

Dear Parents,

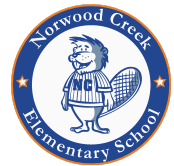
Welcome to another wonderful year at Norwood Creek Elementary School. We have reviewed our school expectations and policies with all students and ask you and your family to review them. This handbook will provide you with information about our school rules and policies as well as information about our daily routines. If you have questions, please contact our front office. Check our website at norwood.eesd.org and join our **Facebook and Instagram page** for the latest school news and activities. Thank you for your continued support.

Sincerely,

The Norwood Creek Staff
"Leaders for Life"



Norwood Creek School Student and Parent Handbook



Norwood Creek cultivates and innovates a community of learners who engage creatively with passion and purpose to achieve academic and personal success. We believe all children can learn in a supportive environment and that the teacher's role is to facilitate learning. We believe that learning should be joyful and that questions are as important as answers. We believe in preparing students to learn in the ever-changing 21st century. We believe in the necessity of involving students in decision-making and shared responsibility for making the classroom a good place to be and to learn. We believe that the school must be a safe haven where the dignity of every person is respected. We believe that students need to learn to give to others and to their community, and that parents and the larger community must educate our children. These beliefs form from the basis of the school's goals, of which we have three:

- To engage all students in powerful, meaningful 21st century learning experiences and a rich thinking curriculum.
- To develop every child's social, ethical, emotional, physical, and intellectual development in order to reach their full potential.
- To involve parents in their children's education.

I have read the Norwood Creek Student and Parent Handbook and
have reviewed the information with my child.

Parent Signature

Date

Student Signature

Date

2025-2026 Bell Schedule

TK & Kindergarten Regular Schedule		Minimum Day Thursdays
8:45 - 10:00 am	Class	8:45 - 10:00 am
10:00 - 10:25 am	Recess	10:00 - 10:20 am
10:25 - 11:30 am	Class	10:20 - 11:15 pm
11:30 - 12:10 pm	Lunch	11:15 - 11:45 am
12:10 - 1:40 pm	Class	11:45 - 1:00 pm
1:40 - 1:55 pm	Afternoon Recess	
1:55 - 2:35 pm	Class	
Dismissal 2:35 pm		1:00 pm

Grades 1-2-3 Regular Schedule		Minimum Day Thursdays
8:45 - 10:00 am	Class	8:45 - 10:00 am
10:00 - 10:25 am	Recess	10:00 - 10:20 am
10:25 - 11:50 am	Class	10:20 - 11:40 am
11:50 - 12:30 pm	Lunch	11:40 - 12:10 pm
12:30 - 2:50 pm	Class	12:10 - 1:15 pm
Dismissal 2:50 pm		1:15 pm

Grades 4-5-6 Regular Schedule		Minimum Day Thursdays
8:45 - 10:30 am	Class	8:45 - 12:15 pm
10:30 - 10:50 am	Recess	
10:50 - 12:40 pm	Class	
12:40 - 1:20 pm	Lunch	12:15 - 12:45 pm
1:20 - 3:00 pm	Class	12:45 - 1:15 pm
Dismissal 3:00 pm		1:15 pm

Norwood Creek School

Student and Parent Handbook

ATTENDANCE

Students are expected to be in school except in cases of illness, or school approved absences (Ed Code 48205). When your child is absent please follow the procedure below.

1. Parents should call the school before 9 AM (Absence line: 408 270-6727) on the first day and all subsequent days the student is absent. All unverified absences will result in an unexcused absence.
2. A doctor's statement is required for an extended illness of three (3) days or more.
3. If your child cannot go out for recess, he/she must bring a signed note stating the reason for being excused. Frequent or extended absences from recess or P.E. may require a doctor's statement.
4. If your student is out for 2 or more days parents may request homework. It is most important that students rest at home and get well.
5. After 10 consecutive days of unexcused absences a student is subject to being dropped.
6. Students who are absent on average more than two days per month (excused or unexcused) will have to attend a monthly attendance meeting. If absences continue an attendance contract will be put in place.

