ALLEN EAST LOCAL BOARD OF EDUCATION

MINUTES

MONDAY, JANUARY 6, 2026

ORGANIZATIONAL MEETING

7:00 P.M.

Steve Emerick will act as President Pro Tem for the organizational meeting of the Allen East Board of Education for 2026.

1. CALL TO ORDER:

The Allen East Board of Education was called to order at 7:00 P.M. by President Pro Tem Steve Emerick.

ROLL CALL OF THE 2026 ALLEN EAST BOARD OF EDUCATION:

Counts X Emerick X Mackey X McDorman X Werling X

2. PLEDGE OF ALLEGIANCE: Recited

3. OATH OF OFFICE:

The oath of office shall be administered to the following new members by the Treasurer per Board policy 0142.1 and O.R.C. 3313.10:

- Casey Counts
- Claire Mackey
- Crosby McDorman

4. ELECTION OF OFFICERS:

A. NOMINATIONS FOR PRESIDENT: (#0126-2392)

The President Pro Tem requests the nominations for the position of President.

Claire Mackey nominates Steve Emerick for President.

Jason Werling moved that the nominations be closed.

Crosby McDorman seconded the motion.

Discussion:

Claire Mackey moved that Steve Emerick be elected President.

Jason Werling seconded the motion.

Discussion:

Emerick abstain Mackey yea McDorman yea Werling yea Counts yea

Steve Emerick was elected President of the Allen East Board of Education for the year 2026.

B. NOMINATIONS FOR VICE-PRESIDENT: (#0126-2393)

The President Pro Tem requests the nominations for the position of Vice President:

Crosby McDorman nominates Jason Werling for Vice President.

Claire Mackey moved that the nominations be closed.

Crosby McDorman seconded the motion.

Discussion:

Claire Mackey moved that Jason Werling be elected Vice President.

Casey Counts seconded the motion.

Discussion:

Mackey yea McDorman yea Werling abstain Counts yea Emerick yea

Jason Werling was elected Vice President of the Allen East Board of Education for the year 2026.

5. OSBA LEGISLATIVE LIAISON: (#0126-2394)

The superintendent recommends the Allen East Board of Education appoint an OSBA Legislative Liaison for 2026:

Claire Mackey nominates Crosby McDorman for OSBA Legislative Liaison for 2026.

Jason Werling moved that the nominations be closed.

Casey Counts seconded the motion.

Discussion:

Claire Mackey moved that Crosby McDorman elected OSBA Legislative Liaison 2026.

Jason Werling seconded the motion.

Discussion:

McDorman abstain Werling yea Counts yea Emerick yea Mackey yea

Crosby McDorman was elected OSBA Legislative Liaison of the Allen East Board of Education for the year 2026.

6. OSBA STUDENT ACHIEVEMENT LIAISON: (#0126-2395)

The superintendent recommends the Allen East Board of Education appoint an OSBA Student Achievement Liaison for 2026:

Claire Mackey nominates Casey Counts for OSBA Student Achievement Liaison for 2026.

Jason Werling moved that the nominations be closed.

Crosby McDorman seconded the motion.

Discussion:

Claire Mackey moved that Casey Counts be elected OSBA Student Achievement Liaison 2026.

Crosby McDorman seconded the motion.

Discussion:

Werling yea Counts abstain Emerick yea Mackey yea McDorman yea

Casey Counts was elected OSBA Student Achievement Liaison of the Allen East Board of Education for the year 2026.

7. ANNUAL ADOPTION CONSENT AGENDA: (#0126-2396)

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Superintendent, that the following items be approved."

A. Establish the Board of Education Service Fund in the amount of $12,000 for 2026 per ORC 3315.15.

B. Appoint the Treasurer/ CFO as the public record designee for all Board members per Board Policy 8310 and O.R.C. 149.43.

C. Authorize the Treasurer/ CFO to invest interim funds in legally accepted guaranteed return investments up to $20,000,000 (all accounts).

D. Authorize the following credit card account limits for 2026 per Board Policy 6423:

a.	Home Depot	$3,000.00
b.	Lowes	$8,750.00
c.	PNC	$45,000.00
d.	Tractor Supply Company	$2,000.00
e.	Walmart	$10,000.00

E. Set the dates and times of the regular 2026 Allen East Local Schools Board of Education meetings as presented:

DAY: 3rd Tuesday of the month (except as listed – see attached)
TIME: 7:00 P.M.
SITE: Media Center

F. Authorize the Athletic Director to enter into and sign a contract for contest officials and for contests in 2026.

G. Authorize Andrea Snyder, Treasurer, to vote for Mel Rentschler, Superintendent, in the event of his absence from an Allen County Educational Service Center meeting.

H. Authorize Andrea Snyder, Treasurer, to vote for Mel Rentschler, Superintendent, in the event of his absence from an Allen County Health Benefit Consortium meeting.

I. Designate the Lima News as the official newspaper for publications required for Allen East Local Schools per Board Policy 0164 and O.R.C. 7.12.

J. Approve the renewal of the Allen East Local Schools membership in the OSBA with School Management News for 2026 for $4,544 (compared to $4,409 in 2025).

K. Authorize the treasurer and athletic director to issue expense allowances for students participating in state tournament competition prior to the event. This advance expense money will be issued to the supervising coach who will be responsible for receipts. Authorize overnight stays for coaches and students participating in OHSAA-sanctioned state tournaments.

L. Authorize the superintendent to negotiate and arrange special transportation when it is declared impractical for low-incidence handicapped students.

Jason Werling moved and Claire Mackey seconded.

Discussion:

Counts yea Emerick yea Mackey yea McDorman yea Werling yea

8. ANNUAL ADOPTION CONSENT AGENDA: (#0126-2397)

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Superintendent, that the following item be approved."

A. Authorize the superintendent, on behalf of the Board, to act as the Board designee for student/staff discipline hearings and appeals.

Jason Werling moved and Casey Counts seconded.

Discussion:

Emerick yea Mackey yea McDorman yea Werling yea Counts yea

9. ANNUAL ADOPTION CONSENT AGENDA: (#0126-2398)

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Superintendent, that the following item be approved."

A. Authorize the superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Allen East Board and shall commence on January 1, 2026 and remain in effect through December 31, 2026.

Claire Mackey moved and Crosby McDorman seconded.

Discussion:

Emerick yea Mackey yea McDorman yea Werling yea Counts yea

10. ANNUAL ADOPTION CONSENT AGENDA: (#0126-2399)

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Superintendent, that the following item be approved."

A. Authorize the superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the superintendent's offer.

Nothing in this resolution shall require the Allen East Board of Education to employ or continue to employ an individual who has not provided a criminal record check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Allen East Board of Education and shall commence on January 1, 2026, and remain in effect through December 31, 2026.

Jason Werling moved and Crosby McDorman seconded.

Discussion:

Mackey yea McDorman yea Werling yea Counts yea Emerick yea

11. ADJOURNMENT: There being no further business, meeting adjourned at 7:18 P.M.

Allen East Local School District
Board of Education
2026 Meeting Schedule

Date	Time	Location
January 6, 2026 (Tuesday)	7:00 P.M.	Media Center
February 17, 2026 (Tuesday)	*5:30 P.M. Work Session*	*Media Center*
February 17, 2026 (Tuesday)	7:00 P.M.	Media Center
March 17, 2026 (Tuesday)	*6:00 P.M. Work Session*	*MS Conference Room*
March 17, 2026 (Tuesday)	7:00 P.M.	Media Center
April 14, 2026 (Tuesday)	7:00 P.M.	Media Center
May 19, 2026 (Tuesday)	7:00 P.M.	Media Center
June 16, 2026 (Tuesday)	7:00 P.M.	Media Center
July 28, 2026 (Tuesday)	7:00 P.M.	Media Center
August 18, 2026 (Tuesday)	7:00 P.M.	Media Center
September 15, 2026 (Tuesday)	7:00 P.M.	Media Center
October 20, 2026 (Tuesday)	7:00 P.M.	Media Center
November 19, 2026 (Thursday)	7:00 P.M.	Media Center
December 15, 2026 (Tuesday)	7:00 P.M.	Media Center

All meeting dates and times are subject to change.