

RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 3, 2025

ROLL CALL

The West Muskingum Board of Education held its regular meeting on December 3, 2025 at 5:00 p.m. in the West Muskingum Administrative Center. Mr. Farley called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

46-095 Additions to the Agenda

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the Addendum to the Agenda. Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

TREASURER'S REPORT

46-096 Minutes

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the minutes from the Regular Board Meeting on November 11, 2025. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-097 Financial Report

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve the financial reports for November 2025, as presented. Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

46-098 Tech Cred Grant

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the Tech Cred Pass Through Grant and the corresponding invoice from state approved vendor, AI Owl. Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

SUPERINTENDENT'S REPORT - PERSONNEL

46-099 Resignation(s)

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following resignation(s):

<u>Name</u>	<u>Position</u>
Keolani Gill	WMMS Winter Cheer Advisor

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-100 Retirement(s)

Motion made by Mr. Ankrum, seconded by Mr. Melsheimer to approve the following retirement(s):

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Debra Weiser	Bus Driver	February 28, 2026

Roll Call: Mr. Ankrum, yea; Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Vousden, no; Mr. Farley, yea. Motion carried.

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46-101 Supplemental/Limited 3313.53 Contract(s) FY26

Motion made by Mr. Melsheimer, seconded by Mrs. MacLaine to approve the following Supplemental/Limited 3313.53 Contracts for the 2025-2026 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Micah Curtis	WMMS Cheerleading Advisor - Winter	\$1,583.24
Andrew Stark	WMHS Wrestling Coach	Volunteer
Paul Parsons	WMMS Wrestling Coach	Volunteer
Wyatt Gregg	WMMS Wrestling Coach	Volunteer

Roll Call: Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; ; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-102 Classified Non Bargaining Contract(s)

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve Dylan Banta as District Technology Assistant, effective January 5, 2026 through July 31, 2028, 260 days per contractual year (prorated for any partial employment period). Employment pending proper completion of personnel requirements. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-103 MVESC Master Certificate Substitute List

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve the December 2025 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center. Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mrs. MacLaine, abstain; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

SUPERINTENDENT’S REPORT

46-104 (NIST) Cybersecurity Framework

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to adopt the National Institute of Standards and Technology (NIST) Cybersecurity Framework (CSF) Version 2.0 as the guiding structure for West Muskingum Local School District’s cybersecurity program. The Board further authorizes the administration to implement the policies, standards and operational practices necessary to achieve compliance with this framework in alignment with Ohio House Bill 96 requirements. Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

46-105 Auxiliary Gym – Survey Proposals

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to approve an Addendum to contract for APG Architects for the Auxiliary Gym Project to include Land Survey, increasing the contract an additional \$2,2650.00. Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion carried.

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46-106 META Bus Bid and Bus Purchase

Motion made by Mr. Vousden, seconded by Mr. Ankrum to authorize META Solutions (META) to advertise and receive bids on behalf of the West Muskingum Board of Education as per the specification submitted for the cooperative purchase of one (1) 81 passenger conventional school bus. The Board also approves the purchase of one (1) 81 passenger 2025 Thomas Saf-T-Liner C2 bus for \$152,232, as outlined by Complete Bus and Specialty Vehicles, based on META Bus Bid. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-107 META Bus Bid and Bus Purchase

Motion made by Mr. Vousden, seconded by Mr. Ankrum to authorize META Solutions (META) to advertise and receive bids on behalf of the West Muskingum Board of Education as per the specification submitted for the cooperative purchase of one (1) 78 passenger conventional school bus. The Board also approves the purchase of one (1) 78 passenger (Special Needs) 2025 Thomas Saf-T-Liner C2 bus for \$148,930, as outlined by Complete Bus and Specialty Vehicles, based on META Bus Bid. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Farley, yea. Motion carried.

46-108 Donations

Motion made by Mrs. MacLaine seconded by Mr. Melsheimer to approve the following donations:

- Muskingum County Soil & Water to WMHS FFA for increasing student experiences - \$100

Roll Call: Mrs. MacLaine, yea; Mr. Melsheimer, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-109 Donations

Motion made by Mr. Melsheimer, seconded by Mrs. MacLaine to approve the following donations:

- West Muskingum Athletic Boosters to WMHS Athletics for 2 indoor runway track mats - \$2,500

Roll Call: Mr. Melsheimer, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-110 Annual Organizational and January Regular Board Meeting

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to schedule the Annual Organizational and January Regular Board Meeting for Thursday January 8, 2026, at 5:00 p.m. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea, Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

49-111 Board President Pro-Tem

Motion made by Mr. Melsheimer, seconded by Mr. Ankrum to approve Mr. Farley as the president pro-tem. Mr. Farley will serve as board president from January 1, 2026 until a Board president is elected at the 2026 Organizational Meeting being held January 8, 2026. Roll Call: Mr. Melsheimer, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Farley, yea. Motion carried.

46-112 Adjourn

Motion made by Mr. Melsheimer, seconded by Mr. Vousden to adjourn at 5:08 p.m. Roll Call: Mr. Melsheimer, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea. Motion Carried.

Treasurer

Board President