



METHFESSEL & WERBEL

A Professional Corporation

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(1944-2022)

December 22, 2025

Via Electronic Mail

Eric Larson, Business Administrator
Union County Educational Services Commission

RE: Legal Services Agreement for 2026 Calendar Year

Dear Mr. Larson:

Please accept this proposal on behalf of Methfessel & Werbel, P.C., to continue to serve as special counsel to the UCESC on various matters which may be assigned by you or other members of the administration.

This letter, once formally approved by resolution and executed by an authorized individual on behalf of the UCESC, will serve as our Retainer Agreement for the 2026 calendar year.

Terms of the Agreement

- 1. The law firm of Methfessel & Werbel agrees to provide certain specified legal services as more fully described below.
2. The Firm's partners, counsel and associates shall provide services on behalf of the UCESC in connection with the Firm's representation of the UCESC in specified legal matters, to be assigned by the Business Administrator or Superintendent.
3. All legal services of the Firm not included within the retainer shall be billed at the hourly rate of \$195 for partners and counsel; and \$175 for associates. All work by paralegals and law clerks shall be billed at the hourly rate of \$75.00.
4. All services shall be billed monthly in an itemized fashion in increments of no less than one-tenth of an hour. Certain expenses and

* Certified by the Supreme Court of New Jersey as a Civil Trial Attorney
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^Member of PA & NJ Bar
^Member of NY Bar only
>Member of NJ Bar only
#Member of NJ & LA. Bar
<Member of NJ & DC Bar
≤Member of NJ, NY & CA Bar
≥Member of NJ, PA & DC Bar
~Member of NY, NJ & DC Bar
=Member of NY, NJ & MA Bar
±Member of NY, NJ & FL Bar
Please reply to New Jersey

disbursements made by the Firm on the UCESC's behalf will be separately itemized and reimbursed by the UCESC. Examples of such billed expenses, without limitation, include photocopying, faxes, messenger services, mileage, overnight mail, stenographic transcripts and court filing fees. Payment shall be remitted by the UCESC within thirty days of receipt of billing.

5. The term of this Agreement (the "Term") shall be from January 1, 2026 through December 31, 2026. The parties agree that the Term, and any successor Terms, may be extended by UCESC resolution approving a letter from the Firm which incorporates by reference the provisions of this Agreement, with acceptable modifications.

6. Approval of this Agreement constitutes express authorization for the Firm to undertake all actions necessary, in the judgment of its attorneys, to defend the UCESC and generally to protect its interests, without the need to seek further, specific authorization. This would include by way of example and not limitation, the preparation, service and filing of documents and pleadings in judicial and administrative proceedings, appearances in such proceedings and interacting with opposing counsel or other persons involved.

7. During the performance of this agreement, Methfessel & Werbel agrees to comply with the requirements of N.J.S.A. 10:5-31 et seq. as amended and supplemented from time to time, the Americans with Disabilities Act, and with N.J.A.C. 17:27, in strict accordance with the attached.

8. This retainer shall be approved by the UCESC at a duly convened meeting with the following resolution:

Resolved, that the UCESC of Education hereby approves Methfessel & Werbel, P.C., to continue to provide legal services to the UCESC UCESC of Education at the rates of \$195 for partners and counsel; and \$175 for associates. All work by paralegals and law clerks shall be billed at the hourly rate of \$75.00.

As evidence of the UCESC's approval this agreement, please complete and execute the certification and return it to me.

Respectfully,
METHFESSEL & WERBEL, ESQS.



Eric L. Harrison
harrison@methwerb.com
Ext. 138

I, _____, hereby certify that the within retainer was approved by a formal resolution of the Union County Educational Services Commission at a duly convened public meeting of the UCESC on _____, and that the signatory below as been authorized to, and does hereby, execute same on behalf of the UCESC.

By: _____

[Name; Title]

Attest:

By: _____

Name:

Title:

DATED: