

NOTICE TO PROPOSERS

Notice is hereby given that the governing board of the Tamalpais Union High School District ("District") will receive online Proposals for the following contract ("Contract"):

RFP Copier/MFD Hardware/Service No. 107

Proposals will be entered online via Optimizon's online bidding system starting on **Tuesday, January 6, 2026 through Friday, February 6, 2026 at 3:00 PM PT**. Any proposal that is submitted after this time shall be considered non-responsive.

For access codes to the online bidding system and a copy of the RFP invitation, please contact Lisa Kitamura, Optimizon, by email at lkitamura@optimizon.com.

If you wish to be considered as a potential vendor by Tamalpais Union High School District, you must fully complete the online Request for Proposal as required. The District reserves the right to reject any and all proposals and to waive any irregularity therein.

A bid bond by an admitted surety insurer or a cashier's check, drawn to the order of the Tamalpais Union High School District, in the amount of five percent (5%) of the total bid price, shall accompany the online proposal, as a guarantee that the proposer will enter into a contract with the District for the performance of the services as stipulated in the proposal. If the District awards the Contract, the security of unsuccessful proposer(s) shall be returned within sixty (60) days from the time the award is made.

Unless otherwise required by law, no proposer may withdraw its proposal for ninety (120) days after the end date of the RFP.

Pursuant to Education Code section 39802, the District has no obligation to accept the proposal with the lowest cost offered. Award of the Contract shall be made, if the District awards it at all, to the lowest responsive responsible proposer, unless the District, at its sole discretion, determines that the public interest will be best served by accepting a proposal other than the proposal with the lowest cost. The District also reserves the right, at its sole discretion, to award different portions of the Contract to multiple, different proposers.

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