

Adopted: _____ Orig. 1997
Revised: _____ April 26, 2010
Revised: _____ February 25, 2019
Revised: _____ March 21, 2022

203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to Order, Pledge of Allegiance, Record of Members Present.
2. Approval of Meeting Agenda.
3. Program Review.
4. Consent Agenda (meeting minutes, finances, reports, bills and donations).
5. Personnel Matters.
6. Public Comment.
7. Administrative Reports.
8. Board Reports.
9. Old Business.
10. New Business.
11. Adjournment.

- B. Items in this order may be considered as part of a consent agenda.
- C. The school board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)
MSBA/MASA Model Policy 203.6 (Consent Agendas)

Reviewed: July 28, 2025