

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota**

**SPECIAL EMERGENCY MEETING
360 Colborne Street
Saint Paul, MN 55102**

**December 15, 2025
4:30 p.m.**

MINUTES

1. CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Chair Henderson.

2. ROLL CALL

Board of Education: H. Henderson, E. Valliant, J. Vue, U. Ward
C. Allen arrived at 4:39 p.m.

C. Franco and Y. Carrillo were absent.

Staff: Superintendent Stanley, K. Bergstrom, S. Dahlke, K. Thao, J. Turner

3. APPROVAL OF THE ORDER OF THE MAIN AGENDA

MOTION: Director Henderson moved approve the other of the main agenda. The motion was seconded by Director Ward. It passed by acclaim.

4. DISCUSSION AND ACTION ON THE CHANGE OF DATE OF DECEMBER 2025 REGULAR MEETING OF THE BOARD OF EDUCATION FROM TUESDAY, DECEMBER 16, 2025 TO THURSDAY, DECEMBER 18, 2025

Director Henderson acknowledged that this change was a short notice, and we are to find a way to continue with the agenda that allows discussion and public comment in a way in which the meeting structure is typically held.

Director Vue requested information on when the information was known and actions that were taken and when we first heard of the risk of violation of current statute. Director Henderson noted the notification that our Regular Board Meeting was scheduled on the same evening as the special primary election, and per statute, the meeting could not be held between 6:00 p.m. and 8:00 p.m. In conversations with board members, the options were to either pause the meeting with a two-hour intermission, which could dramatically impact public comment, or we could move to another date, requiring a three-day notice, which was Thursday.

General Counsel then provided details on the special primary election and dates in which a resignation of the State Representative seat was announced and the calling of the special election by the Governor, as well as the process for the special primary election. This is a fairly unique situation. Director Vue also requested details about why this was not addressed on December 2, 2025 at the Committee of the Board meeting. There was also further discussion on the change of the date of the special meeting to canvass the election results due to Veteran's Day. The chain of staff who review these meeting dates was also reviewed, as well as the process for these changes. A need for a process was discussed, and to pay special attention to special elections, as well as cross reference conflicts with federal holidays. The history of the noticing process was also reviewed, as well as Board Policy which governs the meeting agendas. Board members and administration also discussed ways in which to ensure this does not happen again, as

well as work with Ramsey County elections to know when special elections occur, if needed. It was also noted that this special primary was not alerted to MSBA because it was a select area of Saint Paul. General Counsel noted her concerns about informal listening sessions then scheduled for Tuesday, December 16, 2025 in place of the Regular meeting, and her recommendation. Further details were provided on the listening session as well as the board statement. Director Vue requested that information on the process be provided in policy for noticing of meetings and to ensure alignment with state statute.

MOTION: Director Henderson moved to cancel the Regular Meeting of the Board of Education scheduled for Tuesday, December 16, 2025, pursuant to Minnesota Statue 204C.03 which prohibits the School Board from conducting business from 6:00 p.m. to 8:00 p.m. on the day of an election, and call for a Special Meeting of the Board of Education of Independent School District No. 625, Saint Paul Public Schools, to be held and convened on Thursday, December 18, 2025 beginning at 5:30 p.m. in Conference Rooms A and B of the Administration Building located at 360 Colborne Street for the purpose of regular business. The special closed meeting regarding labor negotiation will also be moved to Thursday, December 18, 2025 beginning at 4:30 pm in Conference Room 5A. Director Allen seconded the motion.

The motion was approved by roll call vote:

Director Vue	Yes
Director Allen	Yes
Director Carrillo	Absent
Director Franco	Absent
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Yes

5. ADJOURNMENT

Director Henderson moved to adjourn the meeting. Director Allen seconded the motion. It passed by acclaim.

The motion was approved by roll call vote:

Director Vue	Yes
Director Allen	Yes
Director Carrillo	Absent
Director Franco	Absent
Director Valliant	Yes
Director Henderson	Yes
Director Ward	Yes

The meeting adjourned at 4:58 p.m.

For clarity and to facilitate research, these minutes reflect the order of the original Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by:

Sarah Dahlke, Assistant Clerk, St. Paul Public Schools Board of Education