



2026-2027 RE-ENROLLMENT PROOF-OF-RESIDENCE CHECKLIST

This document outlines the proof-of-residence documents required during Drew Charter School's re-enrollment process. **Only students in transition grades (rising 6th and rising 9th) as well as anyone with an address that needs to be updated in Drew's records are required to submit current proof-of-residency documents as a part of re-enrollment.** Detailed information about re-enrollment is available at <https://www.drewcharterschool.org/enrollment/reenroll>.

Students who fall into one of the categories listed above will be able to upload these documents while completing the online re-enrollment form. Electronic submission is encouraged, however if a parent/guardian is unable to or opts not to submit documents electronically, they can schedule an in-person document submission appointment when completing the online re-enrollment form.

If your student requires updated proof-of-residence documents, please review the following information to ensure that you gather all documentation ahead of completing your online re-enrollment form or showing up to your in-person appointment. You will not be able to re-enroll without the required documentation.

Proof of Residence Requirements

Please provide the documentation that applies to you and your child's living situation.

If you own and live in your own home, you will need to provide:

1. Photo ID (valid state-issued identification) to identify you as the student's parent/guardian.
2. A deed or a mortgage statement* in your name showing residence property address.
3. A current Georgia Power bill* in your name showing the residence property address.
4. Two additional supporting documents in your name showing the residence property address (see Additional Supporting Proof of Residence Documents list on page 2).

If you live in a rental property, you will need to provide:

1. Photo ID (valid state-issued identification) to identify you as the student's parent/guardian.
2. Copy of the lease/rental agreement (or current HUD Certificate of Compliance/Annual Renew Notice). **If the lease requires all occupants to be listed, the names of the occupants must be listed on the lease.**
3. A current Georgia Power bill* in your name showing the residence property address.
4. Two additional supporting documents in your name showing the residence property address (see Additional Supporting Proof of Residence Documents list on page 2).

NOTE THE FOLLOWING ABOUT PROOF-OF-RESIDENCY DOCUMENTS:

- The parent/guardian with whom the student lives must submit the proof-of-residence documents.
- Documents must show the parent or guardian's legal name and address.
- A P.O. Box is not acceptable as a residence address.
- The Georgia Power bill must be the actual bill, not a screenshot of an email from Georgia Power. See page 3 for instructions to download your bill from your Georgia Power account.
- All proof-of-residence documents denoted with an asterisk (*) must be dated within the last 30 days. At least one of the additional supporting proof of residence documents must be dated within the last 30 days.



Additional Supporting Proof of Residence Documents

All supporting documents must show the residence property address. Documents denoted with an asterisk (*) must be dated within the last 30 days. At least one of the supporting documents must be dated within the last 30 days.

- Current Georgia driver's license or identification card
- Bank statement*, loan documents*, credit card statement* or monthly activity statement*
- Voided check
- Current pay stub*
- Fulton or DeKalb County property tax statement with evidence thereupon of payment
- Voter registration documentation from Fulton or DeKalb County
- A current motor vehicle registration (tag receipt)
- Cable*, telephone*, cell phone* or gas bill*
- Receipt to have utilities connected*
- Federal or state award letter for SNAP, TANF, WIC, Medicaid, Section 8 or PINS

Drew reserves the right to request original copies of any required document at any point in time.

Please contact the Enrollment Team at enrollment@drewcharterschool.org or 404-450-0567 with any questions.

