

**MEIGS LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
To be held at the  
MEIGS HIGH SCHOOL  
Wednesday, December 10, 2025, at 6:30 P.M.**

**1. CALL TO ORDER: Mrs. Hawley, Board President**

**Time: 6:32 P.M.**

**2. ROLL CALL: Mr. Roy W. Johnson, Treasurer/CFO**

Mrs. Heather Hawley Yes, Mr. Ryan Mahr Yes,  
Mrs. Barbara Musser Yes, and Mrs. April Burnem Yes.

**3. Oath of Office** – Mr. Johnson, Treasurer, gave Oath to new Board Member, Zachary Hendrix.

**4. Pledge of Allegiance led by Mrs. Hawley.**

**5. Invocation led by Silent.**

**6. Mrs. Burnem moved, seconded by Mr. Mahr that we approve the minutes of the November 12, 2025, Regular Meeting, November 24, 2025, and November 25, 2025, Special Meetings minutes as submitted.**

387-25 Vote: Mr. Mahr Yes; Mrs. Musser Yes; Mrs. Burnem Yes;  
and Mrs. Hawley Yes. Motion carried.

**7. Additions to the Agenda:**

Superintendent's Reports and Recommendations: Item # 12  
Board Item: E

**8. Student Achievement Liaison:**

November and December Student of the Month Awards were presented by Mrs. Burnem.

**9. Superintendent's Report / Principals' Report / Supervisors' Report:**

Mrs. Kristin Baer, Meigs Primary School Principal, distributed her monthly report to the Board. Enrollment is 301 and the attendance rate is 94.59%. 45 Students are chronically absent. Mrs. Baer discussed attendance motivators and other happenings in the coming weeks. Lastly, she spoke of the literacy progress between 2024 and 2025 data.

Mrs. Jody Howard, Meigs Intermediate School Principal, advised enrollment is 335 and the attendance rate is 94.64%. There are 30 chronically absent students. Mrs. Howard then discussed the Secret Santa Project and said that there will be 34 food baskets made and delivered. Lastly, she spoke about upcoming events.

Ms. Vickie Jones, Meigs Middle School Principal, distributed her monthly report. Attendance rate is 92.19% and enrollment is 331. The second STAR window is January 12, 2026, through February 10, 2026. The Middle school is showing significant growth in ELA, Math, and Science. Lastly, Ms. Jones discussed upcoming student activities and events.

Mr. Mike Chancey, Meigs High School Principal, advised enrollment is 492. He felt some students were not counted in the enrollment and will check into it and report back next month. Current attendance rate is 89.89%. There are 140 seniors, 122 from Meigs and 18 from Southern and Eastern. Lastly, Mr. Chancey discussed upcoming events at the high school.

Mr. Scot Gheen, Superintendent, gave the Board his monthly notes with important dates. Mr. Gheen talked with the Board about the upcoming Board Vacancy and timelines. He then gave updates on the Performance Audit and ODEW fiscal plan. Lastly, Mr. Gheen spoke of his recent meeting with the State Representative, Kevin Ritter. The push from Columbus is more shared services among districts as legislators have no plans currently on funding schools in the future.

**10. Communication:**

A. Written Communication

Mrs. Heather Hawley thanked the Board members for the flowers for her father-in-law.

B. Public Participation

N/A

**11. Old Business:**

N/A

**12. New Business:**

N/A

**13. Treasurer's Reports and Recommendations:**

- A. Mr. Mahr moved, seconded by Mrs. Musser that we approve the financial report for the month of November 2025 as submitted.

388-25      Vote: Mr. Hendrix Yes; Mrs. Musser Yes; Mrs. Burnem Yes; Mr. Mahr Yes; and Mrs. Hawley Yes. Motion carried.

- B. Mr. Mahr moved, seconded by Mrs. Musser that we approve the bills (expenditures) for payment for the month of November 2025.

389-25      Vote: Mrs. Musser Yes; Mrs. Burnem Yes; Mr. Mahr Yes; Mr. Hendrix Yes; and Mrs. Hawley Yes. Motion carried.

- C. Mr. Mahr moved, seconded by Mrs. Musser that we approve the 2026 OSBA Annual Membership dues in the amount of \$8,806 and \$175 for School Management Newsletter.

