



Department of Purchasing
100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762 Fax (757) 925-6763

December 16, 2025

To All Interested Parties:

Subject: Request for Proposal 1934-P, Provide a Before and After School Enrichment Program

The Suffolk City School Board (School Board) is requesting proposals from interested parties to provide a Before and After School Enrichment Program for students in Suffolk Public Schools. All documents enclosed are to be considered an integral part of this request for proposal. Please read carefully all information contained in the RFP document. Any requirement set forth in an attachment is to be adhered to fully.

Interested parties are invited to submit through the eVA portal or delivered in a sealed envelope or package clearly marked "Before and After School Enrichment Program" **on or before 2:00 p.m. on Tuesday, January 20, 2026**. Proposers may use the USPS at their own risk. The post office box is only checked once daily. Any late proposal shall be returned to the proposer and not evaluated. Proposals not submitted through eVA must be clearly marked and delivered to:

Linda Bates, NIGP-CPP, VCO, VCA
Department of Purchasing
Suffolk Public Schools
100 North Main Street, 2nd Floor
Suffolk, Virginia 23434

Proposals will not be accepted at any other location or via email or fax. Any proposal received after the time designated above will be returned unopened. Nothing herein is intended to exclude any responsible offeror or in any way restrain or restrict competition. All responsible offerors are encouraged to submit proposals.

The School Board plans to select a qualified offeror based on the requirements set forth herein and pursuant to procurement regulations of the Commonwealth of Virginia Procurement. The awarding authority for this contract is the Suffolk City School Board. The School Board reserves the right to reject any or all proposals submitted.

If you have any questions concerning this Request for Proposal, submit them in writing to Linda Bates at the above address or email to lindabates@spsk12.net **no later than noon on Thursday, January 8, 2026**.

Issued By:

Linda Bates, NIGP-CPP, VCO, VCA
Enclosures

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The cover letter (Request for Proposal) and each section attached as listed below constitute this Request for Proposal. All potential Vendors will be required to adhere to all requirements, schedules, terms and conditions as set forth in these sections.

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SECTION 1 SCOPE OF SERVICES

The Suffolk City School Board, hereinafter referred to as "School Board", is requesting proposals from licensed child care agencies to provide a before and after school enrichment program for students in grades Pre-K through five at selected elementary schools.

General Requirements:

The selected vendor shall provide a before and after school enrichment program for students in grades Pre-K-5. The program shall include, but not be limited to the following:

- A. There are nine (9) elementary schools (see Attachment 2) that currently have a before and after enrichment program operating at their sites. The successful vendor shall continue programs at these schools and be able to provide these services at additional elementary schools upon request. Suffolk Public Schools reserves the right to increase or decrease the number of school sites based upon need.
- B. The enrichment program will operate on regular school days from 6:30 am until teachers arrive for the before school program and from teacher dismissal to 6:00 pm for the after-school program. Hours of operation are subject to change based on school schedules. The successful vendor may provide the program on early release days, selected holidays, and during the summer months upon the approval of the Superintendent of Suffolk Public Schools or their designee. Requests to provide service on extended days shall be submitted prior to the beginning of each school year. The Program will be closed on any days that schools are closed due to inclement weather. In addition, delays for inclement weather will be observed by the program in the morning but the program can operate until 6:00 pm on early release days due to inclement weather.
- C. The successful vendor shall provide a program that is developmentally appropriate to meet the child care needs of students in grades Pre-K-5. The curriculum and associated program activities shall be submitted as a part of this proposal and must be approved by the Superintendent or designee prior to implementation of the program.
- D. Each school site where the program is housed will provide a space, utilities (except telephone) and general custodial services for the program during regular operating hours. Suffolk Public Schools reserves the right to charge the successful vendor for these provisions during regular operating hours as well as for any times when the building is otherwise closed to students, ie: holidays, summer months, etc.
- E. The building principal shall be the contact for each school site and shall be responsible for the building and Suffolk Public Schools' staff only. Room assignment(s) are the responsibility of the principal and can be changed at his/her discretion. Use of any area in the building other than the assigned area must be requested by the vendor and approved prior to use,
- F. The successful vendor shall provide all necessary staffing, materials and management to effectively operate the proposed program and shall be responsible for administration of all activities to include, but not be limited to staffing, enrollment in the program, program activities, discipline issues, parent contact and information, health/medical and first aid materials, supervision of the students until they have been signed out by the parent/guardian, etc.

