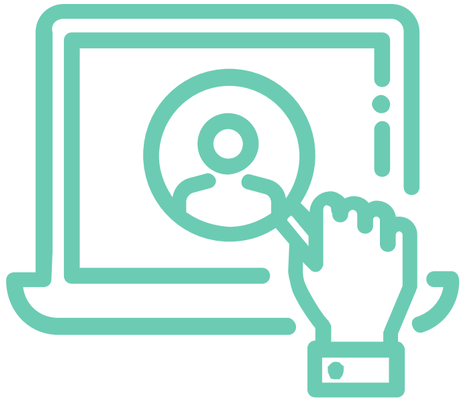
04 Steps and Meetings

05 Attendance/Rosters

06 Permissions

07 Additional Features

©2018 Frontline Education Confidential & Proprietary



Introduction:
Blended Learning

Feature Overview

- **Learner**
  - District Catalog has a streamlined look and feel – searching made easier !
  - New Check In/Out (mobile and laptop)

- **Activities**
  - A single activity can have both multiple meeting dates AND resources !
  - Three (3) set of dates
    - Start/Stop showing - dictates visibility in catalog
    - Meeting dates - (need to fall in between start/end)
    - Start/End - date range for the ***entire*** activity
  - Existing programs and activity forms can stay as is – no migration needed
  - Activity and Roster available on the same page
  - Ability to allow instructors to add users to roster BEFORE activity begins via setting in the District Profile
  - Can set the order of resources to be completed
  - Can set activities as a DRAFT

Feature Overview

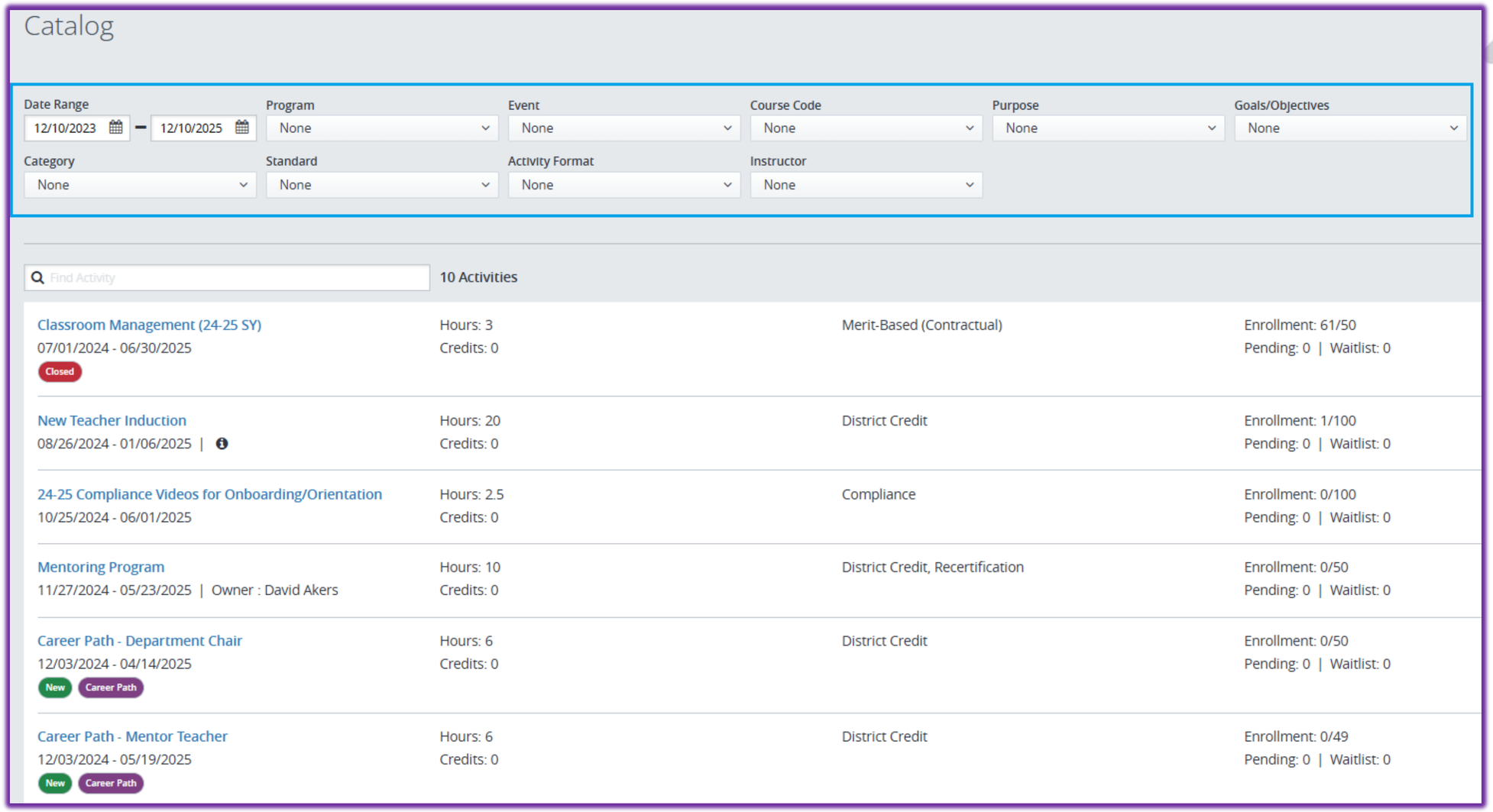
- **Rosters**
  - Rosters now support up to 10,000 users
  - Import to Roster available to instructors
  - Waitlist improved to support proper movement on roster via self-enrollment and admin adding to the roster via pre-registration
- **Other**
  - District Profile contains more configurable fields
  - ‘Approved Proposals Not Yet Added to the Catalog ‘now available on Admin page
  - Emulation removed and replaced with impersonation (within Add/Edit User Info)

A Closer Look

Learner Experience

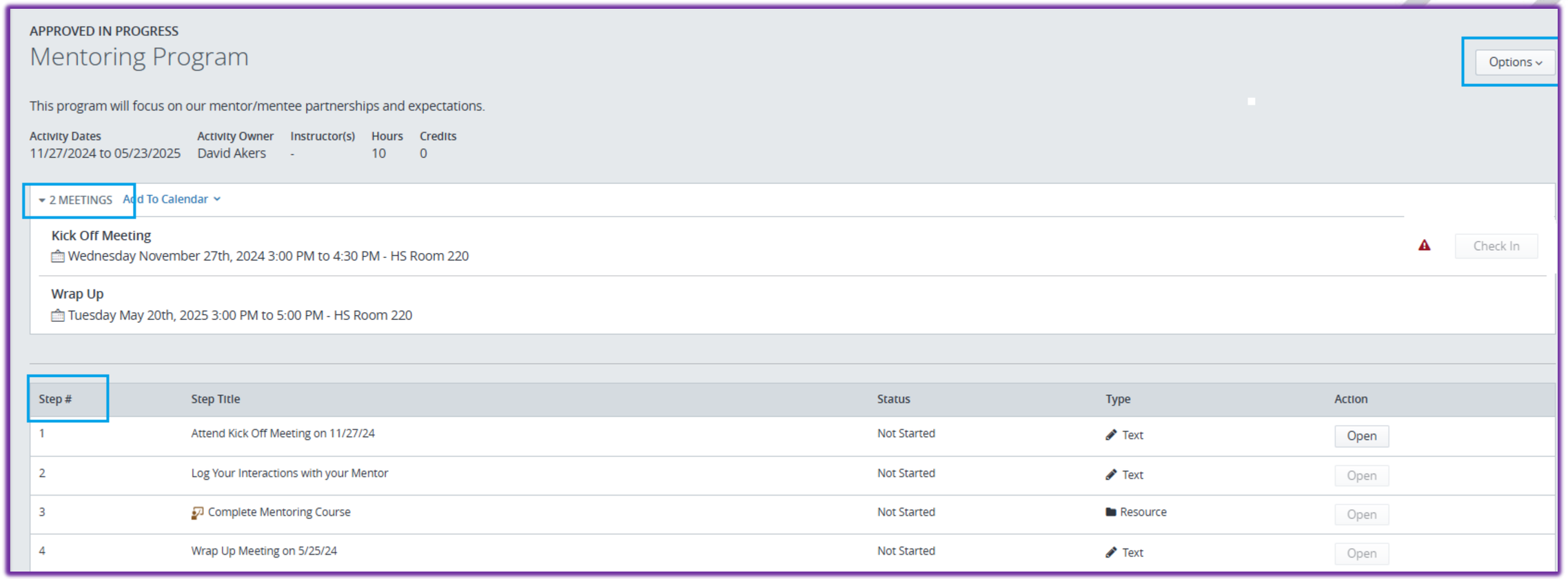
Catalog | Learner Experience

Improved Catalog List View – easier searching



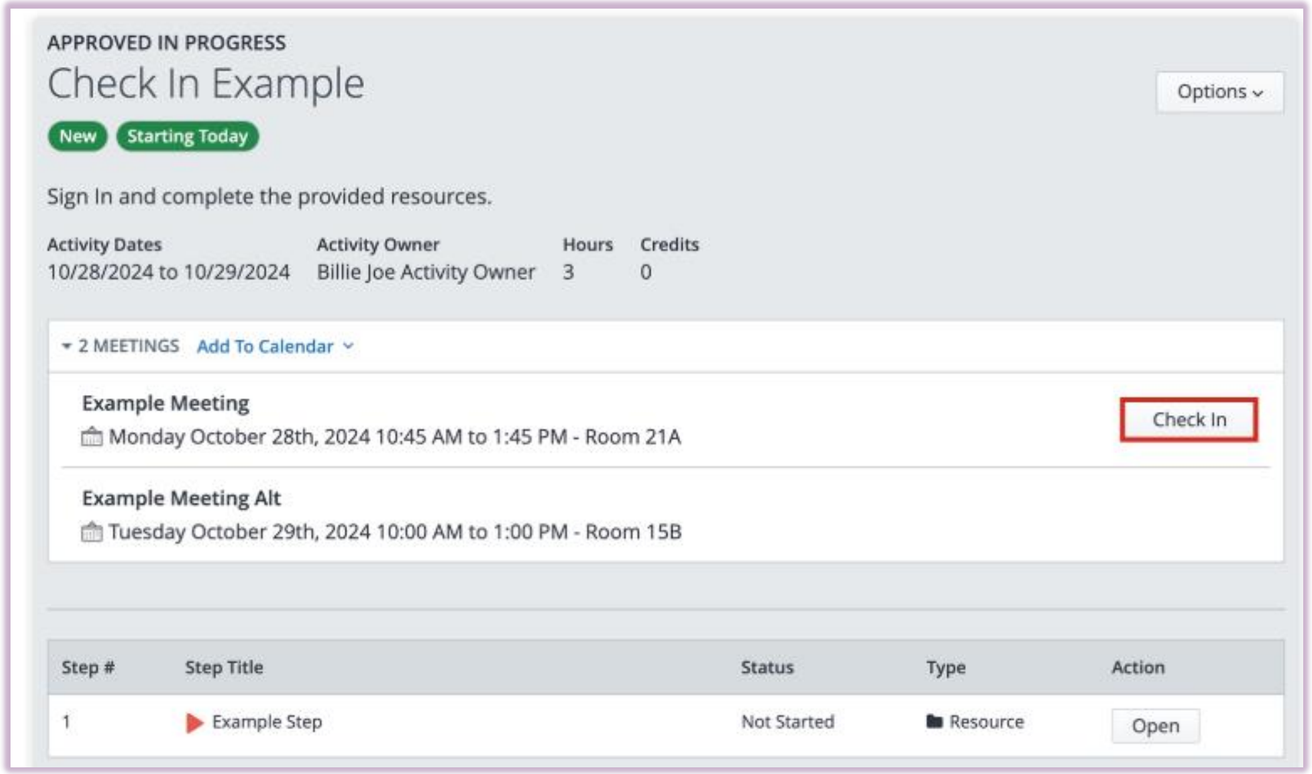
Activities | Learner Experience

New resource launch page / Options replaces blue buttons



Check In and Out| Learner Experience

- User can check in/out via the Frontline Mobile app OR their laptop
- Check in/out dates/times visible in the roster



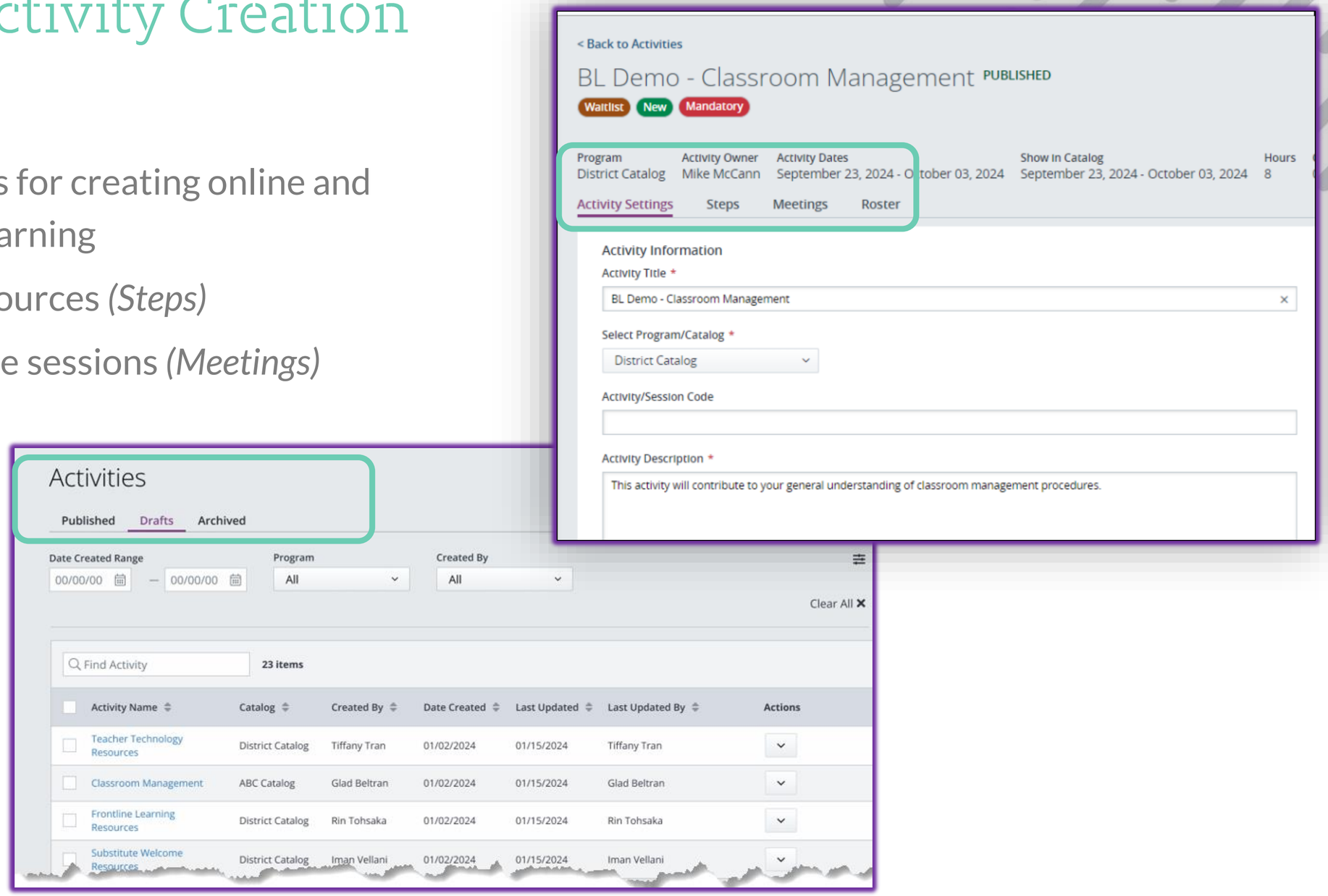
© Frontline Education Confidential & Proprietary

