



PERSONNEL COMMISSION MEETING

Friday, April 26, 2024 at 6:00 pm



TO ATTEND THE MEETING IN PERSON

Office of the Personnel Commission
501 South Santa Fe Avenue Suite #133
Compton, CA 90221



TO JOIN THE ONLINE MEETING

(BOTH Video and Audio)

<https://us06web.zoom.us/j/87676584298>

Webinar ID: 876 7658 4298



TO LISTEN BY TELEPHONE

(Audio ONLY)

Call: (669)444- 9171 or (669) 900-6833

Webinar ID: 87676584298#



TO PROVIDE PUBLIC COMMENT

You may provide public comments in person at the meeting.

You may submit written public comments in person on the day of the meeting.

You may submit public comments using the Questions and Answers feature in the Zoom application on the day of the meeting.

You may submit written public comments or documentation by e-mail to:

mnallen@compton.k12.ca.us

Any public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled Personnel Commission Meeting. Please include your name, phone number, specific agenda item, and Personnel Commission meeting date in your correspondence. Correspondence received shall become part of the official record.



PERSONNEL COMMISSION REGULAR MEETING

MINUTES

Notice and Call of Regular Meeting of the Personnel Commission

Friday, April 26, 2024
6:00 P.M.

Office of the Personnel Commission
501 South Santa Fe Avenue Suite #133
Compton, CA 90221

AND

Virtual Meeting Using Zoom

<https://us06web.zoom.us/j/87676584298>

Webinar ID: 876 7658 4298

AGENDA- REGULAR MEETING OF THE PERSONNEL COMMISSION

Friday, April 26, 2024 at 6:00 pm

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact **Melissa Allen, Sr. Director of Personnel Commission**, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on the agenda will be made available for public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Ave, Suite #133, Compton CA, 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: www.compton.k12.ca.us

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION Meeting was called to order at 6:00 p.m

1. Call to Order
2. Roll Call

PRESENT

Angela Burrell, <i>Chairperson</i>	X
Jimmie Thompson, <i>Vice-Chairperson</i>	X
Vacant, <i>Member</i>	
Melissa Allen, <i>Secretary</i>	X

3. Pledge of Allegiance
4. Public Comments

Budget

Classification Study

AGENDA- REGULAR MEETING OF THE PERSONNEL COMMISSION
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5. MINUTES

1. Approval of Minutes – March 22, 2024

Moved	Seconded	Ayes	Nays	Abstained
Ms. Burrell	Ms. Thompson	XX		

6. ACTIONS ITEMS

a. 23/24-81

Consideration and Selection of Intended Appointee to Fill Joint District-Classified Employees Commissioner Vacancy (seat expires December 1, 2026) (California Education Code Section 45246): One Candidate (Tana McCoy).

In open session, the Personnel Commissioners will interview the candidate and vote to select the Intended Appointee to fill the Joint District-Classified Employees Commissioner vacancy. Following the selection of the Intended Appointee, the Personnel Commission will publicly announce the Intended Appointee. The Personnel Commission will then hold a public hearing at its regular June meeting to allow for the public to express its views on the candidate that was recommended (i.e., the Intended Appointee) to fill the Joint District-Classified Employees Commissioner vacancy. After the public hearing in June, the Personnel Commission will decide if it wants to proceed with the appointment of the new Commissioner to fill the Joint District-Classified Employees Commissioner vacancy. (Ed. Code section 45246 (f))

Candidate:

Tana McCoy

Occupation:

Board Member: Do Good Daniels Foundation

Vice President: Compton Creek Mosquito Abatement District

Board Member: Metropolitan Water District

Proposed Motion: Motion to select intended appointee for vacant joint District-Classified Employees member of Personnel Commission.

Candidate: _____

Moved	Seconded	Ayes	Nays	Abstained
Ms. Burrell	Ms. Thompson	XX		

AGENDA- REGULAR MEETING OF THE PERSONNEL COMMISSION
Friday, April 26, 2024 at 6:00 pm

a. 23/24-82

Presentation of 2024-2025 Proposed Personnel Commission Budget.

Proposed Action: Motion to receive the 2024-2025 Proposed Personnel Commission Budget.

Moved	Seconded	Ayes	Nays	Abstained
Ms. Burrell	Ms. Thompson	XX		

b. 23/24-83

Setting Public Hearing on the 2024-2025 Proposed Personnel Commission Budget.

Proposed Action: Motion to receive the 2024-2025 Proposed Personnel Commission Budget for Friday, May 10, 2024 at 6:00 p.m.

Moved	Seconded	Ayes	Nays	Abstained
Ms. Burrell	Ms. Thompson	XX		

b. 23/24-84

Approval of the Revision of the Job Description of Sr. Systems Analyst.

Proposed Action: Motion to approve the Revision of the Job Description of Sr. Systems Analyst.

Moved	Seconded	Ayes	Nays	Abstained
Ms. Burrell	Ms. Thompson	XX		

AGENDA- REGULAR MEETING OF THE PERSONNEL COMMISSION

Friday, April 26, 2024 at 6:00 pm

a. 23/24-85

2023/2024 Acknowledge and Record Transfer/Lateral Transfer Requests: (with the reason for Transfer Request stated with the listing).

Proposed Action: Motion to Acknowledge and Record employees Transfer/Lateral Transfer Requests: (With the reason for Transfer Request Stated with the listing).

Employee Number	Current Classification	Transfer/Lateral Transfer to
PF4567011	I.A. Special Education	I.A. Special Education

Moved	Seconded	Ayes	Nays	Abstained
Ms. Burrell	Ms. Thompson	XX		

b. 23/24-86

Approval of the Eligibility List(s) for Cafeteria Worker for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for Cafeteria Worker.

Number of Candidates	Classification
17	(Open)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Burrell	Ms. Thompson	XX		

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c. 23/24-87

Approval of the Eligibility List(s) for Data Entry Operator for a *(one-year period pursuant to PC Rule 50.100.0(a)).*

Proposed Action: Motion to approve the Eligibility List(s) for Data Entry Operator.

Number of Candidates	Classification
5	(Promotional)
2	(Open)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Burrell	Ms. Thompson	XX		

d. 23/24-88

Approval of the Eligibility List(s) for I.A. Academic Readiness for a *(one-year period pursuant to PC Rule 50.100.0(a)).*

Proposed Action: Motion to approve the Eligibility List(s) for I.A. Academic Readiness.

Number of Candidates	Classification
2	(Open)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Burrell	Ms. Thompson	XX		

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e. 23/24-89

Approval of the Eligibility List(s) for Instructional Assistant – Healthcare/CNA (Severe) for a *(one-year period pursuant to PC Rule 50.100.0(a)).*

Proposed Action: Motion to approve the Eligibility List(s) for Instructional Assistant – Healthcare/CNA (Severe).

Number of Candidates	Classification
2	(Open)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Burrell	Ms. Thompson	XX		

f. 23/24-90

Approval of the Eligibility List(s) for Instructional Assistant – Special Education for a *(one-year period pursuant to PC Rule 50.100.0(a)).*

Proposed Action: Motion to approve the Eligibility List(s) for Instructional Assistant – Special Education.

Number of Candidates	Classification
3	(Open)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Burrell	Ms. Thompson	XX		

7. ADJOURNMENT

6:41 p.m

Next Special Meeting is May 10, 2024 commencing at 6:00 p.m., in the Office of the Personnel Commission, Suite #133 at 501 S. Santa Fe Ave, Compton, CA 90221.