- G. The successful vendor shall provide a program and staffing that does not discriminate on the basis of sex, age, marital status, race, color, creed or religion.
- H. The successful vendor shall be financially responsible for any and all destruction of school property that takes place during their program.
- I. The successful vendor is responsible for the collection of all fees and is responsible for the payment of any and all wages and expenses associated with their program.
- J. The successful vendor shall provide the following as a part of their price proposal:
 - 1. Discount for families having more than one (1) child participating in the program
 - 2. Pricing on a sliding scale based on family income
- K. The successful vendor shall provide staffing and all other aspects of the proposed program in compliance with all applicable local, state and federal policies, rules, regulations and laws, including those of the Commonwealth of Virginia governing child care program operation. Prior to implementation of the program, the successful vendor shall obtain all necessary licenses from the Commonwealth of Virginia and any other required authority in order to operate a child care program in the City of Suffolk and the Commonwealth of Virginia. The successful vendor shall be responsible for maintaining these licenses for the duration of the program and agrees to operate the program at all times in accordance with all licensing requirements.
- L. If a relevant licensing agency requires repairs to a school site in order to grant and/or maintain licensing, the School Board may be responsible for making the necessary repairs. The School Board, however, shall have no other responsibility for maintaining any licensing requirements or for operating the program in compliance with these requirements.

SECTION 11
PROPOSAL REQUIREMENTS

Each vendor interested in submitting a proposal for consideration shall submit the detailed information described below in a sectional format. Award for the requested services will be based on the best value of the services proposed.

- A. Provide a letter of introduction that includes the name and location of the company, a statement of interest, and the ability to provide the required services. The letter must also include the following non-collusion statement.

"The Offeror expressly warrants that the information submitted herein is not the result of an agreement expressed or implied with any other Offeror or Offerors in an attempt to influence or restrict competition. "

The letter of introduction shall be signed by an individual authorized to conduct business for the firm with the name of the individual typed below the signature. The telephone, fax number, business address and e-mail address must be included in the letter of introduction.

- B. Provide a detailed description of the proposed enrichment program to include curriculum and program activities and any other details which will help the committee evaluate your program.

- C. Provide the location of the administrative offices that will oversee the program. List the individual(s) who will be responsible for administering, teaching and supervising the programs proposed for the Suffolk Public Schools students. Include specific duties and resumes for each individual listed. List other support staff and their responsibilities with this program.
- D. Provide a detailed description of the structure of your program to include, but not be limited to, enrollment procedures, eligibility, methods of parent contact, discipline policies, sign in/sign out procedures, student/adult ratio, and any other information that will help the committee to evaluate the proposed program. The School Board reserves the right to negotiate eligibility requirements in order to maintain consistency in providing these services for our students.
- E. Provide a list of school divisions and/or other clients for which your company has provided similar enrichment programs for students in grades PreK through 5. Include the name of the organization, contact name, phone number, fax number, email address and contract dates for each reference.
- F. Provide a list of space(s) and/or other needs that Suffolk Public Schools would be asked to provide.
- G. Provide a detailed cost proposal to include the daily rate per child, any discounts available, and any other costs that may be charged to the parent(s) or guardian(s).

