



Steve Spencer
Superintendent

Sara LeRoy
Assistant Superintendent

**2025-2026
Board of Directors**

Tyler Ferrari
Deena Loughary
Rob Ogilvie
Zach Steele
Matt Woolsey

Juli Lichtenberger
Board Secretary

Please join us at our
school board meetings.
Unless otherwise
scheduled the board
meets the second and
fourth Mondays
of the month.

District Office
Board Room
6:30 p.m.

Mission Statement
*Dallas School District
is centered on students,
powered by
collaboration, built on
equity, and driven by
excellence.*

Our Vision
*Each student is known
by name, strength, and
need – pursuing a life
of engagement,
innovation, and
success.*

Tagline:
Ask yourself...Is it
good for kids?

Dallas School District
111 SW Ash Street
Dallas OR 97338
503.623.5594 ph

Agenda

Work Session at Whitworth Elementary School – 2:45 p.m.

Board Meeting at District Office – 3:45 p.m.

January 12, 2026

<https://dsd2-org.zoom.us/j/84855147461>

Work Session with Whitworth Elementary School

- Introductions
- Showcase your School
- What are some challenges you face which the Board can help you overcome?
- Discussion

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

3.0 Good News

- 3.1 The Girls Wrestling team had strong tournament victories at the Northwest Duals and the Big John Tournament. They seem to be a tip team in the state!
- 3.2 Oakdale held a virtual reading night in December with over 80 families participating.
- 3.3 Oakdale families sold \$26,750 in Dutch Bros. gift cards for a fundraiser. Dutch Bros donates 20% back to the school which helped fundraise \$5,300!
- 3.4 Lyle's library earned over \$3,300 in Scholastic dollars at the fall book fair to spend on library books.

4.0 Student Report – Sofia Lozano

5.0 Public Comment

6.0 Announcements

- 6.1 January Calendar
 - 6.1.1 Next Board Meeting January 26, 2026 at 6:00 p.m.
 - 6.1.2 Long Range Facility Planning/Finance Committee Meeting January 15, 2026 at 5:30 p.m.
 - 6.1.3 Citizens Oversight Committee Meeting January 13, 2026 at 5:30 p.m.

7.0 Consent Agenda

- 7.1 Approval of the December 8, 2025 Board Minutes
- 7.2 Staffing Report
- 7.3 GCBG/GDBD – Sick Leave – Personal Illness and Injury Leave
- 7.4 GCBDE/GDBDE – Military Leave of Absence
- 7.5 JOA – Directory Information
- 7.6 Budget Calendar

8.0 Financial Report – Tami Larson

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9.0	Policies First Read – Sara LeRoy	428
9.1	IF – Instructional Program	
9.2	IGBHD – Instructional Program Exemptions	
9.3	IIA – Instructional Materials	
9.4	IKF – Graduation Requirements	
9.5	LBEA – Denial for Virtual Public Charter School Student Enrollment	
9.6	DB – Budget Planning and Development	
10.0	Administrative Rules (Information Only)	446
10.1	IIA-AR (1) – Instructional Materials	
10.2	IIA-AR (2) – Challenge of Instructional Material – Delete	
10.3	IIA-AR (2) – Reconsideration of Core Instructional Materials	
10.4	IIA-AR (3) – Reconsideration of Supplemental Instructional Materials	
10.5	IIA-AR (4) – Reconsideration of Library Materials	
10.6	IGBAB/JO – AR – Education Records/Records of Students with Disabilities Management	
11.0	Reports	473
11.1	Enrollment Report	
11.2	Charter School Enrollment Reports	
11.3	Charter School Financial Reports	
11.4	Charter School Minutes and Agendas	
12.0	Adjourn	



Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled “public comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item. All public comment during a Board meeting is limited to 3 minutes for each individual. Up to 5 minutes may be granted to one person who represents a group of 3 or more with similar testimony. The Board Chairperson may adjust or extend allowable time limits, if necessary.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

There are three ways to provide public comment at a Board meeting.

- 1) If you wish to address the Board in person during a Board meeting, please fill out the request for public comment form available outside the boardroom. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board executive assistant with your request by simply handing them the public participation form. This will be directed to the board chair.
- 2) If you wish to address the Board remotely (via Zoom) during a Board meeting, please email Juli Lichtenberger, Executive Assistant to the Superintendent and Board, (juli.lichtenberger@dsd2.org) at least two hours prior to the start of the meeting. Clearly label the subject line as “Public Comment”. In the email state that you would like to address the board remotely during the meeting, and include the topic.

Steve Spencer, Superintendent

Sara Leroy, Assistant Superintendent

Board of Directors: Tyler Ferrari • Deena Loughary • Rob Ogilvie • Zach Steele • Matt Woolsey

- 3) If you wish to address the Board in hard copy or email please submit to Juli Lichtenberger, Executive Assistant to the Superintendent and Board, at juli.lichtenberger@dsd2.org at least two hours prior to the start of the meeting. Clearly label the subject line or document as "Public Comment"

If you have questions about the district, we encourage you to contact our superintendent.

Thank you for your interest in Dallas School District.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org

JAN 2026

BOARD APPRECIATION MONTH

SUN	MON	TUE	WED	THU	FRI	SAT
				01 Winter Break	02 Winter Break	03
04	05	06 Citizens Oversight Committee Meeting 5:30 p.m.	07	08	09	10
11	12 Board Work Session with Whitworth 2:45 p.m. Board Meeting 3:45 p.m.	13	14	15 LRFP/Finance Committee Meeting 5:30 p.m.	16	17
18	19 No School Holiday	20	21	22	23 No School Assessment Day	24
25	26 No School Planning Day Board Meeting 6:00 p.m.	27	28	29	30	31

Draft Minutes
Work Session at LaCreole Middle School – 3:15 p.m.
Board Meeting at District Office – 4:15 p.m.
December 8, 2025
<https://dsd2-org.zoom.us/j/84855147461>

Present: Rob Ogilvie, Zach Steele, Tyler Ferrari, Deena Loughary, Matt Woolsey, Steve Spencer, Juli Lichtenberger, Nick Ingalls, Sean Johnson, Bob Archer, Sara LeRoy

Visitors: LaCreole staff

Work Session with LaCreole Middle School

- **Introductions**
 - Tyler Lalck, Principal, welcomed the Board.
- **Showcase your School**
 - Chromebooks in each classroom
 - Positive culture
 - Connecting better with students
 - Staff attendance is good
 - Shorter building schedule has been positive
 - After school meetings are more meaningful with the longer day
 - Students are taking redirection better
 - Student engagement with the lack of cell phones
 - Smaller reading gap shows positive gains from the Science of Reading implementation
 - Enrichment oportunites
 - Band interest has increased
- **What are some challenges you face which the Board can help you overcome?**
 - Chronic absentism causing the students to fall behind
 - Truancy ordinances have changed due to legislative changes
 - Public connection on social media
 - How can we direct the correct answers
 - District does not have the funds for a full-time communications person
 - District marketing is moving forward, it's complex and the District is working on a solution
 - Spending the time with those that reach out to staff
 - State level advocacy
 - Tyler Ferrari is scheduled to meet with a legislator about the need for mental health supports in schools
 - Zach Steele met with legislators last year
 - Board level and union levels have an opportunity to advocate
 - Special Education Needs
 - How can we communicate Special Education policy to the communities
 - Confidentiality is a barrier
 - Electives for CTE and engagement oportunites for studends
 - Funding is the factor knowing electives keep the students engaged
 - Community partnerships

- Clubs being offered after school is fantastic
- **Discussion**
 - Thank you for the questions this afternoon
 - Strength of this building is the ability to have those hard conversations
 - Thank you for the culture change that is obvious in the building

Board work session adjourned at 3:56 p.m.

Regular Board Meeting called to order at 4:15 p.m.

Present: Rob Ogilvie, Zach Steele, Tyler Ferrari, Deena Loughary, Matt Woolsey, Steve Spencer, Juli Lichtenberger, Sean Johnson, Nick Ingalls, Bob Archer, Sara LeRoy, Tami Larson, Todd Baughman, Tyler Lalack, Tim Larson

Visitors: Lydia Hodge, Emilee Dindinger

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

Tyler Ferrari moved to approve the agenda, seconded by Zach Steele. The motion passed unanimously by the board members present; Rob Ogilvie, Zach Steele, Deena Loughary, Tyler Ferrari, and Matt Woolsey.

3.0 Good News

3.1 Tom Shinn of LaCreole Middle School was named the Farmers Insurance Classroom of the Month!

3.2 Lyle students attended the annual children's play at Dallas High School recently. Good news with shared with the Board.

4.0 Public Comment

No public comment.

5.0 Announcements

5.1 December & January Calendars

5.1.1 Next Board Meeting January 12, 2026 at 3:45 p.m. following a work session with Whitworth Elementary School at 2:45 p.m.

5.1.2 No Board Meeting on December 22, 2025

5.1.3 Long Range Facility Planning/Finance Committee Meeting December 18, 2025 at 5:30 p.m.

5.1.4 Citizens Oversight Committee Meeting January 6, 2026 at 5:30 p.m.

6.0 Consent Agenda

6.1 Approval of the November 24, 2025 Board Minutes

6.2 Staffing Report

Zach Steele moved to approve the Consent Agenda, seconded by Matt Woolsey. The motion passed unanimously by the board members present; Rob Ogilvie,

Zach Steele, Deena Loughary, Tyler Ferrari, and Matt Woolsey.

7.0 Financial Report – Tami Larson

Tami Larson, Director of Fiscal Services, shared the financial report for month ending November 2025. The ending fund balance is projected at seven percent. Discussion was held.

8.0 Resolution #25-26-03 to Transfer Funds to Debt Service Fund 302: From General Fund 100 (Board Action) – Tami Larson

Tami Larson shared this resolution is an annual request. Zach Steele moved to approve Resolution #25-26-03 to Transfer Funds to Debt Service Fund 302 from General Fund 100, seconded by Deena Loughary. The motion passed unanimously by the board members present; Rob Ogilvie, Zach Steele, Deena Loughary, Tyler Ferrari, and Matt Woolsey.

9.0 Policies First Read – Sara LeRoy

9.1 GCBD/GDBD – Sick Leave – Personal Illness and Injury Leave

9.2 GCBDE/GDBDE – Military Leave of Absence

9.3 JOA – Directory Information

Sara LeRoy, Assistant Superintendent, shared highlights of the policy updates. Move to the Consent Agenda at the next meeting.

10.0 Administrative Rules (Information Only)

10.1 JO/IGBAB-AR – Education Records/Records of Students with Disabilities Management

10.2 DJ-AR – Purchases – Delete

10.3 DJ-AR – Expenditure of District Funds for Meals, Refreshments and Gifts
Sara LeRoy provided highlights of the changes.

11.0 Reports

11.1 Long Range Facility Planning/Finance Committee Report – Committee Representative

Christy Perry, Committee Facilitator, and Emma Jackson, Vice-Chair of the committee, provided an update to the Board. Emma Jackson shared information on the purpose of the committee. Christy Perry shared data on enrollment trends. The City of Dallas presented an overview of population and development trends to the committee recently. An estimated elementary building capacity review has been completed with secondary buildings to follow. The committee recommends an enrollment and demographics study be completed. The Technical Assistance Grant (TAP) will offset the cost of the study. Zach Steele moved to initiate an enrollment and demographics study, seconded by Deena Loughary. The motion passed unanimously by the board members present; Rob Ogilvie, Zach Steele, Deena Loughary, Tyler Ferrari, and Matt Woolsey.

11.2 Enrollment Report

- 11.3 Charter School Enrollment Reports
- 11.4 Charter School Financial Reports
- 11.5 Charter School Minutes and Agendas

12.0 Adjourn at 4:46 p.m.

Board Chair / Rob Ogilvie

Date

Board Secretary / Juli Lichtenberger

Date



Staffing Report

Monday, January 12, 2026

Date	Group	First	Last	Description	Action	Effective Date	Location	Position	Hrs	FTE	History
12/23/2025	Classified	Robert	Hantke, Jr.	CoS	Hired into new position	12/16/2025	DO/DHS	Food Service, Program Manager	8	1	Replacing Debe Castang
12/23/2025	Classified	Holly	Bratley	CoS	Hired into new position	1/12/2026	DHS	SpEd III EA, NO	8	1	Replacing Tony Blosser
12/23/2025	Classified	Tony	Blosser	CoS	Transfer request granted into new position	1/12/2026	DHS	Behavior Support, II	7.5	0.936	Employee request to transfer replacing Amber Stone
12/23/2025	Classified	Melissa	Schmidt	CoS	Hired into new position	12/16/2025	Lyle	SPED III, SLP	7	0.875	Replacing Linda Visuano
12/23/2025	Licensed	Claire	Lawrence	New Hire	New Hire	12/16/2025	OHE	Teacher, SPED	8	1	Replacing De'Jana Muna
12/23/2025	Licensed	Richard	Epperley	New Hire	New Hire	12/16/2025	Lyle	Teacher	8	1	Replacing Zach Jones. Previous classified employee.
12/23/2025	Classified	Cindy	Houk	New Hire	New Hire	12/4/2025	OHE	SPED III EA	5.5	0.69	Replacing Bethany Londagin
12/23/2025	Classified	Samantha	Goehring	New Hire	New Hire	12/8/2025	DO	ASD Support	8	1	Replacing Amber Barnett
12/23/2025	Classified	Deprise	Jolley	New Hire	New Hire	12/5/2025	OHE	Clerical	5	0.625	Replacing Kristiana Looney

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12/23/2025		Andrew	Shreve	New Hire	New Hire	3/2/2026	DHS	Boys Tennis Head Coach			Replacing Emily Schmelling.
12/23/2025	Licensed	Moneen	Thackeray	Resignation	Resignation	1/23/2026	LMS	Teacher	8	1	Resignation
12/23/2025	Licensed	Zachary	Jones	Resignation	Resignation	12/5/2025	Lyle	Teacher	8	1	Resignation
12/30/2025	Classified	Jose	Schofield	New Hire	New Hire	1/5/2025	LMS	Behavior Support, II	5.5	0.69	New position

Dallas School District 2

Code:
Adopted:

GCBD/GDBD

Sick Leave - Personal Illness and Injury Leave *

Sick leave is allowed to accrue at the rate of 10 days each school year for each “school employee¹” for personal illness or injury or one day per month employed, whichever is greater, as provided by Oregon law. Twelve-month employees will accrue 1 day per month or 12 days each year.

In accordance with state law, this leave will accumulate without limit.

Sick leave in excess of five consecutive work days may require a certificate from the employee’s attending physician, naturopathic physician or practitioner that the employee’s illness or injury prevents the employee from working. Any employee refusing to submit to such an examination or to provide other evidence as required by the district, shall be subject to appropriate disciplinary action, up to and including dismissal.

Other paid and unpaid leaves will be determined by the district’s collective bargaining agreements.

All medical information will be kept confidential, in a separate file from personnel records, and released only in accordance with the requirements of the Americans with Disabilities Act or other applicable law.

Sickness or other unavoidable circumstances that prevent a teacher from teaching 20 school days immediately following exhaustion of sick leave accumulated under Oregon law, the Board will place the teacher on unpaid leave for the remainder of the regular school year or until the teacher’s disability is removed and they are able to return to work. If the teacher is still unable to return to work the following August 1, the Board may terminate the teacher’s employment, subject to state and federal laws regarding family and medical leave.

All district-paid employee benefits, such as health and dental insurance, will cease on the last day of the month in which employment is terminated, or the staff member is placed on unpaid leave, unless the unpaid leave is in conjunction with state or federal law. The staff member will be informed of their rights to remain a part of the district benefit plan at personal expense.

END OF POLICY

Legal Reference(s):

ORS 332.507
ORS 342.545

ORS 342.610
ORS 659A.043

ORS 659A.046
OAR 581-022-2405

Knapp v. North Bend, 304 Or. 34 (1987).

Consolidated Omnibus Budget Reconciliation Act of 1985, 29 U.S.C. §§ 1161-1169 (2024).

Employee Retirement Income Security Act of 1974, 29 U.S.C. §§ 1001-1461 (2024).

¹ “School employee” includes all employees of the district.

Americans with Disabilities Act/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12213 (2024); 29 C.F.R. Part 1630 (2025); 28 C.F.R. Part 35 (2025).
Family and Medical Leave Act, 29 U.S.C. §§ 2601-2654 (2024); Family and Medical Leave Act, 29 C.F.R. Part 825 (2025).

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Dallas School District 2

Code: GCBDE/GDBDE
 Adopted: 1/09/23
 Revised/Readopted:

Military Leave of Absence

The district will grant military leave of absence to an employee~~employees~~ on duty¹ with a uniformed service² in accordance with applicable state and federal law. An employee~~Employees~~ requesting military leave ~~is~~^{are} required to provide written notice as soon as practicable following notification of military call up or reservist duty, unless precluded by military necessity.

An employee may apply for military leave³ of absence from duties for up to 21 work~~Military leave~~ ~~exceeding 15 days in any one training year⁴ or in accordance with ORS 408.290. An employee~~^{is unpaid} leave. ~~Employees~~ may use any accrued vacation or similar leave during the period of service exceeding 21~~15~~ days. Military leave shall be in addition to any other leave the employee is entitled.

While on military leave, the employee will receive the same benefits as other employees on leave, as well as the following:

1. The employee may continue enrollment in the district's health insurance plan. During the first 18 months of leave, the employee may be required to pay any employee contribution~~contribution~~ required of other employees on a leave of absence. If the leave extends beyond 18 months, the employee will be required to pay not more than 102 percent of the full premium;
2. Upon return from military service, the district will give retroactive employer contributions to the Public Employees Retirement System on the same basis as if the employee had not left, provided the employee was an enrolled member at the time of the leave. The employee may repay any required employee contributions over a period of three times the military service leave period or five years, whichever is less.

An employee on duty with a uniformed service is entitled to reemployment for a maximum of five years, unless retained on active duty because of war or national emergency. An individual returning from military leave shall notify the district of their~~an~~ intent to return to the district as follows:

¹ "Duty" means the performance of duty on a voluntary or involuntary basis in a uniformed service and includes active duty or; ~~active duty for training, initial active duty for training, inactive duty training, state active duty,~~ full-time U.S. National Guard duty, U.S. Armed Forces duty and absence to determine fitness for duty.

² "Uniformed service" means being a member of the ~~U.S. Armed Forces,~~ the U.S. National Guard, National Guard Reserve or of any reserve component of the U.S. Armed Forces, or of the commissioned corps of the U.S. Public Health Service and any other category of persons designated by the President in time of war or national emergency.

³ The employee may use military leave without loss of time, pay or regular leave if the employee has been employed by the district for six months or more.

⁴ "Training year" means the federal fiscal year for any particular unit of the National Guard or a reserve component.

1. An employee who is a veteran or reservist ~~Employees who are veterans and reservists~~ returning from training must only inform the district of their training obligations and report back at the next regularly scheduled working period;
2. An employee ~~Employees~~ returning from active duty must notify the district of their intention to return to their former job ~~jobs~~ within 90 days after the employee is relieved ~~of release~~ from duty, or from hospitalization continuing after discharge for a period of not more than one year.

An individual reemployed under this policy is entitled to the seniority and other currently existing rights and benefits the individual had when service started, plus the additional seniority and similar rights and benefits that would have been accrued if employment had been continuous.

This policy does not apply if the employee has been separated from service with a dishonorable or bad conduct discharge or under other than honorable conditions.

END OF POLICY

Legal Reference(s):

ORS 332.505

ORS 408.270

ORS 659A.086

ORS 408.238

ORS 408.290

ORS 408.240

ORS 659A.082

Consolidated Omnibus Budget Reconciliation Act of 1985, 42 U.S.C. §§ 300bb-1-300bb-8 (2024).

I.R.C., U.S.C. 26 § 4980B(f)(4) (2024).

Employment and Reemployment Rights of Members of the Uniformed Services, 38 U.S.C. §§ 4301-4334 (2024).

Dallas School District 2

Code: JOA
 Adopted: 3/13/18
 Revised/Readopted: 5/08/23
 Orig. Code: JOA

Directory Information**

“Directory information” means those items of personally identifiable information contained in a student education record which is not generally considered harmful or an invasion of privacy if released. The following categories are designated as directory information. The following directory information may be released to the public through appropriate procedures and includes:

1. Student’s name;
- ~~2. Student’s address;~~
- ~~3. Student’s telephone listing;~~
- ~~4. Student’s electronic address;~~
- ~~5.2. Student’s photograph;~~
- ~~6. Date and place of birth;~~
- ~~7.3. Major field of study;~~
- ~~8.4. Participation in officially recognized sports and activities and sports;~~
- ~~9.5. Weight and height of members of athletic teamsteam-members;~~
- ~~10.6. Dates of attendance; and~~
- ~~11. Grade level;~~
- ~~12.7. Degrees, Diploma, honors or awards received;~~
- ~~13. Most recent previous school or program attended.~~

Public Notice

The district will give annual public notice to parents of students in attendance and students 18 years of age or emancipated. The notice shall identify the types of information considered to be directory information, the district’s option to release such information and the requirement that the district must, by law upon request, release secondary students’ names, addresses and telephone numbers to military recruiters and/or institutions of higher education, unless parents or eligible students request the district withhold this information. Such notice will be given prior to release of directory information.

Exclusions

Exclusions from any or all directory categories named as directory information or release of information to military recruiters and/or institutions of higher education must be submitted in writing to the principal by the parent, student 18 years of age or emancipated student within 15 days of annual public notice. A parent or student 18 years of age or an emancipated student may not opt out of directory information to prevent the district from disclosing or requiring a student to disclose their name, or from requiring a student to disclose a student ID card or badge that exhibits information that has been properly designated directory information by the district in this policy.

Directory information shall be released only with administrative direction.

Directory information considered by the district to be detrimental will not be released.

Information will not be given over the telephone except in health and safety emergencies.

At no point will a student's Social Security Number or student identification number be considered directory information. The district shall not, in accordance with state law, disclose personal information for the purpose of enforcement of federal immigration laws.

END OF POLICY

Legal Reference(s):

ORS 30.864
ORS 107.154
ORS 180.805

ORS 326.565
ORS 326.575
ORS 336.187

OAR 581-021-0220 - 021-0430
OAR 581-022-2060

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1419 (2024).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2024); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2025).

Every Student Succeeds Act, 20 U.S.C. § 7908 (2024).

Dallas School District No. 2 Proposed Budget Calendar for FY 2026–2027

April 8, 2026	Publish First Notice of Budget Committee Meeting <i>(19 days prior to meeting.)</i> Notice of the budget committee meeting(s) must state the purpose, time and place of the meeting(s); that the meeting is a public meeting; and whether or not public comment will be taken at the meeting. Notice must be published not earlier than 30 days prior to the first meeting and not later than 5 days prior to the first meeting. <i>ORS 294.401</i>
April 15, 2026	Publish Second Notice of Budget Committee Meeting <i>(12 days prior to meeting.)</i> <i>ORS 294.401</i>
April 27, 2026	First Budget Committee Meeting Present budget message and comprehensive outline of the 2026-2026 budget proposal. Public comment will be taken.
May 11, 2026	Second Budget Committee Meeting Any subsequent budget committee meetings will be scheduled during this meeting.
June 1, 2026	Final Budget Committee Meeting, if needed.
June 10, 2026	Publish Notice of Budget Hearing <i>(12 days prior to hearing.)</i> Notice of Budget Hearing and Financial Summary must provide legal notice of the time and place of the budget hearing; financial summary of the current year's adopted budget and next year's budget as approved by the budget committee; and a statement of indebtedness. Notice must be published not earlier than 30 days prior to hearing and not later than 5 days before the scheduled budget hearing. <i>ORS 294.421</i>
June 22, 2026	Budget Hearing Hold a public hearing on the budget as approved by the budget committee. Expenditure adjustments, if any, are restricted to \$5,000 or 10%, whichever is greater, of the amount approved for each fund by the budget committee. Board adopts the budget, appropriates funds, imposes and categorizes taxes.
July 15, 2026	Deadline to Certify the 2026-2027 Tax Levy with County Assessor.

Dallas School District 2025-2026	MONTHLY FINANCIAL HIGHLIGHTS AND ASSURANCES							December 2025
Resources primarily come from the State School Fund Grant formula and may be used for general operations of the school district								
GENERAL FUND OPERATIONS (FUND 100)	September	October	November	December	MTM Change	MONITORING	Notes:	
District Enrollment (ADMt) Charter Enrollment	2943	2397 481	2397 481	2397 481		Watch Closely	Next ADMt update to ODE will be available in January 2026. Still in Extended ADMt status for Revenue Projections.	
Revenue Projection	\$44,000,000	\$44,267,866	\$44,180,029	\$44,356,811	\$176,782	On Track	The increase in December is primarily related to booking of final Beginning Fund Balances after audit adjusting entries were completed.	
xpenditure Projection	\$40,616,113	\$41,203,131	\$41,152,822	\$41,233,574	\$80,752	On Track		
EFB \$ Projection	\$3,383,887	\$3,064,735	\$3,027,207	\$3,123,237	\$96,030	On Track		
EFB % Projection	8.06%	7.32%	7.30%	7.53%	0.23%	On Track	7.5% EFB projected for June 30. This remains a stable position for the upcoming legislative session and potential reductions in year 2 of the biennium.	
Cash Flow Concerns	NONE	NONE	NONE	NONE		On Track		
Spending is within Appropriations	YES	YES	YES	YES		On Track		
NOTES TO FINANCIAL STATEMENT: All cash, investment and credit card accounts have been balanced, reconciled and reviewed and all cash and investment accounts are reconciled to the general ledger by the business manager as of 12/31/2025. The adopted budget reflects expected expenditures. All payroll reports have been filed and payroll liabilities have been paid timely. All federal and state reimbursement requests as well as required financial reporting forms have been filed timely. All credit card expenditures, travel and other reimbursements have been reviewed and approved at the proper level. There have been no significant changes to the internal control system, to the accounting system or accounting policies that are significant. Currently, the business office is adequately staffed to allow for proper segregation of duties and I am not aware of any new pronouncements or other financial changes that may require additional staff time to properly implement. All financial statements that have been provided to the board are accurate and complete to the best of my knowledge and I am aware of no other financial matters that the board should be aware of at this time. I know of no cases of fraud or other misconduct and I have not been asked by the superintendent to do anything that makes me feel uncomfortable or to present any information I feel is inaccurate. Tami Larson 12/31/2025. For information about the information contained in this report, please contact the Business Office at 111 SW Ash St., Dallas, OR, 97338. Ph 503-623-5594								

Dallas School District 2025-2026			General Fund Operations							December 2025
Resources primarily come from the State School Fund Grant formula and may be used for general operations of the school district										
GENERAL FUND OPERATIONS (FUND 100)	Current MTD	Current YTD	Add: Projections	Adjustments*	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes		
Beginning Fund Balance	\$0	\$2,875,984	\$0		\$2,875,984	\$2,000,000	\$875,984			
Local Sources (Property Taxes, Interest, Fees)	\$1,258,898	\$9,709,225	\$1,323,967		\$11,033,212	\$10,760,958	\$272,254			
Flow Through ESD, County School Funds	\$797	\$57,324	\$0		\$57,324	\$55,000	\$2,324			
State Sources (SSF, Common School Fund, High Cost Disability)	\$2,500,985	\$17,554,513	\$12,835,428		\$30,369,941	\$31,180,492	-\$790,551			
Federal Sources (In Lieu of Property Taxes)	\$0	\$0	\$350		\$350	\$3,550	-\$3,200			
Other Sources			\$0		\$0	\$0	\$0			
TOTAL REVENUE	\$3,763,480	\$27,321,962	\$14,159,765	\$0	\$41,480,627	\$42,000,000	-\$519,173			
AVAILABLE RESOURCES (REV + BEG FUND BAL)	\$3,763,480	\$30,197,046	\$14,159,765	\$0	\$44,356,811	\$44,000,000	\$356,811			
Salaries	\$1,532,267	\$6,887,399	\$11,351,427	\$775,000	\$19,043,326	\$18,367,265	\$176,561			
Associated Payroll Costs	\$922,879	\$3,812,336	\$5,928,758	\$558,750	\$10,290,944	\$10,873,645	\$373,801			
Contracted Services	\$811,241	\$5,191,815	\$4,952,652	\$450,000	\$10,594,470	\$10,518,565	-\$75,905			
Supplies and Materials	\$21,987	\$213,720	\$166,752	\$93,982	\$474,435	\$474,435	\$0			
Capital Leases & Equipment Purchases	\$24,034	\$100,742	\$53,193	\$76,266	\$230,200	\$230,200	\$0			
Dues, Fees, Insurance, Interest Paid	\$5,936	\$449,116	\$5,722	\$0	\$454,837	\$398,345	-\$56,492			
Transfers to Other Funds	\$117,442	\$117,442	\$0	\$18,500	\$135,942	\$135,942	\$0			
Contingencies	\$0	\$0	\$0	\$0	\$0	\$1,661,563	\$1,661,563			
Unappropriated Ending Fund Balance						\$340,000				
TOTAL EXPENDITURES	\$3,335,767	\$16,772,572	\$22,468,504	\$1,972,498	\$41,233,574	\$44,000,000	\$2,279,543			
Expenditures by Appropriation	Current MTD	Current YTD	Add: Encumbrances	Adjustments*	Annual Forecast	\$25,358,580	Variance Fav / (Unfav)	*Notes		
Instruction	\$2,015,855	\$9,696,765	\$14,383,662	\$1,262,124	\$25,352,781	\$25,353,580	\$5,759			
Support Services	\$1,202,470	\$6,968,365	\$8,104,512	\$571,374	\$15,744,851	\$16,003,896	\$259,044			
Enterprise and Community Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Facilities Acquisition and Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Transfers to Other Funds	\$117,442	\$117,442	\$0	\$18,500	\$135,942	\$135,942	\$0			
Contingencies					\$0	\$1,661,563	\$1,661,563			
Unappropriated Ending Fund Balance						\$640,000				
TOTAL EXPENDITURES	\$3,335,767	\$16,772,572	\$22,468,504	\$1,972,498	\$41,233,574	\$44,000,000	\$1,926,425			
SURPLUS / (DEFICIT)	\$427,714	\$10,548,490			\$3,123,237					
Ending Fund Balance					\$3,123,237	7.53%	of Revenues	Board Policy 8%		
Investment Account Balances by Type	Yield	Bag Bal	Deposits	Withdrawals	End Bal		Debt Obligation			
General Operations (5703.5016)	4.25%	\$12,737,469	\$3,964,529	\$3,324,556	\$13,407,462	Annual Debt	Paid YTD	Due by June 30, 2026		
Debt Service (5770)	4.25%	\$4,233,094	\$469,182	\$560,625	\$4,141,652	>>>>>	\$3,928,692	\$567,347	\$3,361,345	
Capital Projects (3974.6022)	4.25%	\$17,141,143	\$128,797	\$1,567,562	\$15,702,377					
Total District		\$34,111,726	\$4,592,508	\$5,452,743	\$33,251,491					

Dallas School District 2025-2026	Fund Group	Appropriation Monitoring					December 2025
GENERAL OPERATIONS	F100s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Instruction		\$9,710,893	\$14,383,892.21	\$24,094,785	\$25,358,580	\$1,263,795	
Support Services		\$6,981,275	\$8,104,866	\$15,086,141	\$16,378,898	\$1,292,754	
Enterprise and Community Services		\$0	\$0	\$0	\$0	\$0	
Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	
Transfers to Other Funds		\$117,442	\$18,500	\$135,942	\$135,942	\$0	
Contingencies		\$0	\$0	\$0	\$1,661,583	\$1,661,583	
TOTAL		\$16,809,610	\$22,507,259	\$39,316,869	\$43,535,000	\$4,218,131	
SPECIAL GRANTS & PROJECTS	F200s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Instruction		\$1,730,956	\$3,252,967	\$4,983,924	\$6,986,416	\$2,002,492	
Support Services		\$774,715	\$772,324	\$1,547,039	\$2,357,199	\$810,159	
Enterprise and Community Services		\$492,485	\$775,295	\$1,267,780	\$1,420,007	\$152,227	
Transfers to Other Funds		\$0	\$0	\$0	\$110,000	\$110,000	
TOTAL		\$2,998,157	\$4,800,586	\$7,798,743	\$10,873,621	\$3,074,878	
DEBT SERVICE	F300s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Debt Service		\$567,357	\$3,361,345	\$3,928,702	\$6,234,733	\$2,306,031	
TOTAL		\$567,357	\$3,361,345	\$3,928,702	\$6,234,733	\$2,306,031	
CAPITAL PROJECTS (BOND)	F400s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Facilities Acquisition and Construction		\$5,649,257	\$2,094,363	\$7,743,620	\$14,600,000	\$6,856,380	
Contingencies		\$5,649,257	\$2,094,363	\$7,743,620	\$8,100,000	\$38,000,000	
TOTAL		\$5,649,257	\$2,094,363	\$7,743,620	\$22,700,000	\$14,956,380	
UNEMPLOYMENT INSURANCE FUND	F600s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Support Services		\$104,552	\$95,448	\$95,448	\$700,000	\$604,552	
TOTAL		\$104,552	\$95,448	\$95,448	\$700,000	\$604,552	
TOTAL APPROPRIATION SUMMARY	ALL	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Instruction		\$11,441,849	\$17,636,860	\$29,078,709	\$32,344,996	\$3,266,287	
Support Services		\$7,850,542	\$8,972,638	\$16,833,181	\$19,436,084	\$2,602,914	
Enterprise and Community Services		\$492,485	\$775,295	\$1,267,780	\$1,420,007	\$152,227	
Facilities Acquisition and Construction		\$5,649,257	\$2,094,363	\$7,743,620	\$14,600,000	\$6,856,380	
Transfers to Other Funds		\$117,442	\$18,500	\$135,942	\$245,942	\$110,000	
Debt Service		\$567,357	\$3,361,345	\$3,928,702	\$6,234,733	\$2,306,031	
Contingencies		\$0	\$0	\$0	\$9,761,583	\$9,761,583	
TOTAL		\$26,128,933	\$32,859,001	\$58,987,934	\$84,043,354	\$25,055,421	
UNAPPORTIONED	ALL				\$3,223,000		
TOTAL BUDGET	ALL				\$87,266,354		

Dallas School District 2025-2026	Capital Projects Funds							December 2025
Proceeds from 2022 voter approved bonds sold to complete a variety of construction projects around the district.								
CAPITAL CONSTRUCTION F403 Voter Approved Bond	Prior Year Cumulative Total	Current MTD	Current YTD	Add: Projections	Annual Forecast	Revenue Total ALL Years	Project Budget	Variance Fav / (Unfav)
Beginning Fund Balance	\$0	\$18,763,930	\$18,763,930	\$0	\$18,763,930			
Interest	\$1,553,433	\$58,254	\$409,232	\$513,408	\$922,640	\$2,476,073	\$2,000,000	\$476,073
OSCIM Grant	\$1,435,429	\$0	\$1,567,787	\$996,784	\$2,564,571	\$4,000,000	\$4,000,000	\$0
Bond Issuance #1 2022	\$12,756,016	\$0	\$0	\$0	\$0	\$12,756,016	\$12,756,016	\$0
Bond Issuance #2 2024	\$15,235,000	\$0	\$0	\$0	\$0	\$15,235,000	\$15,235,000	\$0
Bond Proceeds	\$2,886,380	\$0	\$0	\$0	\$0	\$2,886,380	\$0	\$2,886,380
Other Sources - EnergyTrust, Seismic, Etc.	\$0	\$0	\$0	\$0	\$0	\$0	\$1,310,508	-\$1,310,508
TOTAL REVENUE	\$33,866,258	\$58,254	\$1,977,019	\$1,510,192	\$3,487,211	\$37,353,469	\$35,301,524	\$2,051,945
TOTAL AVAILABLE RESOURCES	\$33,866,258		\$20,740,950		\$22,251,141			
Expenditures by Building	Prior Year Cumulative Total	Current MTD	Current YTD	Encumbered	Annual Forecast	Project Total ALL Years	Original Proj Budget	Variance Fav / (Unfav)
Lyle Elementary	\$635,422	\$0	\$120,875	\$105,392	\$226,267	\$861,689	\$3,865,970	\$3,004,281
Oakdale Elementary	\$324,856	\$0	\$1,249	\$0	\$1,249	\$326,105	\$2,095,520	\$1,769,415
Whitworth Elementary	\$322,563	\$0	\$3,536	\$0	\$3,536	\$326,099	\$2,728,840	\$2,402,741
LaCreole Middle School	\$4,811,465	\$20,981	\$147,408	\$106,089	\$253,497	\$5,064,962	\$6,739,312	\$1,674,350
Dallas High Scool	\$3,290,908	\$1,753,082	\$4,964,811	\$1,558,236	\$6,523,047	\$9,813,954	\$9,727,985	-\$85,969
Morrison Building	\$1,547,708	\$37,764	\$237,912	\$119,936	\$357,848	\$1,905,556	\$991,650	-\$913,906
District Wide Management/Oversight/Planning	\$4,273,851	\$47,219	\$173,467	\$204,710	\$378,177	\$4,652,028	\$9,152,247	\$4,500,219
TOTAL EXPENDITURES	\$15,206,773	\$1,859,047	\$5,649,257	\$2,094,363	\$7,743,620	\$22,950,393	\$35,301,524	\$12,351,131
Expenditures by Project Type	Prior Year Cumulative Total	Current MTD	Current YTD	Encumbered	Annual Forecast	Project Total ALL Years	Project Budget	Variance Fav / (Unfav)
000 District Wide Management/Oversight/Planning	\$4,273,851	\$47,219	\$173,467	\$204,710	\$378,177	\$4,652,028	\$9,152,247	\$4,500,219
800 Critical Facility Upgrade (CFU)	\$6,510,814	\$1,485,836	\$4,871,519	\$1,870,449	\$6,741,968	\$13,252,782	\$12,940,452	-\$312,330
900 New Construction	\$3,437,176	\$0	\$0	\$0	\$0	\$3,437,176	\$11,718,750	\$8,281,574
830 Health Safety & Security	\$984,932	\$325,992	\$604,271	\$19,204	\$623,475	\$1,608,407	\$1,490,075	-\$118,332
TOTAL EXPENDITURES	\$15,206,773	\$1,859,047	\$5,649,257	\$2,094,363	\$7,743,620	\$22,950,393	\$35,301,524	\$12,351,131
Reserved for Future Projects	\$18,659,485				-\$4,256,409	\$14,403,076		\$14,403,076

Dallas School District 2

Code: IF
 Adopted: 10/14/02
 Revised/Readopted: 2/27/23
 Orig. Code: IF

Instructional Program**

All curriculum adopted by the district shall be developed and implemented consistent with the requirements of Oregon Administrative Rules, Oregon Revised Statutes, the district's Mission and Goals for Learners, and the Strategic Plan.

Curriculum development shall reflect the professional expertise of administrators, teachers, and support specialists at all age/grade levels. Parents/legal guardians and patron input and involvement in curriculum development may be sought as appropriate.

The Board delegates and assigns the management of the approved instructional program process to the superintendent, district administrators and building administrators. Administrators are directed to provide leadership, direction and supervision for the instructional program to assure implementation by all teachers and other staff sharing this responsibility.

Teachers, specialists and other staff are directed to implement the approved curricula, to use the approved guides and instructional materials, and to maintain a management system which provides adequate records of student achievement and growth.

Decision making within the curriculum review process should also be based on reliable data collected through a comprehensive assessment of needs. The assessment should include, but is not limited to, evaluation of student performance using appropriate measurement tools, procedures and professional staff recommendations.

The Board or a committee or administrator responsible for making a decision for regarding the use of; textbooks or other instructional materials must not prohibit the use of or refuse to approve the use of textbooks or instructional materials on the basis that the textbooks or instructional materials include a perspective, study or story of, or are created by, any individual or group identified in ORS 337.260.

END OF POLICY

Legal Reference(s):

ORS 243.650
ORS 332.075(1)
ORS 336.035
ORS 336.067
ORS 337.260

ORS 659.850
OAR 581-021-0045
OAR 581-021-0046
OAR 581-022-2000
OAR 581-022-2030

OAR 581-022-2250
OAR 581-022-2300
OAR 581-022-2305
OAR 581-022-2310
OAR 581-022-2315

Senate Bill 1098 (2025)

Dallas School District 2

Code: IGBHD
 Adopted: 10/14/02
 Revised/Readopted: 6/12/23
 Orig. Code: IGBHD

Instructional Program Exemptions**

The district may excuse students from a state-required program or learning activity when necessary in order to accommodate a disability or a religious belief or other reasons deemed appropriate by the district. Requests for excusal or accommodation must be in writing and must include the reasons for the request and a proposed alternative for an individualized learning activity which substitutes for the period of time exempt from the program and meets the goals of the learning activity or course being exempt. Requests may be filed by the student's parent or guardian, or by a student who is 18 years of age or older or who is an emancipated minor.

The district will determine if credit will be granted for an alternative activity.

Requests for an exemption from a state program to accommodate a disability shall be administered through the individualized education program (IEP) process as described in the district *Special Education Handbook*.

Requests for approval of an exemption from an educational program to accommodate a religious belief shall be made to the principal. The principal shall act on the request within 10 days and notify all affected parties in writing. Parents or guardians may appeal the decision to the superintendent.

END OF POLICY

Legal Reference(s):

[ORS 336.035\(2\)](#)
[ORS 336.465](#)
[ORS 336.615](#)
[ORS 336.625](#)

[ORS 336.635](#)
[OAR 581-002-0035](#)
[OAR 581-021-0009](#)

[OAR 581-021-0071](#)
[OAR 581-022-2050](#)
[OAR 581-022-2110](#)
[OAR 581-022-2505](#)

Mahmoud v. Taylor, No. 24-297, U.S., (June 27, 2025).

Dallas School District 2

Code: IIA
 Adopted: 9/08/14
 Revised/Readopted: 2/27/23; 4/28/25
 Orig. Code: IIA

Instructional Materials**

The Board believes proper care and judgment should be exercised in selecting core and supplemental instructional materials and library materials in school and classroom libraries. ~~The process to select materials will reflect respect for all people, regardless of race, color, creed, national origin, age, sex, sexual orientation, gender identity, or disability.~~

Any person responsible for the adoption of textbooks or the approval of instructional materials may not prohibit the use of, or refuse to approve the use of, textbooks or instructional materials on the basis that the textbooks or instructional materials include a perspective, study or story of, or are created by, any individual or group identified in ORS 337.260(1)(a)-(e), i.e., are Native American, European, African, Asian, Pacific Island, Chicano, Latino, Middle Eastern or Jewish descent, have disabilities, are immigrants or refugees, or are lesbian, gay, bisexual or transgender.

