Meeting: Local Child Care Planning Council (LPC) **Place: Trinity COE** **Date: 9/8/2025**

Members Present: *Fabio Robles, Cathy Tillman, Sheri White, Naomi Goulette, Kate Blanchard, Jolene Edwards,*
Absent: *Liam Gogan, Shayna Davis, Stephanie Barnes, Arina Erwin, Heidi Carpenter-Harris (alt. To Liam Gogan)*
Coordinator: *Anna Carson* **Guests**: *Chris Ledman (zoom), Krista Hymas, Beth Miller (Zoom), Julia Dixon*

Agenda Item	Discussion	Action
1. Formal Opening	a. Call To Order b. Sign-in of Council Members/Roll Call c. Additions or Changes to the Agenda	2:34 by Chair
2. Public Comment	Persons wishing to address the Board on any item are invited to do so now. In the interest of time and order, public presentations are limited to three minutes per person, per topic. Please state your name and address before speaking. Per the Brown Act, unless an item has been placed on the agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.	N/A
3. Action Items	Article XII- Voting Procedures: (D) Voting by show of hands on any matter except an election is acceptable unless a Council member requests a roll-call vote be taken. a. Approve Minutes from May 12, 2025 Motion: Naomi_ Second: Cathy_Vote: 6-0 b. Review and Approve LPC Budget 25.26 Motion: Jolene Second: Kate_Vote: 6-0	Item b. - Remove COEPACD from the budget.
4. Information Items/ Presentations	a. Membership: Upcoming Term Expirations i. Chair, January 12th, 2026 - Arina Erwin -Fabio nominated Sheri White for president. ii. Nominations Open -Jolene nominates Kate to remain a parent Representative. -Naomi nominates Cathy to remain a Community Representative. -Kate nominated Jolene to remain as a Discretionary Appointee.	

	b. Summary of Annual Activities Report- Submitted July 17th, 2025 c. LPC Coordinator Change-January 2026 d. COEPACD: County Office of Education Program Administrators of Child Development (9/12-9/13) e. CCCCA (CA Child Care Coordinators Association) Conference (9/17-9/19) -Anna spoke on items b-e.	
5. Reports from Committees & Members	A. Dolly Parton Imagination Library Report -Chris Ledman shared her update with the board. B. Enrollment Trinity County Pre-K Sites – **enrollment (to be updated during meeting)**: School Readiness: Hayfork ( ), Hoaglin-Zenia ( ), Van Duzen ( ) Total: Trinity Center ( ) Shasta Head Start: Weaverville HS (19) Total: State Preschool: Alps View (20) Total: 19 Kinder Kids Montessori (18)- ( ) Toddler/Infant Total: 20 TCOE Early Intervention Program The Wonder House ( ) Total: 18 C. R&R Data Report: -Sheri shared information on this item. **Sum of Children Receiving HRN Service through Family Childcare & Trust Line = Total Subsidized Care -**	
6. Unfinished Business	a. Inclusive Early Education Expansion Program (IEEEP): Local Leadership Team i. Stats & Data 24.25. ii. Teaching Pyramid 25.26 1. Trinity Cohort -Anns spoke on item 6. a.	

7. New Business	a. CDSS Child Care Bulletin 25-06: Requirement to Notify LPC of Relinquished Funds All b. UCSF Preschool Screenings- Center-Based Sites (Oct 14-16) c. New CDSS fiscal analyst appointed: Graham, Roy@DSS <Roy.Graham@dss.ca.gov -Anna spoke on items 7. a-c.	
8. Other	**a. LPC/UPK Mixed Delivery Meeting Dates for 2025-2026:** 2:30-5:00 1. November 10, 2025 2. January 12, 2026 3. March 9, 2026 4. May 11, 2026 -Anna spoke on item 8.	**Mark Your Calendar**
9. Upcoming Early Education Professional Development:	a. CPIN- i. Science, Math, Gross Motor -Anna spoke on item 9.	
Ad Hoc Committee meeting: UPK Mixed Delivery Work Group 4:05-5:00	**Mission:** How all four-year-old children and an increased number of at-promise three-year-old children in the county will be able to access full-day learning programs before kindergarten that meet the needs of parents, including through partnerships with school districts, high-quality universal preschool programs in the mixed-delivery system and expanded learning offerings in their communities. **Presentation:** na	

		Anna: Connect Renee and Arina- Potential Guest Speakers for 25.26 = PITC & Acorn Academy.
Program Updates	- Cathy, Naomi, Sheri, Beth and Heidi shared their updates with the board.	
Adjournment	Next Meeting November 10, 2025	