SECTION III EVALUATION CRITERIA

Each vendor will be evaluated on the detail, quality and content of their proposal. The proposal shall be clear, factual and contain information necessary for a clear comparison of individual programs and proposed services. Each proposal will be evaluated on the basis of the criteria listed below:

- A. Quality of the proposed enrichment programs to include, but not be limited to, administration of the program, structure of the program, daily program activities, curriculum, student/adult ratio, etc. **30 points**
- B. Qualification of the provider and its ability to provide the required enrichment program and services including the qualifications of individuals providing required services to include, but not be limited to administrators, supervisors, teachers and support staff. **25 points**
- C. References from school divisions or other clients receiving similar services. **10 points**
- D. Fee Structure and discounts (including any scholarships, etc.). **25 points**
- E. Other criteria deemed to be important to the success of the project that clearly illustrates that the proposal is the "best value" for the requirements stated herein. **10 points**

SECTION IV
COOPERATIVE PROCUREMENT

This solicitation is being conducted on behalf of other public bodies under the provisions of §2.2-4304 of the Virginia Public Procurement Act, Cooperative Procurement, as stated, "a public body may purchase from another public body's contract even if it did not participate in the request for proposal or invitation to bid. if the Request for Proposal or Invitation to Bid specified that the procurement was being conducted on behalf of other public bodies."

If authorized by the Bidder(s), the resultant contract(s) may be extended to any jurisdiction within the Commonwealth of Virginia to purchase at contract prices in accordance with contract terms. It is the Contractor's responsibility to notify the jurisdictions of the availability of contract(s).

Any jurisdiction using such contracts shall place its own orders(s) directly with the Successful Contractor(s). Suffolk Public Schools acts only as the Contracting Agent and is not responsible for the placement of orders, payment or discrepancies of the participating jurisdictions.

SECTION V
SELECTION OF VENDOR

A. The School Board will use the competitive negotiation process (as outlined in the Virginia Public Procurement Act) in selecting the vendors to provide this service. The proposal, as submitted, will be evaluated by the School Board. Up to five vendors deemed as best suited and qualified will be selected for formal and/or informal interviews. Selected vendors may be asked to demonstrate their complete program during the evaluation process. Competitive negotiations will be conducted with the top ranked vendors. A contract will be awarded to the top ranked multiple vendors after the completion of competitive negotiations.

B. If the School Board determines that only one vendor is fully qualified or that one vendor is clearly more highly qualified and suitable than the others under consideration, a contract may be negotiated and awarded to that vendor.

C. The School Board reserves the right to require a signed Data Privacy Agreement (dpa) per code of Virginia §22.1-289.01 for the protection of student personal information.

D. The School Board reserves the right to award multiple contracts as may be most advantageous to the School Board.

E. Suffolk Public Schools reserves the right to increase or decrease the number of school sites based upon need.

F. The School Board reserves the right to charge the successful vendor for space, personnel, utilities, etc. during regular operating hours as well as for any times when the building is otherwise closed to students, ie: holidays, summer months, etc.

G. The School Board reserves the right to negotiate the terms of this contract (pricing, eligibility requirements, etc.) on an annual basis.

H. The School Board reserves the right to reject any or all proposals and will not be liable for any cost incurred in connection with the preparation and submission for this Request for Proposals.

I. **Notice of Award for this solicitation shall be writing and posted on both the Suffolk Public Schools website and Bid Board at 100 N. Main Street, Second Floor, Suffolk, VA 23434**

SECTION VI TERMS AND CONDITIONS

A. **INDEPENDENT CONTRACTOR RELATIONS:** Neither the Successful vendor, its employees, assignees or Successful vendors shall be deemed employees of the School Board while performing for the School Board.

B. **GENERAL PROVISIONS:** Nothing in the agreement shall be construed as authority for either party to make commitments which will bind the other party beyond the scope of services contained herein.

C. **INVENTIONS & COPYRIGHTS:** The successful vendor is prohibited from copyrighting any papers, interim reports, forms or other material and/or obtaining patents on any invention resulting from its performance of the project, except when specific written authorization of the School Board is given. The copyright or patent shall belong to the School Board.

