



Job Title: Group Home/Residential Treatment Facility Instructional Facilitator

Supervisor: Director of Special Education

Terms of Employment: 190 days

Job Summary:

Position requires the planning, organization, and implementation of the appropriate instructional program to address the learning needs of the students receiving homebound or homebased academic and/or behavioral services at a group home.

Essential Duties:

1. Plan, prepare and deliver instructional activities that facilitate active learning experiences.
2. Develop lesson plans.
3. Establish and communicate clear objectives for all learning activities.
4. Prepare classroom for class activities.
5. Provide a variety of learning materials and resources for use in educational activities.
6. Identify and utilize different instructional resources and methods to support the learning needs of students at varying levels of progress.
7. Instruct and monitor students in the use of learning materials and equipment.
8. Provide for the care and protection of district property.
9. Use relevant technology to support instruction.
10. Observe and evaluate student performance and development.
11. Assign and grade class work, homework, tests, and assignments as appropriate.
12. Provide appropriate feedback on student work.
13. Monitor and encourage individual student progress.
14. Provide guidance to students which will promote educational development.
15. Maintain accurate and complete records of student progress and development.
16. Update records accurately and completely as required by laws and district policies.
17. Prepare required reports on students and activities.
18. Manage student behavior and maintain discipline by establishing classroom rules and procedures in keeping with district rules and procedures.
19. Participate in district meetings and professional development activities as appropriate.
20. Stay current with most recent developments in appropriate subject areal as initiated by the district.
21. Foster and maintain effective communication with district office personnel and group home leadership.

Other Duties:

Assume other duties as assigned.



Job Specifications:

Performance of this position will be evaluated in accordance with provisions of the Board's policy on the evaluation of Support Personnel.

Minimum Qualifications (Knowledge, Skills and Abilities Required):

1. Bachelor's Degree or Higher from a regionally accredited college or university.
2. Certification as required by the state of South Carolina in Special Education (Multi-Categorical, Intellectual, or Severe Disabilities preferred).
3. Position requires a strong understanding of and experience with students with Autism spectrum disorders who present severe emotional and behavioral management problems.
4. Other professional and personal qualifications as deemed necessary for acceptable fulfillment of assigned responsibilities.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to stand and reach with hands and arms; walk; sit; stoop or kneel; crouch or crawl.

Additional physical requirements include the following:

- Physically capable of frequently lifting or moving up to 40 pounds;
- Specific vision requirements include close vision, distance vision, color vision, peripheral vision,
- depth perception and the ability to focus;
- Ability to sit and stand for extended periods of time;
- Manual dexterity for the purpose of using a telephone and data entry;
- Read a computer screen and printed material with or without vision aids;
- Hear and understand speech at normal levels and on the telephone; and
- Speak in audible tones so that others may understand clearly in person and on the telephone.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Pay Grade: Teacher Pay Scale

Please click [here](#) for salary scales.



This job description in no way states or implies that these are the only duties to be performed by this employee. The employee will be required to follow any other instructions and to perform any other related duties as assigned by the appropriate administrator or supervisor. Horry County Schools reserves the right to update, revise or change this job description and related duties at any time without prior notice.

Revised 10-20-2025