



Department of Purchasing

100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762

January 08, 2026

To: Interested Parties

Re: RFP 1888-P, Addendum 1

The following changes and/or additions shall be made to the original Request for Proposal (RFP), Third Party Claims Administration and Related Services w/the Option to Provide Excess Worker's Comp Insurance Coverage

1. Please provide a copy of the current contract and any amendments made between Suffolk Public Schools and its current service provider Sedgwick. **We will not be releasing this information.**
2. Please provide a current 5 year loss run including financial data in excel format. **See attached loss runs. Please elaborate on the financial data needed.**
3. Please provide a listing of all payments made for the past 5 years for Indemnity, medical and expense in excel. **Please see attached loss runs.**
4. For the past 5 years, please provide total number of medical bills reviewed, total amount billed, fee schedule savings, and savings above fee schedule (PPO savings) in each claim year. **This information will not be shared.**
5. Please provide the total telephonic and field nurse case management fees each of the last 5 years. **This information will not be shared...**
6. How many years has Suffolk Public Schools been with its current TPA of record, Sedgwick? **13 years**
7. Could you please share any known service challenges, performance concerns, or areas for improvement related to the current TPA? **We are not aware of any challenges or concerns.**
8. Please provide a copy of the current special handling instructions. **No special handling instructions**
9. Please provide the number of Adjusters and Supervisors currently assigned to the Account. **This information is unknown at this time.**
10. Please provide what the pending caseloads are for the assigned Adjusters. **This information is unknown at this time.**
11. Please clarify what the school considers Lost Time vs Medical only. I see it is noted in the RFP anything over 3 days. In VA the waiting period before TTD is owed is 7 days. **7 days**
12. Please clarify how many locations are used when submitting logs to OSHA. This will help with properly pricing our OSHA services. **All SPS locations**
13. Please clarify what is the expectation for quarterly contacts on claims over 10k? This is in reference to Exhibit II, part 23. Do these contacts involve claim status reports/written documentation? Or does the school just want a call or email sent regarding these claims? **Email is fine**

14. Please provide specifics on the current excess carrier and excess insurance contract. **The current Excess WC carrier is Safety National Casualty with a \$550,000 SIR.**
15. Are there currently pending cap limits? If so, what is the cap number? **There are no pending cap limits**
16. Please provide the volume of medical bills for 2023,2024 and 2025. **2023 – 1,370, 2024 – 1,338, 2025 – 1,287**
17. Can we approach XWC markets for quotes or do we wait for TPA broker selection? **The main focus of the RFP is for Third-Party Administrative Services with options from firms who could also provide Excess Workers Compensation Coverage. There are a few companies who can provide both TPA as well as Excess WC**
18. Is it the School Board's intent to award all service elements identified within the RFP to a single vendor or will you consider an unbundled bid from companies who special in medical cost containment services? **Suffolk Public Schools will consider an unbundled bid, meaning if your firm only provides third-party administrative services and no Excess Workers Compensation Coverage then we will accept your bid for only the third-party administrative services.**

Addendum 1 Acknowledged:

_____ Date _____

Sent by:



Linda Bates, NIGP-CPP, VCO, VCA
Coordinator of Purchasing