

MONITORING REPORT

November 1, 2024

Executive Limitations: **EL-08, School Year Calendar**

Category: **Monitoring Executive Limitations**

Period Monitored: **2023-2024 School Year**

*This is the monitoring report on the Board of Education's Executive Limitations 08.
This report is presented in accordance with the Board's monitoring schedule.
I certify that the information is true and complete.*

Tracy Dorland, Superintendent

Presented by:

Renee Nicothodes, Chief Academic Officer

CONTEXT

Executive Limitation EL-08 regarding the school year calendar identifies the expectations for school calendar development. District Policy IC/ICA elevates the membership expectations and parameters as defined by state law.

COMPLIANCE

The district has an operational three-year calendar that provides for the required number of instruction and contact hours/days determined by the Board and state law. The district calendar includes the dates for all staff in-service programs to support the instructional needs of students.

The district calendar is first created by the calendar committee. The work of the calendar committee to create the district calendar for three years represents a variety of perspectives from across Jefferson County, including

representation from: JESPA, JCEA, JCAA, PTA, DAC, teachers, principals, assistant principal, elementary, middle and high school level parents, athletics, human resources, a community superintendent, and Jefferson County community members. The most recent calendar committee was formed in November 2023 to develop a new three-year operational district calendar. Over 20 members participated on this team. The committee met four times, from February through April 2024. The work of the committee included:

- Study of policy and state law for school calendar development
- Surveys across the entire community with over 9000 respondents
- Drafting of several calendar options
- Consolidation of the options into one calendar for each school year, 2025-2028

Once created, the final calendar was recommended to the cabinet and superintendent and we now request final approval from the Board of Education. Once approved, the 2025-2028 district calendars will be shared with school leadership through the Leadership Memo, and made public through the district website and other district communications.