Any person responsible for the selection or retention of library materials may not prohibit the selection or retention of, or refuse to select or retain, library materials on the basis that the library materials include a perspective, study or story of, or are created by any individual or group against whom discrimination is prohibited under ORS 659.850, i.e., race, color, religion, sex, sexual orientation, gender identity, national origin, marital status, age or disability.

A material involved with a reconsideration request will remain available throughout the reconsideration process. Materials will not be removed for discriminatory reasons. A request for reconsideration of materials may be processed through established procedures found in accompanying administrative regulations. Meetings of reconsideration committees may be subject to Public Meetings Law. Records regarding reconsideration procedures are subject to Public Records Law.

The term “instructional material” includes core instructional materials, supplemental materials, and ~~school library materials made available in, and~~ classroom or school libraries as defined below. ~~library materials.~~

Some materials may fall into more than one of the following categories. If there is a question regarding selection or reconsideration, the district administration may select which procedure to use.

Definitions

“Core instructional material,” ¹ sometimes referred to as basal, means any organized system, which constitutes the major instructional vehicle for a given course of study, or any part thereof. Core instructional materials may include adaptive or personalized learning programs, digital textbooks, and print textbooks and are adopted and paid for by the district. Core instructional materials may include such

¹ This comes from OAR 581-011-0050(1), referring to instructional materials which must be adopted by local school boards.

instructional materials as a hardbound or a softbound book or books, or sets or kits of print and non-print materials, including electronic and internet or web-based materials or media.

“Supplemental instructional materials” means instructional materials used as part of the course of study, which are not part of the core instructional materials. They contain materials to supplement and/or differentiate core instruction and are generally teacher selected. These materials are not adopted by the Board. Materials required or assigned to be used as part of a class may be considered supplemental instructional materials, regardless of the source or location of the material.

“Library materials” includes educational or literary materials that are nonfiction or fiction and that are available in print or an electronic format. “Library materials” does not include textbooks or instructional materials that are selected under ORS 337.120, 337.141 or 337.260.

~~“School library materials” means any collection of library materials which are kept in the school library for student selection and use made available to students at school, either at a central location of the school, at a common area for one or more grades of the school, or through an online remote education program. The use of these materials may not be required for a particular class, but they may be selected by students to use. These may include books, media, newspapers, magazines, videos, websites, or databases, including in digital or print, etc. These materials are not adopted by the Board.~~

~~“Classroom library materials” means any collection of library materials which are kept in the classroom for student selection and use or a common area accessible by two or more classrooms in district schools. The use of these materials is not required for the class, but they may be selected by students to use. These may include books, media, newspapers, magazines, videos, etc. These materials are not adopted by the Board.~~

Core Instructional Materials

The Board retains the authority to approve core instructional materials used in district schools and authorizes the superintendent or designee to develop and implement administrative regulations governing selection and adoption of such materials. Procedures will provide for involvement of administrators, staff, parents, and community members; will use established selection criteria to contribute to the attainment of district, program, and course or grade-level goals; and will reflect recent knowledge, trends, and technology in the field.

The district will review core instructional materials in accordance with the State Board of Education adoption cycle. Each core instructional program and its instructional materials will be reviewed, and any resulting recommendations will be issued by district administration to the Board for approval. All recommended core instructional materials shall be approved by the Board prior to use. The adoption of textbooks by the Board and any committee shall be done in a manner compliant with ORS 337.260. The district will establish a process and timeline for regularly determining and considering whether core instructional materials are available through online resources that enable students with print disabilities to receive textbooks and instructional materials free of charge. All requests for reconsideration of core instructional materials may be considered under administrative regulation IIA-AR(2) - Reconsideration of Core Instructional Materials.

Supplemental Instructional Materials

All supplemental instructional materials will be selected by teachers, principals, librarians, and/or others, as determined appropriate which may not be through any formal selection procedure. Decisions regarding

the use of, or refusal to approve the use of, supplemental instructional materials shall be made in a manner compliant with ORS 337.260. Such materials will contain suitable readability levels and support the district's adopted curriculum content. Materials will be used for their intended audience.

All requests for reconsideration of supplemental instructional materials may be considered under administrative regulation IIA-AR(3) - Reconsideration of Supplemental Instructional Materials.

School Library Materials

All school library materials will be selected by a librarian using established selection criteria. The selection or retention of library materials in a school library shall be made in a manner compliant with Section 2 of Senate Bill 1098 (2025). Such materials will contain suitable readability levels. All requests for reconsideration of school library materials may be considered under administrative regulation IIA-AR(4) - Reconsideration Library Materials in a School or Classroom Library Materials.

Classroom Library Materials

All classroom library materials will be selected by a classroom teacher and/or others, with no formal selection procedure. The selection or retention of library materials in a classroom library shall be made in a manner compliant with Section 2 of Senate Bill 1098 (2025). Such materials will contain suitable readability levels. Teachers are responsible for knowing the available materials in their classroom library. All requests for reconsideration of classroom library materials may be considered under administrative regulation IIA-AR(4) - Reconsideration Library Materials in a School or Classroom Library Materials.

END OF POLICY

Legal Reference(s):

<u>ORS 174.100</u>	<u>ORS 337.150</u>	<u>OAR 581-021-0045</u>
<u>ORS 332.107</u>	<u>ORS 337.260</u>	<u>OAR 581-021-0046</u>
<u>ORS 336.035</u>	<u>ORS 337.511</u>	<u>OAR 581-022-2310</u>
<u>ORS 336.082</u>	<u>ORS 339.155</u>	<u>OAR 581-022-2340</u>
<u>ORS 336.840</u>	<u>ORS 659.850</u>	<u>OAR 581-022-2350</u>
<u>ORS 337.120</u>		<u>OAR 581-022-2355</u>
<u>ORS 337.141</u>	<u>OAR 581-011-0050 - 0117</u>	

Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2024).

Title VI of the Civil Rights Act, 42 U.S.C. § 2000d (2024); 28 C.F.R. §§ 42.101-42.106 (2024).

Title IX of the Education Amendments, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705, 1720 (2024); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Americans with Disabilities Act/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12133 (2024); 29 C.F.R. Part 1630 (2024); 28 C.F.R. Part 35 (2024).

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2024).

Senate Bill 1098 (2025).

Dallas School District 2

Code: IKF
 Adopted: 9/11/18
 Revised/Readopted: 2/27/23; 5/12/25
 Orig. Code: IKF

Graduation Requirements**

The Board establishes graduation requirements for awarding of a high school diploma, a modified diploma, an extended diploma and a certificate of attendance which meet or exceed state requirements.

A student may satisfy graduation requirements in less than four years. The district will award a diploma to a student fulfilling graduation requirements in less than four years if consent is given by the student's parent or guardian or by the student if the student is 18 years of age or older or emancipated.

If the district requires diploma requirements beyond the state requirements, the district shall grant a waiver for those requirements to any student who, at any time from grade 9 to 12, was:

1. In foster care¹;
2. Experiencing houselessness²;
3. A runaway;
4. A child in a military family covered by the Interstate Compact on Educational Opportunity for Military Children;
5. A child of a migrant worker;
6. Enrolled in the Youth Corrections Education Program or the Juvenile Detention Education Program;
or
7. ³Enrolled in an approved recovery school under ORS 336.680.

For any student identified above, the district shall accept any credits earned by the student in an educational program⁴ in this state, applying those credits toward the state requirements for a diploma if the credits satisfied those requirements in that educational program in this state.

The district's Honors Diploma requirements are outlined in administrative regulation IKF-AR(1) – Honors Diploma Requirements.

Diploma

¹ "Foster child" is defined in ORS 30.297.

² See OAR 581-022-2000 for additional information.

³ Applies to high school diplomas awarded on or after January 1, 2026.

⁴ "Educational program in this state" means an educational program that is provided by a school district, a public charter school, an approved recovery school (applies to diplomas awarded on or after January 1, 2026), the Youth Corrections Education Program or the Juvenile Detention Program, or funded as provided by ORS 343.243 for students in a long-term care or treatment facility described in ORS 343.961 or a hospital identified in ORS 343.261.

A high school diploma will be awarded to students in grades 9 through 12 who complete a minimum of 24 credits which include at least:

1. Three credits in mathematics (shall include one unit at the Algebra I level and two units that are at a level higher than Algebra I);
2. Four credits in language arts⁵ (shall include the equivalent of one unit in written composition);
3. Three credits in science;
4. Three credits in social sciences (shall include 0.5 unit of US civics⁶ credit in addition to at least 2.5 units of credit aligned to the Oregon State Board adopted standards for US and world history, geography, economics and ⁷financial literacy);
5. ⁸One-half credit of higher education and career path skills;
6. ⁹One-half credit of personal financial education;
7. One credit in health education;
8. One credit in physical education; and
9. Three credits in career and technical education, the arts or world languages¹⁰ (units shall be earned in any one or a combination).

The district shall offer students credit options provided the method for obtaining such credits is described in the student's personal education plan and the credit is earned by meeting requirements described in Oregon Administrative Rule (OAR) 581-022-2025.

To receive a diploma, in addition to credit requirements outlined above, a student must:

1. ¹¹Demonstrate proficiency in the Essential Skills of reading, writing and apply mathematics in a variety of settings;
2. Develop an education plan and build an education profile;

⁵ "Language arts" includes reading, writing and other communications in any language, including English.

⁶ Civics becomes a half-credit requirement beginning on January 1, 2026 (ORS 329.451).

⁷ This requirement is replaced with a one-half credit of personal financial education requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year.

⁸ Higher education and career path skills becomes a one-half credit graduation requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year (a requirement for a high school diploma awarded on or after January 1, 2027; a district may request a one-year waiver in accordance with law).

⁹ Personal finance education becomes a one-half credit graduation requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year (a requirement for a high school diploma awarded on or after January 1, 2027; a district may request a one-year waiver in accordance with law).

¹⁰ "World languages" includes sign language, heritage languages and languages other than a student's primary language.

¹¹ The State Board of Education has waived this requirement in Essential Skills for students graduating through the 2027-2028 school year.

3. Demonstrate extended application of standards through a collection of evidence (or include evidence in existing collection(s)); and
4. Participate in career-related learning experiences.

Modified Diploma

A modified diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards adopted by the State Board of Education for a high school diploma while receiving reasonable modifications and accommodations. A modified diploma may only be awarded to a student who meets the eligibility criteria below and other criteria, if applicable, outlined in OAR 581-022-2010(3):

1. The student has a documented history of an inability to maintain grade level achievement due to significant learning and instructional barriers; or
2. The student has a documented history of a medical condition that creates a barrier to achievement.

Having met the above eligibility criteria, a modified diploma will be awarded to students who, while in grade nine through completion of high school, complete 24 credits with at least 13 of those credits to include:

1. Three credits in language arts;
2. Two credits in mathematics;
3. Two credits in science;
4. Two credits in social sciences (which may include history, civics, geography and economics (including personal finance));
5. ¹²One-half credit in personal financial education;
6. ¹³One-half credit in higher education and career path skills;
7. One credit in health education;
8. One credit in physical education; and
9. One credit in career technical education, the arts or world languages (units may be earned in any one or a combination).

Students may earn additional credits to earn a modified diploma pursuant to OAR 581-022-2010.

In addition to credit requirements as outlined in OAR 581-022-2010, a student must:

1. ¹⁴Demonstrate proficiency in the Essential Skills of reading, writing and apply mathematics in a variety of settings;

¹² This unit of credit applies to all students who are awarded a modified diploma on or after January 1, 2027.

¹³ This unit of credit applies to all students who are awarded a modified diploma on or after January 1, 2027.

¹⁴ The State Board of Education has waived this requirement in Essential Skills for students graduating through the 2027-2028 school year.

2. Develop an education plan and build an education profile; and
3. Demonstrate extended application of standards through a collection of evidence (or include evidence in existing collection(s)).

Districts may make modifications to the assessment for students who seek a modified diploma when the following conditions are met:

1. For a student on an individualized education program (IEP) or Section 504 plan, any modifications to work samples must be consistent with the requirements established in the IEP or 504 plan. Modifications include practices and procedures that compromise the intent of the assessment through a change in the achievement level, construct, or measured outcome of the assessment. This means that IEP or 504 school teams responsible for approving modifications for a student's assessment may adjust the administration of the assessment and/or the assessment's achievement standard. The IEP or 504 team must inform the student's parent that the use of a modification on an assessment will result in an invalid assessment;
2. For a student not on an IEP or 504 plan, any modifications to work samples must have been provided to the student during their instruction in the content area to be assessed and in the year in which the student is being assessed, and modifications must be approved by the school team that is responsible for monitoring the student's progress toward the modified diploma.

Students not on an IEP or a Section 504 Plan may not receive a modified statewide assessment.

A student's school team (which must include an adult student, parent/guardian of the student) shall decide if a student will work toward a modified diploma no earlier than the end of grade six and no later than two years before the student's anticipated exit from high school.

A student's school team may decide to revise a modified diploma decision.

A student's school team may decide that a student who was not previously working toward a modified diploma should work toward one when the student is less than two years from anticipated exit from high school if the documented history has changed.

For students with a documented history as described above, the district shall annually provide the parents or guardians of students, beginning in grade five or after such documented history has been established, the following:

1. Information about the availability of high school diplomas, modified diplomas, extended diplomas and the requirements for such diplomas; and
2. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any reporting for the State or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

^{15} **Essential Skills**

The district will allow English Language Learner (ELL) students to demonstrate proficiency in Essential Skills in the student's language of origin for a high school diploma or a modified diploma.

¹⁵ {OAR 581-022-2120(2) requires districts to have "policy whether to allow ELL students to demonstrate proficiency in all required Essential Skills in the students' language of origin." OAR 581-022-2120(4) waives this requirement through the 2027-28 school year. Therefore, these two sections, i.e., Essential Skills and Essential Skills Appeal, are not required to be in policy at this time. The district could elect to keep the language and the bracketed portion of this footnote.}

The district will develop procedures to provide local performance assessment options as described in the *Local Performance Assessment Manual*, in the ELL student's language of origin, and will develop procedures to ensure that locally scored assessment options administered in an ELL student's language of origin are scored by a qualified rater.

Essential Skills Appeal

The district will follow Board policy KL - Public Complaints in the event of an appeal for the denial of a diploma based on the Essential Skills graduation requirement. The district will retain student work samples and student performance data to ensure that sufficient evidence is available in the event of an appeal.

Extended Diploma

An extended diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards adopted by the State Board of Education for a high school diploma while receiving reasonable modifications and accommodations.

To be eligible for an extended diploma, a student must:

1. While in grade nine through completion of high school, complete 12 credits, which may not include more than 6 credits in a self-contained special education classroom, and will include:
 - a. Two credits in mathematics;
 - b. Two credits in language arts;
 - c. Two credits in science;
 - d. Three credits in history, geography, economics or civics;
 - e. One credit in health;
 - f. One credit in physical education; and
 - g. One credit in the arts or a world language; and
2. Have a documented history of:
 - a. An inability to maintain grade level achievement due to significant learning and instructional barriers;
 - b. A medical condition that creates a barrier to achievement; or
 - c. A change in the student's ability to participate in grade level activities as a result of a serious illness or injury that occurred after grade eight.

For students with a documented history, the district shall annually provide the parents or guardians of such students, beginning in grade five or after such documented history has been established, the following:

1. Information about the availability of high school diplomas, modified diplomas, extended diplomas and the requirements for such diplomas; and
2. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any reporting for the state or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

Certificate of Attendance

A certificate of attendance¹⁶ will be awarded to students who:

1. Have maintained regular full-time attendance for at least four years beginning in grade nine. “Regular full-time attendance” is defined as not being absent for more than 10 percent of school days that the student is enrolled in a school year. See OAR 581-020-0631 for definition of chronic absenteeism. Excused absences will not be counted against a student;
2. Do not satisfy requirements for a high school diploma, modified diploma or extended diploma; and
3. Have a documented history. “Documented history” means evidence in the cumulative record and education plans of a student that demonstrates the inability over time to maintain grade level achievement even with appropriate modifications and accommodations.

For students with a documented history as defined above, the district shall annually provide the parents or guardians of such students, beginning in grade five or after such a documented history has been established, the following:

1. Information about the availability of high school diplomas, modified diplomas, extended diplomas and the requirements for the diplomas; and
2. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any required reporting for the State or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

Other District Responsibilities

The district will ensure that all students have onsite access to the appropriate resources and courses to achieve high school diplomas, modified diplomas, and extended diplomas at each high school in the district. The district will provide age-appropriate and developmentally appropriate literacy instruction to all students until graduation.

The district may not deny a student who has the documented history listed under the modified diploma or extended diploma requirements outlined above the opportunity to pursue a diploma with more stringent requirements, for the sole reason the student has the documented history.

The district may award a modified diploma or an extended diploma to a student only upon the written consent of a student who is an emancipated minor or who has reached the age of 18 (adult student) at the time the modified or extended diploma is awarded, or the student’s parent or guardian. The district must receive the written consent during the school year in which the modified diploma or the extended diploma is awarded.

A student shall have the opportunity to satisfy the requirements for a modified diploma, an extended diploma or a certificate of attendance in the later of 4 years after starting grade 9, or until the student reaches the age of 21 years if the student is entitled to a public education until the age of 21 under state or federal law.

A student may complete the requirements for a modified diploma, an extended diploma or a certificate of attendance in less than four years but not less than three years. To satisfy the requirements for a modified diploma, an extended diploma or a certificate of attendance in less than 4 years, the student’s parent or guardian or a student who is emancipated or has reached the age of 18 must provide written consent which

¹⁶ A student who began grade 9 before July 1, 2020, may be awarded an alternative certificate if the student satisfies the requirements for an alternative certificate which are in effect on the day before July 1, 2024.

clearly states the parent, guardian or student is waiving the fourth year and/or years until the student reaches the age of 21. A copy of the consent will be forwarded to the district superintendent who will annually report to the Superintendent of Public Instruction the number of such consents.

A student who qualifies to receive or receives a modified diploma, an extended diploma, or a certificate of attendance shall have the option of participating in a high school graduation ceremony with the student's class.

A student who receives a modified diploma, an extended diploma, or a certificate of attendance shall have access to instructional hours, hours of transition services and hours of other services that are designed to meet the unique needs of the student. When added together, the district will provide a total number of hours of instruction and services to the student that equals at least the total number of instructional hours that is required to be provided to students who are attending a public high school. The district may not unilaterally decrease the total number of hours of instruction and services to which the student has access regardless of the age of the student.

The district will award to students with disabilities a document certifying successful completion of program requirements. No document issued to students with disabilities educated in full or in part in a special education program shall indicate that the document is issued by such a program. When a student who has an IEP completes high school, the district will give the student an individualized summary of performance.

Eligible students with disabilities are entitled to a free appropriate public education (FAPE) until the age of 21, even if they have earned a modified diploma, an extended diploma, a certificate of attendance or completion of a General Education Development document. The continuance of services for students with disabilities for a modified diploma, extended diploma or certificate of attendance is contingent on the IEP team determining the student's continued eligibility and special education services are needed.

Students and their parents will be notified of graduation and diploma requirements.

The district may not deny a diploma to a student who has opted out of statewide assessments if the student is able to satisfy all other requirements for the diploma. Students may opt-out of the Oregon statewide assessments in language arts and/or mathematics by completing the Oregon Department of Education's Opt-out Form¹⁷ and submitting the form to the district.

The district will issue a high school diploma to a veteran if the veteran resides within the boundaries of the district or is an Oregon resident and attended a high school of the district, or to a deceased veteran, upon request from a representative of the veteran, if the deceased veteran resided within the boundaries of the district at the time of death or was an Oregon resident at the time of death and attended a high school of the district.

The act of student-initiated test impropriety is prohibited. A student that participates in an act of student-initiated test impropriety will be subject to discipline. "Student-initiated test impropriety" means student conduct that is inconsistent with the Test Administration Manual or accompanying guidance; or results in a score that is invalid.

END OF POLICY

Legal Reference(s):

ORS 329.007
ORS 329.045

ORS 329.451
ORS 329.479

ORS 332.107
ORS 332.114

¹⁷ Oregon Department of Education for: [30-day notice and opt-out form](#)

ORS 336.585
ORS 336.590
ORS 339.115
ORS 339.505
ORS 343.295

OAR 581-021-0009
OAR 581-022-0102
OAR 581-022-2000
OAR 581-022-2005
OAR 581-022-2010
OAR 581-022-2015

OAR 581-022-2020
OAR 581-022-2025
OAR 581-022-2030
OAR 581-022-2115
OAR 581-022-2120
OAR 581-022-2505

Test Administration Manual, published by the OREGON DEPARTMENT OF EDUCATION.

Certificates for School Completion: Questions and Answers Related to the Implementation of SB 992, published by the OREGON DEPARTMENT OF EDUCATION.

Dallas School District 2

Code: LBEA
 Adopted: 9/25/23
 Revised/Readopted: 10/14/24

~~Resident Student Denial for Virtual Public Charter School Attendance~~ Student Enrollment**

The district is not required to approve a transfer of a resident student, when more than three percent of the students residing in the district are attending a virtual public charter school not sponsored by the district. The district will semiannually, by October 1 and April 1, calculate the percentage of students residing in the district, who are attending a virtual public charter school not sponsored by the district. When the calculated ~~established~~ percentage is more than three percent, the district will not approve a student's ~~additional students~~ enrollment to such a virtual public charter school.

A parent¹ must give notice to the district in which the parent resides of their intent to enroll their student in a virtual public charter school ~~not sponsored by the district, before enrolling their student in such a school and notice of actual enrollment.~~ If the calculated percentage is three percent or less, or the district sponsors the desired virtual public charter school, the district will issue a notice of approval or choose not to respond.

