Prescribed by State Board of Accounts

School Form No. 523 (Rev. 1995)

ACCOUNTS PAYABLE VOUCHER

HUNTINGTON COUNTY COMMUNITY SCHOOL CORPORATION • 1415 FLAXMILL RD. • HUNTINGTON, INDIANA 46750

An invoice or bill to be properly itemized must show: kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

Payee

Purchase Order No. _____

Terms _____

Date Due _____

Invoice Date	Invoice Number	Description (or note attached invoice(s) or bill(s))	Amount
		Total	

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized thereon for which charge is made were ordered and received except _____

Date _____ 20 ____ _____ Signature _____ Title

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Date _____ 20 ____ _____ Treasurer