



Board of Education Meeting Minutes
November 18, 2025
Administration Office

Members Present: Jennifer Rose Bass, Jacki Kelly, Brent Olson, Rick Bertrand, Jessica Felix, Fr. Randy Schon, Dan Kriener, Fr. Brad Pelzel, Joe Malsam, Ben Uhl

Via Phone Conference: Fr. Tim Friedrichsen

Absent Members: Fr. David Esquiliano, Rhonda Bridges

Staff Members: John Flanery, DJ Faller, Marisa O'Connell, Erin Chute

1. Opening Prayer – Fr. Brad Pelzel
2. Approval of October 21, 2025 Board Meeting Minutes
 - Motion by: Jennifer Rose Bass
 - Seconded by: Joe Malsam
 - All in Favor: Aye
3. Update from Erin Chute, Sacred Heart Principal, see attachment
 - Faith
 - Theme
 - Pick a saint for Classroom theme
 - Daily Saint Feast Day announcement
 - Blessing of St. Carlo Acutis STEM Lab
 - Crusader of the Month – Virtues
 - Community
 - MS House System
 - 6th, 7th, & 8th grades build 10 houses that are saint focused
 - Each house can earn points for academics or service in competition to earn the house cup
 - Celebrate Cultural Diversity
 - Learn about different cultures through events such as Madrina's fundraiser, Chinese New Year celebration
 - Communication with families – academics/behavior
 - Utilize Infinite Campus to communicate any behavioral issues
 - Parents will automatically be notified by email if any academic or behavioral issues occur
 - Concerts will be at high school instead of Sacred Heart
 - Academics
 - Grant Awards – 3 teachers won excellence awards
 - MS STEM class – Erin Chute teachers
 - 7th grade working in computer lab
 - Curriculum Coordinator
 - Support and alignment from curriculum coordinator

- Facility Update
 - Fundraiser for following:
 - Painted gym
 - New lights
 - New gym pads
 - Gated preschool play area
 - Equipment geared for preschoolers
 - Intercom System in progress
- Growth
 - Encouraging families to contact the school or principals regarding any concerns or situations to avoid miscommunication
 - Collaborative relationship with Sioux City Schools
 - Sacred Heart has many students on an IEP plan
 - Difficulty servicing students with an IEP because they need to be transported to a different location for those services
 - These are current students (not new this year)
 - AEA is onsite at Sacred Heart 1 day; then we have a para that works with students
 - Technology – ongoing growth
 - Safety – ongoing process
 - What are we doing to challenge the higher-level students?
 - STEM piece, but it is for all students
 - STEM kits, children attended festival
 - National History Day – all can participate, then next level up
 - Spelling Bee
 - Dream Box – intervention support at grade level, but reinforcing concepts, such as reading and math. This is the focus now with Dream Box
 - May be face to face with teacher if need additional assistance

4. Committee Reports

- Academics – Joe Malsam
 - Meeting scheduled for 12/3/25
- Catholic Identity – Jacki Kelly
 - Meeting with Fr. Crotty on 12/2/25
- Enrollment and Marketing – Jennifer Rose Bass - see attached
 - Read with a Crusader program launched on November 10th
 - 35 children already signed up; 16 not connected with BHCS
 - Virtual Campus Tours
 - Goal is for a 2-minute video for all buildings
 - Video should be completed mid-January
- Finance – DJ Faller, Brent Olson and John Flanery – see attached
 - Tuition receivables – Infinite Campus and Blackbaud reports attached
 - \$334,474.95 (Blackbaud)
 - Parish Receivables – see attached
 - Financial projections see attached
 - Final numbers will be coming soon
 - Auditors – update
 - Were onsite 4 days last week
 - Will have 1 more day to come to office
 - The numbers were adjusted for the Safety Initiative Grant
 - Close out of 2024-2025 school year – see attached for bucket numbers
- a. Leadership & Governance – Ben Uhl
 - No meeting

5. President's Report

- Advancement – 2025-2026 – see documentation
 - Fall Events
 - Omaha visit – November 19
 - Kansas City visit – November 20
 - Auction
 - Friday, April 10, 2026
- Salaries and wages for 2026-2027 (options)
 - John to provide numbers for board meeting in December
- Town Hall – Strategic Planning Discussion
 - Attendance not as high as would have liked (20 per session)
- Meeting – Kevin Strehle with BCDM Architects in Omaha
 - Interested in assisting with the grotto
- Inclusive Education report – Sioux Center visit
 - 7 paras paid by public schools
 - 7 full-time staff working with special needs students
- Kansas City
 - St. Michael the Archangel High School
 - Has “Smiles Program” – inclusive education mentoring program
 - St. Pius High School
- Campus Fencing Project
 - Quote from Cardis Fencing
 - Quote from American Fencing
 - John going back to get more specific guidance and feedback
- Other business
 - Safety at masses where children are attending from school
 - People need to sign in when attending mass (i.e. parents, grandparents)
 - Doors are locked before and after children come and leave mass
 - Crusaders playing football on Friday for state

6:32 p.m.

- a. Motion to Adjourn: 6:45 p.m.
 - a. Motion by: Fr. Brad Pelzel
 - b. Seconded by: Dan Kriener
 - c. All in Favor: Aye

Next meeting Thursday, December 11, 2025 at 5:00 p.m.