A Closer Look

Blended Learning | Activities Overview

Activities | Activity Creation

- One activity format
  - A single process for creating online and synchronous learning
- Organize online resources *(Steps)*
- Include Face-to-Face sessions *(Meetings)*

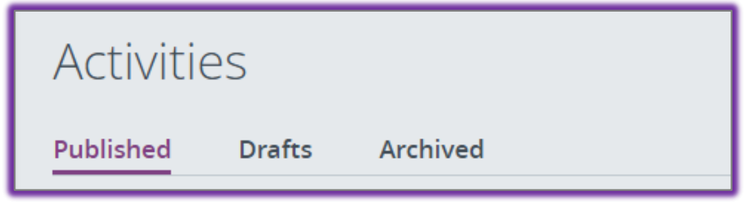


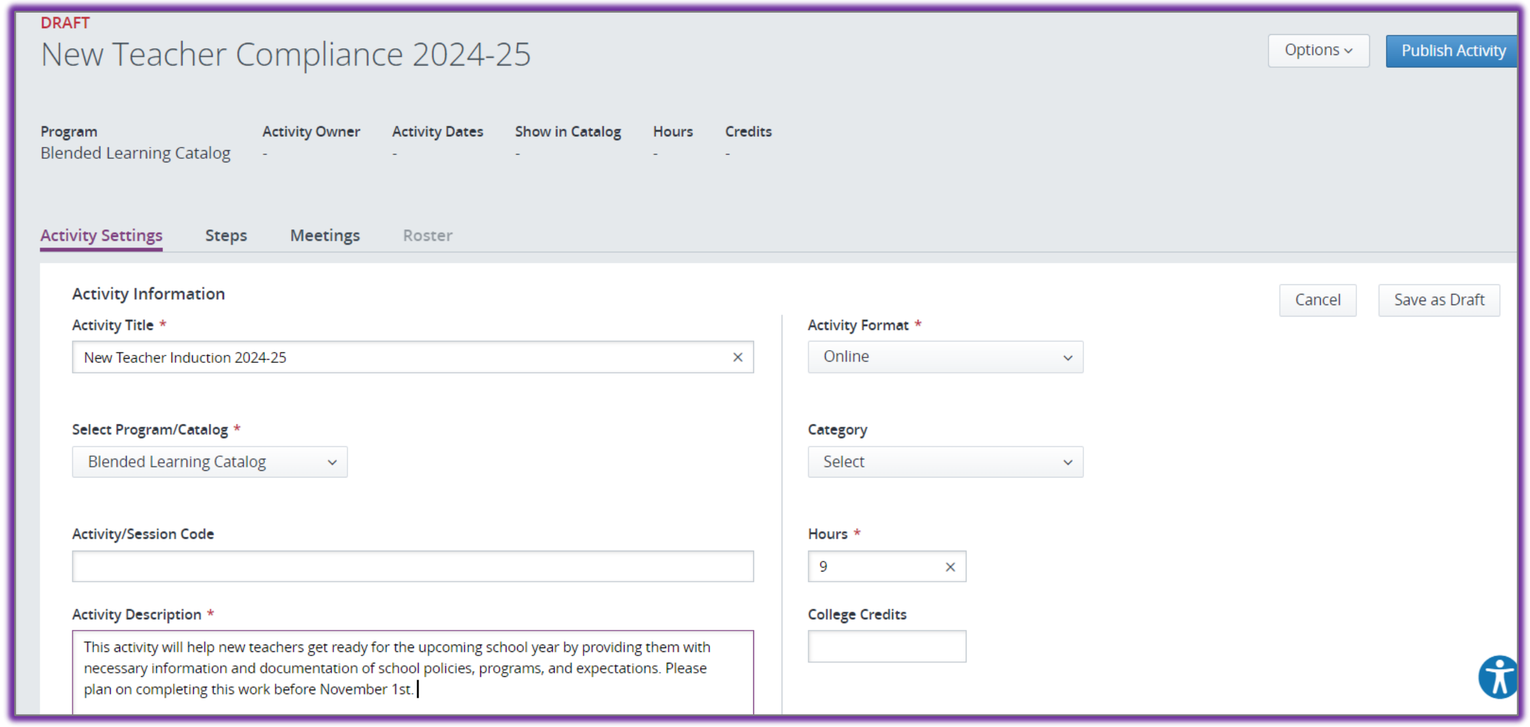
© Frontline Education Confidential & Proprietary

Activities | Activity Creation

Publish/Draft/Archive

- Blended Learning will add new checkpoints for activity creation
  - **Published:** Activities are ready for catalog/participant enrollment
  - **Drafts:** Activities that are still a work in progress
  - **Archived:** Activities that have ended, and all user credit has been reconciled



