



Job Title: After School Child Care Worker

Supervisor: Reports to After School Child Care Site Supervisor

Terms of Employment: 180 days

Job Summary:

Provide continuous supervision and interaction with the children and to plan and participate in activities for small groups daily.

Essential Duties:

- Arrive promptly and remain for the specified time.
- Supervise children constantly, never leaving them unattended.
- Assist children when necessary with hygiene needs.
- Assist children with assignments and activities.
- Assist the site supervisor with providing all daily services and reports.
- Coordinate planned activities as determined by the site supervisor.
- Provide assistance in distributing snacks, supplies, etc.
- Refer serious discipline problems to the site supervisor.
- Attend all staff meetings and training sessions related to an afterschool program.

Other Duties:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

Job Specifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimum Qualifications (Knowledge, Skills and Abilities Required):

1. High School Diploma.
2. Possess good oral and written communication skills
3. Ability to build positive relationships with students and parents of students in the program
4. Possess knowledge of the physical, mental, and emotional development of young children
5. Certification in Red Cross first aid and CPR/AED
6. Have a positive attitude toward working with young children



Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to stand and reach with hands and arms; walk; sit; stoop or kneel; crouch or crawl.

Additional physical requirements include the following:

- Physically capable of lifting 40 lbs
- Sufficiently mobile to ensure the safety of students and to participate in activities
- Able to be active for an extended period of time
- Able to hear and understand speech at normal levels and on the telephone

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

Pay Grade: 101

Please click [here](#) for salary scales.

This job description in no way states or implies that these are the only duties to be performed by this employee. The employee will be required to follow any other instructions and to perform any other related duties as assigned by the appropriate administrator or supervisor. Horry County Schools reserves the right to update, revise or change this job description and related duties at any time without prior notice.