VISITORS

Parents and adult members of the community are always welcome to visit our school. Prior notice is required to visit a classroom. Please come to the office and sign in through our electronic system to obtain a visitor badge.

Unfortunately, we cannot allow non-EESD children to visit. We do ask that you make arrangements for preschool children to stay at home. Also, any visiting family members are not permitted to join your student in their classroom.



We ask that parents and family members who are dropping off and picking up students in the afternoon wait outside the building and not in the multipurpose room or classroom wings. Our students' safety and security is our highest priority.

PLEASE NOTE:

- The school parking lot is staff parking only.
- To ensure student safety, pets are not allowed on campus.

HEALTH SERVICES AND POLICIES

A trained health clerk is on duty during the day for emergencies. By law, the school staff is allowed to render first aid only.

You or your emergency designee, will be notified whenever a significant accident or illness occurs. Immediate arrangements must be made to take the child home. It is vital that we have accurate, current information through your parent portal account. Children may take necessary PRESCRIBED medication at school under the supervision of the health clerk or secretary. Parents must have the doctor fill out the proper form and leave any medication (in the original container with the complete instructions) and form in the health office. The school cannot administer aspirin or other medication that can be purchased over the counter.

NON-PRESCRIBED MEDICATION IS NOT ALLOWED AT SCHOOL FOR STUDENT SAFETY REASONS.

Students may not bring prescribed or over-the-counter medication to school without presenting prior written authorization from their doctor to the front office staff.

ND SUPERVISION

The safety of all who attend Norwood Creek is of great concern to parents and staff. Therefore, we ask for your personal cooperation and commitment.

Supervision for students begins at 8:30 a.m. Children MAY NOT arrive at school before 8:30 a.m. Supervision of children ends at 3:15 p.m. on regular days and at 1:30 p.m. on Thursdays. Children MAY NOT be on campus after that time unless they are with their parent, under the direct supervision of a teacher, or involved in a school-approved activity. Should a student arrive after school begins at 8:45 a.m., they should report to the office for a late pass. Research has revealed that students who are late or miss school regularly find it difficult to succeed. Please try to ensure that your child is on time.

The parking lot curb lane may be used as a drop-off/pick-up area. Pull all the way forward in the pick-up lane. All pedestrians must use the crosswalk. Please do not double park in the parking lot or on the street. In addition to being a safety hazard for students, emergency vehicles and visitors must be able to flow through our parking lot at all times. Fewer cars driving through the parking lot creates a safer situation for our students and staff.

At the end of the school day, students must go directly home or to their child care provider. Only children accompanied by an adult, under the direct supervision of the teacher, or in an approved school activity may remain on campus. Students may not return until after 5:00 p.m. under the direct supervision of a parent or in an approved school activity.

DROP-OFF AND PICK-UP SAFETY REMINDERS:

For your children's safety, yard supervision begins at 8:30am, please do not drop off your children prior to 8:30 am. If your child is picked up after school, please be aware students should be picked up at the appropriate dismissal time. Children are not allowed on campus after school unless they are with their parents or under the direct supervision of the teacher, or are involved in a school-approved activity.

While dropping off and picking up students, please keep in mind these safety guidelines:

ALL CROSSWALKS NEAR NORWOOD:

While we are fortunate to have crossing guards on REMINGTON and Padilla Way, many drivers dropping off or picking up students make unsafe decisions. We also have crosswalks on Centerwood without crossing guards and making a u-turn in a crosswalk is illegal and many drivers break this law!!!!

Please remember the following to keep children, parents, staff and our crossing guards safe:

- Do not drop off or pick up students in the middle of the street!!!!
- Do not drop off or pick up students in the crosswalk
- Best practice is to drop off your child at least a block away and have them walk to the crosswalk and cross safely.
- Do not park in red zones or the Bus Loading Zones on Remington Way in front of the school.
- Yield to pedestrians in the crosswalks, please drive safely around the school, and obey all traffic laws.

STAFF PARKING LOT:

For everyone's safety, please refrain from entering the parking lot through the exit lane, particularly during after-school hours. Multiple near-collisions occurred and your cooperation is essential to prevent accidents.

- Enter the parking lot from Centerwood Drive heading east (right turn only). **Do not cross into oncoming traffic to make a left turn into the parking lot.**
- Do not make a u-turn on Centerwood Ct. to enter the parking lot. This is very unsafe for pedestrians using the crosswalk.
- Only drop off and pick up in the loading zone.
- While in the passenger loading zone, to keep the flow of traffic moving, please move up as far as you can before children exit the car. The driver should not get out of the car or leave the car unattended.
- Children should sit on the passenger side of the car for a safe and easy exit. Please conduct goodbyes and other business prior to dropping off students.
- Please remain in your car, do not leave your car unattended in the loading zone and allow the student to exit with all their materials from the passenger side of the car.
- Parking Lot is for Staff/Teacher Parking Only. Please do not park in the Staff Parking Lot.
- Remind your child to wait for you in the parking lot near the flag pole or main gate where there's adult supervision.
- Walk to and from school to eliminate traffic congestion in the morning and after school.

Your child's safety is a primary concern and procedures are in place for a safe drop off and pick up for everyone. The challenge of time and space can cause poor decision making, especially during drop off; students are allowed on campus, starting at 8:30 am, please plan accordingly. Dropping off students at 8:30 am would help alleviate much of our traffic congestion.

Students will go directly to their classrooms upon arrival.

All students should be in their seats by 8:45am, ATTENDANCE MATTERS!

POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORT (PBIS)

PBIS is a schoolwide system that works to promote positive behaviors and redirect negative behaviors through teaching. Along with our high academic and behavioral expectations, we are a Positive Behavior Intervention Support (PBIS) school. Positive Behavioral Interventions and Supports (PBIS) is an [evidence-based three-tiered framework](#) to improve and integrate the data, systems, and practices affecting student outcomes every day. PBIS creates schools where all students succeed. Rules for conduct are fair and reasonable; students are taught how to make wise choices about their behavior; students are taught conflict resolution skills; and adults model and reinforce appropriate behavior. The result is

a school that is safe, fosters learning, encourages appropriate behavior, and builds self-esteem. Discipline is administered with sensitivity to the dignity of the child.

Within a safe and nurturing environment, staff use consistent goals and simple language/terms, while understanding where each student is in the learning process. Besides our focus on kindness our three main Norwood Creek rules are **to be safe, be respectful, and be responsible**. We are continuing our implementation of PBIS focused on the following outcomes:

1. Increase instructional time and systematic supports
2. Reduce use of exclusionary & punitive (ineffective) strategies
3. Explicitly teach and acknowledge expected behavior
4. Provide consistent, instructional strategies for behavioral errors

School and classroom rules are based on these general principles of behavior:

- Be respectful-Treat others the way you want to be treated
- Be responsible - Being dependable, keeping promises and honoring our commitments; don't make excuses for their actions or blame others when things go wrong
- Be Safe - Free from hurt, injury, danger, or risk
- Be Kind - The quality of being friendly, generous, and considerate; doing nice things without expecting nice things in return

Norwood Creek Elementary Behavior Expectations

 NORWOOD CREEK ELEMENTARY SCHOOL Schoolwide Behavior Expectations 					
	Playground	Bathroom	Multipurpose Room	Walkways	Drop Off & Pick Up
BE Respectful	• Be fair, include others, and play appropriately • Agree on rules for fair play, follow them, and the directions given by yard supervisors	• Give others privacy when using the bathroom • Wait your turn	• Honor personal space • Listen to all adults and presenters	• Use quiet voices, especially near other classrooms • Be aware of others around you and follow directions from adults	• Wait quietly in line • Listen to the directions and be considerate of all adults and peers
BE Responsible	• Respect each area's purpose • Eat in snack area and put trash where it belongs	• Flush toilet and wash your hands • Keep the bathroom clean	• Work together to keep MPR clean • Wait at table to be dismissed • Clean up after yourself and take all of your belongings with you when leaving	• Face forward and look in front of you when walking • Keep hands and feet to yourself	• Arrive on time at 8:30 am and picked up by 3:15pm • Enter and exit on curbside of car
BE Kind	• Take turns and include everyone • Acknowledge success in yourself and in peers • Use kind words like "Please", "Thank you", and "Would you like to play with me?"	• Report needed supplies • Report unsafe conditions	• Raise hands when you need help • Listen to and follow the adults directions • Help those in need around you	• Walk one behind the other • Wait your turn, be courteous and take turns being first in line.	• Use kind words, be positive, and encourage others • Greet students and adults with kindness and positivity
BE Safe	• Walk and remain seated at tables • Eat only your provided lunch • Wash and sanitize hands	• Limit capacity to the # of stalls/urinals • Report messes	• Walk and remain seated at tables • Eat only your provided lunch • Wash and sanitize hands	• Walk and hold equipment to and from classroom • Stay in your lane with appropriate spacing	• Walk to and from class • Pay attention (while waiting for pick-up) • Use crosswalks

DESIGNED AND PRINTED COURTESY OF SHOOB PHOTOGRAPHY

Students will:

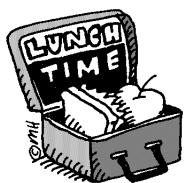
1. Show courtesy and respect to others: Racial slurs, inappropriate touching, sexual harassment, name calling, verbal bullying, physical bullying, vulgar language or vulgar gestures are not appropriate nor allowed.
2. Solve problems through discussion rather than force.

3. Respect school property and the property of others.
4. Any item that distracts from the learning environment should be left at home. This includes but is not limited to toys, radios, skateboards, toy guns, toy knives, poppers, yo-yos, electronic games, sports equipment, wheelies, trading cards, etc.
5. Report injuries or problems to a teacher, supervisor or the office immediately.
6. Bring only the money needed for school. Do not bring extra money to school.
7. Contribute to a safe, healthy environment: Guns, knives, explosives, matches and dangerous objects are not permitted. Smoking or the possession of tobacco is not permitted. (See section "Expulsion Laws").

STUDENT RESPONSIBILITIES

- Students are expected to be prepared to learn and have the following responsibilities:
- Arrive at school every day on time.
- Be prepared every day with completed homework assignments.
- Take home all letters, messages, and notes.
- Discuss with parents what they have learned in school; ask parents and teachers for help when needed.
- Respect themselves and the rights and property of others; obey all school rules.

CAFETERIA



All students are required to be in the cafeteria/patio during their scheduled lunch period, observe all cafeteria rules, and remain in their seats until excused by supervisors. Students are expected to leave their lunch tables clean and orderly. **Food and beverages are not permitted outside the cafeteria/patio during lunch.** On rainy days, students eat in the cafeteria then have recess in their classrooms.

PLAYGROUND/PLAY STRUCTURE PROCEDURES

Children may use playground equipment during school hours only when supervised. Equipment areas are closed when wet, dangerous, or when there is not adequate supervision. Students are to wait outside of the play area until permission to use is given. Students are responsible for proper and safe use of the playground equipment. Students may not run, play tag or chase each other in the playground area. Likewise unsafe play such as standing on bars, climbing up the slide, and jumping from equipment and swings is not allowed.



BLACKTOP AND GRASS AREA PROCEDURES

Recess is a time for fun and relaxation. However, all students are reminded to be courteous, respectful and safe. The following rules have been established to ensure student safety.

- Follow yard supervisors directions promptly and with courtesy.
- NO tag, pushing, fighting (including play-fighting), chasing, name calling, or threatening, are not allowed.
- Play safe. No playing or running between buildings, or in bathrooms. Students must stay on the playground side of the yellow lines. Students should not climb on fences, trees, or picnic tables. Tackling, throwing rocks, pine cones or sticks, and taking equipment from others is not allowed.
- Throwing, catching, and kickball games are permitted only on the grass or in a defined court, i.e., handball court, basketball court, volleyball court, and race lines.
- Kickball is allowed only on the grass area with soccer balls and playground balls.
- Sports equipment from home may not be used at recess or lunch. Hard balls are not allowed at any time (ie footballs, baseballs).
- Football (including tag football) is not allowed at any time.
- Food is only allowed in the designated area during morning recess only. No food is allowed on the grass, game courts, or playground.

CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR

Norwood Creek Elementary School's discipline plan is designed to assist students in making responsible choices concerning appropriate behavior. It is our fundamental belief that students are responsible for their own behavior. Adults, parents, and educators, are responsible for providing children with guidance and practice in choosing appropriate behavior. The effectiveness of the discipline policy is dependent upon the active commitment of all adults, administrators, staff, and parents.

Students who violate the school rules are subject to disciplinary action. In most cases the following procedure is followed by teachers/supervisors:

1. Teacher/supervisor cautions and/or redirects the child as privately as possible.

2. Teacher/supervisor and child discuss the inappropriate behavior and agree upon alternate, appropriate behavior to use in the future.
3. Teacher assigns an appropriate consequence as needed. This will be documented on a Citation form. A copy will be sent home for review and signature, one copy is for the teacher, and one copy is for the principal.
4. For serious rule violations or repeated rule violations a teacher/supervisor will issue a citation for principal review. The student will meet with the principal, an appropriate consequence will be issued, and the principal will contact the parent.

DRESS GUIDELINES

At Norwood Creek, we believe that appropriate attire supports a positive learning environment. To help students focus on their education, we ask that all students dress appropriately for school.

Tops and Shirts

- Shirts must have sleeves and cover the midriff
- Tank tops are not allowed
- Backless or low-cut tops are not permitted

Footwear

- Closed-toe shoes are required for safety
- Athletic shoes, dress shoes, and boots are appropriate
- Slippers, flip-flops, and sandals without back straps are not permitted

Bottoms

- Shorts and skirts must reach fingertip length when arms are at your sides
- Pants should be worn at the waist with a properly fitted belt if needed
- Clothing should not be excessively tight or loose

Accessories

- Hats and hoodies may be worn outdoors but must be removed when entering the building
- Clothing with inappropriate language, images, or messages is not permitted
- Dress Code Enforcement

School administration and staff will use their professional judgment to determine if clothing is appropriate for the school environment. Fashion trends change frequently, so we reserve the right to address new concerns as they arise.

If a student's attire does not meet these guidelines:

- Parents/guardians will be contacted to bring appropriate clothing
- If no contact can be made, the student will remain in the main office during non-instructional time until the issue is resolved

We appreciate your cooperation in helping maintain a focused learning environment for all students.

FOOD ON CAMPUS

Due to the many peanut, gluten, egg etc allergies we ask that students do not bring food to share. This includes birthday cupcakes, cookies etc.

- Food cannot be delivered to students during the school day by food delivery establishments, including but not limited to Uber Eats, Door Dash or GrubHub.
- Please provide your child with a healthy lunch...fast food items are not a healthy option for lunch
- No soda allowed, water and juice only
- Dropping off lunches is discouraged.
- Please help your child be responsible to bring their own lunch with them or obtain a hot lunch.
- Students without lunches walk to the office at their designated lunch time to check if a lunch was dropped off for them. No classrooms will be called or emailed for forgotten items. With 550 students on campus, time spent in communication for forgotten items is not possible.

BIRTHDAY CELEBRATION GUIDELINES

Parents are allowed to send small treat bags, that do not contain food, as a way to celebrate their child's birthday with classmates. Due to allergies and good nutrition, no food is allowed for birthday celebrations. Balloons and decorations are not appropriate at school.

- Child Nutrition Services (CNS) certainly understands the importance of recognizing children's achievements and birthdays. However, we also recognize the important role schools play in teaching important life skills like developing healthy eating habits. In accordance with the District Wellness policy, BP-5030, and the [Evergreen Nutrition and Food Guidelines](#), we ask that parents celebrate special events with non-food rewards such as stickers, pencils, note-pads and other small trinkets. Please [contact the CNS office](#) or speak with your child's school office or teacher for more information.
- Parents are only allowed to bring their child a special lunch. For example, if you bring a birthday celebration lunch for your child this special lunch can only be enjoyed by your student and not shared with others. This also includes food items that are brought in to share with the class to help celebrate a birthday.
- No cupcakes, ice cream or candy are allowed.
- Looking for an alternative to cupcakes for a birthday celebration? Consider joining our Birthday Book Club! A \$15 donation allows us to purchase a special book that will be placed in our school library in your child's honor. If interested, come into the front office and fill out a Birthday Book Club form. These are just a few of the many ways to celebrate your student's birthday with their classmates.

CELL PHONES/SOCIAL MEDIA

Phones need to be secured in backpacks and turned off during the school day. Students may come to the office to use the phone if they need to place a call. Students may use their phones outside the classroom after school is dismissed. The school is not responsible for phones that are stolen, lost, or damaged. If a student has a phone out during the day it will be confiscated and brought to the office and must be picked up by an adult. No student or parent should post photos or videos of other students online without the permission of the photographed/videotaped student's parent.

EMERGENCY PROCEDURES

While major disasters are rare, it is important that we are prepared. Each year students and teachers prepare and discuss procedures for fire, earthquake, and code red. Below are some things that parents can do to assist in disaster preparedness.

- ✓ If your child needs regular medication at school (health office only), assure there is always a 3-4 day supply maintained at all times.
- ✓ Discuss with your children the emergency training they have received at school, give your support by stressing its importance, and encourage them to cooperate with school staff members, both in practice drills and in the event of a real emergency.
- ✓ Formulate your own home emergency plans and teach your children what they should do as part of it. Instruct them as to whom they should go for adult supervision if you are not available and as to what they should do if an emergency occurs when they are walking to or from school.
- ✓ It is natural for parents to want to be reunited with their children immediately. The first priority of school and emergency staff, on the other hand, will be to secure the area, protect the children and tend to the injured. For a response effort to be successful, it is vital that parents not interfere. Your patience and cooperation during such a crisis can save children's lives.
 - Please keep your cars away from the school so that emergency vehicles can have immediate and clear access to the school.

- ☐ Please don't call your children on their cell phones so that emergency personnel can have open phone lines to communicate.
 - ☐ Please keep clear of the school until reunification procedures begin.
 - ☐ Please allow evacuations to proceed without interference. You will be instructed as to the location of the reunification center.
 - ☐ Please follow the reunification procedures.
 - ☐ Communication will be sent out via Parent Square.
- ✓ No student will be dismissed from school unless a parent or individual designated by a parent on the emergency card comes for him/her. PLEASE KEEP YOUR CHILD'S Parent Portal account up to date. Please visit powerschool.eesd.org to update emergency contacts on-line.

EXPULSION LAWS

Expulsion from the Evergreen School District removes a child in grades K - 8 from enrolling in any Evergreen School for the period of expulsion. New laws that became effective January 1, 1996, require a recommendation for expulsion for possessing a firearm (including pellet or BB guns), brandishing a knife at another person, and selling drugs. Additionally, the Board of Trustees may expel for possession of drugs or drug paraphernalia, damage to property, theft, tobacco, disruption/defiance of authority, imitation firearm possession, sexual harassment, hate violence, and possession of dangerous objects. Also, please note that if these violations occur when a student is walking to or from school, the student may be referred for expulsion. Parents should seriously review with their child at all ages the consequences of what they carry in their pockets, bags, or backpacks to and from school. Evergreen School District endorses a Zero Tolerance policy for any action of a student that endangers others.

SCHOOLWIDE PROGRAMS THAT SUPPORT POSITIVE BEHAVIOR

Safe and Caring Schools

The Safe & Caring Schools program incorporates social/emotional learning into daily academic instruction. Activities develop competencies in self-awareness, social awareness, relationship skills, and responsible decision-making. The Safe and Caring Schools program promotes activities that decrease negative behaviors including bullying, harassment, and violence. The program promotes an environment where everyone can build strong character and experience academic success. This year we continue to use quality literature to help illustrate each character skill and build developmental assets in our students. Students, staff, and parent volunteers explore how characters in various books illustrate the highlighted character skill and brainstorm ways in which they can do the same.