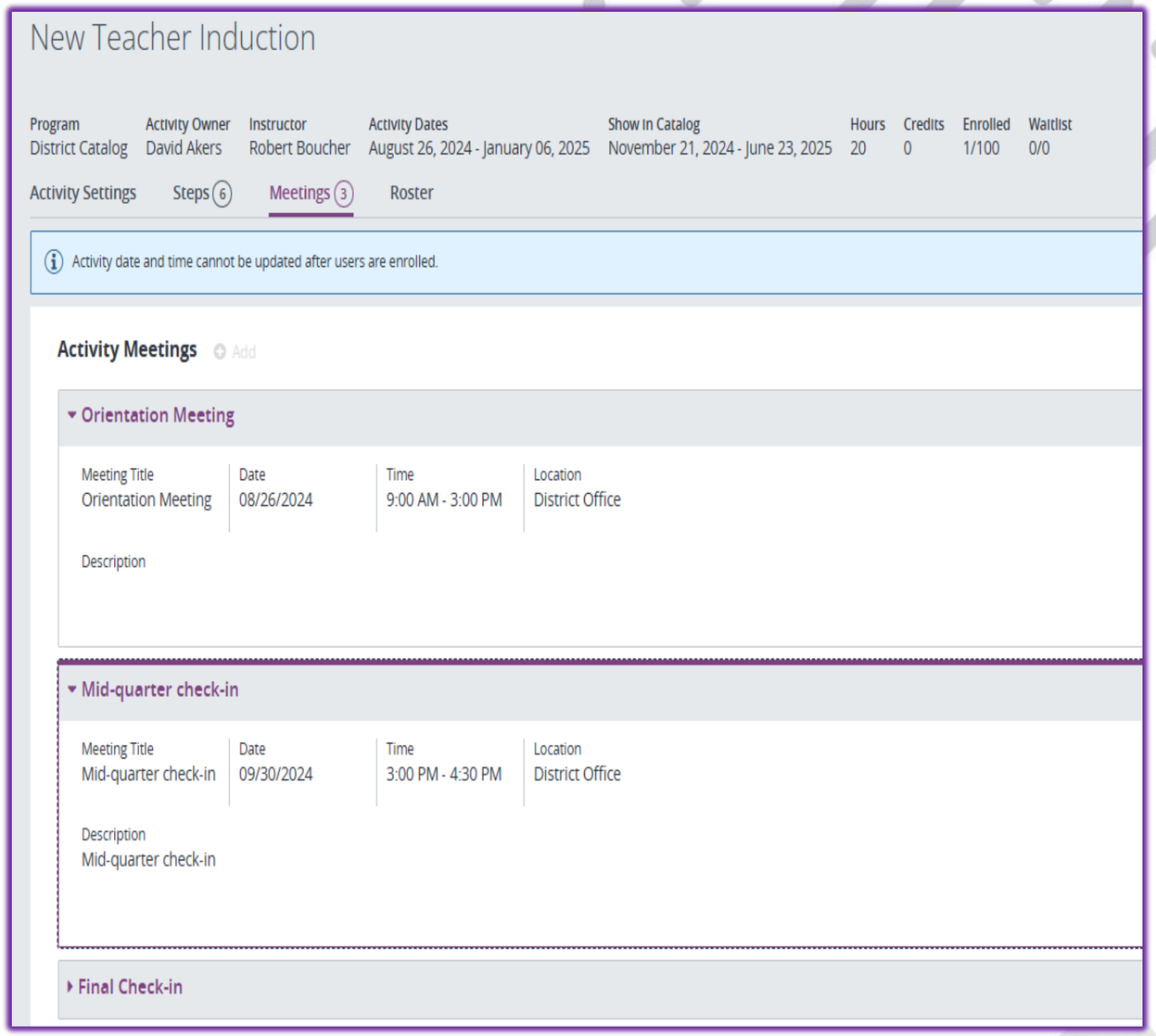


A Closer Look

Blended Learning | Meetings & Steps

Activities | Meetings

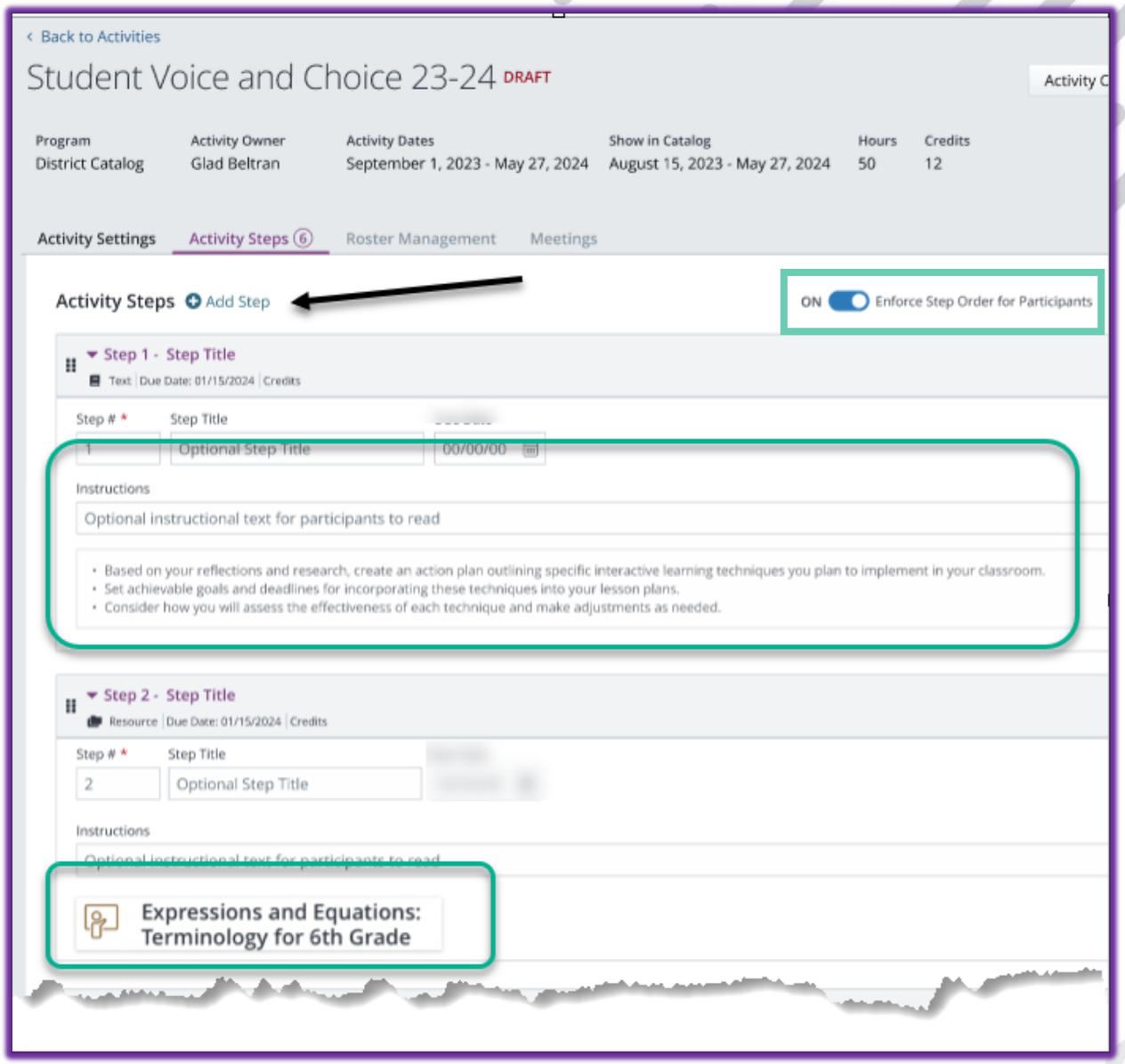
- Plan Blended Learning activities with multiple in-person meeting sessions
- Meeting enrollment can be managed by the designated instructors
- **Switch it up**: Create face-to-face, online or hybrid training offerings with **one** activity type.



© Frontline Education Confidential & Proprietary

Activities | Steps

- Add a collection of online resources and instructions for learners in the form of “steps"
- Offering an asynchronous session? Just include steps *(online resources)*
- Identify the order in which the steps should be completed



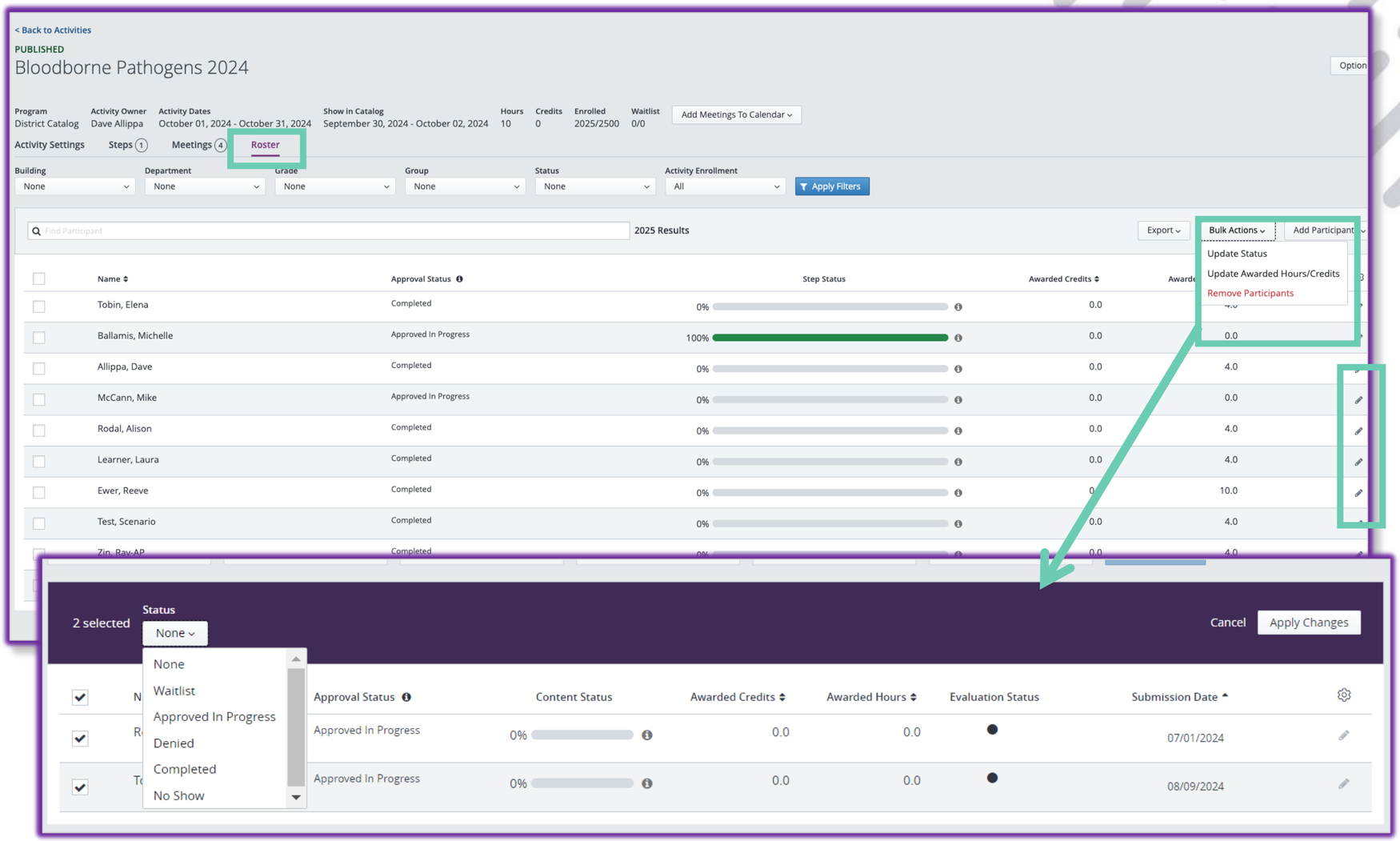
© Frontline Education Confidential & Proprietary

A Closer Look

Roster & Attendance

Roster | Overview

- With Large Roster Support activities can have up to 10k participants!
- Users can be managed individually (top) or in bulk (bottom)
- Columns on the Roster can be customized to show only the most relevant information

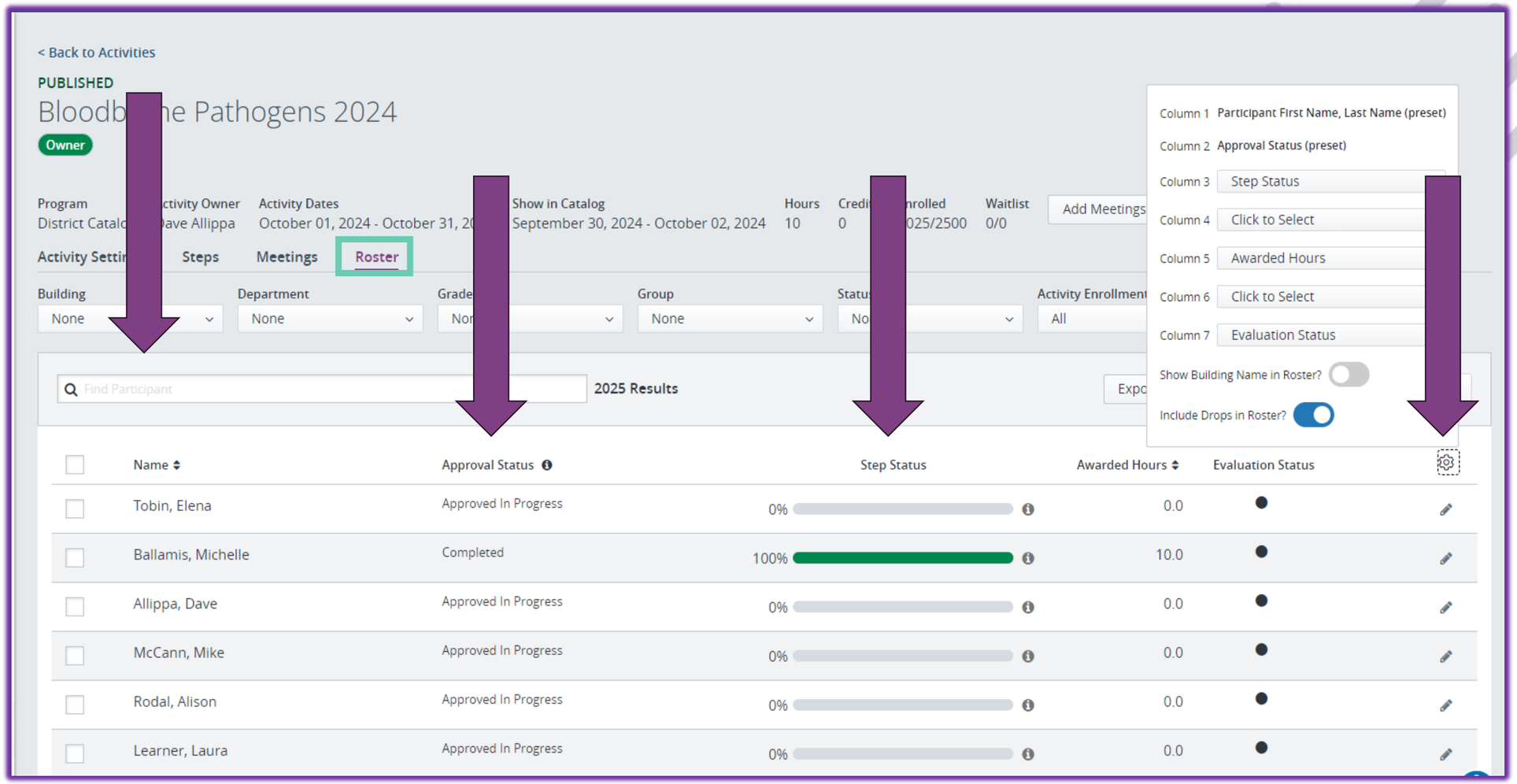


© Frontline Education Confidential & Proprietary

Roster | Monitoring Progress

- Search
- Status
- Steps
- Settings

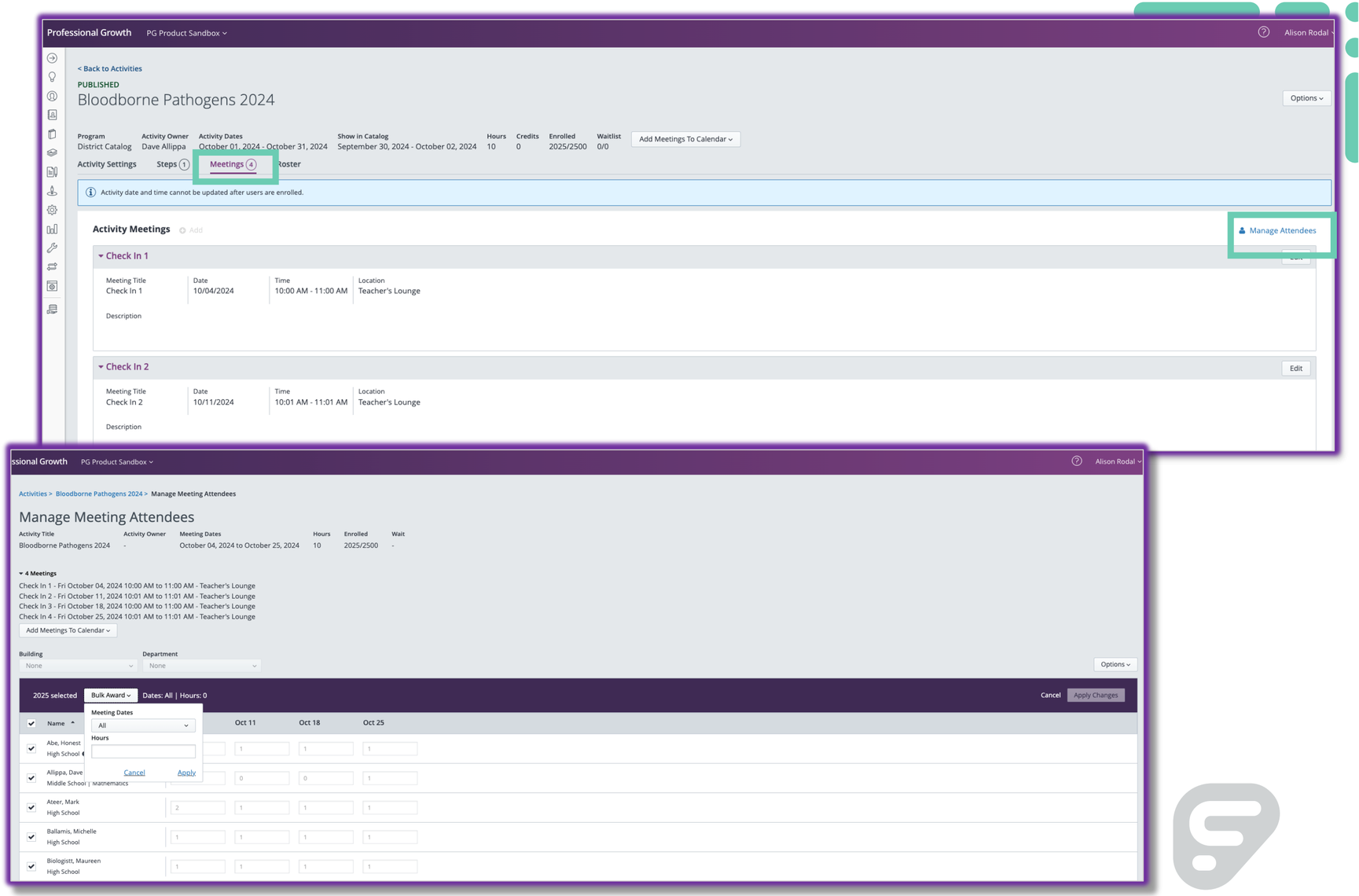
- AND...
  - Attendance



© Frontline Education Confidential & Proprietary

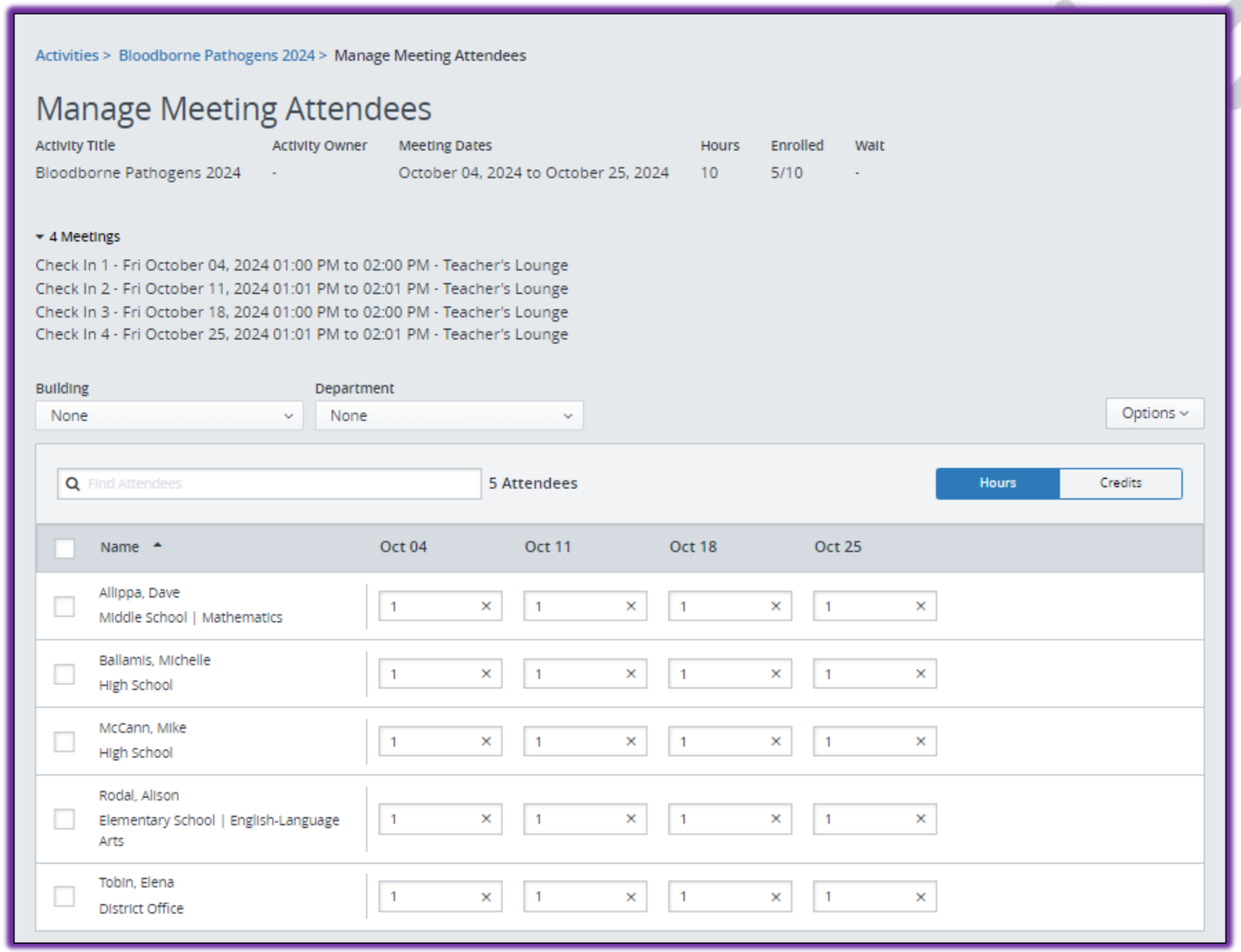
Meeting Attendance | Manage Attendees

- Meeting attendance is managed from the Meetings "tab"
- Attendance per meeting is tracked from "Manage Attendees"
- Permissions are used to control access
  - Enrollment Tools
  - Instructor Tools



Meeting Management | Detailed Attendance

- Default values based on meeting length
- Allows for updating attended hours which flow into the number of awarded hours upon activity completion



© Frontline Education Confidential & Proprietary

Bringing it All Together | Activity Life Cycle

Life Cycle:

Registration > Learning > Attendance > Completion > Awarding Hours/Credit

- ***Reviewing/Updating Attendance*** happens on the Meetings tab **(Meetings > Manage Attendees).** By default, hours are pre-populated based on meeting duration, so updates are only needed for those who did not attend all or part of a session.

- ***Updating Status*** happens on the **Roster tab**. Participant status must be set to Complete in order for earned hours/credits to be awarded and visible in the Portfolio.

- ***Reviewing/Updating Hours*** happens on the **Roster tab**. By default, the system will automatically award meeting hours for the activity. Hours can be updated, as needed.