~~If the district is not approving the enrollment, the district must respond with a decision to not give approval within 10 calendar days of receipt of the notice of intent from the parent. Such decision-~~ If the calculated percentage is more than three percent and the desired virtual public charter school is not sponsored by the district, the district will issue a denial notice² within 10 calendar days of receiving notice from a parent and must include:

1. The notice the student is denied for enrollment to the virtual public charter school;
2. The percentage of students in the district that attend virtual public charter schools that are not sponsored by the district, based on the most recent calculation at the time the intent to enroll was received by the district ~~recent calculations;~~
3. ~~The right to appeal the decision to the State Board of Education;~~
4. ~~3.~~ A list of two or more other online options available to the student; and
5. ~~4.~~ A copy of OAR 581-026-0305 and OAR 581-026-0310.

When calculating the percentage, ~~the~~ The district is only required to use data that is reasonably available to the district, including but not limited to the following for such calculation:

¹ "Parent" means parent, legal guardian or person in parental relationship as defined in ORS 339.133.

² If a parent does not receive a notice of approval or disapproval from the district within 10 days of sending the notice of intent to enroll to the district, the student shall be deemed approved for enrollment by the district. (OAR 581-026-0305 (4))

1. The number of students residing in the district enrolled in the schools within the district;
2. The number of students residing in the district enrolled in virtual and non-virtual public charter schools located in the district;
3. The number of students residing in the district enrolled in virtual public charter schools not sponsored by the district;
4. The number of home-schooled students residing who reside in the district and who have registered with an the educational service district; and
5. The number of students residing who reside in the district enrolled in private schools located within the school district.

A parent may appeal the district's denial for a ~~decision of a district to not approve~~ a student enrollment to a virtual public charter school to the State Board of Education under OAR 581-026-0310.

If the student was enrolled in a virtual public charter school while living in another district and has maintained continuous enrollment in such school since moving into, and residing in this district, approval is not required.

END OF POLICY

Legal Reference(s):

ORS 332.107
ORS 338.125

OAR 581-026-0305
OAR 581-026-0310

Dallas School District 2

Code: DB
 Adopted: 5/11/21
 Revised/Readopted: 10/10/22
 Orig. Code(s): DB(1)

Budget Planning and Development

The superintendent shall serve as the budget officer for the Board. As budget officer, this person shall work with the director of fiscal services to formulate a tentative budget for the budget period based on the needs of the educational program as identified by the district planning efforts, staff and on the interests of parents/legal guardians and patrons for qualitative change in the educational program.

The district's expenditure plan is based on district planning priorities, an assessment of educational program needs and available resources to adequately support the level of funding for personnel, services, materials, supplies, equipment, and facilities.

The principal of each building is responsible for facilitating a process in the building to identify programs' needs and make recommendations to the district administration regarding the portions of the district budget applicable to the specific building. The principal shall review, analyze and evaluate building level budget requests for adequacy and reasonableness based upon district planning priorities.

The budget development process shall be based upon an annual budget calendar prepared by the superintendent and adopted by the Board. The budget calendar shall identify an approximate budget development time line and shall specify dates when required actions or decisions must be finalized to meet the requirements of the budget law.

Budget Document

The budget officer shall develop and publish a Proposed Budget Document for the budget period. This document shall be distributed to the Budget Committee and shall be made available for inspection by the public.

The Proposed Budget Document shall present the expenditure plan for the operation of the school system and the sources of revenue anticipated. Significant changes in budgetary requirements for specific programs from the preceding year shall be explained.

The Proposed Budget Document shall contain:

1. The Board adopted budget calendar;
2. A listing of Budget Committee members;
3. Detailed budget resources;
4. Summary of expenditures by object and/or function;
5. Proposed operating contingency;

6. Debt service fund requirements;
7. Financial summary;
8. Detailed budget worksheets;
9. Such other information as the budget officer deems necessary to explain budget needs or as requested by the Board or Budget Committee.

Budget Process Responsibility

The responsibility for meeting all specific legal requirements in the budget development and approval process shall reside with the superintendent or designee. The responsibilities include, but are not limited to, budget publication, giving proper notice of meetings and the public hearing, causing all required notices to be published in a timely manner, and delivery of the budget message and budget document.

Budget Committee

As provided for under ORS 294.414, a Budget Committee shall be convened to consider the budget document submitted by the designated budget officer and to approve the budget document as submitted or as changed to the extent deemed necessary by the committee. The committee does not have the authority to add programs or to approve additional personnel or increase salaries. The committee is charged primarily with a fiscal evaluation of programs.

The Budget Committee shall consist of the five members of the Board and five qualified electors of the district appointed by the Board. At least one member of the budget committee must be a member of the district's educational equity advisory committee.

Appointive members of the Budget Committee will be appointed to terms of three years. No more than two members regular terms shall end in one year.

The Budget Committee shall elect a presiding officer from among its members at its first meeting each budget period.

The members of the Budget Committee shall receive no compensation for their services on the committee.

A majority of the constituted committee is required for passing an action item. Majority for a 10-member budget committee is 6. Therefore, if only 6 members are present, a unanimous vote is needed for passing an action.

The Budget Committee shall make such modifications in the tentative budget as it deems necessary to meet the district planning priorities and for the efficient operation of the school system.

The Budget Committee shall recommend such proposed budget to the Board for adoption. After approval of the original or revised district budget document, the budget committee's duties cease. The hearing on the approved district budget is held by the Board.

Budget Basis for Spending Plan

Upon adoption by the Board, the budget shall be considered as a controlled spending plan for the budget period. The fiscal year will extend from July 1 to June 30 inclusive.

The superintendent is authorized to make expenditures and commitments in accordance with the approved budget and in conformance with the specific policies of the Board relating to the purchasing of goods and services.

The superintendent shall be authorized to make emergency purchases of goods from the contingency fund and/or services required for the continued operation of the system or to protect the property of the district.

END OF POLICY

Legal Reference(s):

ORS 294.305 - 294.565

ORS 174.130

ORS 433.835 - 433.875

ORS 328.542 - 328.565

ORS 192.610 - 192.695

OR. DEP'T OF EDUC, PROGRAM BUDGET AND ACCOUNTING MANUAL.

OR DEP'T OF REVENUE, LOCAL BUDGETING MANUAL.

Cross Reference(s):

BC/BCA - Board Organization/Board Organizational Meeting

Dallas School District 2

Code: IIA-AR(1)
 Adopted: 10/14/02
 Revised/Readopted: 2/27/23; 4/14/25
 Orig. Code: IIAA-AR

Instructional Materials

Core Instructional Materials¹

The Board selects core instructional materials. The responsibility to ensure procedures on selection and recommendations for core instructional materials are followed rests with the superintendent. The responsibility for coordinating the distribution of core instructional materials to classes also rests with the superintendent. It is the principal's responsibility to implement and maintain the core instructional materials, and teachers are expected to use selected core instructional materials in the classroom.

Any person responsible for the adoption of textbooks may not prohibit the use of, or refuse to approve the use of, textbooks on the basis that the textbooks include a perspective, study or story of, or are created by, any individual or group identified in ORS 337.260(1)(a)-(e), i.e., are Native American, European, African, Asian, Pacific Island, Chicano, Latino, Middle Eastern or Jewish descent, have disabilities, are immigrants or refugees, or are lesbian, gay, bisexual or transgender.

Materials selection committees will be appointed by the administration at the time necessary adoption areas are determined. The committee will review the materials and the general criteria for materials selection and provide a recommendation to the superintendent. The superintendent may make changes to the recommendation and shall submit a recommendation(s) to the Board for adoption prior to use.

If the district chooses to adopt core instructional materials which are not on the state-approved list, the rules outlined in OAR 581-022-2350 will apply.

Supplemental Instructional Materials²

The responsibility for evaluating and selecting supplemental instructional materials is delegated to teachers, principals, librarians, and/or others, as determined appropriate, who may collaborate as part of the process. Other authoritative matter experts may be included when practicable, as determined by the district.

Anyone responsible for the approval of supplemental instructional materials may not prohibit the use of, or refuse to approve the use of, textbooks on the basis that the textbooks include a perspective, study or story of, or are created by, any individual or group identified in ORS 337.260(1)(a)-(e), i.e., are Native

¹ "Core instructional material," sometimes referred to as basal, means any organized system, which constitutes the major instructional vehicle for a given course of study, or any part thereof. Core instructional materials may include adaptive or personalized learning programs, digital textbooks and print textbooks and are adopted and paid for by the district. Core instructional materials may include such instructional materials as a hardbound or a softbound book or books, or sets or kits of print and non-print materials, including electronic and internet or web-based materials or media.

² "Supplemental instructional materials" means instructional materials used as part of the course of study, which are not part of the core instructional materials. They contain materials to supplement and/or differentiate core instruction and are generally teacher selected. These materials are not adopted by the Board. Materials required or assigned to be used as part of a class may be considered supplemental instructional materials, regardless of the source or location of the material.

American, European, African, Asian, Pacific Island, Chicano, Latino, Middle Eastern or Jewish descent, have disabilities, are immigrants or refugees, or are lesbian, gay, bisexual or transgender.

1. Materials will contain suitable readability levels and support the district's adopted curriculum content.
2. Recommendations for selection may be solicited from staff and may include students.
3. Donated materials will be evaluated using the district's selection criteria and will be accepted or rejected based on those criteria.
4. Selection is an ongoing process which should include the removal of materials which no longer meet the selection criteria and the replacement of lost and worn materials still of educational value.

School Library Materials³

1. When making decisions on selection or retention of ~~In selecting~~ materials for the school library⁴ or media center, a librarian, under supervision of the principal, will evaluate the existing collection and the curriculum needs. The librarian will consult reputable, professionally prepared selection aids and other professional sources. Materials will contain suitable readability levels. The librarian or other staff may not prohibit the selection or retention of, or refusal to select or retain, library materials on the basis that the library materials include a perspective, study or story of, or are created by, any individual or group against whom discrimination is prohibited under ORS 659.850, i.e., race, color, religion, sex, sexual orientation, gender identity, national origin, marital status, age or disability.
2. Recommendations for selection may be solicited from staff and students.
3. Donated materials will be evaluated using the established selection criteria and will be accepted or rejected based on those criteria.
4. Selection is an ongoing process which should include the removal of materials which no longer meet the selection criteria and the replacement of lost and worn materials still of educational value.

Classroom Library Materials⁵

1. When selecting or retaining materials for a classroom library, the teacher may consult staff and/or accept recommendations from staff and students. The teacher or other staff may not prohibit the

³ ~~"School library materials" means materials that are kept in the school library for student selection and use. The use of these materials may not be required for a particular class, but they may be selected by students to use. These may include books, media, newspapers, magazines, videos, websites, or databases, including in digital or print, etc. These materials are not adopted by the Board.~~

⁴ "School library" means any collection of library materials (as defined in policy), made available to students at school, either at a central location of the school, at a common area for one or more grades of school, or through an online remote education program. The use of these materials may not be required for a particular class, but they may be selected by students to use. These materials are not adopted by the Board.

⁵ ~~"Classroom library" means any collection of library materials (as defined in policy) made available to students in a single classroom for student selection and use or a common area accessible by two or more classrooms in district schools. The use of these materials is not required for the class, but they may be selected by students to use. These may include books, media, newspapers, magazines, videos, etc. These materials are not adopted by the Board.~~

selection or retention of, or refusal to select or retain, library materials on the basis that the library materials include a perspective, study or story of, or are created by, any individual or group against whom discrimination is prohibited under ORS 659.850, i.e., race, color, religion, sex, sexual orientation, gender identity, national origin, marital status, age or disability.

2. Donated materials will be evaluated and may be accepted or rejected by the teacher.
3. Selection is an ongoing process which should include the removal of materials which no longer meet the selection criteria.

Dallas School District 2

Code: IIA-AR(2)
 Adopted: 2/27/18
 Revised/Readopted: 2/27/23; 5/22/23
 Orig. Code: IIA-AR

Challenge of Instructional Material (Version 1)

1. Inquiries

- a. Any inquiry made to an administrator regarding instructional material by any person(s) shall be made known to the staff member(s) using the material. The staff member(s) shall be made aware of the person(s) making the inquiry.
- b. The administrator shall then arrange for the person(s) making the inquiry to meet with the staff member(s) using the material in an effort to resolve the issue informally.
- c. The administrator shall inform the person(s) making the inquiry that if they are not satisfied with the outcome of the informal process, they may file a formal written challenge.

2. Challenges

- a. All formal challenges shall be in writing on the district form prepared for this purpose and must be submitted to the superintendent or designee.
- b. Upon receipt of a written challenge, the superintendent or designee shall, within 20 calendar days¹, appoint a challenge review committee, provide a copy of the written challenge to the staff member(s) whose material is being challenged, and convene a challenge review committee.
- c. The challenge review committee shall consider the challenge within 20 calendar days of their being convened by the superintendent.
- d. While the material is in the review process, the principal shall recommend to the superintendent whether or not the challenged material should be withdrawn from use. The superintendent may withdraw challenged material following receipt of the recommendation from the principal until final resolution is reached.
- e. Following a review of the challenged material, the challenge review committee shall submit its report and recommendation to the superintendent, within 35 calendar days from the date the committee was convened by the superintendent. Copies of the recommendation shall be provided to the person(s) filing the challenge and to the staff member(s) involved.
- f. The superintendent may accept or reject the recommendation of the challenge review committee and notify the person(s) filing the challenge and the staff member(s) involved.
- g. The superintendent shall notify the Board of the decision at the next regularly scheduled meeting. Person(s) filing the original challenge may appeal the superintendent's decision to the Board.
- h. The challenge review committee shall be appointed by the superintendent and shall be composed as follows:

District Employees (5):

Patrons (4):

¹ The timeline may be extended upon written agreement between the district and the complainant.

2	Teachers from the building level from which the challenge originated	2	Parents from the building level from which the challenge originated
2	Teachers from the district at large	2	Patrons from the community at large
1	Administrator		

The challenge review committee shall be chaired by a district office administrator appointed by the superintendent and shall be a nonvoting member of the committee.

The committee chair shall be responsible for documenting all proceedings, for adherence to established procedures and guidelines and for preparing and presenting the report and recommendation to the superintendent based on the minutes of the meeting(s). Additionally, the chair will send copies of the committee's report and recommendation to the person(s) filing the challenge and the staff member(s) involved.

3. Procedures to be followed by the challenge review committee

- a. Review "Challenge of Instructional Material" administrative regulation IIA-AR(2) -- Challenge of Instructional Material.
- b. Establish a calendar for the review of the challenged material.
- c. Review the challenged material considering the theme, concept, vocabulary, and illustrations as they apply to:
 - (1) The appropriateness of the material for the instructional objectives established for the lesson(s) in which it was used, including its presentation and follow-up.
 - (2) The appropriateness of the material's level of difficulty.
 - (3) The appropriateness of the material for the age group(s) with which it was used.
- d. Request that the staff member(s) involved submit a written explanation of their use of the challenged material, specifically addressing its relationship to the established curriculum and course objectives.
- e. An opportunity will be provided to person(s) filing the challenge, staff member(s) involved, outside consultants, lay people, other staff members or other individuals to offer oral or written testimony on the challenge within such procedures and limitations as may be established by the chair with the consensus of the committee.
- f. Review and discuss possible options for recommendation, including:
 - (1) Continued use of the material as used, with no reservations.
 - (2) Restricted or modified use of the material in terms of subject area, grade level, etc.
 - (3) No further use of the material as a part of the regular or support curriculum in the district.

Dallas School District 2

Code: IIA-AR(2)

Revised/Reviewed:

Reconsideration of Core Instructional Materials (Version 2)

The Board, a staff member of the district or a parent or guardian of a student of a school of the district may raise concern about core instructional materials¹ used in the district's educational program. Access to, or use of, materials under reconsideration will not be restricted during the reconsideration process.

Complaints alleging a material constitutes protected-class discrimination should be submitted through the district's discrimination complaint policy and procedures.

This reconsideration process will be completed in its entirety and not subverted or ended prematurely. The person making a request for reconsideration may withdraw their request at any time during the process.

1. Concern

- a. Concerns about core instructional materials should be submitted to the principal. If a staff member receives an informal inquiry, the staff member is to forward the inquiry to the principal promptly.
- b. Any concern made to the principal about core instructional materials by any person(s) will be made known to the staff member(s) most directly involved with its use.
- c. The principal will arrange to meet with the person(s) with the concern, and may include the staff member(s) most directly involved with its use, in an effort to resolve the issue informally, within 15 days of receipt of the concern.
 - (1) The principal initially receiving a concern will explain to the person the district's selection procedure.
 - (2) The principal initially receiving a concern will explain to their best ability the particular place the material in question occupies in the educational program and its intended educational usefulness or include someone who can identify and explain the use of the material.
- d. The principal will inform the person(s) submitting the concern that if they are not satisfied with the outcome of the informal inquiry process above, they may file a written request for reconsideration of the material within 10 days of the conclusion of 1.c. The initial contact from

¹ "Core instructional material," sometimes referred to as basal, means any organized system, which constitutes the major instructional vehicle for a given course of study, or any part thereof. Core instructional materials may include adaptive or personalized learning programs, digital textbooks, and print textbooks and are adopted and paid for by the district. Core instructional materials may include such instructional materials as a hardbound or a softbound book or books or sets or kits of print and non-print materials, including electronic and internet or web-based materials or media.

Concerns and requests for reconsideration of supplementary instructional materials or school or classroom library materials will be processed in accordance with the applicable administrative regulation.

the person and any outcome of a meeting or conversation will be documented and maintained by the principal.

2. Request for Reconsideration

- a. A staff member of the district or a parent or guardian of a student of a school of the district wishing to file a request for reconsideration of core instructional materials must complete Step 1 above prior to filing a request for reconsideration.
- b. Only requests for reconsideration from the Board, committee or administrator responsible for the adoption of textbooks or instructional materials, a staff member of the district or a parent or guardian of a student of the district will be considered. All requests for reconsideration will be in writing on the form prepared for this purpose, signed by the person making the request, and must be submitted to the superintendent. All school offices will make forms available.
- c. Upon receipt of a written request for reconsideration, the superintendent or designee will appoint a reconsideration committee.
- d. The reconsideration committee will be made up of at least seven members:
 - (1) Two teachers designated by the superintendent or designee;
 - (2) One school librarian designated annually by the superintendent or designee;
 - (3) One administrator designated annually by the superintendent or designee;
 - (4) Two members from the community;
 - (5) One student selected by the student council.

The reconsideration committee may include other designated district personnel in discussions about complaints which relate to an underrepresented group or a protected class.

The committee selected will only serve to consider the material, which is the subject of the request for reconsideration, unless otherwise specified.

- e. The use of the material identified in the request for reconsideration will not be suspended and shall not be removed during the reconsideration process. Materials will not be removed for discriminatory reasons.
- f. The reconsideration committee will convene to consider the request for reconsideration received by the district. The committee will receive the request for reconsideration and copies of related materials and instructions on procedure during this committee meeting.

3. Procedures for the Reconsideration Committee

- a. The procedures for the reconsideration committee are as follows:
 - (1) Select a chair and a secretary. The chair of the committee will be an employee of the district. The secretary will be an employee of the district;
 - (2) Be responsible for documenting all proceedings; adhering to Public Meetings Law, when required; adhering to established policies, procedures and guidelines; and preparing and representing the recommendations to the superintendent;
 - (3) Establish a calendar for review of the material;
 - (4) Review copies of the request for reconsideration;
 - (5) Review applicable materials such as a copy of the district or school mission statement; professional reviews of the materials being reconsidered, when available; state standards; and curriculum planning;

- (6) Review copies of material being reconsidered, as available;
- (7) Consider the material's suitability in the context of the original use and the context in which the request for reconsideration was made;
- (8) Review the material under reconsideration in its entirety, considering the theme, concept, vocabulary, and illustrations as they apply to:
 - (a) The suitability of the material for the instructional objectives established for the lesson(s) in which it was used, including its presentation and follow-up;
 - (b) The material's level of difficulty; and
 - (c) The age group(s) with which it was used.
- b. An opportunity will be provided to the person who filed the request and staff member(s) involved to offer oral or written testimony on the reconsideration; outside consultants, lay people, other staff members, or other individuals may be offered an opportunity to provide offer oral or written testimony on the reconsideration within such procedures and limitations as may be established by the chair with the consensus of the committee.
- c. The person who made the request for reconsideration will be kept informed by the superintendent or designee concerning the status of the request throughout the committee process. The person and known interested parties will be given notice of committee meetings.
- d. Every request for reconsideration will be acted upon by the committee. However, the committee may consider requests with similar concerns together.
- e. Review and discuss possible options for decision, including:
 - (1) Continued use of the material as used, with no restrictions;
 - (2) Restricted or modified use of the material in terms of subject area, grade level, and/or districtwide, related to the specific request for reconsideration; or
 - (3) Removal of the material from the educational setting in which it was used.

Any decision to prohibit the use of, or refusal to approve the use of materials, on the basis that the materials include a perspective, study or story of, or are created by, any individual or group identified in ORS 337.260 (1), i.e., are Native American, European, African, Asian, Pacific Island, Chicano, Latino, Middle Eastern or Jewish descent; have disabilities; are immigrants or refugees; or are lesbian, gay, bisexual or transgender is prohibited.

The reconsideration committee will consider the material's suitability in the context in which the request for reconsideration was made.

Following the discussion and review of possible options for recommendation, a committee member may offer a motion outlining the committee's recommendation. Action will be taken on the motion and any subsequent motions within the procedures outlined above and consistent with Oregon law.

f. Procedures for voting:

- (1) A quorum² will be present to act upon any business to come before the committee.

² A "quorum" is a majority (one-half of an odd number of members rounded up to the next whole number; one-half of an even number of members plus one). A quorum of a five-member committee is three; a quorum of a six-member committee is four; a quorum of a seven-member committee is four.

- (2) All outcomes of motions and votes by name will be recorded and reported in the minutes of the meeting(s).
- (3) Only votes of the members present at the time of the vote will be recorded³.

A vote in the affirmative from a majority of those present is required for a motion to pass.

The committee's recommendation will be issued within 45 days of receipt of the request by the district.

The written recommendation and its justification⁴ from the committee will be forwarded by the superintendent or designee to the person who requested the reconsideration and to the Board within five days of the recommendation.

4. Board Review

The Board will review the committee's recommendation and make a final decision at a Board meeting within 30 days of receipt of the committee's recommendation. The Board's decision, at minimum, should include a reference to grade level and subject area, for which the subject material can be used, if any, and a written explanation of the decision. The district will provide a copy of the Board's decision to the person who requested the reconsideration, and it will be made available to the public. The committee's recommendation and explanation will be made available to the public prior to any removal.

The timelines may be modified by the district based on the availability of staff and/or committee participants. Notice of a modified timeline must be provided to the person who made the request, and the staff member(s) involved.

Requests for reconsideration of the same material will not be accepted for at least two calendar years following issuance of a decision on said material.

³ Committee members may attend virtually. Members attending virtually are considered present for quorum and voting purposes.

⁴ Includes an explanation supporting the recommendation.

Dallas School District 2

Code: IIA-AR(3)

Revised/Reviewed: 4/14/25

Reconsideration of Supplemental Instructional Materials

Any staff member of the district, student or their parent or guardian of a student of a school of their, or resident of the district may raise concern about supplemental instructional materials¹ used in the district's educational program. This procedure is meant to provide a forum for those persons in the schools and the community who are not directly involved in the selection process. Access to, or use of, materials under reconsideration will not be restricted during the reconsideration process.

Complaints alleging a material constitutes protected-class discrimination may be submitted through the district's discrimination complaint policy and procedures.

This reconsideration process will be completed in its entirety and not subverted or ended prematurely. The person making a request for reconsideration may withdraw their reconsideration request at any time during the process.

1. Concern

- a. Any concern made regarding supplemental instructional materials by any staff member, student or their parent or guardian, or resident of the district will be made known to the principal.
- b. The principal will arrange to meet with the person(s) with the concern in an effort to resolve the issue informally, within 15 days of receipt of the concern.

The principal or staff member will explain to their best ability the particular place the material in question occupies in the educational program and its intended educational usefulness or include someone who can identify and explain the use of the material.

- c. The principal will inform the person(s) submitting the concern that if the person is not satisfied with the outcome of the informal inquiry, they may file a written request for reconsideration within 10 days of the conclusion in 1.b. The initial contact from the person and any outcome of a meeting or conversation will be documented and maintained by the principal.

2. Request for Reconsideration

- a. A staff member, student or their parent or guardian of a student of a school, or resident of the district wishing to file a request for reconsideration of supplemental instructional materials must complete Step 1 above prior to filing a request for reconsideration.
- b. Only requests for reconsideration from district staff or parent or guardian of a student of a school of the district will be considered. All requests for reconsideration will be in writing on the form prepared for this purpose, signed by the person making the request, complaint, and

¹ "Supplemental instructional materials" means instructional materials used as part of the course of study, which are not part of the core instructional materials. They contain materials to supplement and/or differentiate core instruction and are generally teacher selected. These materials are not adopted by the Board. Materials required or assigned to be used as part of a class may be considered supplemental instructional materials, regardless of the source or location of the material.

must be submitted to the principal. If a request for reconsideration involves more than one material, a separate form must be completed for each material. A request to reconsider multiple titles in a series may be submitted on a single form. All school offices will make forms available.

- c. Upon receipt of a written reconsideration request, the principal will appoint a reconsideration committee.
- d. Use of the material identified in the request for reconsideration will not be suspended and shall not be removed during the reconsideration process. Materials will not be removed for discriminatory reasons.
- e. The reconsideration committee will convene to consider the request for reconsideration received by the district. The committee will receive the request for reconsideration and copies of related materials and instructions on procedure during this committee meeting.

3. Reconsideration Committee

- a. The reconsideration committee shall be made up of at least seven members:
 - (1) Two teachers designated by the principal and will be from the grade level of the material under reconsideration;
 - (2) One librarian designated by the principal;
 - (3) One administrator designated by the principal;
 - (4) Two members from the community appointed by the principal;
 - (5) One student selected by the student council.

The committee selected will only serve to consider the material, which is the subject of the request for reconsideration, unless otherwise specified.

4. Procedures for the Reconsideration Committee

- a. Designate a committee member to keep minutes of the committee.
- b. Every request for reconsideration will be acted upon by the committee. However, the committee may consider requests with similar concerns together.
- c. Review applicable materials such as a copy of the district or school mission statement, professional reviews of the materials being reconsidered, when available, state standards and curriculum planning.
- d. Be responsible for documenting all proceedings; adhering to established policies, procedures and guidelines; and preparing and presenting the recommendations to the principal.
- e. Establish a timeline for review of the material.
- f. Review the material under reconsideration in its entirety, considering the theme, concept, vocabulary, and illustrations (if any) as they apply to:
 - (1) The suitability of the material for the instructional objectives established for the lesson(s) in which it was used, including its presentation and follow-up;
 - (2) The alignment of the material with the standards and curriculum;
 - (3) The material's reading level and intended audience (literary level to comprehend the words as opposed to difficult topics);
 - (4) The suitability of the material for the students it was used with; and
 - (5) Professional review sources for the title/material, when available.

- g. An opportunity will be provided to the person who filed the request and staff member(s) involved to offer oral or written testimony on the reconsideration; outside consultants, lay people, other staff members, or other individuals may be offered an opportunity to provide oral or written testimony on the reconsideration within such procedures and limitations as may be established by the committee.
- h. The person who made the request will be kept informed by the principal or designee concerning the status of the request throughout the committee process. The person and known interested parties will be given notice of such meetings.
- i. Review and discuss possible options for decision, including:
 - (1) Continued use of the material as used, with no restrictions;
 - (2) Restricted or modified use of the material in terms of subject area, grade level, districtwide, related to the specific request;
 - (3) Removal of the material from the educational setting in which it was used.

Any decision to prohibit the use of, or refusal to approve the use of materials, on the basis that the materials include a perspective, study or story of, or are created by, any individual or group identified in ORS 337.260 (1), i.e., are Native American, European, African, Asian, Pacific Island, Chicano, Latino, Middle Eastern or Jewish descent; have disabilities; are immigrants or refugees; or are lesbian, gay, bisexual or transgender is prohibited.

The reconsideration committee will consider the material's suitability in the context in which the request for reconsideration was made.

Following the discussion and review of possible options for recommendation, a committee member may offer a motion outlining the committee's recommendation decision. Action will be taken on the motion and any subsequent motions within the procedures outlined above and consistent with Oregon law.

~~The written recommendation and its justification from the committee will be forwarded to the principal within seven days of issuance of the recommendation. Within seven days of receipt of the recommendation by the superintendent, a copy of the recommendation will be sent by the superintendent or designee to the person who made the request for reconsideration and to the Board.~~

- j. Procedures for voting:
 - (1) A quorum² will be present to act upon any business to come before the committee.
 - (2) All outcomes of motions and votes will be recorded and reported in the minutes of the meeting(s).
 - (3) Only votes of the members present at the time of the vote will be recorded³.

² A quorum is a majority (one-half of an odd number of members rounded up to the next whole number; one-half of an even number of members plus one). A quorum of a five-member committee is three; a quorum of a six-member committee is four; a quorum of a seven-member committee is four.

³ Committee members may attend virtually. Members attending virtually are considered present for quorum and voting purposes.

- (4) A vote in the affirmative from a majority of those present is required for a motion to pass.
- k. The decision from the reconsideration committee will be issued within 45 days of receipt of the written request for reconsideration by the principal. ~~The response to the request for reconsideration will include the committee's decision.~~ The decision will be in writing and include the committee's justification. The decision will be ~~copied~~ provided to the involved parties, including the principal. The principal will also communicate the decision to the affected staff and to the public.
 - l. The committee's decision will be the final decision of the district.

An item approved for removal shall not be removed until a written explanation from the committee (if the committee agreed to removal) is made available to the public.

The timelines in this administrative regulation may be modified by the district based on the availability of staff and/or committee participants. Notice of a modified timeline must be provided to the person who made the request and staff member(s) involved.

Requests for reconsideration of the same materials will not be accepted for at least two calendar years following issuance of a decision on those materials.

Dallas School District 2

Code: IIA-AR(4)

Revised/Reviewed: 4/14/25

Reconsideration of ~~School or Classroom~~ Library Materials

~~Any staff member, student or their parent or guardian of a student or resident of the school district~~ may raise concerns about the library materials available to students through district's school and classroom libraries. ~~This procedure is to provide a forum for those persons in the schools and the community who are not directly involved in the selection process.~~ Access to, or use of, materials under reconsideration will not be restricted during the reconsideration process.

Concerns and requests for reconsideration alleging a material constitutes protected-class discrimination may be submitted through and will be processed in accordance with the district's discrimination complaint policy and procedures.

Meetings of the reconsideration committee may be subject to Public Meeting Law.

This reconsideration process will be completed in its entirety and not subverted or ended prematurely. The person filing the request may withdraw their reconsideration request at any time during the process.

1. Concerns about ~~School or Classroom~~ Library Materials

- a. Any concern made regarding ~~school or classroom~~ library materials by any staff member of the school, ~~student or their parent or guardian of a student or resident of the school district~~ will be made known to the person responsible for the selection or retention. For ~~school~~ library materials, share concerns with the building's principal. For ~~classroom~~ library materials in classroom libraries, share concerns with the classroom teacher.
- b. The person responsible for the selection or retention of the material in question will respond and attempt to resolve the issue informally. Alternatively, the person responsible for selection or retention may move the concern to the principal in 1.d. An initial response will be provided within 15 days of receipt of the concern.
- c. If the person who made the inquiry is not satisfied, they can request a meeting with the principal.
- d. The principal will meet with the person, attempt to resolve the concern, and document the meeting. The staff member responsible for selection or retention may be requested to attend this meeting. The principal will issue a follow-up communication about the outcome of the meeting to the person who made the informal inquiry and relevant staff within 10 days of receipt in 1.c.
- e. If the person who made the request is not satisfied with the outcome of the informal inquiry, they may file a written request for reconsideration within 10 days of the conclusion in 1.d. The initial contact from the person and any outcome of a meeting or conversation will be documented and maintained by the principal.
- f. No library materials will be removed or restricted from use because ~~as a result~~ of an informal concern.

2. Request for Reconsideration of School or Classroom Library Materials

Reconsideration of ~~School or Classroom~~ Library Materials in a School or
Classroom Library – IIA-AR(4)

- a. A staff member, ~~student or their~~ parent or guardian of a student, ~~or resident~~ of the school district wishing to file a request for reconsideration of library materials in a school or classroom library materials must complete Step 1 above, prior to filing a request.
- b. Only requests for reconsideration from a staff member responsible for the selection or retention of the material, a staff member of the school or a parent or guardian of a student of the school will be considered. All requests for reconsideration will be in writing on the form prepared for this purpose, signed by the person making the request ~~complaint~~, and must be submitted to the principal. If a request for reconsideration involves more than one material, a separate form must be completed for each material. A request to reconsider multiple titles in a series may be submitted on a single form. All school offices will make forms available.
- c. Upon receipt of a request for reconsideration, the principal will notify all staff member(s) who are directly involved in the request; a copy will be forwarded to the superintendent or designee.
- d. The principal or curriculum director will, within 15 days, appoint a reconsideration committee.
- e. Use of the material identified in the request for reconsideration will not be suspended and shall not be removed during the reconsideration process. Materials will not be removed for discriminatory reasons.

3. Reconsideration Committee

- a. The reconsideration committee will be made up of at least seven members:
 - (1) Two teachers designated by the principal and will be from the grade level of the material under reconsideration;
 - (2) One librarian designated by the principal;
 - (3) One administrator designated by the principal;
 - (4) Two members from the community appointed by the principal;
 - (5) One student selected by the principal.

The committee selected will only serve to consider the material, which is the subject of the request for reconsideration, unless otherwise specified.

4. Procedures for the Reconsideration Committee

- a. Designate a committee member to keep minutes of the committee.
- b. Every request for reconsideration will be acted upon by the committee. However, the committee may consider requests with similar concerns together.
- c. Review applicable materials such as a copy of the district or school library mission statement and professional reviews of the materials being reconsidered, when available.
- d. Be responsible for documenting all proceedings; adhering to established policies, procedures and guidelines; and preparing and presenting ~~representing~~ the recommendation of the committee ~~recommendations~~ to the principal.
- e. Review the material under reconsideration in its entirety, considering the theme, concept, vocabulary, and illustrations (if any) as they apply to:
 - (1) The material's availability for student selection from the school or classroom library;
 - (2) The alignment of the material with the school or classroom library material selection criteria;

- (3) The material's reading level and intended audience (literary level to comprehend the words as opposed to controversial topics);
 - (4) The suitability of the material for the students it is available for; and
 - (5) Professional review sources for the title/material, when available.
- f. An opportunity will be provided to the person who filed the request and staff member(s) involved to offer oral or written testimony on the reconsideration; outside consultants, lay people, other staff members, or other individuals may be offered an opportunity to provide oral or written testimony on the reconsideration within such procedures and limitations as may be established by the committee.
 - g. The person who made the request will be kept informed by the principal or designee concerning the status of the request throughout the committee process. The person and known interested parties will be given notice of such meetings.
 - h. Review and discuss possible options for a decision, including:
 - (1) Continued use of the material as used, with no restrictions;
 - (2) Restricted or modified use of the material in terms of subject area, grade level, districtwide related to the specific request; or
 - (3) Removal of the material from the educational setting.

Any decision to prohibit the selection or retention of, or refuse to select or retain, library materials on the basis that the materials include a perspective, study or story of, or are created by, any individual or group against whom discrimination is prohibited under ORS 659.850, i.e., race, color, religion, sex, sexual orientation, gender identity, national origin, marital status, age or disability is prohibited.

The reconsideration committee will consider the material's suitability in the context in which the request for reconsideration was made.

Following the discussion and review of possible options for recommendation, a committee member may offer a motion outlining the committee's recommendation. Action will be taken on the motion and any subsequent motions within the procedures outlined above and consistent with Oregon law.

~~The written recommendation and its justification from the committee will be forwarded to the principal within seven days of issuance of the recommendation. Within seven days of receipt of the recommendation by the principal, a copy of the recommendation will be sent by the principal or designee to the person who requested the reconsideration and to the Board.~~

- i. Procedures for voting:
 - (1) A quorum¹ will be present to act upon any business to come before the committee.
 - (2) All outcomes of motions and votes will be recorded and reported in the minutes of the meeting(s).

¹ A quorum is a majority (one-half of an odd number of members rounded up to the next whole number; one-half of an even number of members plus one). A quorum of a five-member committee is three; a quorum of a six-member committee is four; a quorum of a seven-member committee is four.

- (3) Only votes of the members present at the time of the vote will be recorded².
- (4) A vote in the affirmative from a majority of those present is required for a motion to pass.

The committee's written recommendation will be issued within 45 days of receipt of the original request received by the principal.

The committee's written recommendation and its justification³ will be forwarded to the principal.

- j. ~~The decision from the reconsideration committee will be issued within 45 days of receipt of the written request for reconsideration by the principal. The response to the request for reconsideration will include the committee's decision. The decision will be copied to the involved parties, including the principal. The principal will also communicate the decision to the affected staff.~~
- k. ~~The committee's decision will be the final decision of the district.~~

- 5. The principal will review the committee's recommendation and communicate a decision within 10 days to the person making the request and affected staff, and to the public in the event there is a decision to remove library material.

An item approved for removal shall not be removed until a written explanation for removal from the committee is made available to the public (if the committee recommended removal).

The timelines in this administrative regulation may be modified by the district based on the availability of staff and/or committee participants. Notice of a modified timeline must be provided to the person who requested the reconsideration and staff member(s) involved.

Requests for reconsideration of the same materials will not be accepted for at least two calendar years following issuance of a decision on those materials.

² Committee members may attend virtually. Members attending virtually are considered present for quorum and voting purposes.

³ Includes an explanation supporting the recommendation.

Dallas School District 2

Code: IGBAB/JO-AR
 Adopted: 8/12/13
 Revised/Readopted: 2/27/23
 Orig. Code: IGBAB/JO-AR

Education Records/Records of Students with Disabilities Management

1. Student Education Record

Student education records are those records that are directly related to a student and maintained by the district, or by a party acting for the district; however, this does not include the following:

- a. Records of instructional, supervisory and administrative personnel and educational personnel ancillary to those persons that are kept in the sole possession of the maker of the record, used only as a personal memory aid, and are not accessible or revealed to any other person except a temporary substitute for the maker of the record;
- b. Records of the law enforcement unit of the district subject to the provisions of Oregon Administrative Rule (OAR) 581-021-0225;
- c. Records relating to an individual who is employed by the district that are made and maintained in the normal course of business, which relate exclusively to the individual in that individual's capacity as an employee and that are not available for use for any other purpose. Records relating to an individual in attendance at the district who is employed as a result of their status as a student, are education records and are not excepted under this section;
- d. Records on a student who is 18 years of age or older, or is attending an institution of post-secondary education, that are:
 - (1) Made or maintained by a physician, psychiatrist, psychologist or other recognized professional or paraprofessional acting in their professional capacity or assisting in a paraprofessional capacity;
 - (2) Made, maintained or used only in connection with treatment of the student; and
 - (3) Disclosed only to individuals providing the treatment. For purposes of this definition, "treatment" does not include remedial educational activities or activities that are part of the program of instruction at the district.
- e. Records that only contain information relating to activities in which an individual engaged after the individual ~~is they are~~ no longer a student at the district;
- f. Medical or nursing records which are made or maintained separately and solely by a licensed health-care professional who is not employed by the district, and which are not used for education purposes or planning.

The district shall keep and maintain a permanent record on each student which includes the:

- a. Name and address of educational agency or institution;
- b. Full legal name of the student;
- c. Student's ~~Student~~ birth date and place of birth;
- d. Name of parents/guardians;

- e. Date of entry into their school;
- f. Name of school previously attended;
- g. Courses of study and marks received;
- h. Data documenting a student's progress toward achievement of state standards and must include a student's Oregon State Assessment results;
- i. Credits earned;
- j. Attendance; and
- k. Date of withdrawal from school; and
- ~~l. Such additional information as the district may prescribe.~~

The district may also request the social security number of the student and will include the social security number on the permanent record only if the eligible student or parent complies with the request. The request shall include notification to the eligible student or the student's parent(s) that the provision of the social security number is voluntary and notification of the purpose for which the social security number will be used.

The district shall retain permanent records in a minimum one-hour fire-safe place in the district, or keep a duplicate copy of the permanent records in a safe depository in another district location.

2. Confidentiality of Student Records

- a. The district shall keep confidential any record maintained on a student in accordance with OAR 581-021-0220 through 581-021-0430.
- b. Each district shall protect the confidentiality of personally identifiable information at collection, storage, disclosure and destruction stages.
- c. Each district shall identify one official to assume responsibility for ensuring the confidentiality of any personally identifiable information.
- d. All persons collecting or using personally identifiable information shall receive training or instruction on state policies and procedures.

3. Rights of Parents and Eligible Students

The district shall annually notify parents and eligible students through the district student/parent handbook or any other means that are reasonably likely to inform the parents or eligible students of their rights. This notification shall state that the parent(s) or an eligible student has a right to:

- a. Inspect and review the student's education records;
- b. Request the amendment of the student's education records to ensure that they are not inaccurate, misleading or otherwise in violation of the student's privacy or other rights;
- c. Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the applicable state or federal law authorizes disclosure without consent;
- d. Pursuant to OAR 581-021-0410, file with the Family Policy Compliance Office, United States Department of Education a complaint under 34 C.F.R. § 99.64 concerning alleged failures by the district to comply with the requirements of federal law; and
- e. Obtain a copy of the district policy with regard to student education records.

The notification shall also inform parents or eligible students that the district forwards education records requested under OAR 581-021-0255. The notification shall also indicate where copies of the district policy are located and how copies may be obtained.

If the eligible student or the student's parent(s) has a primary or home language other than English, or has a disability, the district shall provide effective notice.

These rights shall be given to either parent unless the district has been provided with specific written evidence there is a court order, state statute or legally binding document relating to such matters as divorce, separation or custody that specifically revokes these rights.

When a student becomes an eligible student, which is defined as a student who has reached 18 years of age or is attending only an institution of post-secondary education and is not enrolled in a secondary school, the rights accorded to, and the consent required of, the parents transfer from the parents to the student. Nothing prevents the district from giving students rights in addition to those given to parents.

4. Parent's or Eligible Student's Right to Inspect and Review

The district shall permit an eligible student or student's parent(s) or a representative of a parent or eligible student, if authorized in writing by the eligible student or student's parent(s), to inspect and review the education records of the student, unless the education records of a student contain information on more than one student. In that case the eligible student or student's parent(s) may inspect, review or be informed of only the specific information about the student.

The district shall comply with a request for access to records:

- a. Within a reasonable period of time and without unnecessary delay;
- b. For children with disabilities before any meeting regarding an individualized education program (IEP), or any due process hearing, or any resolution session related to a due process hearing¹;
- c. In no case more than 45 days after it has received the request.

The district shall respond to reasonable requests for explanations and interpretations of the student's education record.

The parent(s) or an eligible student shall comply with the following procedure to inspect and review a student's education record:

- a. Provide a written, dated request to inspect a student's education record; and
- b. State the specific reason for requesting the inspection.

The written request will be permanently added to the student's education record.

¹ Records must be provided without undue delay, which may not exceed 10 business days from the date of the request for the records. Records may be redacted only to the extent necessary to protect personally identifiable information of other children unless disclosure is authorized by law or court order.

The district shall not destroy any education record if there is an outstanding request to inspect and review the education record.

While the district is not required to give an eligible student or student's parent(s) access to treatment records under the definition of "education records" in OAR 581-021-0220 (6)(b)(D), the eligible student or student's parent(s) may, at their expense, ~~choose have those records reviewed by a physician or other appropriate professional and have those records reviewed of their choice.~~

If an eligible student or student's parent(s) so requests, the district shall give the eligible student or student's parent(s) a copy of the student's education record. The district may recover a fee for providing a copy of the record, but only for the actual costs of reproducing the record unless the imposition of a fee effectively prevents a parent or eligible student from exercising the right to inspect and review the student's educational records. The district may not charge a fee to search for or to retrieve the education records of a student.

The district shall not provide the eligible student or student's parent(s) with a copy of test protocols, test questions and answers and other documents described in Oregon Revised Statutes (ORS) 192.345(4) unless authorized by federal law.

The district will maintain a list of the types and locations of education records maintained by the district and the titles and addresses of officials responsible for the records.

Student education records will be maintained at the school building at which the student is in attendance except for special education records which may be located at another designated location within the district. The administrator/principal or designee shall be the person responsible for maintaining and releasing the education records.

5. Release of Personally Identifiable Information

Personally identifiable information shall not be released without prior written consent of the eligible student or student's parent(s) except in the following cases:

- a. The disclosure is to other school officials, including teachers, within the district who have a legitimate educational interest.

As used in this section, "legitimate educational interest" means a district official employed by the district as an administrator, supervisor, instructor or staff support member; a person serving on a school board who needs to review an educational record in order to fulfill ~~their~~ ^{his or her} professional responsibilities, as delineated by their job description, contract or conditions of employment. Contractors, consultants, volunteers or other parties to whom an agency or institution has outsourced institutional services or functions may be considered a school official provided that party performs an institutional service or function for which the district would otherwise use employees, is under the direct control of the district with respect to the use and maintenance of education records, and is subject to district policies concerning the redisclosure of personally identifiable information.

The district shall maintain, for public inspection, a listing of the names and positions of individuals within the district who have access to personally identifiable information with respect to students with disabilities.

- b. The disclosure is to officials of another school within the district;
- c. The disclosure is to authorized representatives of:

The U.S. Comptroller General, U.S. Attorney General, U.S. Secretary of Education or State and local education authorities or the Oregon Secretary of State Audits Division in connection with an audit or evaluation of federal or state-supported education programs, or the enforcement of or compliance with federal or state-supported education programs, or the enforcement of or compliance with federal or state regulations.

- d. The disclosure is in connection with financial aid for which the student has applied or which the student has received, if the information is necessary for such purposes as to:
 - (1) Determine eligibility for the aid;
 - (2) Determine the amount of the aid;
 - (3) Determine the conditions for the aid; or
 - (4) Enforce the terms and condition of the aid.

As used in this section “financial aid” means any payment of funds provided to an individual that is conditioned on the individual’s attendance at an educational agency or institution.

- e. The disclosure is to organizations conducting studies for, or on behalf of, the district to:
 - (1) Develop, validate or administer predictive tests;
 - (2) Administer student aid programs; or
 - (3) Improve instruction.

The district may disclose information under this section only if disclosure is to an official listed in paragraph (c) above and who enters into a written agreement with the district that:

- (1) Specifies the purpose, scope and duration of the study and the information to be disclosed;
- (2) Limits the organization to using the personally identifiable information only for the purpose of the study;
- (3) The study is conducted in a manner that does not permit personal identification of parents or students by individuals other than representatives of the organization; and
- (4) The information is destroyed when no longer needed for the purposes for which the study was conducted.

For purposes of this section, the term “organization” includes, but is not limited to, federal, state and local agencies, and independent organizations.

- f. The district may disclose information under this section only if the disclosure is to an official listed in paragraph (c) above who is conducting an audit related to the enforcement of or compliance with federal or state legal requirements and who enters into a written agreement with the district that:
 - (1) Designates the individual or entity as an authorized representative;
 - (2) Specifies the personally identifiable information being disclosed;
 - (3) Specifies the personally identifiable information being disclosed in the furtherance of an audit, evaluation or enforcement or compliance activity of the federal or state-supported education programs;

- (4) Describes the activity with sufficient specificity to make clear it falls within the audit or evaluation exception; this must include a description of how the personally identifiable information will be used;
 - (5) Requires information to be destroyed when no longer needed for the purpose for which the study was conducted;
 - (6) Identifies the time period in which the personally identifiable information must be destroyed; and
 - (7) Establishes policies and procedures which are consistent with Family Education Rights and Privacy Act (FERPA) and other federal and state confidentiality and privacy provisions to insure the protection of the personally identifiable information from further disclosure and unauthorized use.
- g. The disclosure is to accrediting organizations to carry out their accrediting functions;
 - h. The disclosure is to comply with a judicial order or lawfully issued subpoena. The district may disclose information under this section only if the district makes a reasonable effort to notify the eligible student or student's parent(s) of the order or subpoena in advance of compliance, unless an order or subpoena of a federal court or agency prohibits notification to the parent(s) or student;
 - i. The disclosure is to comply with a judicial order or lawfully issued subpoena when the parent is a party to a court proceeding involving child abuse and neglect or dependency matters;
 - j. The disclosure is to the parent(s) of a dependent student, as defined in Section 152 of the Internal Revenue Code of 1986;
 - k. The disclosure is in connection with a health or safety emergency. The district shall disclose personally identifiable information from an education record to law enforcement, child protective services and healthcare professionals, and other appropriate parties in connection with a health and safety emergency if knowledge of the information is necessary to protect the health and safety of the student or other individuals. If the district determines that there is an articulable and significant threat, the district will document the information available at that time of determination and the rationale basis for the determination for the disclosure of the information from the educational records.

In making a determination whether a disclosure may be made under the health or safety emergency, the district may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. As used in this section a "health or safety emergency" includes, but is not limited to, law enforcement efforts to locate a child who may be a victim of kidnap, abduction or custodial interference and law enforcement or child protective services efforts to respond to a report of child abuse or neglect pursuant to applicable state law, or other such reasons that the district may in good faith determine a health or safety emergency;

- l. The disclosure is information the district has designated as "directory information" (See Board policy JOA – Directory Information);
- m. The disclosure is to the parent(s) of a student who is not an eligible student or to an eligible student;
- n. The disclosure is to officials of another school, school system, institution of post-secondary education, an education service district (ESD), state regional program or other educational agency that has requested the records and in which the student seeks or intends to enroll or is enrolled or in which the student receives services. The term "receives services" includes, but is

not limited to, an evaluation or reevaluation for purposes of determining whether a student has a disability;

- o. The disclosure is to the Board during an executive session pursuant to ORS 332.061;
- p. The disclosure is to a caseworker or other representative, who has the right to access the student's case plan, of a state or local child welfare agency or tribal organization that are legally responsible for the care and protection of the student, provided the personally identifiable information will not be disclosed unless allowed by law.

The district will use reasonable methods to identify and authenticate the identity of the parents, students, school officials, and any other parties to whom the district discloses personally identifiable information from educational records.

6. Record-Keeping Requirements

The district shall maintain a record of each request for access to and each disclosure of personally identifiable information from the education records of each student. Exceptions to the record-keeping requirements shall include the parent, eligible student, school official or assistant responsible for custody of the records and parties authorized by state and federal law for auditing purposes. The district shall maintain the record with the education records of the student as long as the records are maintained. For each request or disclosure the record must include:

- a. The party or parties who have requested or received personally identifiable information from the education records; and
- b. The legitimate interests the parties had in requesting or obtaining the information.

The following parties may inspect the record of request for access and disclosure to a student's personally identifiable information:

- a. The parent(s) or an eligible student;
- b. The school official or assistants who are responsible for the custody of the records;
- c. Those parties authorized by state or federal law for purposes of auditing the record-keeping procedures of the district.

7. Request for Amendment of Student's Education Record

If an eligible student or student's parent(s) believes the education records relating to the student contain information that is inaccurate, misleading or in violation of the student's rights of privacy or other rights, the student or parent(s) may ask the building level principal where the record is maintained to amend the record.

The principal shall decide, after consulting with the necessary staff, whether to amend the record as requested within a reasonable time after the request to amend has been made.

The request to amend the student's education record shall become a permanent part of the student's education record.

If the principal decides not to amend the record as requested, the eligible student or the student's parent(s) shall be informed of the decision and of their right to appeal the decision by requesting a hearing.

8. Hearing Rights of Parents or Eligible Students

If the building level principal decides not to amend the education record of a student as requested by the eligible student or the student's parent(s), the eligible student or student's parent(s) may request a formal hearing for the purpose of challenging information in the education record as inaccurate, misleading or in violation of the privacy or other rights of the student. The district shall appoint a hearings officer to conduct the formal hearing requested by the eligible student or student's parent. The hearing may be conducted by any individual, including an official of the district, who does not have a direct interest in the outcome of the hearing. The hearings officer will establish a date, time and location for the hearing, and give the student's parent or eligible student notice of date, time and location reasonably in advance of the hearing. The hearing will be held within 10 working days of receiving the written or verbal request for the hearing.

The hearings officer will convene and preside over a hearing panel consisting of:

- a. The principal or designee;
- b. A member chosen by the eligible student or student's parent(s); and
- c. A disinterested, qualified third party appointed by the superintendent.

The parent or eligible student may, at their own expense, choose to be assisted or represented by one or more individuals to assist or represent them of their own choice, including an attorney. The hearing shall be private. Persons other than the student, parent, witnesses and counsel shall not be admitted. The hearings officer shall preside over the panel. The panel will hear evidence from the school staff and the eligible student or student's parent(s) to determine the point(s) of disagreement concerning the records. Confidential conversations between a licensed employee or district counselor and a student shall not be part of the records hearing procedure. The eligible student or student's parent(s) has the right to insert written comments or explanations into the record regarding the disputed material. Such inserts shall remain in the education record as long as the education record or a contested portion is maintained and exists. The panel shall make a determination after hearing the evidence and make its recommendation in writing within 10 working days following the close of the hearing. The panel will make a determination based solely on the evidence presented at the hearing and will include a summary of the evidence and the reason for the decision. The findings of the panel shall be rendered in writing not more than 10 working days following the close of the hearing and submitted to all parties.

If, as a result of the hearing, the panel decides that the information in the education record is not inaccurate, misleading or otherwise in violation of the privacy or other rights of the student, it shall inform the eligible student or the student's parent(s) of the right to place a statement in the record commenting on the contested information in the record or stating why there is disagreement they disagree with the decision of the panel. If a statement is placed in an education record, the district will ensure that the statement:

- a. Is maintained as part of the student's records as long as the record or a contested portion is maintained by the district; and
- b. Is disclosed by the district to any party to whom the student's records or the contested portion are disclosed.

If, as a result of the hearing, the panel decides that the information is inaccurate, misleading or otherwise in violation of the privacy or other rights of the student, it shall:

- a. Amend the record accordingly; and
- b. Inform the eligible student or the student's parent(s) of the amendment in writing.

9. Duties and Responsibilities When Requesting Education Records

The district shall, within 10 days of a student seeking initial enrollment in or services from the district, notify the public or private school, ESD, institution, agency or detention facility or youth care center in which the student was formerly enrolled, and shall request the student's education records.

10. Duties and Responsibilities When Transferring Education Records

The district shall transfer originals of all requested student education records, including any ESD records, relating to the particular student to the new educational agency when a request to transfer the education records is made to the district. The transfer shall be made no later than 10 days after receipt of the request. For students in substitute care programs, the transfer must take place within five days of a request. Readable copies of the following documents shall be retained:

- a. The student's permanent records, for one year;
- b. Such special education records as are necessary to document compliance with state and federal audits, for five years after the end of the school year in which the original was created. In the case of records documenting speech pathology and physical therapy services, until the student reaches age 21 or 5 years after last seen, whichever is longer.

Note: Education records shall not be withheld for student fees, fines and charges if requested in circumstances described in ORS 326.575 and applicable rules of the State Board of Education or such records are requested for use in the appropriate placement of a student.

Disclosure Statement

Required for use in collecting personally identifiable information
related to social security numbers.

On any form that requests the social security number (SSN), the following statement shall appear just above the space for the SSN:

“Providing your social security number (SSN) is voluntary. If you provide it, the district will use your SSN for record-keeping, research, and reporting purposes only. The district will not use your SSN to make any decision directly affecting you or any other person. Your SSN will not be given to the general public. If you choose not to provide your SSN, you will not be denied any rights as a student. Please read the statement on the back of this form that describes how your SSN will be used. Providing your SSN means that you consent to the use of your SSN in the manner described.”

On the back of the same form, or attached to it, the following statement shall appear:

“OAR 581-021-0250 (1)(j) authorizes districts to ask you to provide your social security number (SSN). The SSN will be used by the district for reporting, research and record keeping. Your SSN will also be provided to the Oregon Department of Education. The Oregon Department of Education gathers information about students and programs to meet state and federal statistical reporting requirements. It also helps districts and the state research, plan and develop educational programs. This information supports the evaluation of educational programs and student success in the workplace.”

The district and Oregon Department of Education may also match your SSN with records from other agencies as follows:

The Oregon Department of Education uses information gathered from the Oregon Employment Division to learn about education, training and job market trends. The information is also used for planning, research and program improvement.

State and private universities, colleges, community colleges and vocational schools use the information to find out how many students go on with their education and their level of success.

Other state agencies use the information to help state and local agencies plan educational and training services to help Oregon citizens get the best jobs available.

Your SSN will be used only for statistical purposes as listed above. State and federal law protects the privacy of your records.

Dallas School District Enrollment Report

January 2026

School	Capacity	Kgtn	1	2	3	4	5	Total
Lyle	[460]	24	25	28	29			
		23	25	24	29			
		23	24	25	29			
Total		70	74	77	87			308
Oakdale	[412]	22	25	24	24			
		22	26	24	25			
		22	26	24	25			
					25			
Total		66	77	72	99			314
Whitworth	[437]					28	28	
						27	25	
						32	25	
						31	26	
						29	27	
						30	27	
Total					0	177	158	335
Total K-5								957

Dallas School District Enrollment Report

January 2026

School	Capacity	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Post High	Odysseyware	Last Month	Jan 24/25	Jan 23/24	Jan 22/23	Jan 21/22
LaCreole	[728]	161	197	166							521	551	569	588	585
DHS	[1020]	207	225	203					4		849	881	871	832	877
MCAP	[108]	0	18	23				29			67	57	68	72	66
PADTC	Grade 4	3	4	2	1	5	1				19	19	18	19	17
	Grade 11	Grade 12													
DVA	1	1										0	0	72	0
											2415	2484	2561	2597	2639
											Grand Total	2414			
											Including LVCS/DCS				

LVCS CHARTER	Current	Last Year	Dallas Community School									
In District	147	138	KG	1st	2nd	3rd	4th	5th	6th	7th		
Out of Dist	65	73	13	19	28	25	25	25	17	17		
Total	212	211				8th	9th	10th	11th	12th		
			Total	265		28	19	23	19	7		
In 2006 Morrison was a charter school with 80 students.												
Elementary reconfiguration effective 09/10 school year.												
Last Year Extended Campus 2015-16												

LUCKIAMUTE VALLEY CHARTER SCHOOLS

2025-26

January

STUDENT TOTALS

	Current #'s	Last Year
In District	147	138
Out of District	65	73
TOTAL STUDENT #'s	212	211

BREAKDOWN BY GRADE LEVELS

	Current #'s	Last yr.
Kindergarten	23	22
1st Grade	24	22
2nd Grade	25	23
3rd Grade	27	24
4th Grade	25	25
5th Grade	25	25
6th Grade	23	29
7th Grade	21	20
8th Grade	19	21

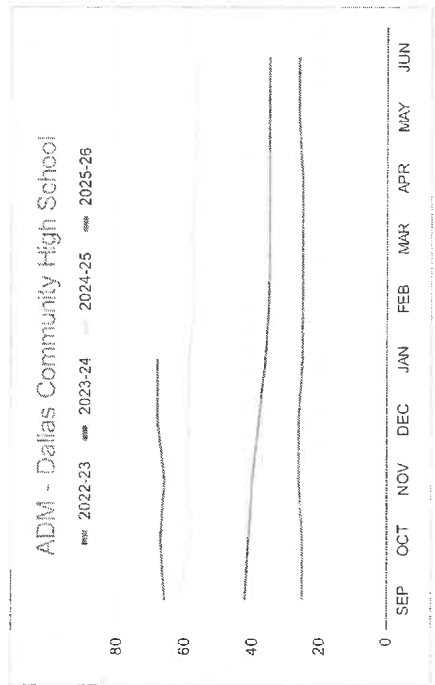
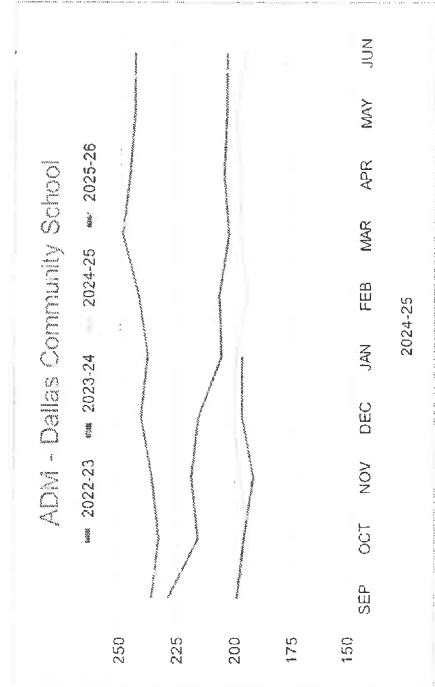
NUMBERS CURRENT AS OF 1/5/2026

Dallas Community School & Dallas Community High School
2025-26 Average Daily Membership (ADM) Enrollment

Grade Level	JUN 2025	SEP 2025	OCT 2025	NOV 2025	DEC 2025	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026	JUN 2026
K	13	13	13	13	13	13	0	0	0	0	0
1	21	17	16	16	19	19	0	0	0	0	0
2	18	29	29	29	28	28	0	0	0	0	0
3	21	27	26	24	26	25	0	0	0	0	0
4	25	23	23	23	23	25	0	0	0	0	0
5	20	25	25	25	26	25	0	0	0	0	0
6	29	18	18	17	17	17	0	0	0	0	0
7	31	18	18	17	17	17	0	0	0	0	0
8	18	29	27	27	28	28	0	0	0	0	0
Total K-8	196	199	195	191	197	197	0	0	0	0	0
9	19	18	18	18	18	19	0	0	0	0	0
10	21	22	22	24	24	23	0	0	0	0	0
11	7	19	19	19	19	19	0	0	0	0	0
12	9	7	7	7	7	7	0	0	0	0	0
Subtotal 9-12	56	66	66	68	68	68	0	0	0	0	0

Total K-8	196	199	195	191	197	197	0	0	0	0	0
# changed	-4	3	-4	-4	6	0	-137	0	0	0	0
% changed	-2%	2%	-2%	-2%	3%	0%	-100%	0	0	0	0
K-8 Vacancy Rate	21.60%	20.40%	22.00%	23.60%	21.20%	21.20%	100.00%	100.00%	100.00%	100.00%	100.00%
K-8 Enrollment Cap	250	250	250	250	250	250	250	250	250	250	250

Total 9-12	56	66	66	68	68	68	0	0	0	0	56
# changed	-1	10	0	2	0	0	-68	0	0	0	56
% changed	2%	18%	0%	3%	0%	0%	-100%	0	0	0	100%
9-12 Vacancy Rate	44.00%	10.00%	34.00%	32.00%	32.00%	32.00%	100.00%	100.00%	100.00%	100.00%	44.00%
9-12 Enrollment Cap	100	100	100	100	100	100	100	100	100	100	100



Luckiamute Valley Charter Schools
Profit & Loss Budget Performance
July through December 2025

	Jul - Dec 25	Budget	% of Budget
Ordinary Income/Expense			
Income			
R1200 · District Pass-Thru		299,502.00	
R1510 · Earnings on Investments	7,288.48	10,000.00	72.89%
R1600 · Food Service Sales	601.50	14,200.00	4.24%
R1920 · Donations	4,411.00	200.00	2,205.5%
R1960 · Recovery Of a Prior Year Expend	11,061.96		
R1990 · Miscellaneous	2,783.08	2,000.00	139.15%
R3101 · State School Funds	1,368,832.68	2,907,790.00	47.08%
R3102 · OR Free Expanded Eligible (EIG)		4,000.00	
R3199 · Other Unrestricted State Rev	10,130.15		
R3299 · Other Restricted State Gr	83,303.57	20,000.00	416.52%
R4500 · Restricted Rev. from Fed	18,889.38	45,000.00	41.98%
R4700 · Grants in Aid		2,000.00	
Total Income	1,507,301.80	3,304,692.00	45.61%
Gross Profit	1,507,301.80	3,304,692.00	45.61%
Expense			
1000 · 1000-INSTRUCTION	658,479.40	1,920,477.00	34.29%
2000 · SUPPORT SERVICES	491,277.26	1,230,147.80	39.94%
3000 · ENTERPRISE & COMMUNITY	68,196.51	174,570.00	39.07%
4000 · FACILITIES ACQUISITION & CONSTR	4,307.33	14,497.00	29.71%
6560 · Payroll Expenses			
66900 · Reconciliation Discrepancies	0.11		
Total Expense	1,222,260.61	3,339,691.80	36.6%
Net Ordinary Income	285,041.19	-34,999.80	-814.41%
Other Income/Expense			
Other Income			
R5200 · Interfund Transfers		35,000.00	
Total Other Income		35,000.00	
Net Other Income		35,000.00	
Net Income	285,041.19	0.20	142,520,595.0%

Luckiamute Valley Charter Schools
Balance Sheet

As of December 31, 2025

01/06/26

Accrual Basis

	Dec 31, 25
ASSETS	
Current Assets	
Checking/Savings	
.1000 · Operating Account 7001075924	106,186.55
.1002 · Food Service-144000940	11,272.04
.1006 · Money Market -7566012082	670,244.87
1072 · Bill.com Money Out Clearing	-38.98
Total Checking/Savings	787,664.48
Accounts Receivable	
.1200 · Accounts Receivable	-24.00
Total Accounts Receivable	-24.00
Other Current Assets	
1150 · Employee Overpayment Receivable	-600.00
2121 · Payroll Asset	-0.33
Total Other Current Assets	-600.33
Total Current Assets	787,040.15
TOTAL ASSETS	<u>787,040.15</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
.2000 · Accounts Payable	-139.16
Total Accounts Payable	-139.16
Credit Cards	
1703 · Credit Card at Elan Financial	492.34
Total Credit Cards	492.34
Other Current Liabilities	

Luckiamute Valley Charter Schools
Balance Sheet
As of December 31, 2025

01/06/26
Accrual Basis

	Dec 31, 25
.2100 · Payroll Liabilities	31,096.43
Total Other Current Liabilities	31,096.43
Total Current Liabilities	31,449.61
Total Liabilities	31,449.61
Equity	
3900 · Retained Earnings	470,549.35
Net Income	285,041.19
Total Equity	755,590.54
TOTAL LIABILITIES & EQUITY	787,040.15

JULY/AUGUST					SEPT.	OCT.	NOV.	DEC.	YTD Total
REVENUE									
R1200	District Pass Thru Reimbursement								-
R1510	Earnings on investments	837.04	1,238.34	1,798.40	1,721.73	1,692.97			7,288.48
R1630	Special Functions								-
R1600	Food Service Sales		230.50	371.00					601.50
R1920	Donations Private Sources						3,625.00	786.00	4,411.00
R1960	Recovery Of A Prior Year Expenditure		11,061.96						
R1990	Miscellaneous Income	2,000.00		730.00		53.08			2,783.08
R3101.	State School Funds	456,277.56	456,277.56	228,138.78		228,138.78			1,368,832.68
R3102	OR Free Expanded Eligible Breakfast								-
R3120	Reduced Breakfast/Lunch								-
R3199	Other Unrestricted State Rev				3,969.26	2,428.18			
R3299	Restricted State Grants			83,303.57	(11.85)				83,291.72
R4300	Restricted Rev Direct from FED								-
R4500	Restricted Federal Grants Thru State			10,725.47	7,406.14	4,502.33			22,633.94
R4700	Grants in aid								-
R5400	Beginning Fund Balance								
	TOTAL REVENUE	459,114.60	468,808.36	325,067.22	16,710.28	237,601.34			1,489,842.40

EXPENDITURES BY OBJECT									
100	Salaries	54,100.00	151,754.50	166,200.08	126,741.48	135,795.76			634,591.82
200	Benefits	23,738.00	73,782.54	77,227.00	74,478.38	70,906.94			320,132.86
300	Services	22,260.46	8,134.73	42,275.17	47,389.01	11,583.43			131,642.80
400	Supplies	32,951.94	16,268.80	14,213.84	8,425.90	5,125.26			76,985.74
500	Equipment/Improvements	7,051.79	549.99	870.00	151.96				8,623.74
600	Dues & Fees	47,195.45	11.25	250.88	2,783.00	42.74			50,283.32
700	Contingency								-
	TOTAL EXPENDITURES	187,297.97	250,501.81	301,036.97	259,969.73	223,454.13			1,222,260.28

EXPENDITURES BY FUNCTION									
1000	Instruction	27,998.47	152,677.62	183,932.10	148,561.27	141,372.74			654,542.20
2000	Support	142,753.19	82,361.45	99,685.01	98,874.86	71,539.95			495,214.46
3000	Food Services	12,390.83	15,462.74	17,419.86	12,381.64	10,541.44			68,196.51
4000	Improvements Other	4,155.37			151.96				4,307.33
6000	Operating Contingency								-
	TOTAL EXPENDITURES	187,297.97	250,501.81	301,036.97	259,969.73	223,454.13			1,222,260.50

FUND BALANCE

271,816.63	490,123.18	514,153.43	270,893.98	285,041.19
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Luckiamute Valley Charter Schools
Profit & Loss
December 2025

	Dec 25
Ordinary Income/Expense	
Income	
R1510 · Earnings on Investments	1,692.97
R1920 · Donations	786.00
R1990 · Miscellaneous	53.08
R3101 · State School Funds	228,138.78
R3199 · Other Unrestricted State Rev	2,428.18
R4500 · Restricted Rev. from Fed	4,502.33
Total Income	237,601.34
Gross Profit	237,601.34
Expense	
1000 · 1000-INSTRUCTION	
1100 · Regular Programs	
1111 · Elementary Grades K-5	
111-111 · Licensed Salaries	35,044.59
111-112 · Classified Salaries	13,628.78
111-121 · Substitute Salaries	1,167.13
111-131 · Extra Duty Salaries	583.33
111-211 · PERS-Employer	10,470.80
111-212 · PERS-EPPT	2,421.18
111-220 · Social Security	3,718.21
111-231 · Worker's Comp	27.86
111-240 · Health Insurance	7,872.39
111-241 · OR-PFL	201.56
111-311 · Sub_Instructional Services	3,009.60
111-410 · Supplies	76.48
Total 1111 · Elementary Grades K-5	78,221.91
1121 · Middle Programs 6-8	
121-111 · Licensed Salaries	22,821.24
121-112 · Classified Salaries	1,987.84
121-211 · PERS-Employer	5,785.78
121-212 · PERS-EPPT	1,397.54
121-220 · Social Security	2,131.06

Luckiamute Valley Charter Schools
Profit & Loss
December 2025

	Dec 25
121-231 · Workers Comp	14.55
121-240 · Health Insurance	3,707.03
121-241 · OR-PFL	118.64
121-311 · Sub Instructional Services	1,504.80
121-410 · Consumables	244.73
Total 1121 · Middle Programs 6-8	39,713.21
Total 1100 · Regular Programs	117,935.12
1250 · Special Programs	
125-111 · Certified Salaries	3,782.24
125-112 · Classified Salaries	4,808.15
125-131 · Extra Duty	583.33
125-211 · PERS Employer	2,628.45
125-212 · PERS-EPPT	374.42
125-220 · Social Security	701.79
125-231 · Workers Comp	6.06
125-241 · OR-PFL	36.70
125-311 · Sub Instructional Services	451.44
125-340 · Travel	160.60
125-390 · General Professional/Tech	840.00
Total 1250 · Special Programs	14,373.18
1270 · Title I	
127-111 · Licensed Salaries	5,093.59
127-211 · PERS	1,504.43
127-212 · PERS-EPPT	341.62
127-220 · Social Security	435.55
127-231 · Worker's Comp	3.06
127-240 · Health Insurance	1,663.41
127-241 · OR-Paid Family Leave	22.78
Total 1270 · Title I	9,064.44
Total 1000 · 1000-INSTRUCTION	141,372.74

Luckiamute Valley Charter Schools
Profit & Loss
December 2025

	Dec 25
2000 · SUPPORT SERVICES	
2100 · Support Services - Students	
2113 · Social Work Services	
211-111 · Licensed Salaries	5,654.41
211-211 · PERS-Employer	1,404.56
211-212 · PERS-EPPT	339.26
211-220 · Social Security	428.94
211-231 · Workers Comp	2.16
211-240 · Health Insurance	1,090.24
211-241 · OR-PFL	22.62
Total 2113 · Social Work Services	8,942.19
Total 2100 · Support Services - Students	8,942.19
2220 · Library/Media Center	
222-430 · Library Books	44.90
Total 2220 · Library/Media Center	44.90
2310 · School Board	
231-131 · Extra Duty Stipend Board S...	
231-640 · Dues and Fees	5.00
Total 2310 · School Board	5.00
2410 · School Administration	
241-112 · Confidential Salaries	7,176.20
241-113 · Administrator salaries	17,860.19
241-211 · PERS-Employer	6,761.44
241-212 · PERS-EPPT	1,113.19
241-220 · Social Security	1,989.87
241-231 · Workers Comp	10.56
241-240 · Health Insurance	2,600.00
241-241 · OR-PFL	97.56
241-351 · Telephone	187.65
241-353 · Postage	20.96
241-390 · Professional Development	82.51

Luckiamute Valley Charter Schools
Profit & Loss
December 2025

	Dec 25
241-640 · Dues and Fees	37.74
Total 2410 · School Administration	37,937.87
2500 · Support services-business	
2520 · Fiscal services	
252-114 · Managerial Classified	8,312.50
252-211 · PERS - Company	2,213.87
252-212 · PERS EPPT	534.75
252-220 · Social Security	677.26
252-231 · Workers Comp	1,478.27
252-232 · Unemployment	212.53
252-240 · Health-Employer	700.00
252-241 · OR-PFL	35.65
252-381 · Audit Services	350.00
Total 2520 · Fiscal services	14,514.83
2540 · Plant services	
254-112 · Classified Salaries	2,798.57
254-211 · PERS-Company	695.16
254-212 · PERS-EPPT	167.91
254-220 · Social Security	214.09
254-231 · Worker's Comp	2.61
254-241 · OR-PFL	11.20
254-324 · Rental	637.00
254-325 · Electricity	1,968.35
254-328 · Garbage	488.52
254-329 · Other property services	1,497.00
Total 2540 · Plant services	8,480.41
Total 2500 · Support services-business	22,995.24
2660 · Technology Services	
266-112 · Classified Salaries	1,500.00
266-220 · Social Security	114.75

Luckiamute Valley Charter Schools
Profit & Loss
December 2025

	Dec 25
Total 2660 · Technology Services	1,614.75
Total 2000 · SUPPORT SERVICES	71,539.95
3000 · ENTERPRISE & COMMUNITY	
3120 · Food Services	
312-112 · Classified Salary	2,993.67
312-211 · PERS-Employer	743.63
312-212 · PERS-EPPT	179.62
312-220 · Social Security/Medicare	345.62
312-231 · Workers Comp	3.83
312-240 · Health Insurance	1,112.85
312-241 · OR-PFL	18.07
312-341 · Mileage	385.00
312-450 · Food	4,759.15
Total 3120 · Food Services	10,541.44
Total 3000 · ENTERPRISE & COMMUNITY	10,541.44
6560 · Payroll Expenses	
Total Expense	223,454.13
Net Ordinary Income	14,147.21
Net Income	14,147.21

Dallas Community School

Financial Report - Q2, October 2025 to December 2025

Bank Balances as of:	JUL 2025	AUG 2025	SEP 2025	OCT 2025	NOV 2025	DEC 2025
Umpqua Bank Balance	\$1,078,059.10	\$1,072,893.43	\$942,594.45	\$1,012,128.98	\$0.00	\$0.00
Live Oak Bank CD	\$214,455.70	\$215,223.91	\$215,969.96	\$216,743.60	\$0.00	\$0.00

Bank Balances as of:	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026	JUN 2026
Umpqua Bank Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Live Oak Bank CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

REVENUE/RESOURCES							
	OCT 2025	NOV 2025	DEC 2025	Actual YTD	Budget YTD	Annual Budget	BVA%
State School Funding	\$211,330.54	\$0.00	\$0.00	\$1,056,652.69	\$845,473.74	\$2,536,421.00	124.98%
Interest Income	\$773.64	\$0.00	\$0.00	\$2,924.60	\$3,200.00	\$9,600.00	91.39%
Restricted Grants	\$0.00	\$0.00	\$0.00	\$0.00	-	\$322,275.96	-%
Misc. Income	\$779.99	\$0.00	\$0.00	\$2,924.60	-	-	-%
Total Revenue	\$212,884.17	\$0.00	\$0.00				

100-GENERAL FUND [ALL EXPENDITURES ARE REPRESENTED HERE BY OBJECT CODE]							
	OCT 2025	NOV 2025	DEC 2025	Actual YTD	Budget YTD	Annual Budget	BVA%
100 Salaries	\$110,067.36	\$0.00	\$0.00	\$389,747.15	\$888,469.85	\$1,278,217.00	30.49%
200 Associated Payroll	\$49,113.75	\$0.00	\$0.00	\$188,963.25	\$498,779.75	\$687,743.00	27.48%
300 Services	\$23,782.92	\$0.00	\$0.00	\$124,178.64	\$297,924.36	\$422,103.00	29.42%
400 Supplies and Materials	\$8,133.35	\$0.00	\$0.00	\$45,307.33	\$48,722.67	\$94,030.00	48.18%
411 K-8 Allotments	\$16,947.69	\$0.00	\$0.00	\$38,836.64	\$111,163.36	\$150,000.00	25.89%
500 Equipment/Facility	\$134.95	\$0.00	\$0.00	\$56,183.75	\$24,316.25	\$80,500.00	69.79%
600 Dues & Fees	\$2,705.75	\$0.00	\$0.00	\$62,959.36	\$36,661.64	\$99,621.00	63.20%
Total Expenditures	\$210,885.77	\$0.00	\$0.00	\$906,176.12	\$1,906,037.88	\$2,812,214.00	

200-SPECIAL REVENUE FUNDS [INTEGRATED PROGRAM EXPENDITURES]							
	OCT 2025	NOV 2025	DEC 2025	Actual YTD	Budget YTD	Annual Budget	BVA%
100 Salaries	\$3,425.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
200 Associated Payroll	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
300 Services	\$954.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
400 Supplies and Materials	\$2,284.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
411 K-8 Allotments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Equipment/Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
600 Dues & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditures	\$6,663.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Notes from the Business Office

Cash Position:

- Our primary checking account ended October 2025 with a balance of \$1,012,129. The Live Oak Banks CD continues to grow earning \$774 of interest for the month, increasing the balance to \$216,744.

Revenue Highlights:

- In October, we received regular State School Fund (SSF) payment of \$211,330.54, and \$780 of misc. income.

Expenditures Highlights (All Funds):

- October marked the beginning Q2 of the 2025-26 fiscal year. Total expenditures for the month were \$210,886. Object codes 100, 200, 300 are tracking in line with expectations at this point in the year. Expenditures in object codes 400, 500, and 600 are elevated due to timing-related factors, such as front-loaded supply purchases, facility costs, and annual fees that occur early in the year. These categories are expected to even out as the year progresses.

Restricted Grant Highlights (200):

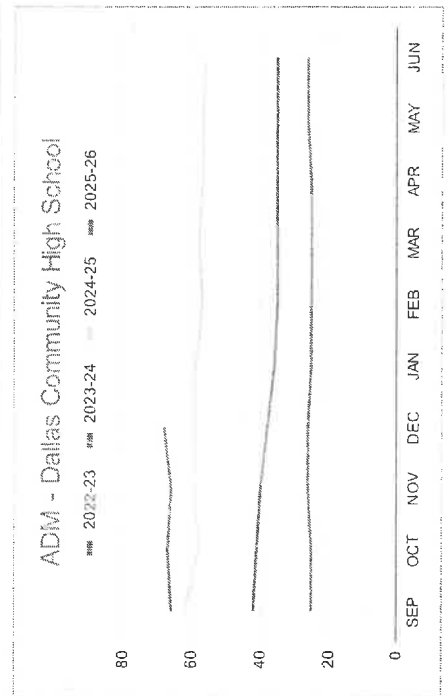
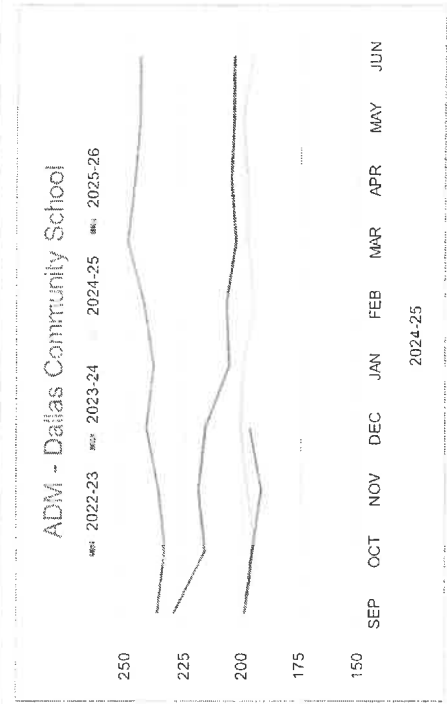
- With the new biennium, the state is still finalizing restricted grant awards and reporting systems. Everything is on track, but I've needed time to update budgets and adjust to the new ODE processes. I expect to have this fully updated in the new year.

Dallas Community School & Dallas Community High School
2025-26 Average Daily Membership (ADM) Enrollment

Grade Level	JUN 2025	SEP 2025	OCT 2025	NOV 2025	DEC 2025	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026	JUN 2026
K	13	13	13	13	13	13	0	0	0	0	0
1	21	17	16	16	19	19	0	0	0	0	0
2	18	29	29	29	28	0	0	0	0	0	0
3	21	27	26	24	26	0	0	0	0	0	0
4	25	23	23	23	23	0	0	0	0	0	0
5	20	25	25	25	26	0	0	0	0	0	0
6	29	18	18	17	17	0	0	0	0	0	0
7	31	18	18	17	17	0	0	0	0	0	0
8	18	29	27	27	28	0	0	0	0	0	0
Total K-8	196	199	195	191	197	197	0	0	0	0	0
9	19	18	18	18	18	0	0	0	0	0	0
10	21	22	22	24	24	0	0	0	0	0	0
11	7	19	19	19	19	0	0	0	0	0	0
12	9	7	7	7	7	0	0	0	0	0	0
Subtotal 9-12	56	66	66	68	68	68	0	0	0	0	0

Total K-8	196	199	195	191	197	197	0	0	0	0	0
# changed	-4	3	-4	-4	6	-197	0	0	0	0	0
% changed	-2%	2%	-2%	-2%	3%	-100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
K-8 Vacancy Rate	21.60%	20.40%	22.00%	23.60%	21.20%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
K-8 Enrollment Cap	250	250	250	250	250	250	250	250	250	250	250

Total 9-12	56	66	66	68	68	68	0	0	0	0	56
# changed	-1	10	0	2	0	-68	0	0	0	0	56
% changed	-2%	18%	0%	3%	0%	-100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
9-12 Vacancy Rate	44.00%	10.00%	34.00%	32.00%	32.00%	100.00%	100.00%	100.00%	100.00%	100.00%	44.00%
HS Enrollment Cap	100	100	100	100	100	100	100	100	100	100	100



5-Yr Budget Narrative

Rationale for a 200-Student K–8 Cap

Our 5-year forecast shows that capping K–8 enrollment at 200 students is not only sustainable, it has potential to strengthen our long-term financial position. Even with a conservative 3% annual increase in State School Fund revenue, the model produces positive net income each year and builds cash reserves, creating a more predictable and stable financial structure.

A 200-student cap also increases the value of our program. With limited seats, families are less likely to “shop around,” which minimizes mid-year movement, and supports stronger continuity for students and staff. Overall, the forecast demonstrates that a 200-student cap provides a stable and sustainable foundation for the next five years, directly addressing earlier concerns about long-term viability.

Revenue Stability

The forecast assumes a conservative 3% annual increase to state school funding, providing predictable revenue growth within a stable enrollment framework. Restricted grant funding is forecast conservatively as well, allowing the school to remain fiscally resilient while avoiding overreliance on volatile funding sources.

Expense Management

Staffing remains stable under the enrollment cap, with salary expenses increasing at a 2% annual COLA and benefits at a 10% trend. Non-salary expenses including supplies, software, professional development, and administrative operations, grow steadily to reflect real operational needs and long-term financial health.

Facilities Sustainability

The plan includes \$100,000–\$150,000 annually for ongoing renovation and maintenance projects, essential for preserving safe and functional learning environments. Utilities and rent escalate at predictable rates at 3-5%, and scheduled equipment replacements ensure that school operations remain dependable over time. These investments position the school for future opportunities, including facility acquisition or strategic debt reduction.

Long-Term Financial Strength

Under this model, annual surpluses have the potential to grow from \$30,000 in 2025-26 to \$400,000 in the later years of the forecast. While forecasts naturally involve uncertainty, this projection demonstrates a strong potential for long-term financial stability, the ability to build healthy reserves, and increased capacity to support capital needs and strategic, programmatic initiatives over time.

