



PERSONNEL COMMISSION MEETING

Friday, November 22, 2024, at 6:00 pm



TO ATTEND THE MEETING IN PERSON

Office of the Personnel Commission
501 South Santa Fe Avenue Suite #133
Compton, CA 90221



TO JOIN THE ONLINE MEETING

(BOTH Video and Audio)

<https://us06web.zoom.us/j/87676584298>

Webinar ID: 876 7658 4298



TO LISTEN BY TELEPHONE

(Audio ONLY)

Call: (669)444- 9171 or (669) 900-6833

Webinar ID: 87676584298#



TO PROVIDE PUBLIC COMMENT

You may provide public comments in person at the meeting.

You may submit written public comments in person on the day of the meeting.

You may submit public comments using the Questions and Answers feature in the Zoom application on the day of the meeting.

You may submit written public comments or documentation by e-mail to:

mnallen@compton.k12.ca.us

Any public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled Personnel Commission Meeting. Please include your name, phone number, specific agenda item, and Personnel Commission meeting date in your correspondence. Correspondence received shall become part of the official record.



PERSONNEL COMMISSION REGULAR MEETING

MINUTES

Notice and Call of Regular Meeting of the Personnel Commission

Friday, November 22, 2024
6:00 P.M.

Office of the Personnel Commission
501 South Santa Fe Avenue Suite #133
Compton, CA 90221

AND

Virtual Meeting Using Zoom

<https://us06web.zoom.us/j/87676584298>

Webinar ID: 876 7658 4298

AGENDA- REGULAR MEETING OF THE PERSONNEL COMMISSION

Friday, November 22, 2024 at 6:00 pm

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact **Melissa Allen, Sr. Director of Personnel Commission**, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on the agenda will be made available for public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Ave, Suite #133, Compton CA, 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: www.compton.k12.ca.us

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION Meeting was called to order at 6:00 p.m.

1. Call to Order
2. Roll Call

PRESENT

Angela Burrell, <i>Chairperson</i>	X
Jimmie Thompson, <i>Vice-Chairperson</i>	X
Tana McCoy, <i>Member</i>	X
Melissa Allen, <i>Secretary</i>	X

3. Pledge of Allegiance
4. Public Comments

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5. MINUTES

1. Approval of Minutes – October 25, 2024

Moved	Seconded	Ayes	Nays	Abstained
Ms. Thompson	Ms. McCoy	X X X		

6. INFORMATION ITMES(S)

Public Hearing on Proposed Appointee to the Compton Unified School District Personnel Commission (Joint District-Classified Employee Seat)

7. ACTIONS ITMES

a. 24/25 - 16

Reappointment of the Joint Appointee to the Compton Unified School District Personnel Commission: Tana McCoy, seat to expire on December 1, 2027. (California Education Code section 45246)

Proposed Action: Motion to reappoint Joint Appointee, Tana McCoy, seat to expire on December 1, 2027.

Moved	Seconded	Ayes	Nays	Abstained
Ms. Thompson	Ms. McCoy	X X X		

b. 24/25 - 17

Discussion to Change the regular personnel commission meetings which are currently held on the fourth Friday of every month at 6:00 p.m.

Due to Personnel Commissioners' schedule, they are requesting that the meetings be changed to the fourth Wednesday of every month at 5:30 p.m.

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Proposed Action: Motion to approve the regular Personnel Commission Meetings to the fourth Wednesday of every month at 5:45 p.m.

Moved	Seconded	Ayes	Nays	Abstained
Ms. Thompson	Ms. McCoy	X X X		

c. 24/25-18

2024/2025 Acknowledge and Record Transfer/Lateral Transfer Requests: (with the reason for Transfer Request stated with the listing).

Proposed Action: Motion to Acknowledge and Record employees Transfer/Lateral Transfer Requests: (With the reason for Transfer Request Stated with the listing).

Employee Number	Current Classification	Transfer/Lateral Transfer to
BF1102398	Attendance Clerk	Attendance Clerk
VB0448085	Attendance Clerk	Attendance Clerk
BN0049449	Attendance Clerk	Attendance Clerk

Moved	Seconded	Ayes	Nays	Abstained
Ms. Thompson	Ms. McCoy	X X X		

d. 24/25-19

Approval of the Revision of the Job Description of STEAM Lab Technician.

Proposed Action: Motion to approve the Revision of the Job Description of STEAM Lab Technician.

Moved	Seconded	Ayes	Nays	Abstained

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e. 24/25-20

Approval of the Eligibility List(s) for Computer Mechanic Technician for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for Computer Mechanic Technician.

Number of Candidates	Classification
9	(Open)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Thompson	Ms. McCoy	X X X		

f. 24/25-21

Approval of the Eligibility List(s) for Personnel Commission Receptionist for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for Personnel Commission Receptionist.

Number of Candidates	Classification
1	(Promotional)
4	(Open)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Thompson	Ms. McCoy	X X X		

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g. 24/25-22

Approval of the Eligibility List(s) for Sr. Director of Student Nutrition for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for Sr. Director of Student Nutrition.

Number of Candidates	Classification
5	(Open)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Thompson	Ms. McCoy	X X X		

h. 24/25-23

Approval of the Eligibility List(s) for Human Resources Technician for a *(one-year period pursuant to PC Rule 50.100.0(a))*.

Proposed Action: Motion to approve the Eligibility List(s) for Human Resources Technician.

Number of Candidates	Classification
6	(Promotional)
10	(Open)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Thompson	Ms. McCoy	X X X		

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i. 24/25-24

Approval of the Eligibility List(s) for Higher Education Coordinator for a *(one-year period pursuant to PC Rule 50.100.0(a)).*

Proposed Action: Motion to approve the Eligibility List(s) for Higher Education Coordinator.

Number of Candidates	Classification
5	(Open)

Moved	Seconded	Ayes	Nays	Abstained
Ms. Thompson	Ms. McCoy	X X X		

8. ADJOURNMENT 6:08 p.m.

Next Regular Meeting is December 18th, 2024, commencing at 5:45 p.m., in the Office of the Personnel Commission, Suite #133 at 501 S. Santa Fe Ave, Compton, CA 90221.