

# **New Hartford Public Schools**

## **Community Outreach Subcommittee Meeting**

January 7, 2026  
Superintendent's Office  
5:30 pm

### **Minutes**

**Present:** Tom Buzzi, Subcommittee Chair, Dan Jerram, First Selectman, Jon Puz, BoE member (virtual), Kristin Young, BoE member, Kirby Morante, BoE member, Jeffrey Sousa, Superintendent, Dan Carroll, Assistant Principal Reg. 7, Intern.

### **Meeting commenced 5:45pm**

This committee works to enhance public engagement with the Board of Education.

1. Community Outreach Subcommittee priorities
  - a. Clarity of agenda items - add more description. Task Force communication. Budget communication. Post summary of meeting agenda/minutes.
2. Review current modes of communication with community
  - a. Facebook, Instagram, Friday Folder, Website, PowerSchool Messenger (call, text & email), YouTube Channel.
  - b. Discussed posting summary of relationships between the Board of Education, Board of Finance, Board of Selectmen. Purpose of Board of Education - hire/evaluate Superintendent, set school district policy and develop school district budget.
3. Propose any new ideas/methods to communicate BOE business with community, stressing those business items that require community input (budgets, facility usage, etc)
  - a. Clarity of agenda items - add more description. More description on posts for social media. If you have additional questions please contact BOE Chair or Superintendent via email. Cross post to New Hartford Chatter, etc. Post link to our website for agenda and minutes for all meetings.
  - b. Task Force agendas/minutes will be posted via above communication and Board of Selectman agenda/minutes as it will be quorum of the BOS. Post summary of Task Force membership and intent of this subcommittee. Use the letter from Chairman Klepps for communication.
  - c. To elicit public input: Recommend using the signage in front of Town Hall and Antolini to post meetings with reasonable notice. Consider posting flyers for notification of meetings at schools, Fire Depts., businesses in Town, Dunkin Donuts, salons, Legitimus, libraries, daycares, post office. (also send via business email)
4. Adjournment  
6:47pm