Dallas Community School 5 YR Forecasted Budget

K-8 - Student Count	194	198	199	200	200
DCHS - Student Count	68	85	91	100	100

RESOURCES

1510 Interest	\$8,960	\$9,288	\$9,686	\$10,113	\$10,537
3101 State School Fund	\$2,535,966	\$2,834,450	\$3,025,526	\$3,262,782	\$3,393,292
3200 Restricted Grants	\$325,221	\$325,221	\$325,221	\$331,725	\$338,360
	\$2,870,147	\$3,168,959	\$3,450,433	\$3,604,620	\$3,742,199
RESOURCES TOTAL					

3% Increase based on ADMW
2% later years

EXPENSES

1000 INSTRUCTION

1111 K-8 Program

1111-111	\$441,425	\$450,254	\$459,259	\$468,444	\$477,813
Certified Salaries					2% increase
Classified Salaries	\$55,941	\$57,060	\$58,201	\$59,365	\$60,552
Sub. Teacher Salaries	\$5,000	\$5,000	\$5,250	\$5,500	\$5,750
Health/Dental Insurance	\$44,758	\$49,234	\$54,157	\$59,573	\$65,530
Extracurricular Programs	\$7,000	\$7,000	\$7,400	\$7,800	\$8,200
Travel	\$2,000	\$2,000	\$2,250	\$2,500	\$2,750
Professional Development	\$1,500	\$2,000	\$2,400	\$2,800	\$3,200
Consumable Supplies	\$9,000	\$9,300	\$9,600	\$9,900	\$10,200
Allotment	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Non-Consumables Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Computer Software	\$6,300	\$6,500	\$6,900	\$7,300	\$7,700
Computer Hardware	\$2,000	\$5,000	\$5,500	\$6,000	\$6,500
Dues & Fees	\$5,675	\$5,675	\$5,775	\$5,875	\$5,975
Total:	\$732,599	\$751,022	\$768,692	\$787,057	\$806,170

1131 High School Program

1131-111	\$324,131	\$330,614	\$337,226	\$343,970	\$350,850
Certified Salaries					2% increase
Classified Salaries	\$28,184	\$28,748	\$29,323	\$29,909	\$30,507
Sub. Teacher Salaries	\$10,000	\$6,500	\$7,000	\$7,500	\$8,000
Health/Dental Insurance	\$35,807	\$39,388	\$43,326	\$47,659	\$52,425
Professional/Tech. Svs.	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
Instruction Services	\$10,000	\$10,300	\$10,600	\$10,900	\$11,200
Extracurricular Programs	\$5,000	\$5,000	\$5,250	\$5,500	\$5,750
Rentals	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Travel	\$3,500	\$3,500	\$3,750	\$4,000	\$4,250
Professional Development	\$2,000	\$2,500	\$2,900	\$3,300	\$3,700
Consumable Supplies	\$7,000	\$7,500	\$8,000	\$8,500	\$9,000
Textbooks	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Non-Consumables Supplies	\$14,000	\$10,000	\$10,000	\$10,000	\$10,000

credit recovery

1131-470	Computer Software	\$8,700	\$8,900	\$9,200	\$9,500	\$9,800	300 increase
1131-480	Computer Hardware	\$5,030	\$7,000	\$5,500	\$6,000	\$6,500	500 increase after new computer for admin
1131-550	Technology Equipment	\$6,000	\$6,000	\$6,250	\$6,500	\$6,750	250 increase
1131-640	Dues & Fees	\$1,500	\$1,500	\$1,600	\$1,700	\$1,800	100 increase
Total:		\$488,352	\$474,949	\$487,425	\$502,439	\$518,032	Overall increase per year 2.4%
1283 Expanded Options/PE							
1283-371	Tuition	\$15,000	\$16,800	\$18,816	\$21,074	\$23,603	12% increase
1283-420	Textbooks	\$0	\$0	\$0	\$0	\$0	
Total:		\$15,000	\$16,800	\$18,816	\$21,074	\$23,603	
1289 STEAM Machine							
1289-410	Consumable Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	Hold-program ending
1289-460	Non-Consumable Supplies	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	Hold-program ending
Total:		\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	
INSTRUCTION TOTAL:		\$1,219,951	\$1,248,771	\$1,276,933	\$1,314,560	\$1,351,305	
2000	SUPPORT						
2120 Guidance Services							
2120-111	Certified Salaries	\$0	\$0	\$0	\$0	\$0	See administration
2120-318	Professional Development	\$2,000	\$2,500	\$2,800	\$3,100	\$3,400	300 increase
2120-324	Rental	\$2,000	\$2,250	\$2,500	\$2,750	\$3,000	250 increase
2120-410	Consumable Supplies	\$4,500	\$5,000	\$5,300	\$5,600	\$5,900	300 increase
2120-480	Computer Hardware	\$0	\$2,000	\$0	\$0	\$2,500	Computer/printer replacement
Total:		\$8,500	\$11,750	\$10,600	\$11,450	\$14,800	
2220 Library Media Center							
2220-410	Consumables	\$0	\$500	\$500	\$500	\$500	hold
2220-430	Library Books	\$2,000	\$2,000	\$2,250	\$2,500	\$2,750	250 increase
2220-640	Dues and Subscriptions	\$1,500	\$1,500	\$1,600	\$1,700	\$1,800	100 increase
Total:		\$3,500	\$4,000	\$4,350	\$4,700	\$5,050	
2230 Assessment and Testing							
2230-312	Testing Services	\$5,000	\$5,600	\$6,272	\$7,025	\$7,868	12% increase
2230-410	Consumable Supplies	\$750	\$750	\$850	\$950	\$1,050	100 increase
Total:		\$5,750	\$6,350	\$7,122	\$7,975	\$8,918	
2231 DCS Board of Directors							
2231-355	Printing	\$0	\$0	\$0	\$0	\$0	
2231-410	Consumable Supplies	\$500	\$500	\$550	\$600	\$650	50 increase
2231-640	Dues/Fees	\$0	\$0	\$0	\$0	\$0	
Total:		\$500	\$500	\$550	\$600	\$650	
2400 School Administration							
2400-112	Classified Salaries	\$173,511	\$176,981	\$180,521	\$184,131	\$187,814	2% increase
2400-113	Administrative Salaries	\$234,508	\$310,198	\$237,956	\$242,715	\$247,569	2% increase
2400-240	Health/Dental Insurance	\$44,758	\$59,081	\$54,157	\$69,573	\$65,530	10% increase

2400-310	Professional/Tech. Svs.	\$6,000	\$6,000	\$6,000	\$6,000	Hold
2400-340	Travel	\$8,000	\$8,000	\$8,000	\$8,000	300 increase
2400-353	Postage	\$1,000	\$1,000	\$1,200	\$1,400	200 increase
2400-355	Printing	\$14,000	\$14,500	\$14,800	\$15,100	300 increase
2400-382	Legal Services	\$7,000	\$7,000	\$7,250	\$7,500	250 increase
2400-390	Professional Development	\$13,000	\$13,300	\$13,600	\$13,900	300 increase
2400-410	Consumable Supplies	\$1,000	\$1,250	\$1,500	\$1,750	250 increase
2400-470	Computer Software	\$10,000	\$17,000	\$17,300	\$17,600	300 increase
2400-480	Computer Hardware	\$3,000	\$4,000	\$2,500	\$2,500	New Computer Needs
2400-640	Dues/Fees	\$10,000	\$10,100	\$10,200	\$10,300	100 increase
2400-651	Liability Insurance	\$28,357	\$31,193	\$33,688	\$35,709	10% to 6% increase
Total:		\$554,134	\$659,903	\$589,272	\$607,078	\$627,215
2410 Office of the Principal						
2410-410	Consumable Supplies	\$3,000	\$3,000	\$3,000	\$3,000	Hold
Total:		\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
2520 Fiscal Services						
2520-114	Managerial Salaries	\$0	\$0	\$0	\$0	See administration
2520-211	PERS Employer Contribution	\$349,745	\$376,352	\$376,132	\$383,655	Combined 27-28%
2520-212	PERS EPPT Pick Up	\$77,666	\$83,634	\$80,600	\$82,212	6% increase
2520-219	Payroll Taxes (FICA)	\$99,024	\$106,633	\$102,765	\$104,820	7.65% hold
2520-231	Workman's Comp	\$7,767	\$8,363	\$8,060	\$8,221	.60% hold
2520-232	Unemployment	\$15,750	\$16,065	\$16,386	\$16,714	2% increase
2520-235	Family Paid Leave	\$4,964	\$5,576	\$5,373	\$5,481	.40 hold
2520-310	Professional/Tech. Svs.	\$30,900	\$30,900	\$33,900	\$36,900	based on enrollment
2520-380	Payroll Service Fees	\$12,000	\$12,240	\$12,485	\$12,734	2% increase
2520-381	Audit Services	\$24,000	\$24,480	\$24,970	\$25,469	2% increase
2520-390	Professional Development	\$1,500	\$1,500	\$1,500	\$1,500	hold
2520-410	Consumable Supplies	\$750	\$1,000	\$1,150	\$1,300	150 increase
2520-460	Non-Consumable Supplies	\$0	\$0	\$0	\$0	
2520-470	Computer Software	\$500	\$500	\$600	\$700	100 increase
2520-480	Computer Hardware	\$1,000	\$1,000	\$1,000	\$3,500	Computer replacement needs
2520-640	Dues/Fees	\$1,000	\$1,000	\$1,150	\$1,300	150 increase
Total:		\$626,566	\$669,243	\$666,071	\$684,507	\$697,692
2540 Facility Services						
2540-112	Classified Salaries	\$39,259	\$40,044	\$40,845	\$41,662	
2540-321	Cleaning	\$0	\$0	\$0	\$0	Replaced by custodian
2540-322	Repairs/Maintenance	\$20,596	\$21,626	\$22,707	\$23,842	5% increase
2540-324	Rental	\$143,523	\$147,829	\$152,264	\$156,831	3% increase
2540-325	Electricity	\$24,408	\$25,628	\$26,910	\$28,255	5% increase
2540-326	Fuel-Heating/Cooling	\$11,390	\$11,960	\$12,557	\$13,185	5% increase
2540-327	Water	\$3,500	\$3,675	\$3,859	\$4,052	5% increase
2540-328	Garbage	\$4,032	\$4,234	\$4,445	\$4,668	5% increase
2540-329	Other Property Services	\$0	\$0	\$0	\$0	
2540-351	Telephone/Fiber/Network	\$30,754	\$32,292	\$33,906	\$35,602	5% increase
2540-390	Professional/Tech. Svs.	\$5,000	\$5,000	\$5,000	\$5,000	Hold
2540-410	Consumables Supplies	\$6,000	\$6,500	\$7,000	\$7,500	500 increase

2540-460	Non-Consumables Supplies	\$2,000	\$2,400	\$2,800	\$3,200	\$3,600	400 increase
2540-520	Major Building Improvements	\$25,000	\$100,000	\$150,000	\$100,000	\$150,000	DCHS project / K-8 Maintenance
2540-530	Improvement Other Than Building	\$25,000	\$10,000	\$50,000	\$25,000	\$50,000	Black Top/Playground Maintenance
2540-541	Equipment	\$2,500	\$2,750	\$3,000	\$3,250	\$3,500	250 increase
2540-542	Replacement Equipment	\$22,000	\$10,000	\$10,000	\$10,000	\$10,000	5k x 2 buildings
2540-640	Dues/Fees	\$500	\$500	\$500	\$500	\$500	hold
2540-653	Property Insurance Premium	\$6,359	\$6,677	\$7,011	\$7,361	\$7,729	5% increase
Total:		\$371,821	\$431,114	\$532,804	\$469,909	\$557,445	
SUPPORT TOTAL:		\$1,575,771	\$1,785,860	\$1,813,769	\$1,789,216	\$1,914,770	

DEBT SERVICES

5000 5110 Long Term Debt Service
5110-610
5110-621

Loan Payments	\$10,759	\$10,759	\$10,759	\$10,759	\$10,759
Regular Interest	\$35,330	\$35,330	\$35,330	\$35,330	\$35,330
Total:	\$46,089	\$46,089	\$46,089	\$46,089	\$46,089
TOTAL EXPENSES:	\$2,839,511	\$3,078,760	\$3,155,791	\$3,149,577	\$3,312,653

	2025-26 BASELINE (UPDATED)	2026-27 BUDGET FORECAST	2027-28 BUDGET FORECAST	2028-29 BUDGET FORECAST	2029-30 BUDGET FORECAST
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NET INCOME:	\$30,336	\$90,239	\$221,642	\$454,743	\$429,526
Beginning Cash Balance:	\$863,396	\$893,722	\$983,961	\$1,205,603	\$1,660,346
Ending Cash Balance:	\$893,722	\$983,961	\$1,205,603	\$1,660,346	\$2,089,872

Unaudited

**Mission Statement:**

Through our **E3** model at Dallas Community School, we **ENGAGE** students by fostering curiosity, **EMPOWER** them through meaningful, real-world learning experiences, and **EQUIP** them with the skills needed to make a positive impact in their communities.

Community Innovation Partners Board of Directors

Dallas Community School Agenda

December 10, 2025

493

In Person

689 Main St.
Dallas, OR 97338

Join Zoom Meeting

[https://us02web.zoom.us/j/87471057418?pwd=SDdHT2dRZE
FUZEEdXTGZ5bGY0dkJvdz09](https://us02web.zoom.us/j/87471057418?pwd=SDdHT2dRZEFUZEEdXTGZ5bGY0dkJvdz09)

1. Board Meeting Call to Order - 5:30 PM
2. Consent Agenda:
 - a. December 10, 2025 Agenda
 - b. November 6, 2025 Minutes
3. Public Comment:
4. Treasurer's Report - Brian McCoy
 - a. October 2025 Financials
5. Executive Director Report - Andy Johnson
 - a. Executive Summary - November
 - i. Enrollment
 - ii. Programs / Community Engagement
 - iii. Facilities Update
 - iv. Staffing Update
 - b. Strategic Plan Update / Continuous Improvement
 - i. 5-YR Projection Review
 - c. Additional Highlights
6. Board Discussion and Action:
 - a. 200 Student Cap for K-8 Program
7. Adjourn

Next Meeting: January 8, 2026 @ 6:30 PM

Board Meeting Minutes for Thursday, November 6, 2025 @ 5:30 p.m.

PLEASE NOTE: IN PERSON & ON VIDEO CONFERENCE

Date: November 6, 2025
Location: 686 Main St., Dallas, OR 97338

In Attendance

President: ~~Wendy Sparks~~
Vice President: Erin Miller
Secretary: Heather Irwin
Treasurer: Brian McCoy
Board Members: Jessica Mackey, ~~Doug Akin~~
Staff: Andy Johnson, Dawn Adams, Toni Hannan, Molly Lunsford
Visitors: Dean Burwash

Mission Statement: Through our **E3** model at Dallas Community School, we **ENGAGE** students by fostering curiosity, **EMPOWER** them through meaningful, real-world learning experiences, and **EQUIP** them with the skills needed to make a positive impact in their communities.

1. **Call to order:** 5:32 PM
2. **Consent Agenda:** Brian M. moved to approve the Consent Agenda as presented. Jess M. seconded. Motion passed.
 - a. November 6, 2025 Agenda
 - b. October 6, 2025 Minutes
3. **Public Comment:** Dean B. loves DCS!
4. **Treasurer's Report:**
 - a. **September Financials** - Brian M. presented and reviewed the September financial report with the Board. The report was accepted as presented, and no questions were raised.
5. **Director Report by Andy Johnson:** Please see attached for full report.
 - a. **Executive Summary:** Andy reviewed his written report and provided updates on October activity. He noted typical mid-term student behaviors at the high school, and the K-8 program continues onsite learning and exhibition projects. Andy has been observing classrooms and supporting teachers through their evaluation cycle.

He highlighted the rollout of Absorb LMS, designed to streamline family onboarding, staff training, and HR processes, with future phases including credit

recovery courses.

He also reported that Ian continues to balance both administrative and teaching responsibilities, which has been challenging. The .5 FTE Math/Science position received no applicants and has been reposted as a 1.0 FTE to increase interest. Teacher evaluations are underway. Regarding facilities, the new custodian is performing well, and floor grinding at DCHS is scheduled for Fall Break to correct an issue preventing the large doors from fully opening.

- b. Enrollment Update:** He reported 192 students in the K–8 program, and 65 high school students, totaling 257. Two families are in process of enrolling in the K-8 program, and the upcoming Information Night is expected to bring K–8 near the 200 mark.

Andy introduced the “200 Project”, a strategic plan to set a K–8 enrollment cap of 200 students with a waitlist to improve ADM predictability, staffing stability, and marketing. The Board discussed potential impacts; Erin M. shared Wendy’s request for a sustainability plan and five-year budget review before taking action.

6. Board Discussion and Action:

- a. Policy Review:** The following policies were reviewed:

- **IGBAB/JO-AR** - Education Records / Records of Students with Disabilities Management
- **IKF** - Honors Diploma Requirements
- **JO/IGBAB-AR** - Education Records / Records of Students with Disabilities Management
- **JOA** - Directory Information
- **JHCA** - Immunization, School Sports Participation, Concussion, and Other Brain Injuries

The Board confirmed that DCS follows the district policy for JHCA, as students participate in athletics through our partnership with Dallas School District 2.

Toni H. inquired about the new 0.5 credit personal finance requirement and when it must be added to IKF. After discussion, Erin M. moved to amend policy IKF to include the 0.5 personal finance credit. Brian M. seconded. The motion passed unanimously.

Brian M. then moved to adopt the remaining policy updates as presented. Jess M. seconded. The motion passed unanimously.

- b. Oregon State Credit Union (OSCU):** The Board discussed authorized access to the school’s OSCU accounts. Erin M. and Brian M. are currently listed on the primary OSCU account, and Wendy S. is listed on the OSCU mortgage account.

Erin M. recently coordinated with OSCU to establish an EFT for the school's mortgage payment, during which questions arose regarding authorized access.

To ensure proper access for school operations and business transactions, Brian M. moved to add Andy J. (Director) as an authorized signer on both the OSCU mortgage account and the primary OSCU account. Erin M. seconded the motion. The motion passed unanimously.

The Board directs Andy J. to provide OSCU with a copy of this motion and any required documentation to update account access.

- c. **CD Investment:** Heather I. reviewed February 2025 board minutes and provided background on the prior CD investment discussion and board action. The Board asked about the delay and agreed to reassess investment options. After discussion, the Board decided to proceed with certificates of deposit through Oregon State Credit Union (OSCU).

Erin M. moved to invest \$200,000 in an 8-month add-on CD (4.00% APY) and \$100,000 in a 12-month standard CD (3.75%) at OSCU. Jess M. seconded the motion. The motion passed unanimously.

To authorize account access, Brian M. moved to designate Andy J. and one board member as signers on both OSCU CD accounts. Erin M. seconded. The motion passed unanimously.

- 7. **New Business:** The Board discussed adjusting future meeting times and dates. Following discussion, Erin M. moved to change the start time of regular board meetings from 5:30 p.m. to 6:30 p.m. Brian M. seconded. The motion passed unanimously.

The Board will coordinate the specific date for the December meeting via email for scheduling purposes, with the finalized date to be confirmed at the December meeting.

- 8. **Adjourn:** 6:37 PM

Next meeting: Date TBD @ 6:30 PM

Director's Report: October

Andy Johnson

Executive Director, DCS

Submitted: 11/06/2025

Reporting Period: October 2025

Executive Summary

October is the month when we begin to see the “long run” of school days. We’ve gone quite a while without a significant break and November is when we finally have a few days in a row off and the students are looking forward to it. Student behavior does reflect this, and teachers and admin spend some significant time during this time of the year working with kids on being regulated in the class and finding ways to engage in healthy behaviors.

Our K-8 program is in the middle of their onsite term, and the students are really starting to work on their exhibition projects. It has been great to be in the classroom and see the student engagement. We are getting our new system, Absorb, online and this will greatly streamline the interest and onboarding processes that we have moving forward. I see HUGE potential for this in the areas of perspective parents, new families being onboarded, HR resources, continued staff updates and training, and guide updates / reminders.

In our High School Program has had their mock exhibition and student led conferences. These went really well, and we had some great responses from parents and students. The teachers were very impressed with what they saw in these.

Organizational Highlights

A quick look at some of the events and happenings at DCS in September:

- **ENROLLMENT:** As of 11/06/25 – 199 Students in K-8 / 64 Students at DCHS / 263 total
- **PROGRAMS:** Family Clothing Swap / Dance Partnership with Falls City / Frankenstitch
- **FACILITIES:** Concrete grinding at the High School will be done over Fall Break.

Staffing and HR

- Posted Full time Math / Science Teacher to Relieve HS Administrator

Strategic Plan Update / Continuous Improvement

Looking ahead to the focus for November 2025

- Strategic Goal #1 (Communication): Working with the leadership team to further develop the “communication strategy” for all levels of DCS. Set common communication goals as a leadership team.
- Strategic Goal #3 (Supporting / Developing Staff): Teacher evaluations have started. The format is Pre-Observation meeting, observation, de-brief. This gives me a chance to help staff continue to set goals.
- Strategic Goal #8 (Start the Jr. High Bridge Program): This month the core group met twice, and we created the skeleton format for what this program will look like. AT THIS POINT: the Jr. High will have two tracks, one where students participate in the “bridge academy” (working – not the actual name) and one where they continue as normal. Allotments will be “the same”, but the academy will cost (ex. \$500 of allotment).