D. **TERMS OF AGREEMENT:** The initial term of this agreement shall begin on July 1, 2026 and continue through June 30, 2027 after which this agreement will automatically be extended for five additional one-year periods, beginning July 1st and ending June 30th of each year, **unless otherwise terminated by either party by giving written notice prior to April 1st of each year.** The School Board may approve a price increase for each subsequent year. The request shall be presented in writing by April 1st of each year and the cost increases shall not exceed the Consumer Price Index (CPI) as developed by the Bureau of Labor Statistics, U. S. Department of Labor, for all Urban Consumers (CPI-U) South, for the preceding calendar year. Suffolk Public Schools reserves the right to purchase additional services as needed to provide the intent of this Request for Proposals and to negotiate for additional years in order to provide for the continuation of services. Furthermore, the School Board reserves the right to add or delete locations based on the needs of the School Board during the duration of this agreement and any subsequent renewals.

E. **TERMINATION:** The School Board may terminate the Agreement upon ninety (90) days written notice to the other party. Upon this termination for convenience, the successful vendor shall be paid only for those additional fees and expenses incurred between notification of termination and the effective date of termination that are necessary for curtailment of its work under the Agreement. The parties may mutually agree in writing to an earlier termination. In the event of a breach by the successful vendor of the agreement, the School Board shall have the right to immediately rescind, revoke, or terminate the Agreement. In the alternative, the School Board may give written notice to the successful vendor by specifying the manner in which the Agreement has been breached. If a notice of breach is given and the successful vendor has not substantially corrected the breach within ten (10) days of receipt of the written notice, the School Board shall have the right to terminate the Agreement. A waiver of breach of any provision of the Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Agreement. A violation of any state or federal law or regulation by the successful vendor shall be considered a breach of the Agreement.

In the event of rescission, revocation, or terminations all documents and other materials related to the performance of the Agreement shall become the property of the School Board. This agreement shall be cancelled automatically in the event that the local, state or federal government fails to appropriate or allocate sufficient funds or positions for the

purpose of continuing the Agreement, this termination shall be complete upon depletion of the previously allocated funds.

F. **COLLATERAL CONTRACTS:** Where there exists any inconsistency between the Agreement and other provisions of collateral contractual Agreements which are made a part of the Agreement by reference or otherwise, the provisions of the Agreement shall control.

G. **NONDISCRIMINATION:** In its performance of the Agreement, the successful vendor warrants that it will not discriminate against any employee, or other person, on account of race, color, sex, religious creed, ancestry, age, disability or national origin.

The successful vendor shall post, in conspicuous places that are available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. In its solicitations or advertisements for employees, whether placed by or on behalf of the successful vendor, the successful vendor shall state that it is an equal opportunity employer. Notices, advertisements and solicitations which conform to federal laws, rules or regulations shall be deemed sufficient for the purpose of meeting the requirements of this section.

Suffolk Public Schools does not discriminate against faith-based organizations.

H. **DRUG FREE WORKPLACE:** A drug-free workplace is to be maintained by the contractor. All public bodies shall include in every contract over \$10,000 the following provisions:

During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000.00, so that provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sales distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

I. **CONTRACTOR EMPLOYEE BACKGROUND CERTIFICATION:** Upon award, the contractor and any employee who will have direct contact with students shall provide certification that (i) he has not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child; and (ii) whether he has been convicted of a crime of moral turpitude.

Any person making a materially false statement regarding such offense shall be guilty of a Class I misdemeanor and, upon conviction, the fact of such conviction shall be grounds for the revocation of the contract to provide such services and, when relevant, the revocation of any license required to provide such services. (See Exhibit I)

J. **APPLICABLE LAWS:** The Agreement shall be governed in all respects, whether as to validity, construction capacity, performance or otherwise, by the laws of the Commonwealth of Virginia.

K. **SEVERABILITY:** Each paragraph and provision of the Agreement is severable from the entire Agreement, and if any provision is declared invalid, the remaining provisions shall nevertheless remain in effect.

L. **CONTINGENT FEE WARRANTY:** The successful vendor warrants that it has not employed or retained any person or persons for the purpose of soliciting or securing the Agreement. The successful vendor further warrants

that it has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon the award or making of the Agreement. For breach of one or both of the foregoing warranties, the School Board shall have the right to terminate the Agreement without liability, or, in its discretion, to deduct the amount of said prohibited fee,

M. **FINANCIAL RECORDS AVAILABILITY:** The successful vendor agrees to retain all books, records, and other documents relative to the Agreement for five (5) years after final payment. The School Board, its authorized agents and/or auditors shall have full access to and the right to examine any of said materials during this period.

N. **OWNERSHIP OF DOCUMENTS:** Any reports, studies, photographs, negatives or other documents prepared by the successful vendor shall be retained by the successful vendor and shall be remitted to the School Board by the successful vendor upon completion, termination or cancellation of the Agreement. The successful vendor shall not willingly use or allow or cause to have such materials used for any purpose other than performance of the successful vendor's obligations under the Agreement without the prior written consent of the School Board.

O. **CONFIDENTIAL INFORMATION:** All confidential and proprietary information and data furnished to the successful vendor by the School Board shall remain the property of the School Board. The successful vendor agrees to retain in confidence, and not to disclose to or use for the benefit of third parties, any information disclosed to the successful vendor by the School Board without the School Board's prior written consent. Excluded from the provisions of the Agreement shall be such information as:

- a. Information which is in the public domain or which the successful vendor can show to have been in its possession independently of and prior to such disclosure by the School Board;
- b. Information which becomes public knowledge after such disclosure, without fault on the part of the successful vendor or its employees;
- c. Information made available to the successful vendor from a third party source without any secrecy obligation attaching thereto; and
- d. All information uncovered during an investigation conducted by the successful vendor that is required to be reported by the successful vendor to appropriate agencies pursuant to local, state or federal statutes (i.e., especially concerning or affecting public health and safety). The successful vendor will attempt to notify the School Board prior to any such reporting.

Should the proposer wish to protect any part of their proposal, it is encouraged that the proposer mark that information as "Confidential" or "Proprietary". Should an outside entity request the information as a part of a Freedom of Information Act request, the proposer will be asked to provide a redacted copy of their protected information. In order to enact these protections, the information must be clearly marked.

P. **COMPLIANCE WITH LAW AND STANDARD PRACTICES:** The successful vendor shall perform its obligations under the Agreement in compliance with any and all applicable federal, state and local laws, rules, and regulations, including applicable licensing requirements, and in compliance with any and all rules of the School Board relative to the premises. The successful vendor shall be responsible for obtaining all permits, consents, and authorizations as may be required to perform its obligations.

Q. **DOCUMENTATION/INFORMATION:** The successful vendor will maintain and provide the School Board, upon request by the School Board, with the records, reports or other information to document attendance and participation of employees.

R. **TAXES, FEES, CODE COMPLIANCE AND LICENSING:** The successful vendor shall be responsible for the payment of any required taxes or fees associated with the Agreement. All work shall be in compliance with all applicable codes, ordinances and permitting requirements.

S. INDEMNIFICATION AND HOLD HARMLESS: The successful vendor agrees to the extent permitted by applicable law, to indemnify and hold the School Board and its representatives harmless against any and all liabilities, losses, cost or expenses (including reasonable legal fees and expenses) of whatsoever kind and nature which may be imposed on, incurred by or asserted against the School Board at any time to the extent such liability, loss or expense results from the successful vendor's negligence, breach of the terms hereof, or willful misconduct under the terms of this Agreement or applicable law.

T. INSURANCE: The successful vendor shall not commence work under this Agreement until he/she has obtained all insurance required under this section and such insurance has been approved by the School Board. The School Board will be named on all liability policies and Workers' Compensation policies as "Additional Named Insured" or "Alternate Employer Endorsement" for the proposed work.

U. WORKERS' COMPENSATION INSURANCE AND EMPLOYERS' LIABILITY INSURANCE: The successful vendor shall obtain and maintain during the life of this Agreement the applicable statutory Workers' Compensation Insurance with an insurance company duly authorized to write such insurance. The successful vendor shall obtain and maintain during the life of this Agreement, Employers' Liability Insurance with a limit of \$200,000.00 per accident/injury by an insurance company duly authorized to execute such insurance in the State of Virginia

V. PROFESSIONAL LIABILITY INSURANCE: The successful vendor shall procure and maintain professional liability insurance for protection from claims arising out of the performance of professional services caused by a negligent act, omission or error for which the insured is legally liable; such liability insurance will provide for coverage in the amount of one million dollars, with such deductible provisions as required by the School Board.

W. PUBLIC LIABILITY INSURANCE: The successful vendor shall maintain during the life of this Agreement such Public Liability Insurance as shall protect him/her against claims for damages resulting from bodily injury, including wrongful death, and property damage which may arise from operations under this Contract whether such operations be by himself/herself or his/her employees

X. CERTIFICATE OF INSURANCE: The successful vendor shall furnish the School Board with two (2) copies of certificate of insurance evidencing policies required. The successful vendor shall not change any required insurance during the life of this Agreement unless notice of any such change in coverage is given in writing by the successful vendor to the School Board at least fourteen (14) calendar days prior to having any such change in coverage.

Y. STATE CORPORATION COMMISSION ID NUMBER: Any bidder or offeror organized or authorized to transact business in the Commonwealth of Virginia shall provide as a part of their bid documentation the identification number issued to it by the State Corporation Commission. Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under title 13.1 or Title 50 or as otherwise required by law shall include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized. No award will be made without this information.

Z. SUSPENSION OR DISBARMENT - In issuing your proposal, you are certifying that you have not been suspended or disbarred at any level (state or national) and are eligible to be awarded a contract.

Attachment 1
CONTRACTOR EMPLOYEE BACKGROUND CERTIFICATION

Pursuant to Virginia Code Section 22.1-296.1 prior to the award of a contract for the provision of services that require the contractor or any of its employees to have direct contact with students, the school board is required to have the contractor, and when relevant, any employee who will have direct contact with students, provide certification that (i) he has not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child; and (ii) whether he has been convicted of a crime of moral turpitude. So as not to place an undue burden or hardship on the day-to-day operation of the school division and remain in compliance with the aforementioned Code provision, any contractor providing services for Suffolk Public Schools, whose employees will have direct contact with students, is required to provide the certification listed below:

As a contractor providing services for Suffolk Public Schools, whose employees will have direct contact with students, I certify that neither the contractor nor any of its employees, whether current employees or those who will be employed in the future, have been (i) convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child; nor (ii) convicted of a crime of moral turpitude,

CONTRACTOR NAME _____

BUSINESS ADDRESS _____

PHONE NUMBER _____

CERTIFIED BY _____

PRINTED NAME _____

TITLE _____

DATE _____

Any person making a materially false statement regarding any such offense shall be guilty of a Class I misdemeanor and, upon conviction, the fact of such conviction shall be grounds for the revocation of the contract to provide such services and, when relevant, the revocation of any license required to provide such services. School boards shall not be liable for materially false statements regarding the certifications required by this subsection.

For the purposes of this subsection, "direct contact with students" means being in the presence of students during regular school hours or during school-sponsored activities.

Attachment 2: Current School Sites/Enrollment

School	Approximate Student Enrollment	Approximate Before and After School Care Enrollment
Creekside Elementary School 1000 Bennett's Creek Park Road Suffolk, VA 23435	800	80
Florence Bowser Elementary School 4540 Nansemond Parkway Suffolk, VA 23435	800	60
Elephant's Fork Elementary School 2316 William Reid Drive Suffolk, VA 23434	655	40
Hillpoint Elementary School 1101 Hillpoint Road Suffolk, VA 23434	805	75
Kilby Shores Elementary School 111 Kilby Shores Drive Suffolk, VA 23434	520	60
Mack Benn Jr. Elementary School 1253 Nansemond Parkway Suffolk, VA 23434	695	15
Nansemond Parkway Elementary School 3012 Nansemond Parkway Suffolk, VA 23434	550	80
Northern Shores Elementary School 6701 Respass Beach Road Suffolk, VA 23435	840	35
Southwestern Elementary School 150 Pioneer Road Suffolk, VA 23434	545	30