



ANNUAL ORGANIZATIONAL MEETING
December 08, 2025
5:30:00 PM – Closed Session
6:00:00 PM – Regular Session
BOARD OF TRUSTEES
RAISIN CITY ELEMENTARY SCHOOL DISTRICT
CAFETERIA

MEETING MINUTES

Attendance

Board Members

Mario Alvarado, Board Member
Tina Medina, Board Clerk
Dr. Anthony Monreal, Board Member
Laday Ramirez, Board Member - Absent
Nancy Schwabenland, Board President

Administration

Orin Hirschhorn, Superintendent
Susan McCoy, Chief Administrative Officer
Debra Haney, Chief Business Official
Jessica Juarez, Principal

1. **CALL TO ORDER by Superintendent Orin Hirschhorn at 5:30 PM.**
2. **CLOSED SESSION**
 1. **CLOSED SESSION AGENDA ITEMS POTENTIAL LITIGATION – Number of Cases 2 – Brenda Weil vs Raisin City Elementary School District/Unfair Practice Charge POTENTIAL LITIGATION – Government Tort Claim – Brenda Weil vs Raisin City Elementary School District SECTION 54957 Public Employee Appointment/Employment Title: Administration/Certificated/Classified Formal Compliant – citing Board Policy 1312.3 SECTION 54957 Public Employee Discipline/Dismissal/Release Title: Administration/Certified/Classified SECTION 54957 Public Employee Evaluation Title: Superintendent – Orin Hirschhorn SECTION 54957.6 Conference with Labor Negotiator Agency Negotiator: Orin Hirschhorn Employee Organization: CTA, CSEA SECTION 54957.6 Conference with Labor Negotiator Agency Negotiator: Orin Hirschhorn Unrepresented Employee(s) Classified Confidential/Site Administrators/Superintendent**
 2. **OPEN SESSION AND REPORT ON CLOSED SESSION**

The Board reconvened at 6:03 PM taking no action on any Closed Session Agenda Items.



3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **ORGANIZATIONAL BUSINESS**

1. **Nominations for Board President**

Motion was made by Dr. Anthony Monreal and seconded by Tina Medina to nominate Nancy Schwabenland as Board President.

Motion made by: Dr. Anthony Monreal

Motion seconded by: Tina Medina

Voting:

Mario Alvarado - Yes

Tina Medina - Yes

Dr. Anthony Monreal - Yes

Laday Ramirez - Absent

Nancy Schwabenland - Yes

2. **Nominations for Clerk of the Board**

Motion was made by Nancy Schwabenland and seconded by Mario Alvarado to nominate Tina Medina as Board Clerk.

Motion made by: Nancy Schwabenland

Motion seconded by: Mario Alvarado

Voting:

Mario Alvarado - Yes

Tina Medina - Yes

Dr. Anthony Monreal - Yes

Laday Ramirez - Absent

Nancy Schwabenland - Yes

3. **Establish time/date for Board Meetings for both Pacific Standard Time and Daylight Savings Time - Date: Second Monday of every month at 5:30PM. Place: RAISIN CITY ELEMENTARY CAFETERIA for regular meetings of the Governing Board**

Motion made by: Dr. Anthony Monreal

Motion seconded by: Tina Medina

Voting:

Mario Alvarado - Yes

Tina Medina - Yes

Dr. Anthony Monreal - Yes

Laday Ramirez - Absent

Nancy Schwabenland - Yes

4. **Appointment of Superintendent as Secretary to the Board of Trustees for 2026**

Motion made by: Dr. Anthony Monreal

Motion seconded by: Nancy Schwabenland

Voting:

Mario Alvarado - Yes



Tina Medina - Yes
Dr. Anthony Monreal - Yes
Laday Ramirez - Absent
Nancy Schwabenland - Yes

5. Appoint Orin Hirschhorn, Superintendent as authorized agent for the Governing Board and School District.

Motion made by: Dr. Anthony Monreal
Motion seconded by: Nancy Schwabenland

Voting:
Mario Alvarado - Yes
Tina Medina - Yes
Dr. Anthony Monreal - Yes
Laday Ramirez - Absent
Nancy Schwabenland - Yes

6. Approve the signing of the verification of signature form authorizing Board Members and Authorized Agents to sign orders and other matters for or in the name of the Governing Board.