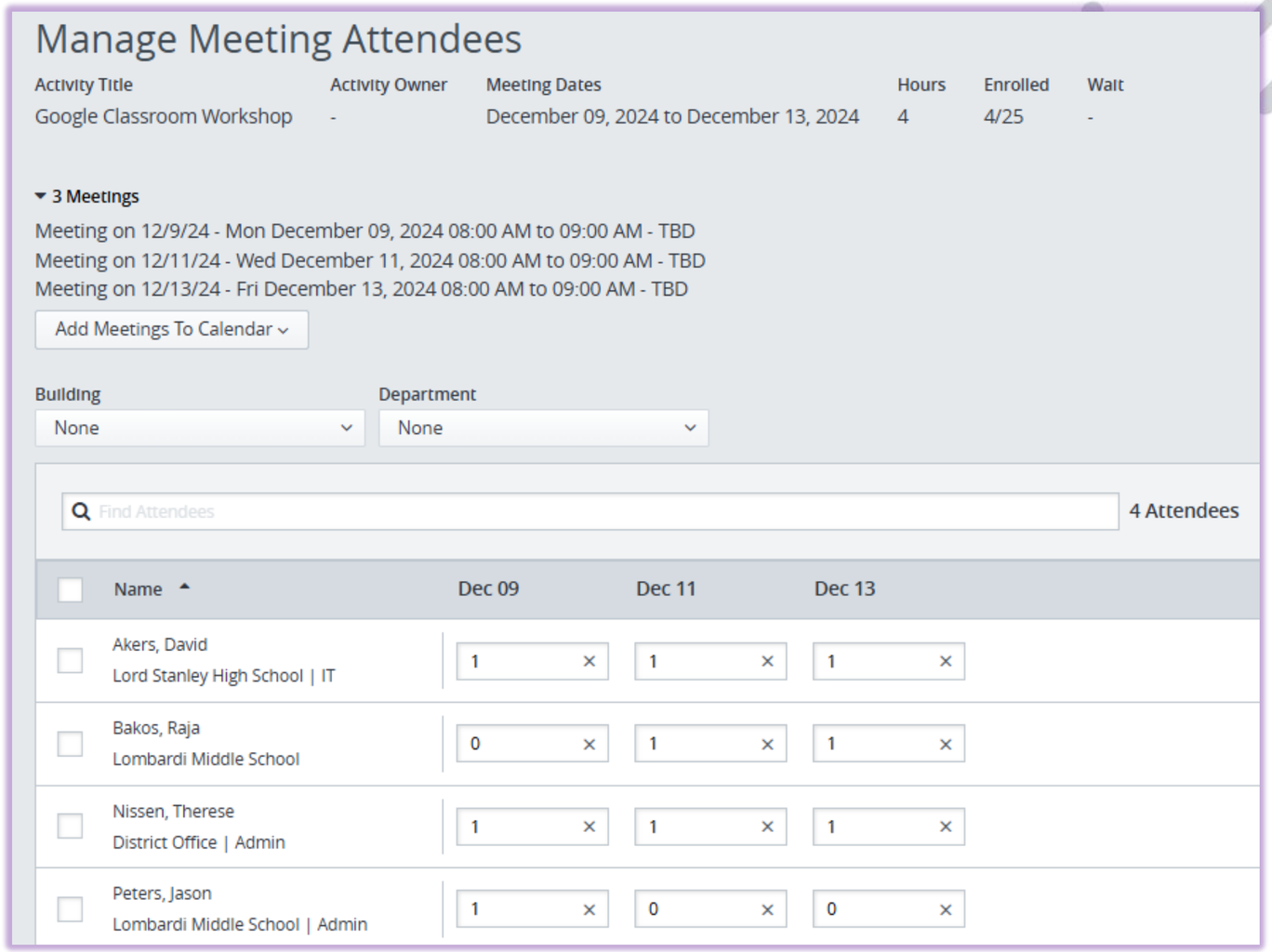
Permissions

Permissions| Instructors/Activity Owners/Program Admins

Role	Permissions
Instructor	Meeting Management, Register (to add users to the roster)
Activity Owner	Meeting Management, Roster Management, Register
Catalog Admin	Meeting Management, Roster Management, Activity Management, Activity Queues, Register

Activities | Instructor View (Activities → Instructor Tools)

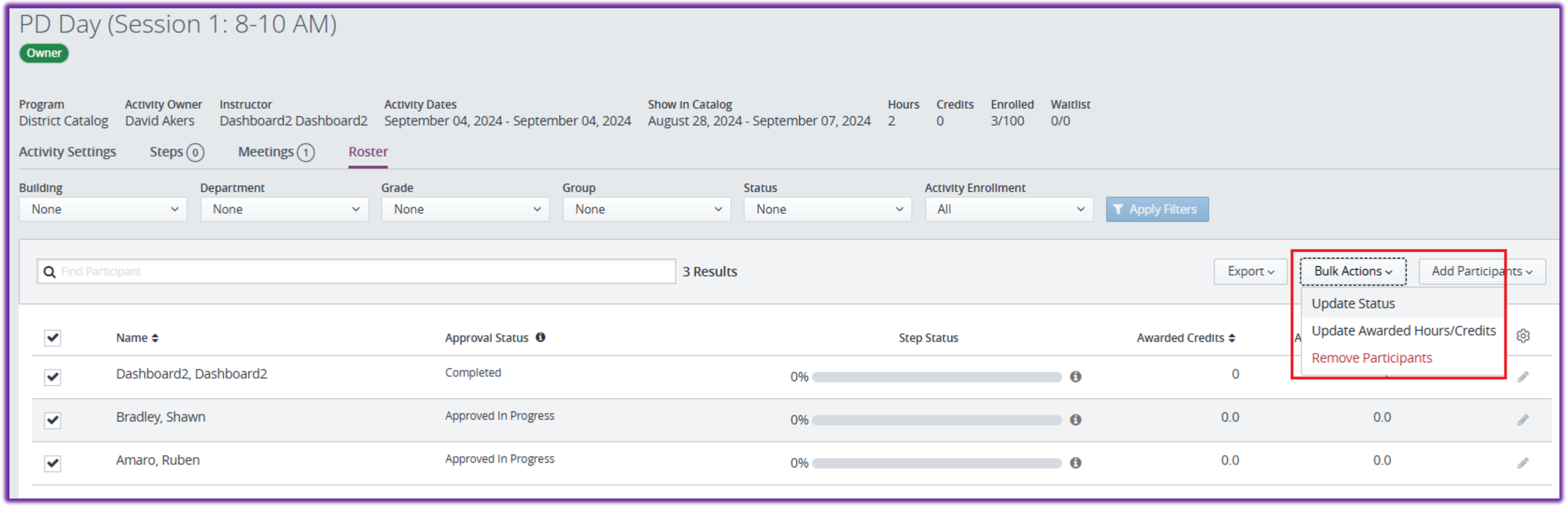
- Meetings → Manage Attendees
- Roster tab will be ‘view only’
- Primarily for meeting and attendance management



© Frontline Education Confidential & Proprietary

Activities | Activity Owner (Activities → Enrollment Tools)

- Meetings → Manage Attendees (for attendance)
- Roster tab will allow for updating statuses and hours

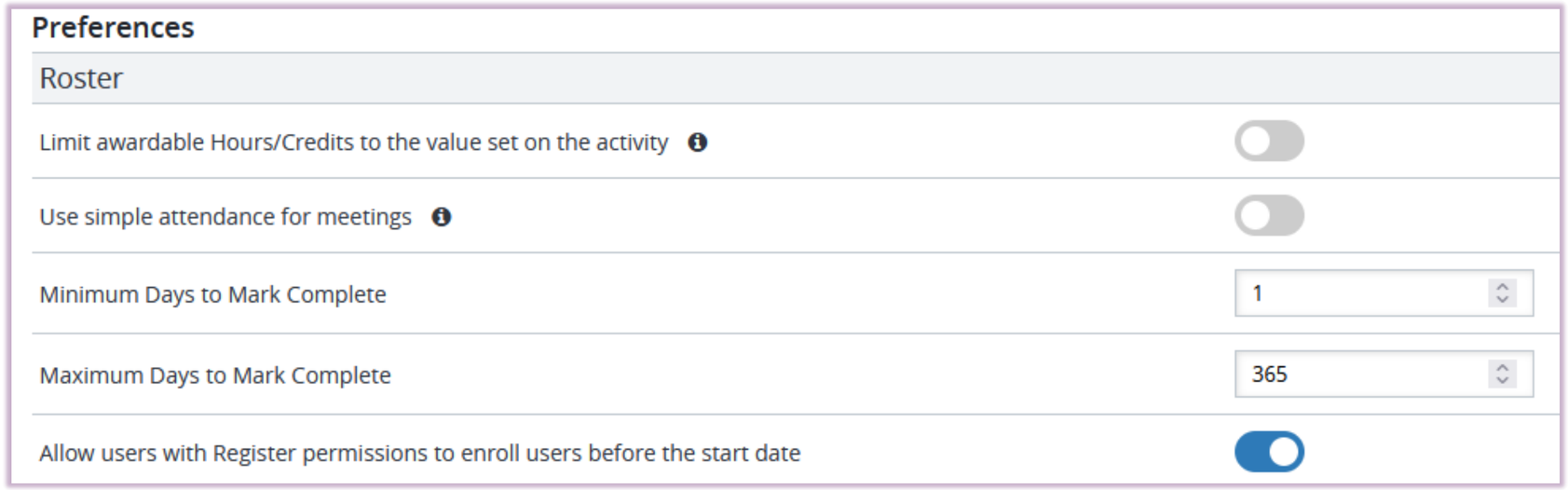


© Frontline Education Confidential & Proprietary

Additional Features

District Profile

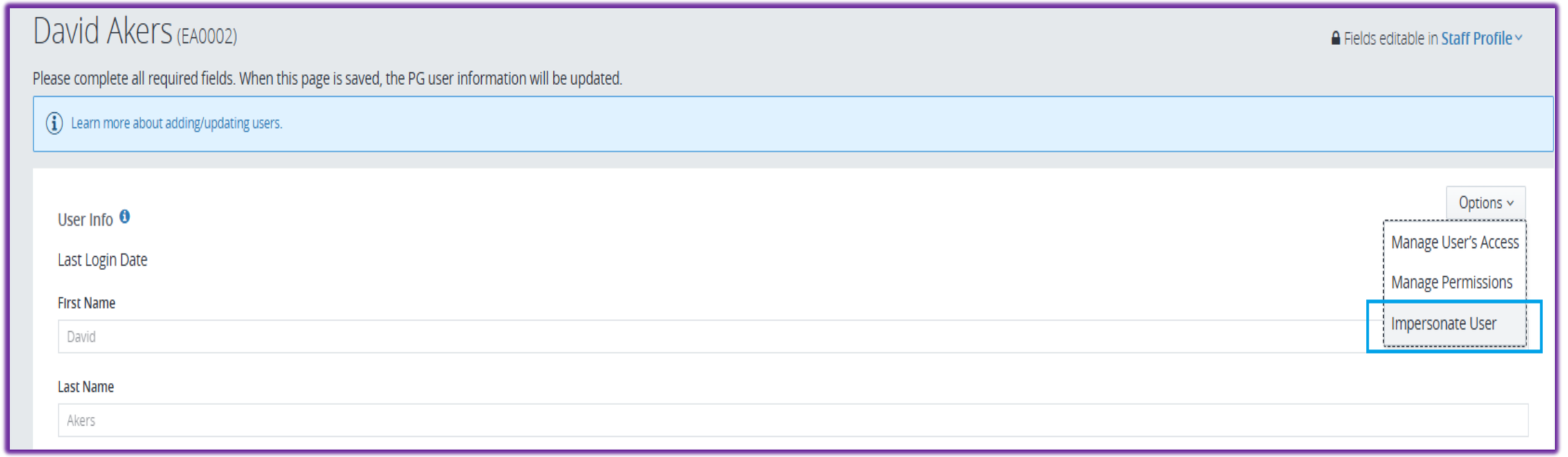
- Ability to allow those with Register rights to add users to the roster BEFORE the activity begins.



© Frontline Education Confidential & Proprietary

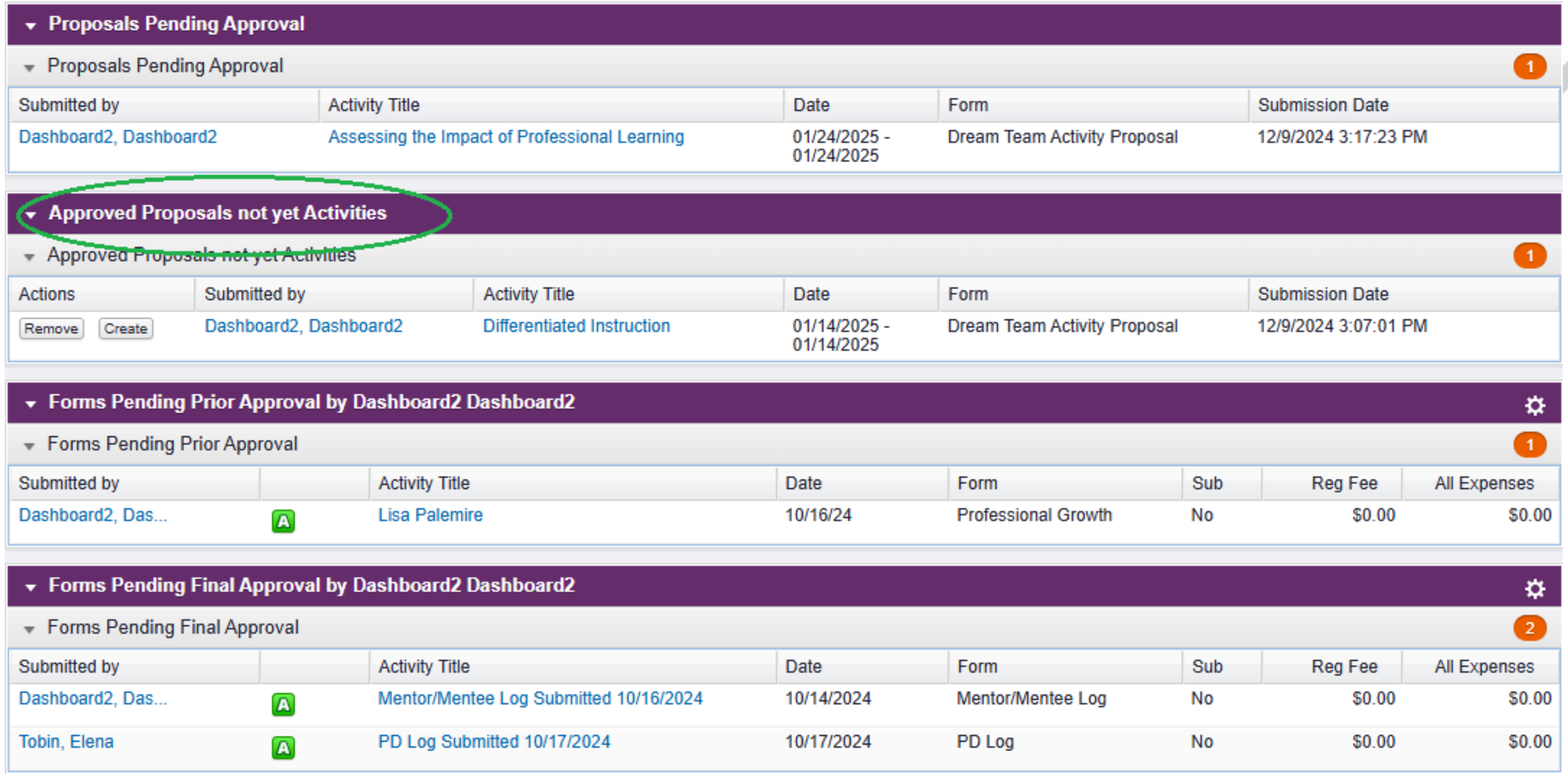
Impersonation

Emulate has been replaced with Impersonation via PG User Info



© Frontline Education Confidential & Proprietary

Proposals Not Added to the Catalog



Proposals Pending Approval

Proposals Pending Approval — 1

Submitted by	Activity Title	Date	Form	Submission Date
Dashboard2, Dashboard2	Assessing the Impact of Professional Learning	01/24/2025 - 01/24/2025	Dream Team Activity Proposal	12/9/2024 3:17:23 PM

Approved Proposals not yet Activities

Approved Proposals not yet Activities — 1

Actions	Submitted by	Activity Title	Date	Form	Submission Date
Remove Create	Dashboard2, Dashboard2	Differentiated Instruction	01/14/2025 - 01/14/2025	Dream Team Activity Proposal	12/9/2024 3:07:01 PM

Forms Pending Prior Approval by Dashboard2 Dashboard2

Forms Pending Prior Approval — 1

Submitted by		Activity Title	Date	Form	Sub	Reg Fee	All Expenses
Dashboard2, Das...	A	Lisa Palemire	10/16/24	Professional Growth	No	$0.00	$0.00

Forms Pending Final Approval by Dashboard2 Dashboard2

Forms Pending Final Approval — 2

Submitted by		Activity Title	Date	Form	Sub	Reg Fee	All Expenses
Dashboard2, Das...	A	Mentor/Mentee Log Submitted 10/16/2024	10/14/2024	Mentor/Mentee Log	No	$0.00	$0.00
Tobin, Elena	A	PD Log Submitted 10/17/2024	10/17/2024	PD Log	No	$0.00	$0.00

© Frontline Education Confidential & Proprietary

A Closer Look

Roster & Attendance

Resources

Stay in the loop around upcoming learning events!

Learning Center – All things Blended Learning: https://pd-help.frontlineeducation.com/hc/en-us/articles/33508372776851-Blended-Learning-Release-Fall-2024

Join the PG Community

Guides & Recorded Webinars

- Blended Learning FAQ (PDF) | Blended Learning FAQ (Article)
- Professional Growth Release Review - October 2, 2024
- Managing Existing Activities with Blended Learning - October 23, 2024
- Adding Activities with Blended Learning - October 30, 2024
- Blended Learning Permissions - November 6, 2024

Learning Center Resources

- Blended Learning: Get Ready for the Shift
- Blended Learning Checklist
- Resources for Org and Catalog Admins
- Resources for Activity Owners
- Resources for Instructors
- Resources for Learners

Questions?

Thank you!