Date	Kind of Meeting	Where Held	Presiding Officer
November 24, 2025	Regular Meeting	High School Career Center	Kevin Wigoda

Members Present:		Members Absent
Kevin Wigoda	James O'Brien, Jr.	Jessica M. McGrath
Michael Andruchek	James T. Croley, II	Cynthia Lubinsky
Sarah R. Newton	Christopher M. Bowers	
Albert D. Marazas		

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, October 22, 2025. The meeting was called to order by President, Kevin Wigoda at 7:00 PM.

On roll call, the following responded: Kevin Wigoda, Michael Andruchek, Albert D. Marazas, Sarah R. Newton, James T. Croley, II, James O'Brien, Jr., and Christopher Bowers.

Others present: Michael Maley, Superintendent; Brittany K. Doyle, Business Manager; Joel Motuk, High School Principal; Jill Atkinson, Special Education Director; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Board Secretary.

Approve Meeting Minutes of 10/22/2025

MOTION - by Marazas, seconded by Andruchek, to approve the minutes of the regular meeting of October 22, 2025. Motion carried on a unanimous voice vote.

Approve Finance Committee Meeting Minutes of 10/13/2025

MOTION - by Marazas, seconded by Andruchek, to approve the Finance Committee Minutes of the meeting of October 13, 2025. Motion carried on a unanimous voice vote.

AGENDA

Recognition - SOTM for November and December

To begin the meeting, Mr. Motuk to introduced the November students of the month. Mr. Motuk introduced Dominico Yourey and Grace Sterner. Both students spoke briefly on their accomplishments and plans for the future. Mr. Motuk then introduced the December students of the month as Dante Carr and Marley Zimmerman. Marley was unable to attend due to other commitments, however, Dante spoke of his plans to graduate early and play football at the University of Central Florida, where he will continue his education.

Use of Facility

Mr. Maley continued agenda items with a MOTION - by Newton, seconded by O'Brien to approve the following use of facilities requests:

a. 11/24/2025 - 03/31/2026- Big Blue Wreckers 14U Girls' Softball Team - High School Gymnasium, 8:00 AM -10:00 AM every Sunday during the winter months to practice. The Elementary Center gymnasium is also requested when the High School gymnasium is not available.
b. 12/02/2025 - 12/14/2025 - Crimson Academy - High School Auditorium and cafeteria for rehearsals and dance recital. Rehearsals will be 5:00 PM - 8:00 PM and show times are Saturday, 12/13/2025, 5:00 PM - 8:30 PM; Sunday, 12/14/2025, 1:00 PM - 4:30 PM.
c. 12/11/2025 - Otis Fundraiser pick-up - Llewellyn ECC - 10:00 AM - 6:00 PM. Parent pick-up times 11:15 AM -11:45 AM and 2:45 PM - 5:30 PM
d. 2nd Monday of each month - Llewellyn Parent Club - Llewellyn Library for monthly meetings from 6:00 PM - 7:00 PM.
e. 11/05/2025 - 06/01/2026 - Envirothon Club - STEAM Room at the Elementary Center from 3:30 PM - 4:30 PM on Wednesdays to prepare for competition.
f. 12/08/2025 - 06/01/2026 - KidWind Club - STEAM Room at the Elementary Center from 3:30 PM - 4:30 PM on Mondays to prepare for competition.
g. 03/09/2026 - Title I - Elementary Gymnasium for Glow Night, a parent/family engagement night from 3:00 PM - 8:00 PM.
h. 11/25/2025 - Boys' Basketball Booster Club - High School Cafeteria from 2:00 PM - 4:00 PM for team photos.

On a voice vote, all in favor. Motion passed.

Credit reimbursements

MOTION - by Marazas, seconded by Newton to approve payment for credits earned to:

a. Alice Huff - 3 credits @ $615 = $1,845
b. Jodecie Hook - 3 credits @ $615 = $1,845

On a roll call vote, all in favor.

