

AMITY SCHOOL DISTRICT 4J  
807 S TRADE ST.  
AMITY, OR 97101  
NOVEMBER 12, 2025, WEDNESDAY  
REGULAR BOARD MEETING 6:00 PM  
Live link located at: [www.amity.k12.or.us](http://www.amity.k12.or.us) > School Board

## *MINUTES*

### MISSION STATEMENT

The mission of Amity School District is:

*Provide an educational system that enables each of our community's students to reach their greatest potential for the lifelong benefit of each student and the betterment of our community and our country.*

### REGULAR BOARD MEETING

#### I. Call to Order

The regular meeting was called to order at 6:00 p.m.

#### Board Members Present:

Jennifer Leppin, Board Chair; 6:10 p.m.  
Amanda Grove, Vice Chair  
Ray Bottenberg  
Tim Haarsma  
Ryan Jones

#### Administrators Present:

Jeff Clark, Superintendent  
Mary Matocha, Middle School Principal  
Ryan Sticka, High School Principal

#### District Staff Present:

Ann Adams, Board Secretary

**Others Present:** Paul Chamberlin, HMK Company (via phone); Nathan Frarck, City of Amity; Jennifer Mildrum

#### II. Hearing of the People

None

#### III. Reports

##### A. Administrative Reports-copies on file

##### Elementary School:

- Clubs at the Elementary continue to be well attended and will resume after Christmas break.
- The 3<sup>rd</sup> grade Salmon "Fish-to-Fry project has received its salmon.
- Mrs. Blackburn: All 28 students showed growth on the first math unit; some increased by up to 67%.
- Mrs. Taylor: All 28 students achieved four consecutive weeks of perfect attendance.

##### Middle School:

- Staff are focusing on reducing discipline incidents and improving attendance.

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**High School:**

-Parent-teacher conferences are completed. Principal Sticka is reviewing student attendance and behavior data.

**B. CTE Report**

- CTE has received a \$10k Harbor Freight Community Impact Grant for the Team Oregon Build project. John will be constructing shelters that include a bathroom and shower.
- Construction trade students are milling wood from oak logs harvested from school grounds.
- AG/FFA will be adding additional mechanics classes.
- Next semester's animal science curriculum will include veterinary science.
- FFA students are working toward visiting the Elementary School to teach younger students about agriculture.
- Amity placed 3<sup>rd</sup> overall in the October soils competition - first competition for many of the participants.
- The FFA Officer team has begun sending newsletters periodically to showcase the happenings with Amity FFA.

**C. Maintenance (copies on file)**

- Football field lights have been installed; soccer field lights are scheduled for installation in summer of 2026.
- The old Middle School has been fully cleared of equipment.
- An ODE Transportation audit was conducted.
- Mini Bus #4 has been declared unusable for school purposes and is for sale.

**D. Superintendent Report**

Superintendent Clark commended administrators for implementing new systems during the Middle School's transition to the High School campus. He also praised the work of the Elementary Science Specialist and new Counselor.

**IV. Business**

**A. Old Business**

- a) None

**B. New Business**

**a. Two-Step Request for Qualifications/Invitation to Bid (RFQ|ITB) for the District Office Building**

Superintendent Clark and HMK's Paul Chamberlin explained the purpose and need for the RFQ|ITB and responded to questions.

**Motion** by Amanda Grove to approve the Two-Step Request for Qualifications/Invitation to Bid (RFQ|ITB) for the District Office Building, **second** by Ray Bottenberg. The **vote** was unanimous.

**b) Overnight Trip(s)**

- Request from the wrestling team to attend the Nick Lutz Tournament January, 16 -17, 2026 at Siuslaw High School (Florence, OR).

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**Motion** by Amanda Grove to approve the overnight wrestling trip, **second** by Ryan Jones. The **vote** was unanimous.

c) **Division 22 Report (copy on file)**

Division 22 Standards 2024-25 School Year indicates Amity School District is in compliance with all the Division 22 Standards (OAR Chapter 581) with the exception of Rule 581-022-2060-Comprehensive School Counseling. We have addressed the deficiency by hiring a full-time elementary counselor.

**Motion** by Ryan Jones to approve or accept the Division 22 Report, **second** by Tim Haarsma. The **vote** was unanimous.

V. **Consent Agenda**

A. **Minutes from the October 8, 2025 Regular Board Meeting**

B. **Adoption of Board Policies**

- a) **JFCEB – Personal Electronic Devices (Required)**
- b) **JFCEB-AR Request for Personal Electronic Devices Exception (Optional)**
- c) **JOA – Directory Information (Required)**
- d) **JO/GBAB-AR – Education Records/Records of Students with Disabilities Management (Required)**
- e) **JFCEB – Personal Electronic Devices and Social Media (Delete)**
- f) **JFCEB-AR – Personal Electronic Devices and Social Media (Delete)**

C. **Resignation**


Fayth Cook is giving notice to resign effective 6/13/25.

There was a **motion** by Amanda Grove to approve the consent agenda, **second** by Ray Bottenberg. The **vote** was unanimous.

VI. **Adjourn**

Board Chair, Jennifer Leppin adjourned the regular board meeting at 6:54 p.m.

  
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Jennifer Leppin, Board Chair

  
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Jeff Clark, Superintendent/