

Professional Growth Winter 2024-2025



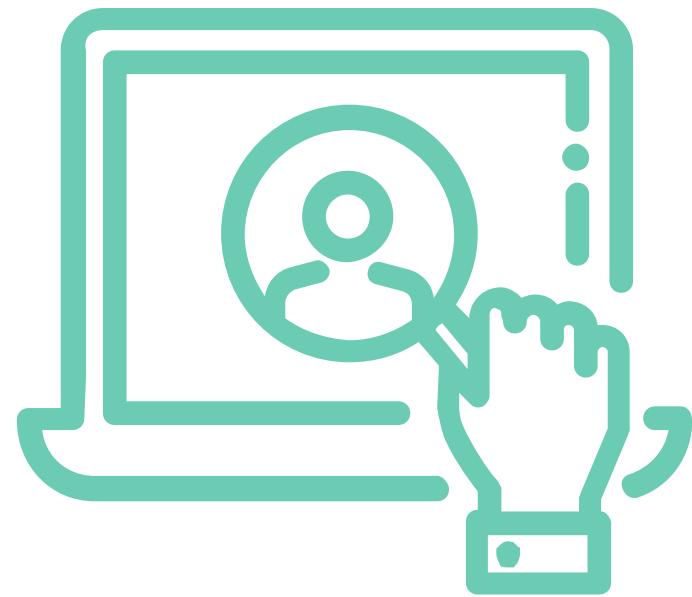
Frontline Professional Growth Blended Learning

Frontline Professional Growth

Agenda

- 01 Introduction to Blended Learning
- 02 Learner Experience
- 03 Activities
- 04 Steps and Meetings
- 05 Attendance/Rosters
- 06 Permissions
- 07 Additional Features





Introduction: Blended Learning

Feature Overview

- Learner

- District Catalog has a streamlined look and feel – searching made easier !
- New Check In/Out (mobile and laptop)

- Activities

- A single activity can have both multiple meeting dates AND resources !
- Three (3) set of dates
 - Start/Stop showing - dictates visibility in catalog
 - Meeting dates - (need to fall in between start/end)
 - Start/End - date range for the **entire** activity
- Existing programs and activity forms can stay as is – no migration needed
- Activity and Roster available on the same page
- Ability to allow instructors to add users to roster BEFORE activity begins via setting in the District Profile
- Can set the order of resources to be completed
- Can set activities as a DRAFT



Feature Overview

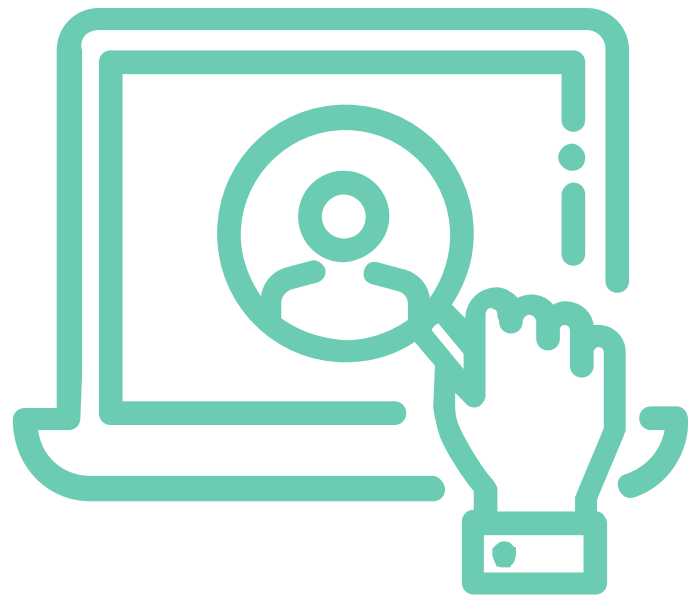
- **Rosters**

- Rosters now support up to 10,000 users
- Import to Roster available to instructors
- Waitlist improved to support proper movement on roster via self-enrollment and admin adding to the roster via pre-registration

- **Other**

- District Profile contains more configurable fields
- 'Approved Proposals Not Yet Added to the Catalog' now available on Admin page
- Emulation removed and replaced with impersonation (within Add/Edit User Info)





A Closer Look

Learner Experience

Catalog | Learner Experience

Improved Catalog List View – easier searching

Catalog

Date Range

12/10/2023 – 12/10/2025

Program

None

Event

None

Course Code

None

Purpose

None

Goals/Objectives

None

Category

None

Standard

None

Activity Format

None

Instructor

None

Find Activity

10 Activities

<div>Classroom Management (24-25 SY)</div> <div>07/01/2024 - 06/30/2025</div> <div>Closed</div>	<div>Hours: 3</div> <div>Credits: 0</div>	<div>Merit-Based (Contractual)</div>	<div>Enrollment: 61/50</div> <div>Pending: 0 Waitlist: 0</div>
<div>New Teacher Induction</div> <div>08/26/2024 - 01/06/2025 ⓘ</div>	<div>Hours: 20</div> <div>Credits: 0</div>	<div>District Credit</div>	<div>Enrollment: 1/100</div> <div>Pending: 0 Waitlist: 0</div>
<div>24-25 Compliance Videos for Onboarding/Orientation</div> <div>10/25/2024 - 06/01/2025</div>	<div>Hours: 2.5</div> <div>Credits: 0</div>	<div>Compliance</div>	<div>Enrollment: 0/100</div> <div>Pending: 0 Waitlist: 0</div>
<div>Mentoring Program</div> <div>11/27/2024 - 05/23/2025 Owner : David Akers</div>	<div>Hours: 10</div> <div>Credits: 0</div>	<div>District Credit, Recertification</div>	<div>Enrollment: 0/50</div> <div>Pending: 0 Waitlist: 0</div>
<div>Career Path - Department Chair</div> <div>12/03/2024 - 04/14/2025</div> <div>New Career Path</div>	<div>Hours: 6</div> <div>Credits: 0</div>	<div>District Credit</div>	<div>Enrollment: 0/50</div> <div>Pending: 0 Waitlist: 0</div>
<div>Career Path - Mentor Teacher</div> <div>12/03/2024 - 05/19/2025</div> <div>New Career Path</div>	<div>Hours: 6</div> <div>Credits: 0</div>	<div>District Credit</div>	<div>Enrollment: 0/49</div> <div>Pending: 0 Waitlist: 0</div>



Activities |Learner Experience

New resource launch page / Options replaces blue buttons

APPROVED IN PROGRESS

Mentoring Program

Options ▾

This program will focus on our mentor/mentee partnerships and expectations.

Activity Dates	Activity Owner	Instructor(s)	Hours	Credits
11/27/2024 to 05/23/2025	David Akers	-	10	0

▾ 2 MEETINGS

Add To Calendar ▾

Kick Off Meeting

📅

Wednesday November 27th, 2024 3:00 PM to 4:30 PM - HS Room 220

⚠

Check In

Wrap Up

📅

Tuesday May 20th, 2025 3:00 PM to 5:00 PM - HS Room 220

Step #	Step Title	Status	Type	Action
1	Attend Kick Off Meeting on 11/27/24	Not Started	<div>🖋️</div> Text	<div>Open</div>
2	Log Your Interactions with your Mentor	Not Started	<div>🖋️</div> Text	<div>Open</div>
3	<div>📁</div> Complete Mentoring Course	Not Started	<div>📁</div> Resource	<div>Open</div>
4	Wrap Up Meeting on 5/25/24	Not Started	<div>🖋️</div> Text	<div>Open</div>



Check In and Out| Learner Experience

- User can check in/out via the Frontline Mobile app OR their laptop
- Check in/out dates/times visible in the roster

APPROVED IN PROGRESS

Check In Example

New

Starting Today

Options ▾

Sign In and complete the provided resources.

Activity Dates

Activity Owner

Hours

Credits

10/28/2024 to 10/29/2024

Billie Joe Activity Owner

3

0

▾ 2 MEETINGS

Add To Calendar ▾

Example Meeting

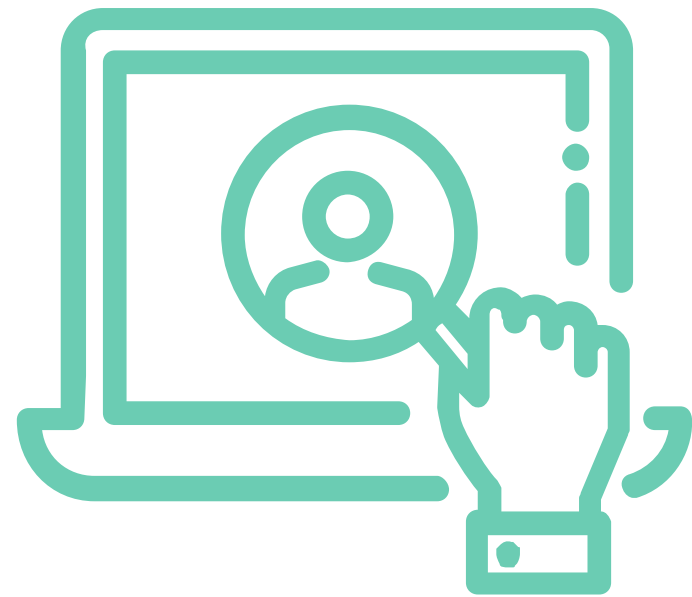
Monday October 28th, 2024 10:45 AM to 1:45 PM - Room 21A

Check In

Example Meeting Alt

Tuesday October 29th, 2024 10:00 AM to 1:00 PM - Room 15B

Step #	Step Title	Status	Type	Action
1	▶ Example Step	Not Started	📁 Resource	Open



A Closer Look

Blended Learning | Activities Overview

Activities | Activity Creation

- One activity format
 - A single process for creating online and synchronous learning
- Organize online resources (*Steps*)
- Include Face-to-Face sessions (*Meetings*)

Activities

Published

Drafts

Archived

Date Created Range

00/00/00

00/00/00

Program

All

Created By

All

Clear All

Find Activity

23 items

☐	Activity Name	Catalog	Created By	Date Created	Last Updated	Last Updated By	Actions
☐	Teacher Technology Resources	District Catalog	Tiffany Tran	01/02/2024	01/15/2024	Tiffany Tran	<div></div>
☐	Classroom Management	ABC Catalog	Glad Beltran	01/02/2024	01/15/2024	Glad Beltran	<div></div>
☐	Frontline Learning Resources	District Catalog	Rin Tohsaka	01/02/2024	01/15/2024	Rin Tohsaka	<div></div>
☐	Substitute Welcome Resources	District Catalog	Iman Vellani	01/02/2024	01/15/2024	Iman Vellani	<div></div>

< Back to Activities

BL Demo - Classroom Management

PUBLISHED

Waitlist

New

Mandatory

Program	Activity Owner	Activity Dates	Show In Catalog	Hours
District Catalog	Mike McCann	September 23, 2024 - October 03, 2024	September 23, 2024 - October 03, 2024	8

Activity Settings

Steps

Meetings

Roster

Activity Information

Activity Title *

BL Demo - Classroom Management

Select Program/Catalog *

District Catalog

Activity/Session Code

Activity Description *

This activity will contribute to your general understanding of classroom management procedures.

Activities | Activity Creation

Publish/Draft/Archive

- Blended Learning will add new checkpoints for activity creation
 - **Published:** Activities are ready for catalog/participant enrollment
 - **Drafts:** Activities that are still a work in progress
 - **Archived:** Activities that have ended, and all user credit has been reconciled

Activities

Published Drafts Archived

DRAFT

New Teacher Compliance 2024-25

Options ▾ Publish Activity

Program	Activity Owner	Activity Dates	Show in Catalog	Hours	Credits
Blended Learning Catalog	-	-	-	-	-

Activity Settings Steps Meetings Roster

Activity Information

Activity Title *
New Teacher Induction 2024-25 ×

Select Program/Catalog *
Blended Learning Catalog ▾

Activity/Session Code

Activity Description *
This activity will help new teachers get ready for the upcoming school year by providing them with necessary information and documentation of school policies, programs, and expectations. Please plan on completing this work before November 1st.

Activity Format *
Online ▾

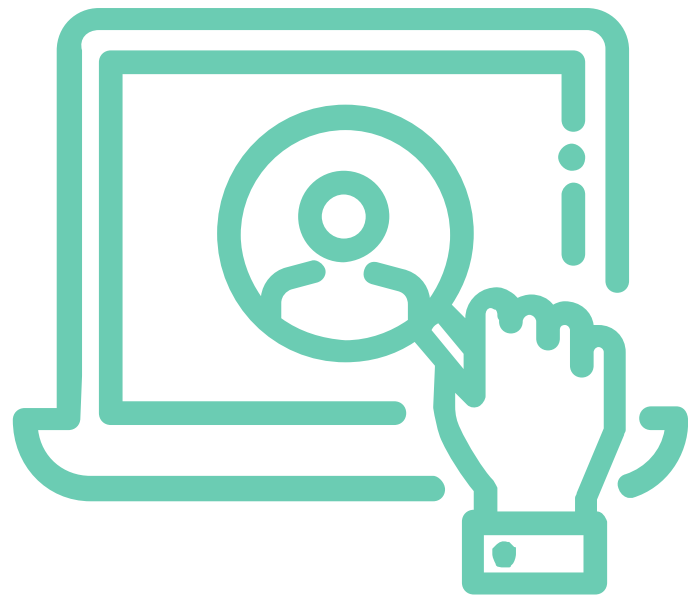
Category
Select ▾

Hours *
9 ×

College Credits

Cancel Save as Draft





A Closer Look

Blended Learning | Meetings & Steps

Activities | Meetings

- Plan Blended Learning activities with multiple in-person meeting sessions
- Meeting enrollment can be managed by the designated instructors
- **Switch it up:** Create face-to-face, online or hybrid training offerings with **one** activity type.