390-25      Vote: Mrs. Burnem Yes; Mr. Mahr Yes; Mr. Hendrix Yes; Mrs. Musser Yes; and Mrs. Hawley Yes. Motion carried.

- D. Mr. Mahr moved, seconded by Mrs. Musser that we approve renewing the OSBA Legal Assistance Fund in the amount of \$250 for 2026.

391-25      Vote: Mr. Mahr Yes ; Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ;  
and Mrs. Hawley Yes . Motion carried.

- E. Mr. Mahr moved, seconded by Mrs. Musser that we amend Board Resolution 334-25 to accept the Future Plans MOU for a Career Coach and establish Fund/SCC 019-9229. The award amount is \$89,994 for the 2025-26 school year.

392-25      Vote: Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ;  
and Mrs. Hawley Yes . Motion carried.

- F. Mr. Mahr moved, seconded by Mrs. Musser that we approve a quote with Hobart Sales & Service to repair the dishwasher at the High School kitchen in the amount of \$3,657.95. Payment will come from the Food Service Fund (006-0000).

393-25      Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hendrix Yes ;  
and Mrs. Hawley Yes . Motion carried.

- G. Mr. Mahr moved, seconded by Mrs. Musser that we accept a donation from Penny Ramsburg in the amount of \$1,000 for MHS Community for Kids Fund (300-9211).

394-25      Vote: Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ;  
and Mrs. Hawley Yes . Motion carried.

- H. Mr. Mahr moved, seconded by Mrs. Musser that we approve the revised permanent appropriations in the amount of 37,426,841 as presented by the Treasurer/CFO.

395-25      Vote: Mr. Mahr Yes ; Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ;  
and Mrs. Hawley Yes . Motion carried.

#### **14. Superintendent's Reports and Recommendations:**

##### **A. Personnel**

- 1) Mr. Mahr moved, seconded by Mrs. Burnem that we accept the resignation of Shelby Davis, Meigs Local School District Cook, for retirement purposes, effective January 1, 2026.

396-25      Vote: Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hendrix Yes ; Mrs. Musser Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 2) Mr. Mahr moved, seconded by Mrs. Burnem that we hire Nathan Becker as Head Wrestling Coach for the 2025-2026 season, pending completion of all administrative requirements.

397-25      Vote: Mr. Mahr Yes ; Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; and Mrs. Hawley Yes . Motion carried.

- 3) Mr. Mahr moved, seconded by Mrs. Burnem that we hire Adam Thomas as Head Girls Wrestling Coach and Meigs Middle School Wrestling Coach for the 2025-2026 season, pending completion of all administrative requirements.

398-25      Vote: Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ; and Mrs. Hawley Yes . Motion carried.

- 4) Mr. Mahr moved, seconded by Mrs. Burnem that we hire Laura Wolfe as Head Varsity Track and Field Coach for the 2026 season, pending completion of all administrative requirements.

399-25      Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hendrix Yes ; and Mrs. Hawley Yes . Motion carried.

- 5) Mr. Mahr moved, seconded by Mrs. Burnem that we approve Shawn White as a Volunteer Middle School Archer Coach for the 2025-2026 season, pending completion of all administrative requirements.

400-25      Vote: Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hendrix Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion carried.

- 6) Mr. Mahr moved, seconded by Mrs. Burnem that we hire Stacie Roush in the supplemental position, Mentor Resident Educator, effective December 10, 2025, pending completion of all administrative requirements. This amount will be prorated.

401-25      Vote: Mr. Mahr Yes ; Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; and Mrs. Hawley Yes . Motion carried.

- 7) Mr. Mahr moved, seconded by Mrs. Burnem that we hire the following as substitute teachers, as approved by the Athens-Meigs Educational Service Center, for the 2025-2026 school year, pending completion of all administrative requirements.

Rebecca Miller      Amanda Varin      Jeffery Gibbs      Jayla Simpkins

402-25      Vote: Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ; and Mrs. Hawley Yes . Motion carried.

- 8) Mr. Mahr moved, seconded by Mrs. Burnem that we hire the following as substitute personal assistants as approved by the Athens-Meigs Educational Service Center, for the 2025-2026 school year, pending completion of all administrative requirements.

Rebecca Miller

Michele Laudermilt

403-25      Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hendrix Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 9) Mr. Mahr moved, seconded by Mrs. Burnem that we hire Charlie McClain as Assistant Varsity Softball Coach for the 2026 season, pending completion of all administrative requirements.

404-25      Vote: Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hendrix Yes ; Mrs. Musser Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 10) Mr. Mahr moved, seconded by Mrs. Burnem that we approve the placement of Master of Athletic Training student, Shay Baker-Watson, from Ohio University to complete field experience hours under the direct supervision of the District's licensed athletic trainer, Allison Hanstine, for the 2026 Spring Semester, starting January 1, 2026, pending completion of all administrative requirements.

405-25      Vote: Mr. Mahr Yes ; Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 11) Mr. Mahr moved, seconded by Mrs. Burnem that we accept the resignation of Charles Dreitzler, Meigs Middle School 8<sup>th</sup> Grade Math Teacher, effective June 30, 2026.

406-25      Vote: Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ;  
and Mrs. Hawley Yes . Motion carried.

- 12) Mr. Mahr moved, seconded by Mrs. Burnem that we approve the revision of Chrissy Musser, Director of Food Services, contract from 222 days to 202 days, effective January 1, 2026, pending completion of all administrative requirements.

407-25      Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hendrix Yes ;  
and Mrs. Hawley Yes . Motion carried.

## 15. Board Items:

- A. Mrs. Musser moved, seconded by Mrs. Burnem that we approve the retroactive overnight field trip request from Tom Cremeans, SkillsUSA advisor for fourteen (14) students to attend the SkillsUSA Ohio Fall Leadership Conference in Columbus, OH departing November 20, 2025 and returning November 21, 2025.

408-25      Vote: Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ;  
and Mrs. Hawley Yes . Motion carried.

- B. Mrs. Musser moved, seconded by Mrs. Burnem that we adopt the following Board of Education changes, revisions, or deletions as recommended by NEOLA:

