

Addendum #1

Summer School Program

Issue Date: January 8, 2026

Bids Due: Thursday, January 29, 2026 at 1:00PM

I. Option 2 Eligibility (Academics Partnership)

- A. We are interested in applying for Option 2: Partner with the Academics department to provide half-day support for a minimum of 4 weeks. We provide half-day summer literacy programming. Are we eligible to apply, or do we also need to provide enrichment programming?**

For Option 2, selected partners are expected to provide enrichment programming only, while the District's Academics Department will provide the academic instructional component. Vendors proposing Option 2 do not need to provide academic instruction. Applicants that currently provide academic programming may still apply under Option 2, but their proposal must clearly describe how they manage an enrichment-focused role in partnership with the District's academic programming.

II. Contract Continuity & Reapplication

- A. If vendors were awarded a contract last year, do they need to reapply for the same program this year?**

No. Vendors who were previously awarded a summer 25 contract and **were invited to return**, do not need to apply. Vendors who were previously awarded a summer 25 contract and **were not invited to return**, will need to apply again. Funding is contingent upon annual budget approval and competitive review.

- B. If vendors reapply, may they submit updated pricing for 2026?**

Yes. Vendors are expected to submit updated pricing reflective of the proposed year and

renewal periods outlined in the RFP.

III. Data, Assessment & Evaluation

A. **Where can vendors find a list of District-approved assessment tools?**

A formal list of District-approved assessment tools will be shared with awarded vendors during the instructional alignment and contract negotiation phase. Vendors may not independently select assessment tools for Elementary or Middle School programs without District approval.

B. **Do you have any pre-vetted assessments available for review?**

Pre-vetted assessments will be shared directly with awarded vendors during onboarding and instructional alignment meetings with the Office of Teaching and Learning

C. **May vendors propose an alternative assessment tool?**

Vendors may propose an alternative assessment for District review; however, final approval rests with PPSD, and use of a District-approved tool is required prior to implementation.

D. **Will Community-Based Organizations (CBOs) have access to the ILP platform (such as Naviance) to develop and document each student's ILP?**

Access to District platforms such as Naviance is **not guaranteed** for Community-Based Organizations. ILPs must align with District requirements and frameworks, but documentation processes and platform access will be determined during contract negotiation in coordination with the Office of Teaching and Learning and the Data and Assessment Office. Where direct platform access is not available, vendors may be required to develop ILPs using District-approved templates and submit documentation to PPSD for integration into District systems.

IV. Program Structure & Staffing

A. **What qualifies as “full-day” and “half-day” programming?**

Full-day programs are expected to operate approximately **6–7 hours per day**.

Half-day programs are expected to operate approximately **3.5-4 hours per day**.

Exact schedules will be finalized during contract negotiations and may vary slightly by grade band and site.

B. **Certified Teacher Requirement:**

Certified teachers are required for academic instructional components. Enrichment blocks may be staffed by qualified paraprofessionals, enrichment instructors, or content specialists, provided appropriate supervision and ratios are maintained.

C. **Does the bidder need to identify the Program Director?**

Yes. Vendors must identify a designated program lead; however, ongoing coordination and role refinement will occur in consultation with PPSD.

D. Is physical presence required?

Yes. Summer programming is expected to be delivered in person.

E. Must all educators in the program be certified teachers, or is it only a requirement that there be some certified teachers involved? Must they be Rhode Island certified? Must they specifically be current PPSD teachers?

Certified teachers are required for **academic instructional components** of the program. Not all staff are required to be certified teachers; however, certified teachers must be meaningfully involved in the delivery and oversight of academic instruction.

Certified teachers must hold a **valid teaching certification**. They are not required to be current Providence Public School District (PPSD) employees. Rhode Island certification is preferred; however, equivalent out-of-state certification may be considered, subject to District review and approval during contract negotiations.

Enrichment, social-emotional learning, and non-academic components may be staffed by qualified paraprofessionals, enrichment specialists, or content experts, provided appropriate supervision and ratios are maintained.

V. Professional Development & Collaboration

A. What joint professional development opportunities are required?

Awarded vendors should expect to participate in District-led professional development sessions prior to summer implementation. Specific details (number of sessions, hours, dates, modality, and topics) will be shared during onboarding. These sessions will be for Program Directors and Coordinators.

B. Can professional development be offered virtually?

Yes. Some joint professional development sessions may be offered virtually, though vendors should plan for potential in-person sessions as well. **How many K-8 students were served previously, and can you share grade-level breakdowns?**

Historically we have served about 800 students in the K-8 grades. Final enrollment targets will be set during contract negotiation.

VI. Enrollment, Transportation & Facilities

A. Will PPSD provide transportation?

No, transportation will need to be coordinated by the vendor. The vendor can add transportation as part of their budget for those who want to offer transportation. Providing transportation is not a requirement for vendors.

B. Facilities use:

PPSD will coordinate facilities access for on-site programs. Vendors must comply with all District facilities use requirements, including insurance and documentation.

C. How are these enrollment numbers and ratios determined? Are charter school students considered part of the “general population of Providence public school students”? What about independent schools or state-funded public district schools like the Met School?

Enrollment numbers and ratios are determined based on a combination of factors, including available funding, program model, site capacity, staffing plans, and braided funding requirements.

For the purposes of this RFP:

All Providence Public School District (PPSD) students are eligible for enrollment. They should account for 90% of total enrollment.

Charter, independent /private school students and students attending other public schools serving Providence residents are eligible for enrollment but will account for only 10% of total enrollment.

Final eligibility and enrollment will be tracked and confirmed by the District

VII. Funding, Budget & Sponsorships

A. What is the District’s budget for the summer program and consultancy work?

Specific budget allocations are contingent upon **FY27 budget approval** and will be finalized during contract negotiations. Our current budget is \$1.6 Million for summer programs. We do not have a budget for consultancy services.

B. When will budgets be approved?

Budget approval timelines align with City and School Board processes and will be communicated once finalized. Budgets will be reviewed during the review process. If the district has any questions regarding the submitted budget, the Director of partnerships will reach out with questions. The final budget will be approved during contract negotiations.

C. External funding requirement (20% leverage):

Acceptable external funding sources include philanthropy, grants (secured or pending), and in-kind contributions. Vendors are responsible for identifying and securing these funds.

D. Are local sponsorships required?

Vendors are encouraged, but not limited, to pursue local sponsorships. All external funding sources must be clearly documented.

E. Does this mean PPSD will award a maximum of \$1,040 per pupil through this grant (80% of \$1,300, with the remaining 20% from external funding)?

No. The District-funded portion of the per-pupil cost may not exceed **\$1,300**, and applicants are required to leverage **at least 20% of the total per-pupil cost** through external funding sources. External funds may include philanthropy, grants, or in-kind contributions, as outlined in the RFP

VIII. Performance-Based Contracting

A. How are payments tied to performance?

Payments are tied to enrollment targets, attendance benchmarks, completion of pre- and post-assessments and SLPQA results. The District is also open to hear what other metrics vendors would like to suggest. Specific thresholds and partial payment policies will be outlined in the final contract and after negotiations.

IX. Dates Clarification

A. The RFP states that proposals should include cost for the base period of May 2025-September 2025.

Could you clarify the accurate dates necessary for this proposal?

The correct base period for implementation is May 2026 – September 2026. References to May 2025 appear to be a typographical error. We include May for organizations that accrue cost for training and onboarding staff and supplies obtained in preparation for the summer.