SAP and ESAP Contracts

MOTION - by O'Brien, seconded by Croley to authorize Superintendent to sign agreements between the Minersville Area School District and Child and Family Services, Inc., Pottsville, PA to participate in the Student Assistance Program (S.A.P.) and Elementary Student Assistance program (E.S.A.P.) for the 2025/2026 school year.

On a voice vote, all in favor. Motion carried.

IXL contract 3-6 Grade Math

MOTION - by Bowers, seconded by Marazas to ratify the Superintendent signature to an additional contract with IXL Learning upgrading services for Grade 3 - 6 Mathematics in the amount of $5,187.

All in favor on a roll call vote. Motion carried.

Extra-Curricular Resignations

MOTION - by Andruchek, seconded by O'Brien to accept with regret the following extra-curricular resignations:

	Name	Position	Effective Date	Reason
a.	Marissa McGovern	Class Advisor, Class of 2027	10/17/2025	Left employment
b.	Bradley Kostishak	Asst. Coach, Boys' Basketball	11/20/2025	Employment conflict

All members voted in favor on a voice vote. Motion carried.

Extra-curricular hires

MOTION - by Newton, seconded by Andruchek to approve the recommendation to update staff for the following extra-curricular positions:

	Name	Position	Effective Date	Salary
a.	Rachelle Jones	Class of 2027, Co-Advisor	10/18/2025	$724.50
b.	Denise Motley	Class of 2027, Co-Advisor	10/18/2025	$724.50
c.	John Kostishak	Asst. Coach, Boys' Basketball (Salary adjustment from 50% to 100%)	11/20/2025	*$2,897
d.	Bradley Kostishak	Asst. Coach, Boys' Basketball	11/20/2025	Volunteer

All in favor on a roll call vote. Motion carried.

Add'l Transportation - Earl Renninger, Inc.

MOTION - by Bowers, seconded by O'Brien to approve additional transportation runs and changes with Earl Renninger, Inc. as follows:

a. M7 - MKV Tri-Valley run ended effective October 24, 2025.
b. M27 - MKV Pottsville (A.M. only) for $50.00 per day effective November 5, 2025.

On a roll call vote, all members voted in favor. Motion carried.

T. Firestone hired - General Custodian

MOTION - by Bowers, seconded by Newton to ratify the hire of Mr. Timothy Firestone as full-time general custodian, subject to assignment, effective November 10, 2025 at a rate in accordance with the Collective Bargaining Agreement.

On roll call, all members voted in favor. Motion carried.

STAFF REPORTS

Mr. Motuk and Mrs. Atkinson highlighted items from their reports, as did Attorney Quinn. Mr. Maley read the Elementary Report.

FINANCIAL STATEMENTS

Treasurer's Report

MOTION - by Marazas, seconded by Newton to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

MOTION - by O'Brien, seconded by Croley to ratify the payment of bills for November 2025 from the General Fund in the amount of $1,609,408.83; Cafeteria Account in the amount of $0.00; 21st CCLC - Schuylkill Achieve Account in the amount of $1,275.00; Federal Programs Account in the amount of $258.43; High School Athletics in the amount of $42,405.88; High School Activities Account in the amount of $8,172.50 for a total bills payable $1,661,520.64.

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by O'Brien to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

Marazas said a Finance Committee meeting were approved earlier at this meeitng. Mr. Maley thanked outgoing board members, Chris Bowers and Jessica McGrath for the time, service and dedication to the Minersville Area School District and wished them well.

Committee Reports

CORRESPONDENCE

None.

Correspondence

OLD BUSINESS

Croley inquired on the RFP for Banking services. Doyle responded that the AFR is complete and the completed audit should be available for the February meeting. There just was not time to prepare the RFP. Marazas said March/April that it should be done.

O'Brien asked about the consideration for the small parcel of land that is occupied by the Branchdale Fire Company. Still no decision has been made to remove the reverter clause from the current MOU.

NEW BUSINESS

Maley stated the intent for an Executive Session following adjournment where no action would be taken.

There being no further business to report or discuss, the meeting adjourned on MOTION by Andruchek, seconded by O'Brien at 7:22 PM.

Respectfully submitted,

Jessica McGrath

Jessica McGrath, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary