

ASHLAND SCHOOL BOARD REGULAR MEETING
Ashland Elementary School – Heffernan Media Center
Tuesday, December 4, 2025
5:00 p.m. Regular School Board Meeting

MINUTES

- I. CALL TO ORDER
Mr. Heath called the meeting to order at 5:04 p.m.

- II. PLEDGE OF ALLEGIANCE

- III. RECORD ROLL

Members Present:

Mr. Stephen Heath, Chair
Mrs. Sandra Coleman, Vice-Chair
Mr. Stephen Felton
Mrs. Jennifer Foote

Administrators Present:

Mrs. Mary Moriarty, Superintendent
Mrs. Ashley Dolloff, Business Administrator
Mr. Guy Donnelly, AES Principal

Members Absent:

Mr. Jesse Farris (with notice)

Others Present:

Mr. David Ruell, Press
Michelle Roloff, Ashland Budget Committee Member

- IV. PUBLIC COMMENT – *Opened at 5:05 p.m.*

- V. MINUTES

A. Regular School Board Meeting of November 4, 2025

The School Board reviewed the November 4, 2025 meeting minutes. Mrs. Coleman requested to review the notes regarding the tuition rates, as she does not believe she abstained from the motion. This item will be brought back to the December 9, 2025 meeting.

B. Budget Work Session Meeting of November 18, 2025

Mr. Felton moved, seconded by Mrs. Foote, to approve the minutes of the Budget work Session of November 18, 2025 meeting.

The motion carried 4 – 0.

- VI. CURRENT BILLS PAYABLE

A. General Operating Expenses

Mrs. Dolloff presented to the School Board Manifest numbers 2007 and 2008.

Mrs. Foote moved, seconded by Mr. Felton, to approve the payment of bills, manifest numbers 2007 and 2008.

The motion carried 4 – 0.

VII. ADMINISTRATIVE REPORTS**A. Enrollment/Principal's Report**

Mr. Donnelly reported that enrollment remains steady at 144 students. Students recently finished making wreaths for local businesses that support the school's Halloween parade, delivering them as a thank-you. Report cards will go out at the beginning of next week. Winter sports have begun, and the 5th and 6th grade basketball teams played Plymouth on Monday. The Scholastic Book Fair will take place next week on Tuesday, Wednesday, and Thursday, with the PTO hosting a cookie-decorating event on Tuesday from 5:00 p.m. to 6:00 p.m. The music program is preparing for the winter concert on December 15th at 6:00 p.m. in the gymnasium, filling the building with music. Planning is also underway for Winter Literacy Day on December 19th, during which students and staff will rotate through winter story readings. The Student Council has organized spirit days—Candy Cane Day, Ugly Sweater Day, and a Buddy the Elf school-wide search—and is running a month-long winter wear drive to collect new clothing for families in need. Mr. Donnelly also shared that the morning homework help program continues to have strong attendance, with students participating regularly.

B. Year-to-Date Financial Report

Mrs. Dolloff presented the year-to-date financial report to the School Board.

VIII. OLD BUSINESS**A. 2026/2027 Budget Work Session**

The School Board held its Budget Work Session, during which discussion ensued, and the Board requested that additional reductions be brought back to the next meeting.

IX. NON-PUBLIC SESSION**A. Non-Public Session**

R.S.A. 91-A:3, II(c): This includes matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this Board, unless such a person requests an open meeting.

Mrs. Foote moved, seconded by Mr. Felton, to enter Non-Public Session at 5:52 p.m. Mr. Heath called the roll.

YES: Mr. Heath, Mrs. Coleman, Mr. Felton, Mrs. Foote

NO: --

The motion passed unanimously. The Board entered Non-Public Session at 5:52 p.m.

B. Public Session

Mrs. Foote moved, seconded by Mr. Farris, to re-enter Public Session at 6:05 p.m.
Mr. Heath called the roll.

YES: Mr. Heath, Mrs. Coleman, Mr. Felton, Mrs. Foote
NO: --

The motion passed unanimously. The Board re-entered Public Session at 6:05 p.m.

X. PUBLIC COMMENT – *Closed at 6:06 p.m.*

XI. ANNOUNCEMENTS

A. Tuesday, December 9, 2025

SAU 2 Board @ Humiston Building, Meredith – Conference Room

- SAU 2 Board Regular Meeting and Budget Public Hearing – **5:00 p.m.**
- **Ashland School Board Special Meeting** – Immediately following SAU 2 Board meeting.

B. Tuesday, January 6, 2026

Ashland School Board Meeting @ Ashland Elementary School – Heffernan Media Center.

Regular School Board Meeting – **6:00 p.m.**

XII. ADJOURNMENT

Mr. Felton moved, seconded by Mrs. Foote, to adjourn meeting at 6:13 p.m.

The motion carried 4 – 0.

The meeting adjourned at 6:13 p.m.

*Respectfully submitted,
Sarah Briggs, Recording Secretary*

CONFIDENTIAL

NONPUBLIC SESSION

Tuesday, December 4, 2025

R.S.A. 91-A:3 II(c): This includes matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this Board, unless such a person requests an open meeting.

Members Present:

Mr. Stephen Heath, Chair
Mrs. Sandra Coleman, Vice-Chair
Mr. Stephen Felton
Mrs. Jennifer Foote

Members Absent:

Mr. Jesse Farris (with notice)

Administrators Present:

Mrs. Mary Moriarty, Superintendent
Mrs. Ashley Dolloff, Business Administrator
Mr. Guy Donnelly, Ashland Principal

Others Present:

I. NEW BUSINESS *(5:52 p.m. – 6:06 p.m.)*

A. Personnel Discussion

Mrs. Moriarty provided the School Board with personnel updates.