Motion made by: Dr. Anthony Monreal
Motion seconded by: Mario Alvarado

Voting:
Mario Alvarado - Yes
Tina Medina - Yes
Dr. Anthony Monreal - Yes
Laday Ramirez - Absent
Nancy Schwabenland - Yes

7. Appoint Board member and Alternate as voting member designated for County Committee on School District Organization elections and approve the signing of the Statement of Facts Roster.

Dr. Anthony Monreal motion to appoint himself and Nancy Schwabenland seconded. Dr. Anthony Monreal motion to appoint Tina Medina as the Alternate and Nancy Schwabenland seconded.

Motion made by: Dr. Anthony Monreal
Motion seconded by: Nancy Schwabenland

Voting:
Mario Alvarado - Yes
Tina Medina - Yes
Dr. Anthony Monreal - Yes
Laday Ramirez - Absent
Nancy Schwabenland - Yes

8. Designate trustee to serve as the District's legislative representative with the Trustee Network established by Fresno County Trustees Association.

Dr. Anthony Monreal motion to designate himself as the District Legislative Representative for the Trustee Network established by Fresno County Trustees Association and Nancy Schwabenland seconded.



Motion made by: Dr. Anthony Monreal

Motion seconded by: Nancy Schwabenland

Voting:

Mario Alvarado - Yes

Tina Medina - Yes

Dr. Anthony Monreal - Yes

Laday Ramirez - Absent

Nancy Schwabenland - Yes

9. Authorize the Fresno County Department of Education - Finance Dept. to address the district's mail to Ms. Debra Haney, Chief Business Official.

Motion made by: Dr. Anthony Monreal

Motion seconded by: Mario Alvarado

Voting:

Mario Alvarado - Yes

Tina Medina - Yes

Dr. Anthony Monreal - Yes

Laday Ramirez - Absent

Nancy Schwabenland - Yes

10. Appoint Orin Hirschhorn, Superintendent, as the Board's Representative in the "Collective Bargaining" process and spokesperson on related matters. THE REMAINING ITEMS (11-20) MAY BE DONE IN ONE MOTION

Motion made by: Dr. Anthony Monreal

Motion seconded by: Tina Medina

Voting:

Mario Alvarado – Yes

Tina Medina – Yes

Dr. Anthony Monreal – Yes

Laday Ramirez – Absent

Nancy Schwabenland - Yes

11. Authorize Orin Hirschhorn as District Representative to acquire government surplus property.

12. Authorize the Superintendent to approve the use of school facilities under Civic Center Act by individuals, groups, and organizations.

13. Authorize the administration to organize and approve school sponsored recreation programs and otherwise cooperate with local organizations in their sponsored recreation programs.

14. Authorize the Superintendent to make arrangements and sign necessary documents with teacher training institutions for practice teachers and interns.

15. Authorize the Superintendent to approve attendance of Staff, School Advisory Committee members, Trustees, and Administrators at in-service education meetings and conferences with reasonable necessary expenses paid from District funds.

16. Approve renewal of service agreements with Fresno County Dept. of Education for Physically Handicapped Minors, Hard of Hearing Youth, Pupil Personnel, Welfare



and Attendance, Learning Handicapped Students, County SELPA, Testing Services, Migrant Education Program, Automated Business Services, Library, and Audio Visual Services.

17. Authorize the District's participation in the Fresno County School Attendance Review Board.

18. Approve renewing the annual authorization for the District to participate in the Fresno County School supply bid list.

19. Approve renewing adoption of Free and Reduced Price Meal Guidelines for breakfast and lunch programs.

20. Authorize renewal of the District's membership in Fresno County School Trustee's Association, California School Boards Association, School Services of California, California School Nutrition Association, San Joaquin County Office of Education – ED Join.

Motion made by: Dr. Anthony Monreal

Motion seconded by: Tina Medina

Voting:

Mario Alvarado - Yes

Tina Medina - Yes

Dr. Anthony Monreal - Yes

Laday Ramirez - Absent

Nancy Schwabenland - Yes

Annual Organizational Meeting adjourned at 6:08 PM by Dr. Anthony Monreal and seconded by Tina Medina. Motion Carried.

6. CONTINUE WITH REGULAR MEETING