
INTRODUCTION

- As a last resort and, having followed the Behaviour Policy, the school may need to permanently exclude a child to safeguard the wellbeing of the school community.
- The permanent exclusion of a child should only be considered when every other course of action and measure stipulated in the Behaviour Policy has been exhausted.
- The exclusion of a child is most likely to be traumatic for pupils and parents; it can only be undertaken after very careful consideration, consultation and deliberation.

CONDITIONS FOR EXCLUSION

The decision to exclude a pupil will require one of the following circumstances:

- There has been an extremely serious breach of the school's Behaviour Policy (e.g. indecent conduct, verbal or physical abuse of a serious nature.)
- Continued unacceptable actions that are detrimental to the well being of other members of the school and when school sanctions and other interventions have not been successful in modifying the student's behaviour.
- If allowing the student to remain in School would seriously harm the education or welfare of the pupil or others in the School.

EXCLUSION PROCEDURE

The decision to exclude a student permanently is extremely serious and will never be taken lightly. Therefore, exclusion will not be imposed instantly unless there is an immediate threat to the safety of others in the school or the student concerned.

Before excluding a student the Headteacher will:

- Ensure Behaviour Policy has been followed, lesser sanctions have been tried and failed
- Ensure appropriate investigations have been conducted, information has been recorded
- The student has been allowed to give her/his version of events
- Consider all the evidence available to support the allegations
- Ensure that parents are fully informed throughout the process
- Consult with the Board of Directors of the British Schools Foundation

Having followed this procedure, the Headteacher will confirm his/her decision to the parents of the student in writing including the day from which exclusion shall commence.