New Teacher Induction

Program	Activity Owner	Instructor	Activity Dates	Show In Catalog	Hours	Credits	Enrolled	Waitlist
District Catalog	David Akers	Robert Boucher	August 26, 2024 - January 06, 2025	November 21, 2024 - June 23, 2025	20	0	1/100	0/0

[Activity Settings](#)[Steps 6](#)[Meetings 3](#)[Roster](#)

Activity date and time cannot be updated after users are enrolled.

Activity Meetings [Add](#)

▼ Orientation Meeting

Meeting Title	Date	Time	Location
Orientation Meeting	08/26/2024	9:00 AM - 3:00 PM	District Office
Description			

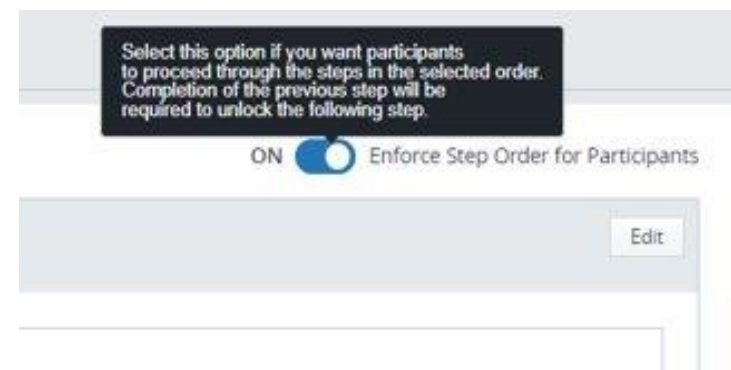
▼ Mid-quarter check-in

Meeting Title	Date	Time	Location
Mid-quarter check-in	09/30/2024	3:00 PM - 4:30 PM	District Office
Description	Mid-quarter check-in		

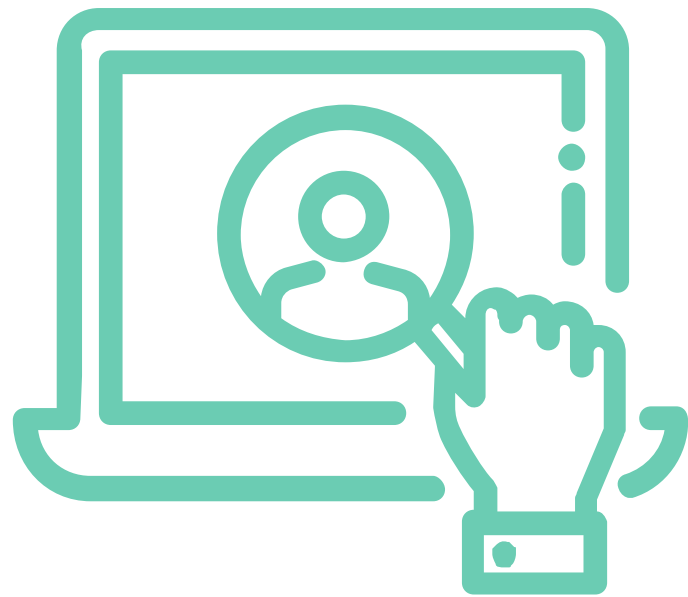
► Final Check-in

Activities | Steps

- Add a collection of online resources and instructions for learners in the form of “steps”
- Offering an asynchronous session? Just include steps (*online resources*)
- Identify the order in which the steps should be completed



The screenshot shows the 'Student Voice and Choice 23-24' activity page in a 'DRAFT' state. At the top, a table lists activity details: Program (District Catalog), Activity Owner (Glad Beltran), Activity Dates (September 1, 2023 - May 27, 2024), Show in Catalog (August 15, 2023 - May 27, 2024), Hours (50), and Credits (12). Below this, navigation tabs include 'Activity Settings', 'Activity Steps' (which is selected and has a circled '6'), 'Roster Management', and 'Meetings'. The 'Activity Steps' section features an 'Add Step' button with a plus icon, highlighted by a black arrow. A green-bordered box highlights the 'Enforce Step Order for Participants' toggle, which is turned 'ON'. Below this, two steps are visible. 'Step 1 - Step Title' is expanded, showing a 'Text' type with a due date of 01/15/2024 and a credits field. Its instructions field contains a text area with 'Optional instructional text for participants to read' and a bulleted list of three items. 'Step 2 - Step Title' is partially visible below, showing a 'Resource' type and a title 'Expressions and Equations: Terminology for 6th Grade'.



A Closer Look

Roster & Attendance

Roster | Overview

- With Large Roster Support activities can have up to 10k participants!
- Users can be managed individually (top) or in bulk (bottom)
- Columns on the Roster can be customized to show only the most relevant information

The screenshot displays the 'Roster' interface for the 'Bloodborne Pathogens 2024' activity. The top section includes filters for Program, Activity Owner, Activity Dates, Show in Catalog, Hours, Credits, Enrolled, and Waitlist. Below these are tabs for Activity Settings, Steps, Meetings, and Roster (highlighted). The Roster tab shows a list of participants with columns for Name, Approval Status, Step Status, Awarded Credits, and Awarded Hours. A 'Bulk Actions' menu is open, showing options like 'Update Status', 'Update Awarded Hours/Credits', and 'Remove Participants'. A green arrow points from the 'Bulk Actions' menu to a 'Status' dropdown menu at the bottom, which is also open, showing options like 'None', 'Waitlist', 'Approved In Progress', 'Denied', 'Completed', and 'No Show'. The bottom section shows a detailed view of the selected participants with columns for Approval Status, Content Status, Awarded Credits, Awarded Hours, Evaluation Status, and Submission Date.

Building	Department	Grade	Group	Status	Activity Enrollment
None	None	None	None	None	All

Name	Approval Status	Step Status	Awarded Credits	Awarded Hours
Tobin, Elena	Completed	0%	0.0	4.0
Ballamis, Michelle	Approved In Progress	100%	0.0	0.0
Allippa, Dave	Completed	0%	0.0	4.0
McCann, Mike	Approved In Progress	0%	0.0	0.0
Rodal, Alison	Completed	0%	0.0	4.0
Learner, Laura	Completed	0%	0.0	4.0
Ewer, Reeve	Completed	0%	0.0	10.0
Test, Scenario	Completed	0%	0.0	4.0
Zin, Ray-AP	Completed	0%	0.0	4.0

Approval Status	Content Status	Awarded Credits	Awarded Hours	Evaluation Status	Submission Date
Approved In Progress	0%	0.0	0.0	●	07/01/2024
Approved In Progress	0%	0.0	0.0	●	08/09/2024

Roster | Monitoring Progress

- Search
- Status
- Steps
- Settings

- AND...
 - Attendance

< Back to Activities

PUBLISHED

Bloodborne Pathogens 2024

Owner

Program

District Catalog

Activity Owner

Dave Allippa

Activity Dates

October 01, 2024 - October 31, 2024

Show in Catalog

September 30, 2024 - October 02, 2024

Hours

10

Credits

0

Enrolled

025/2500

Waitlist

0/0

Add Meetings

Activity Settings

Steps

Meetings

Roster

Building

None

Department

None

Grade

None

Group

None

Status

None

Activity Enrollment

All

Find Participant

2025 Results

Export

☐	Name	Approval Status	Step Status	Awarded Hours	Evaluation Status	
☐	Tobin, Elena	Approved In Progress	0% <div></div>	0.0	●	
☐	Ballamis, Michelle	Completed	100% <div></div>	10.0	●	
☐	Allippa, Dave	Approved In Progress	0% <div></div>	0.0	●	
☐	McCann, Mike	Approved In Progress	0% <div></div>	0.0	●	
☐	Rodal, Alison	Approved In Progress	0% <div></div>	0.0	●	
☐	Learner, Laura	Approved In Progress	0% <div></div>	0.0	●	

Column 1

Participant First Name, Last Name (preset)

Column 2

Approval Status (preset)

Column 3

Step Status

Column 4

Click to Select

Column 5

Awarded Hours

Column 6

Click to Select

Column 7

Evaluation Status

Show Building Name in Roster?

☐

Include Drops in Roster?

☒

Meeting Attendance | Manage Attendees

- Meeting attendance is managed from the Meetings "tab"
- Attendance per meeting is tracked from "Manage Attendees"
- Permissions are used to control access
 - Enrollment Tools
 - Instructor Tools

Professional Growth

PG Product Sandbox

Alison Rodal

< Back to Activities

PUBLISHED

Bloodborne Pathogens 2024

Options

Program

District Catalog

Activity Owner

Dave Allippa

Activity Dates

October 01, 2024 - October 31, 2024

Show in Catalog

September 30, 2024 - October 02, 2024

Hours

10

Credits

0

Enrolled

2025/2500

Waitlist

0/0

Add Meetings To Calendar

Activity Settings

Steps

Meetings

Roster

Activity date and time cannot be updated after users are enrolled.

Activity Meetings

Add

Check In 1

Meeting Title

Check In 1

Date

10/04/2024

Time

10:00 AM - 11:00 AM

Location

Teacher's Lounge

Description

Check In 2

Meeting Title

Check In 2

Date

10/11/2024

Time

10:01 AM - 11:01 AM

Location

Teacher's Lounge

Description

Edit

Manage Attendees

Professional Growth

PG Product Sandbox

Alison Rodal

Activities > Bloodborne Pathogens 2024 > Manage Meeting Attendees

Manage Meeting Attendees

Activity Title

Bloodborne Pathogens 2024

Activity Owner

-

Meeting Dates

October 04, 2024 to October 25, 2024

Hours

10

Enrolled

2025/2500

Wait

-

4 Meetings

Check In 1 - Fri October 04, 2024 10:00 AM to 11:00 AM - Teacher's Lounge

Check In 2 - Fri October 11, 2024 10:01 AM to 11:01 AM - Teacher's Lounge

Check In 3 - Fri October 18, 2024 10:00 AM to 11:00 AM - Teacher's Lounge

Check In 4 - Fri October 25, 2024 10:01 AM to 11:01 AM - Teacher's Lounge

Add Meetings To Calendar

Building

None

Department

None

Options

2025 selected

Bulk Award

Dates: All | Hours: 0

Cancel

Apply Changes

Meeting Dates

All

Hours

Cancel

Apply

Oct 11

Oct 18

Oct 25

Abe, Honest

High School

1

1

1

Allippa, Dave

Middle School

0

0

1

Ateer, Mark

High School

2

1

1

1

Ballamis, Michelle

High School

1

1

1

1

Biologist, Maureen

High School

1

1

1

1



Meeting Management | Detailed Attendance

- Default values based on meeting length
- Allows for updating attended hours which flow into the number of awarded hours upon activity completion

Activities > Bloodborne Pathogens 2024 > Manage Meeting Attendees

Manage Meeting Attendees

Activity Title

Bloodborne Pathogens 2024

Activity Owner

-

Meeting Dates

October 04, 2024 to October 25, 2024

Hours

10

Enrolled

5/10

Wait

-

▼ 4 Meetings

Check In 1 - Fri October 04, 2024 01:00 PM to 02:00 PM - Teacher's Lounge
Check In 2 - Fri October 11, 2024 01:01 PM to 02:01 PM - Teacher's Lounge
Check In 3 - Fri October 18, 2024 01:00 PM to 02:00 PM - Teacher's Lounge
Check In 4 - Fri October 25, 2024 01:01 PM to 02:01 PM - Teacher's Lounge

Building

None

Department

None

Options

Find Attendees

5 Attendees

HoursCredits

☐	Name	Oct 04	Oct 11	Oct 18	Oct 25
☐	Allippa, Dave Middle School Mathematics	1	1	1	1
☐	Ballamis, Michelle High School	1	1	1	1
☐	McCann, Mike High School	1	1	1	1
☐	Rodal, Alison Elementary School English-Language Arts	1	1	1	1
☐	Tobin, Elena District Office	1	1	1	1

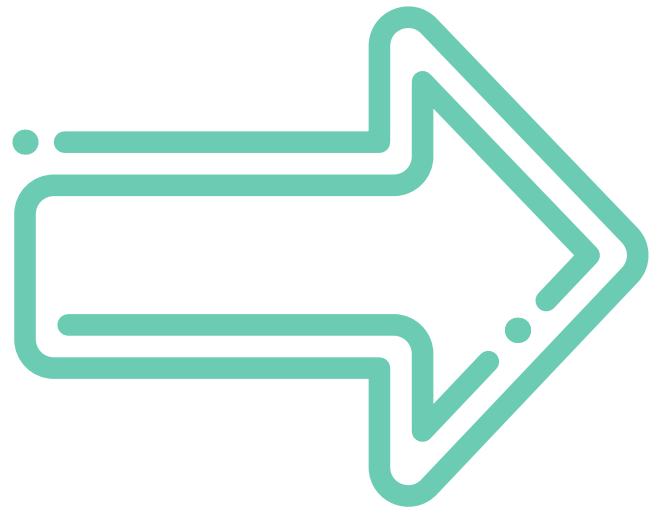
Bringing it All Together | Activity Life Cycle

Life Cycle:

Registration > Learning > Attendance > Completion > Awarding Hours/Credit

- **Reviewing/Updating Attendance** happens on the Meetings tab (**Meetings > Manage Attendees**). By default, hours are pre-populated based on meeting duration, so updates are only needed for those who did not attend all or part of a session.
- **Updating Status** happens on the **Roster tab**. Participant status must be set to Complete in order for earned hours/credits to be awarded and visible in the Portfolio.
- **Reviewing/Updating Hours** happens on the **Roster tab**. By default, the system will automatically award meeting hours for the activity. Hours can be updated, as needed.





