

**Notice of Governing Board Meeting
Pine Strawberry Elementary School District #12**

Monday, January 12, 2026

5:30PM

AGENDA

Pursuant to A.R.S. §38-431.01, notice is hereby given to members of the Pine Strawberry Elementary School District #12 Governing Board and to the general public that the Pine Strawberry Elementary School District #12 Governing Board will hold a Board Meeting, open to the public, on Monday, January 12, 2026 at 5:30 PM in the Pine Strawberry School Governing Board Room, 3868 N. Pine Creek Dr. Pine, AZ. The general public will have access to the Governing Board Room at 5:15pm. Members of the Governing Board will attend the meeting either by Zoom or by telephone conference call.

The Governing Board reserves the right to move into executive session pursuant to A.R.S. §38-431.03 to review and discuss matters marked by an asterisk (*). Additionally, the Governing Board reserves the right to move into executive session for discussion or advice from legal counsel for any item listed on the agenda, in person or by telephone, pursuant to A.R.S. §15-843 and §38-31.03(A)(3). Executive session discussions are not open to the public. All Governing Board decisions will be made as part of the open public meeting.

Information regarding agenda items may be reviewed in the District Office during regular business hours.

Persons with a disability may request reasonable accommodation by contacting Megan Ward at (928) 476-3283 at least 24 hours in advance of the meeting.

Members of the public wishing to address the Governing Board are required to sign the attendance sign-in sheet and complete the Public Comment card.

**BOARD OF EDUCATION
PINE STRAWBERRY ELEMENTARY SCHOOL DISTRICT #12**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**
- IV. ADOPTION OF AGENDA**

2026 Organizational Meeting

Appointment of Acting President for the purpose of facilitating the Organizational Meeting

Election of Board President

Election of Board Clerk/Media Reporter

Election of Legislative Liaison/ASBA Delegate

Determine frequency of regular meetings, day of month, time of day and location

- A. Superintendent's Report –Mrs. Katie Ast
- B. Transportation/Maintenance Report – Mr. Keith Howell
- C. Special Services Report- Mrs. Kirsten Ratliff
- D. Fiscal Services Report – Mrs. Aimee Manjarres
- E. Student Activities Report- Mrs. Megan Ward
- F. Board Report- Board Members

VI. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter. The Board expects that citizens who addressed the board will present concerns regarding the activities in question, rather than make personal attacks on board members, school staff or personnel, or other persons in attendance or absent.

VII. ACTION ITEMS

A. Consent Agenda

- i. Minutes

Dec. 8, 2025 & Jan. 7, 2026

- ii. Payroll Vouchers

#13	\$ 111,314.37
#14	\$ 110,406.63

- iii. Expense Vouchers

#2612	\$ 23,872.96
#2613	\$ 12,493.23

B. New Business

1. Discussion/Consideration/ Approval of 4 Day School Week

Staff Travel

- a. ETC Synergy User Conference; Prescott, AZ ; Jan. 28-30, 2026; M. Ward

C. Personnel Actions*

D. Upcoming Conferences/Activities

E. Future Meeting Dates/Items for Future Agendas - Monthly Meeting- Feb. 9, 2026

F. Correspondence

G. ADJOURNMENT

Dated Jan. 9, 2026

Megan Ward, Executive Secretary