### **BYLAWS & POLICES**

|                                                |                                                                           |                                      |
|------------------------------------------------|---------------------------------------------------------------------------|--------------------------------------|
| <b><u>Policy 2266 -</u></b>                    | <b><u>Nondiscrimination on the Basis of Sex in Education Programs</u></b> |                                      |
|                                                | <b><u>or Activities</u></b>                                               | <b><u>(Revised)</u></b>              |
| <b><u>Policy 2430.02 -</u></b>                 | <b><u>Participation of Community/Stem School/Home-Educated</u></b>        |                                      |
|                                                | <b><u>Students in Extra-Curricular Activities</u></b>                     | <b><u>(Revised)</u></b>              |
| <b><u>Policy 2431 -</u></b>                    | <b><u>Interscholastic Athletics</u></b>                                   | <b><u>(Revised)</u></b>              |
| <b><u>Policy 3130 -</u></b>                    | <b><u>Assignment and Transfer</u></b>                                     | <b><u>(Revised)</u></b>              |
| <b><u>Policy 5130 -</u></b>                    | <b><u>Withdrawal from School</u></b>                                      | <b><u>(Revised)</u></b>              |
| <b><u>Policy 5136 -</u></b>                    | <b><u>Personal Communication Devices</u></b>                              | <b><u>(Revised)</u></b>              |
| <b><u>Policy 5200 -</u></b>                    | <b><u>Attendance</u></b>                                                  | <b><u>(Revised)</u></b>              |
| <b><u>Policy 5223 -</u></b>                    | <b><u>Released Time for Religious Instruction ("RTRI")</u></b>            | <b><u>(Revised)</u></b>              |
| <b><u>Policy 5410 -</u></b>                    | <b><u>Promotion, Academic Acceleration, Placement, and</u></b>            |                                      |
|                                                | <b><u>Retention</u></b>                                                   | <b><u>(Revised)</u></b>              |
| <b><u>Policy 6830 -</u></b>                    | <b><u>Audit</u></b>                                                       | <b><u>(Revised)</u></b>              |
| <b><u>Policy 7540.02 -</u></b>                 | <b><u>Digital Content and Accessibility</u></b>                           | <b><u>(Revised)</u></b>              |
| <b><u>Policy 7541 -</u></b>                    | <b><u>Electronic Data Disaster Recovery Plan</u></b>                      | <b><u>(DELETE/RESCIND)</u></b>       |
| <b><u>Policy 8300 -</u></b>                    | <b><u>Continuity of Organizational Operations</u></b>                     | <b><u>(Revised)</u></b>              |
| <b><u>Policy 8305 -</u></b>                    | <b><u>Information Security</u></b>                                        | <b><u>(Revised)</u></b>              |
| <b><u>Policy 8400 -</u></b>                    | <b><u>School Safety</u></b>                                               | <b><u>(Revised)</u></b>              |
| <b><u>Policy 8462 -</u></b>                    | <b><u>Student Abuse and Neglect</u></b>                                   | <b><u>(Revised)</u></b>              |
| <b><u>Policy 8640 -</u></b>                    | <b><u>Transportation for Non-Routine Trips</u></b>                        | <b><u>(Revised)</u></b>              |
| <b><u>Policy 9270 -</u></b>                    | <b><u>Equivalent Education Outside the Schools &amp;</u></b>              |                                      |
|                                                | <b><u>Participation in Extra-Curricular Activities for</u></b>            |                                      |
|                                                | <b><u>Students Not Enrolled in the District</u></b>                       | <b><u>(Revised)</u></b>              |
| <b><u>Policy 1422/3122/4122 -</u></b>          | <b><u>Nondiscrimination, Equal Employment</u></b>                         |                                      |
|                                                | <b><u>Opportunity, and Anti-Harassment</u></b>                            | <b><u>(Replacement)</u></b>          |
| <b><u>Policy 1422.02/3122.02/4122.02 -</u></b> | <b><u>Nondiscrimination Based on Genetic</u></b>                          |                                      |
|                                                | <b><u>Information of the Employee</u></b>                                 | <b><u>(DELETE/RESCIND)</u></b>       |
| <b><u>Policy 1662/3362/4362 -</u></b>          | <b><u>Anti-Harassment</u></b>                                             | <b><u>(DELETE/RESCIND)</u></b>       |
| <b><u>Policy 2260 -</u></b>                    | <b><u>Nondiscrimination and Access to</u></b>                             |                                      |
|                                                | <b><u>Equal Educational Opportunity</u></b>                               | <b><u>(Technical Correction)</u></b> |
| <b><u>Policy 2260.01 -</u></b>                 | <b><u>Section 504/ADA Prohibition Against Discrimination</u></b>          |                                      |
|                                                | <b><u>Based on Disability</u></b>                                         | <b><u>(Technical Correction)</u></b> |
| <b><u>Policy 1623/3123/4123 -</u></b>          | <b><u>Section 504/ADA Prohibition Against Disability</u></b>              |                                      |
|                                                | <b><u>Discrimination in Employment</u></b>                                | <b><u>(Technical Correction)</u></b> |

409-25      Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hendrix Yes ;  
and Mrs. Hawley Yes . Motion carried.

- C. Mrs. Musser moved, seconded by Mrs. Burnem that we set January 14, 2026, for the Organizational Meeting and next regular meeting of the Meigs Local Board of Education.

410-25      Vote: Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hendrix Yes ; Mrs. Musser Yes ;  
and Mrs. Hawley Yes . Motion carried.

- D. Mrs. Musser moved, seconded by Mrs. Burnem that we approve the election of Heather Hawley, as President Pro Tempore for the January 14, 2026, Organizational Meeting.

411-25      Vote: Mr. Mahr Yes ; Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ;  
and Mrs. Hawley Yes . Motion carried.

- E. Mrs. Musser moved, seconded by Mrs. Burnem that we approve a five-year contract with Roy W. Johnson, Jr. to serve as the district's Treasurer/CFO commencing August 1, 2026, and ending July 31, 2031.

412-25      Vote: Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ;  
and Mrs. Hawley Yes . Motion carried.

16. Mrs. Burnem moved, seconded by Mr. Hendrix that we set Wednesday, January 14, 2025,  
*Week Day and Date*  
Meigs High School, at 6:30 P.M., for the next regular meeting of the Meigs Local Board of  
*Location Time*  
Education.

Vote: Mr. Mahr Yes ; Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ;  
and Mrs. Hawley Yes . Motion carried.

17. Mr. Hendrix moved, seconded by Mr. Mahr to adjourn this meeting at 9:38 P.M.

Vote: Mr. Hendrix Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ;  
and Mrs. Hawley Yes . Motion carried.

ATTESTED

Heather B. Hawley, President

Roy W. Johnson, Treasurer