Permissions

Permissions| Instructors/Activity Owners/Program Admins



Role	Permissions
Instructor	Meeting Management, Register (to add users to the roster)
Activity Owner	Meeting Management, Roster Management, Register
Catalog Admin	Meeting Management, Roster Management, Activity Management, Activity Queues, Register



Activities | Instructor View
(Activities → Instructor Tools)

- Meetings → Manage Attendees
- Roster tab will be ‘view only’
- Primarily for meeting and attendance management

Manage Meeting Attendees

Activity Title

Google Classroom Workshop

Activity Owner

-

Meeting Dates

December 09, 2024 to December 13, 2024

Hours

4

Enrolled

4/25

Wait

-

▼ 3 Meetings

Meeting on 12/9/24 - Mon December 09, 2024 08:00 AM to 09:00 AM - TBD

Meeting on 12/11/24 - Wed December 11, 2024 08:00 AM to 09:00 AM - TBD

Meeting on 12/13/24 - Fri December 13, 2024 08:00 AM to 09:00 AM - TBD

Add Meetings To Calendar ▼

Building

None ▼

Department

None ▼

Find Attendees

4 Attendees

Activities | Activity Owner

(Activities → Enrollment Tools)

- Meetings → Manage Attendees (for attendance)
- Roster tab will allow for updating statuses and hours

PD Day (Session 1: 8-10 AM)

Owner

Program

District Catalog

Activity Owner

David Akers

Instructor

Dashboard2 Dashboard2

Activity Dates

September 04, 2024 - September 04, 2024

Show In Catalog

August 28, 2024 - September 07, 2024

Hours

2

Credits

0

Enrolled

3/100

Waitlist

0/0

Activity Settings

Steps 0

Meetings 1

Roster

Building

None

Department

None

Grade

None

Group

None

Status

None

Activity Enrollment

All

Apply Filters

Find Participant

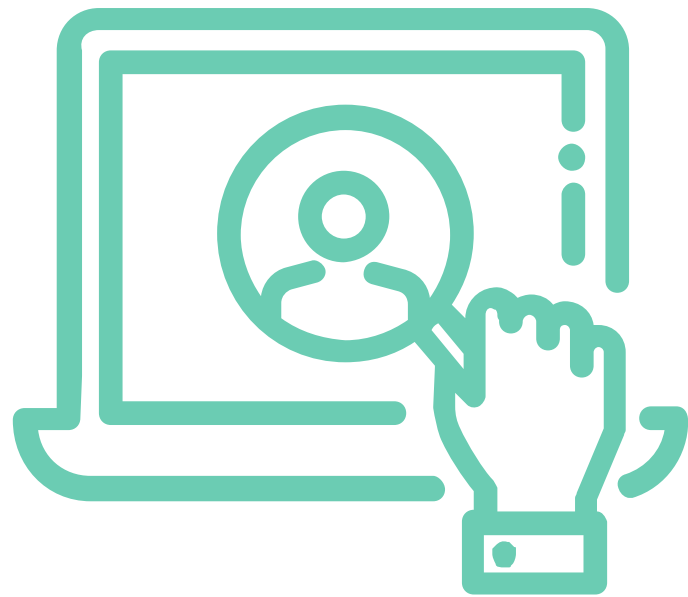
3 Results

Export

Bulk Actions

Add Participants

☒	Name	Approval Status	Step Status	Awarded Credits	
☒	Dashboard2, Dashboard2	Completed	0% <div></div>	0	
☒	Bradley, Shawn	Approved In Progress	0% <div></div>	0.0	0.0
☒	Amaro, Ruben	Approved In Progress	0% <div></div>	0.0	0.0



Additional Features

District Profile

- Ability to allow those with Register rights to add users to the roster BEFORE the activity begins.

Preferences	
Roster	
Limit awardable Hours/Credits to the value set on the activity ⓘ	☐
Use simple attendance for meetings ⓘ	☐
Minimum Days to Mark Complete	<input type="text" value="1"/>
Maximum Days to Mark Complete	<input type="text" value="365"/>
Allow users with Register permissions to enroll users before the start date	☒

Impersonation

Emulate has been replaced with Impersonation via PG User Info

David Akers (EA0002)

Fields editable in [Staff Profile](#)

Please complete all required fields. When this page is saved, the PG user information will be updated.

Learn more about adding/updating users.

User Info

Last Login Date

First Name

David

Last Name

Akers

Options

Manage User's Access

Manage Permissions

Impersonate User

Proposals Not Added to the Catalog

▼ Proposals Pending Approval

▼ Proposals Pending Approval

Submitted by	Activity Title	Date	Form	Submission Date
Dashboard2, Dashboard2	Assessing the Impact of Professional Learning	01/24/2025 - 01/24/2025	Dream Team Activity Proposal	12/9/2024 3:17:23 PM

▼ Approved Proposals not yet Activities

▼ Approved Proposals not yet Activities

Actions	Submitted by	Activity Title	Date	Form	Submission Date
<div><div>Remove</div><div>Create</div></div>	Dashboard2, Dashboard2	Differentiated Instruction	01/14/2025 - 01/14/2025	Dream Team Activity Proposal	12/9/2024 3:07:01 PM

▼ Forms Pending Prior Approval by Dashboard2 Dashboard2

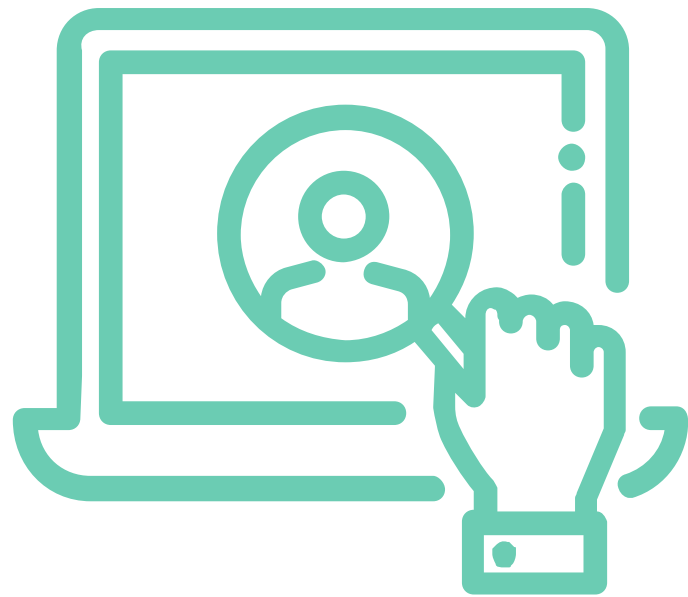
▼ Forms Pending Prior Approval

Submitted by		Activity Title	Date	Form	Sub	Reg Fee	All Expenses
Dashboard2, Das...	<div>A</div>	Lisa Palemire	10/16/24	Professional Growth	No	\$0.00	\$0.00

▼ Forms Pending Final Approval by Dashboard2 Dashboard2

▼ Forms Pending Final Approval

Submitted by		Activity Title	Date	Form	Sub	Reg Fee	All Expenses
Dashboard2, Das...	<div>A</div>	Mentor/Mentee Log Submitted 10/16/2024	10/14/2024	Mentor/Mentee Log	No	\$0.00	\$0.00
Tobin, Elena	<div>A</div>	PD Log Submitted 10/17/2024	10/17/2024	PD Log	No	\$0.00	\$0.00

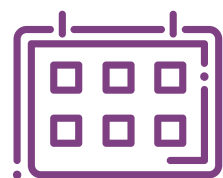


A Closer Look

Roster & Attendance

Resources

Stay in the loop around upcoming learning events!



Learning Center – All things Blended Learning:
<https://pd-help.frontlineeducation.com/hc/en-us/articles/33508372776851-Blended-Learning-Release-Fall-2024>



Join the PG Community

Guides & Recorded Webinars

 [Blended Learning FAQ \(PDF\)](#) | [Blended Learning FAQ \(Article\)](#)

 [Professional Growth Release Review](#) - October 2, 2024

 [Managing Existing Activities with Blended Learning](#) - October 23, 2024

 [Adding Activities with Blended Learning](#) - October 30, 2024

 [Blended Learning Permissions](#) - November 6, 2024

Learning Center Resources

 [Blended Learning: Get Ready for the Shift](#)

 [Blended Learning Checklist](#)

 [Resources for Org and Catalog Admins](#)

 [Resources for Activity Owners](#)

 [Resources for Instructors](#)

 [Resources for Learners](#)



Questions?

Thank you!