Registering Your Student

The following information will help you prepare to register your child for kindergarten.
Your child must be five years old on or before August 31 to enroll.

Confirm Eligibility
All Guilford County Schools students must reside with a parent or court-appointed legal guardian who is a district resident.

Find your child's school assignment
Use our School Assignment Locator at **www.bit.ly/2026findmygcsschool** or call the **Student Assignment Office at (336) 370-8303** if you need assistance finding your school assignment.

Gather required documents
Parents or court-appointed guardians must submit the following required documents to register your kindergarten student. Some documents must be requested from your child's health care provider. Collect this information before beginning the registration process to make sure you have everything you need.

1. Child's certified birth certificate
2. North Carolina Health Assessment Transmittal Form certified by your child's health care provider
3. Immunizations (shots) records from your child's health care provider
4. Proof of residence showing name and address (CHOOSE ONE): All items below must be in the name of the parent(s) or court-appointed guardian/custodian. Current, original gas, oil, water or electric bill. (Telephone and cable television bills are not acceptable.)
   - Official lease agreement
   - Driver's license (or State ID card from Department of Motor Vehicles) AND voter registration card from the Board of Elections Office
   - Driver's license (or State ID card) AND car registration
   - Driver's license (or State ID card) AND letter from employer on company letterhead verifying address
   - Driver's license (or State ID card) or voter registration card AND Medicaid card

For more information visit www.gcsnc.com/kindergarten

Frequently Asked Questions

How do I obtain my child's health records?

The North Carolina Health Assessment Transmittal Form is the form the health care provider fills out after examining your child and is required by state law. Forms are available at elementary schools and some pediatrician offices. You may also download it at **www.gcsnc.com** and click on "Departments" and "Health Services and Nursing." The form is found in the "Health Assessment Requirements" section.

You can get a copy of your child's immunization records from your child's health care provider. Immunizations required by state law include:

- Diphtheria, Tetanus, acellular Pertussis (DtaP). Five doses required. If the fourth dose is after your child's fourth birthday, a fifth dose is not required.
- Inactivated Polio Vaccine or Oral Polio Vaccine (IPV or OPV). Four doses required. The booster (fourth) dose is required on or after the fourth birthday and before entering school for the first time.
- Measles. Two doses, with the first dose on or after your child's first birthday.
- Mumps. One dose on or after your child's first birthday.
- Rubella. One dose on or after your child's first birthday.
- Haemophilus Influenza Vaccine (Hib). One dose.
- Hepatitis B. Three doses.
- Varicella. Two doses administered at least 28 days apart, with the second dose before entering school for the first time.

How do I obtain a certified copy of my child's birth certificate?

Contact the Register of Deeds in the county or state where your child was born.
If your child was born in Guilford County, you can contact the Register of Deeds at (336) 641-7556.

What if my family is in transition?

If you are experiencing homelessness, your child has certain educational rights under federal legislation. Forms and information are available at each school.

A Student in Transition Affidavit must be completed for each child.
For questions, contact the office of **Homeless and Transitional Services at (336) 370-2329**.