Student Council and Project Cornerstone

Developmental assets are positive relationships, opportunities, values and skills that young people need to grow up caring and responsible. Norwood Creek School is committed to helping our children in developing these assets. Through our partnership with Project Cornerstone, students have the opportunity to participate in a variety of class and school wide service projects. In addition to our commitment to students, we are making a commitment to the families of our community. We would like our community to become knowledgeable about developmental assets and ways to build them in our youth. Workshops and opportunities for parents to participate in the program will be made available.

Student of the Week/Month

To recognize each student's unique strengths and accomplishments, teachers select a different student each week/month to be Student of the week/month in their classrooms. Students are honored in their classrooms in a variety of ways.

Honor Roll

Students in grades 4 through 6 can earn an academic honor roll. For Gold honor roll students must earn all A's and no N's or U's in behavior. For Silver honor roll students must earn A's and B's and no N's or U's in behavior. For Bronze honor roll students must earn an A for each C to make a B average, no D's or N's or U's in behavior.

Super Citizen

The Super Citizen award is given at the end of each trimester to students in grades 1-6 who have demonstrated outstanding citizenship and study habits as indicated on their report cards. Super Citizens are members of the Norwood Creek Honor Society that also includes Gold and Silver Honor Roll recipients. Super Citizens are honored each trimester in a ceremony and receive a special certificate for their accomplishment.

Special Incentives

In addition to the incentives listed above, students can earn certificates, privileges, or rewards for achievement in a special area of behavior determined by the teacher or principal. Awards for Gold, Silver, Bronze, Principal's Honor Roll, and Reading At Home are awarded each trimester. Students can also earn Woody kindness slips for being respectful, responsible, safe, caring and kind around school. In addition to the above school wide incentives for positive behavior, each classroom has a plan for encouraging and rewarding appropriate behavior. Students who earn Gold, Silver, or Bronze Honor Roll for both trimester 1 and 2 and are eligible for the honor at trimester 3 progress report will earn a special privilege.

EVERGREEN SCHOOL DISTRICT POLICIES

Policies in their entirety can be found on the Evergreen School District website: www.eesd.org under community, Board Meetings then policies.

Student Use of Technology- BP 6163.4(a)

The Board of Trustees intends that technological resources provided by the district be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning. The Superintendent or designee shall notify students and parents/guardians about authorized uses of district computers, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with district regulations and the district's Acceptable Use Agreement.

Students Nondiscrimination/Harassment- BP5 145.3(a)

The Board of Trustees desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, harassment, intimidation, and bullying of any student based on the student's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

Students Sexual Harassment - BP 5145.7(a)

The Board of Trustees is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits sexual harassment of students at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any person who files a complaint, testifies, or otherwise participates in district complaint processes.

Uniform Complaint Procedure- BP 1312.3(a)

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The district shall investigate and seek to resolve any complaints alleging failure to comply with such laws and/or alleging unlawful discrimination, harassment, intimidation, or bullying in accordance with the uniform complaint procedures.

Students Tobacco - BP 5131.62(a)

The Board of Trustees recognizes the serious health risks presented by tobacco use and desires to ensure that, through adoption of consistent policies, district students are made aware of those risks and, to the extent possible, protected from them. The Superintendent or designee shall establish a coordinated school health system which includes a comprehensive behavioral health education component that teaches students the knowledge, skills, and attitudes they need in order to lead healthy lives and avoid high-risk behaviors, such as tobacco use.

Williams Uniform Complaint Procedures- AR 1312.4(a)

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009), ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), and SB 70 (Ch. 7, Statutes of 2011), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The Evergreen School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2014-15 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

Student and Family Privacy Rights – BP 5022

The Board of Trustees respects the rights of district students and their parents/guardians with regard to the privacy of their personal beliefs and the confidentiality of their personal information. The Superintendent or designee shall develop regulations to ensure compliance with law when the district requests, retains, discloses, or otherwise uses the personal information of its students and their families.