06/16

SPECIAL PERMIT FOR DRIVING

St. Joseph County CTE Consortium

Name: _____ **Home School:** _____

Make: _____ **Year:** _____ **Model:** _____ **License Plate #:**_____

I am requesting to:

- ☐ **drive myself**
- ☐ **drive myself and** _____ **(Riders also need a form)**
- ☐ **ride with** _____

CHECK ONE:

☐ **SPECIFIC DATE(S):**

____/____/____ - ____/____/____

(from) (to)

☐ **ACADEMIC YEAR:**

Return signed form to your CTE instructor at least 24 hours prior to driving.

to the following program:

- ☐ Agriscience & Natural Resources
- ☐ Automotive Technologies
- ☐ Building Trades-WP
- ☐ Building Trades-ST
- ☐ Computer Aided Design
- ☐ Computer Information Tech
- ☐ Graphic Design
- ☐ Marketing
- ☐ Medical Occupations
- ☐ Welding

Reason for requesting permission: _____

_____

REGULATIONS CONCERNING THE CTE SPECIAL PERMIT FOR DRIVING:

1. **Issuing Permit**: Permission to drive to CTE programs is not permitted until this form is completed and turned into your instructor.
2. **Parking Permits**. It is the student's responsibility to obtain parking permits from their home school and host school, if necessary.
3. **General Regulation**: No student shall operate a motor vehicle or be a passenger in a motor vehicle operated by a student while under the jurisdiction of the school, except as therein expressly set forth.
4. **Student Drivers**: A student may only drive a motor vehicle as outlined on the Special Permit for Driving.
5. **Operation on School Premises**: Appropriate areas shall be designated for the parking of student vehicles. A student vehicle shall not be operated during school hours except as the Special Permit for Driving shall expressly permit. Students are not to be in vehicles during school hours.
6. **Student Passengers**: A student shall not be a passenger in a motor vehicle operated under the provisions of this policy without the prior written approval of the administration. The administration may grant such approval upon being furnished a written authorization from the parent or guardian of each student.

I understand that permission to drive to a CTE program is subject to the Policy and Regulations stated above. I also understand that permission to drive will be valid only as long as there is careful and judicious use of the vehicle. Failure to do so will result in disciplinary action as stated in the Parent/Student Handbook.

_____ _____

Student Signature Date Parent Signature Date

_____ _____

CTE Instructor Signature Date Home School Principal Signature Date

_____

Host School Principal Signature Date

RETURN ORIGINAL FORM TO CTE INSTRUCTOR AFTER ALL APPROPRIATE SIGNATURES HAVE BEEN OBTAINED.