OFFICE OF THE SUPERINTENDENT
HAYFIELD COMMUNITY SCHOOLS
HAYFIELD, MINNESOTA 55940

BOARD WORKSHEET

Mission:
To provide a safe learning environment that engages, challenges, and inspires students for life

Regular Meeting, 5:30 PM
Elementary Conference Room
Wednesday, August 13, 2025

1. Pledge of Allegiance

2. Call to Order: _____ PM

3. Roll Call

Tyler Anderson	(P) (A)	Curt Heydt	(P) (A)
Justin Holtan	(P) (A)	Chad O'Connor	(P) (A)
Heather Swygman	(P) (A)	Patrick Towey Jr	(P) (A)
Kathy Hegna Zelinske	(P) (A)	Gregg Slaathaug (Ex-Officio)	(P) (A)

4. Public Forum

5. Motion to approve the agenda

   MOTION _____ SECOND _____

   VOTE: _____

6. Administrators' Reports

   Jim Hecimovich, Interim High School Principal

   Kayla Stanton, Elementary Principal

   Scott Marine, Business Manager

   Gregg Slaathaug, Superintendent

7. ZED Update

8. _____ moved and _____ seconded, to approve the consent agenda as follows (pending review and discussion):

   A. Minutes from July 9, 2025, Board Meeting

   B. Disbursements
   July Payments: $653,799.26 Gross Payroll: $ 103,275.69

   C. Employment:
   Pickett, Terri: Elementary Paraprofessional, Lane B2-3, Step I at $18.74 per hour for the 2025-2026 school year

   D. HES & Preschool Student Handbooks 2025-2026

   E. Employee Handbook for 2025-2026

   F. District Literacy Plan for 2025-2026

   G. Internal Controls Document

   H. Fall Coaches
   Adam Schroeder - Assistant FB - Step 12 - $5060
   Anthony Jackson - Assistant FB - Step 0 - $2860
   Brandon Schuck - JV FB - Step 0 - $2860
   Maurice McCabe - JH FB - Step 17 - $4455
   OPEN – JH FB – Step X -$
   McKenna Chick - JV VB - Step 0 - $2860
   Lexi Gerber – C VB – Step 0 - $2365
   Danielle Masching - 8th VB - Step 11 - $3080
   OPEN - 7th VB – Step X - $

   I. Policy Updates
   198 – Anonymous Letters, Phone Calls and Other Communication - Review
   201 – Legal Status of the School Board - Update
   202 – School Board Officers - Update
   203 – Operations of the School Board - Review

   414 – Mandated Reporting of Child Neglect of Physical or Sexual Abuse
   418 - Drug-Free Workplace/Drug-Free School and Acknowledgement of Drug-Free Workplace/Drug-Free School Policy
   501 – School Weapons
   503 - Student Attendance
   515 - Protection and Privacy of Pupil Records and Public Notice & Juvenile Justice system Request for Information
   516 - Student Medication
   516.5 – Overdose Medication
   534 – School Meals
   602 - Organization of School Calendar and School Day
   707 – Transportation of Students
   709 – Student Transportation Safety Policy and Notification Forms
   802 - Disposition of Obsolete Equipment and Material

VOTE: _____

9. New Business

A. Motion to approve Resolution for Acceptance of Grants and Gifts

MOTION _____ SECOND _____

BE IT RESOLVED by the School Board of Independent School District No. 203, State of Minnesota, as follows:

Approves and accepts donations in the amount of $850.

Complete resolution located on school website.

VOTE _____

B. Motion to approve Kasey Krekling, Head Baseball Coach, Step 14 - $5390

MOTION _____ SECOND _____

VOTE: _____

C. Motion to approve Craig Selk, Co-Head Softball Coach, Step 13 - $2695 each and Travis Kauffman, Co-Head Softball Coach

MOTION _____ SECOND _____

VOTE: _____

D. Motion to approve Vince Reynolds, Co-Head Track Coach, Step 17 - $6132.50 each and Kellie Baker, Co Head Track Coach

MOTION _____ SECOND _____

VOTE _____

E. Motion to approve Kevin Bronson, Head Golf Coach, Step 9 - $4675

MOTION _____ SECOND _____

VOTE _____

F. Motion to approve Identified Official with Authority (IOwA)

Designation of an Identified Official with Authority for Education Identity Access Management
The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education

secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The Board recommends to authorize Gregg Slaathaug, Superintendent, gslaathaug@hayfield.k12.mn.us, EDIAM user ID gslaathaug to act as the Identified Official with Authority (IOwA) and Lila Rehnelt to act as the IOwA to add and remove names only for Hayfield Public School District 0203-01.

MOTION _____ SECOND _____

VOTE _____

10. Motion to approve adjourning the meeting

MOTION _____ SECOND _____

VOTE: _____ TIME _____