

FUNDRAISER APPROVAL FORM

School	Program/Team/Club	
Description Of Fundraiser	Start Date	
Location Of Fundraiser	End Date	
Purpose/Use of Proceeds	Total Days	
Company (if any)	Telephone	
Company Contact	Delivery Date	Email

Employee or Parent Organization Sponsor Certification			
<i>I certify the information provided on this form is true and accurate and the fundraiser will be conducted as stated.</i>			
I have read and agree to abide by Roanoke County Public Schools Policy 7.15 Fundraising and Solicitation and Admin Reg 7.15AR Fundraising and Solicitation.		<input type="checkbox"/> YES	<input type="checkbox"/> NO
The fundraiser does not use <i>crowdfunding</i> for funds; only goods and materials are allowed. All cash/coin/checks collected must be deposited with the school bookkeeper daily.			
Parent notification describing the fundraiser, reason for the fundraiser and the planned use of the funds is attached and upon approval I will send it to parents before starting the fundraiser.		<input type="checkbox"/> YES	<input type="checkbox"/> NO**
**If NO, explain why:			
Will fundraiser be conducted during school hours on school campus?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
Facility use form completed, approved and attached.		<input type="checkbox"/> N/A	<input type="checkbox"/> YES <input type="checkbox"/> NO
Will food item(s) be sold in fundraiser?		<input type="checkbox"/> N/A	<input type="checkbox"/> YES <input type="checkbox"/> NO
Will food item(s) be provided at time of sale?		<input type="checkbox"/> N/A	<input type="checkbox"/> YES <input type="checkbox"/> NO
Will food item(s) be consumable at time of sale?		<input type="checkbox"/> N/A	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do(es) food item(s) comply with Smart Snacks?		<input type="checkbox"/> N/A	<input type="checkbox"/> YES <input type="checkbox"/> NO
Use the calculator at: https://foodplanner.healthiergeneration.org/calculator/ Which result did you obtain when you entered the nutritional values?		<input type="checkbox"/> Product IS compliant <input type="checkbox"/> Product is NOT compliant	
Description of food item to be sold (required)			
Print Name:		Sign:	Date:

Bookkeeper Acknowledgement	SFO Account:	
Print Name:	Sign:	Date:

Principal Acknowledgement		
<i>I certify the information provided on this form complies with all Roanoke County Public Schools policies and procedures and I approve the fundraiser.</i>		
If this is a non-compliant Smart Snacks fundraiser, how many exemptions does this qualify for? (each day counts as 1 fundraiser; maximum of 30 per year)		
Print Name:	Sign:	Date: