

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE  
BUSINESS MEETING MINUTES**

**Minutes Approved  
Monday, September 15, 2025**

The meeting of the Bristol Warren Regional School Committee was held in person on Monday, September 15, 2025 at Mt. Hope High School, Cafeteria located at 199 Chestnut Street, Bristol, RI 02809. The meeting link can be found here: <https://www.youtube.com/watch?v=225WhOvKzbg>

Present: Adam McGovern, Nicky Piper, Jessica Almeida, Kyle Jackson, Carly Reich, Glenn Donovan, Christine Barlow, Margaret Richards, Megan Ferreira Ana Riley- Superintendent, Courtney Monterey- Assistant Superintendent, Danielle Carey- Director of Finance and Administration, Derek Swenson- Chief Operating Officer and Mary Ann Carroll- Legal Council

Absent:

**I. OPEN SESSION**

Chairperson McGovern called the meeting to order at approximately 7:02 pm.

**II. OPENING BUSINESS**

A. Pledge of Allegiance

Chairperson McGovern invited all present to stand to recite the Pledge of Allegiance.

**III. MOTION TO SEAL EXECUTIVE SESSION MINUTES (Meeting Date 9/15/25)**

Chairperson McGovern asked for a motion to seal the Executive Session minutes.

MOTION: Ms. Almeida made a motion to seal the Executive Session minutes; seconded by Mr. Donovan. The motion was approved (9-0).

**IV. PUBLIC COMMENT**

There was one person who signed up for Public Comment, Wendy Sheridan. Please see the meeting video at 24:29.

**V. ACCOLADES**

The School Committee recognized the District Teacher of the Year, Support Staff Member of the Year, School Committee Member Recognition from RIASC and Superintendent of the Year from RISSA. Please see the meeting video at 28:10, 31:12, 33:33 and 34:12.

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**VI. PRESENTATION**

The presentation was on the Capital Project Update. Please see the meeting video for presentation/discussion at 42:24 and 48:53.

**VII. CONSENT AGENDA**

Chairperson McGovern asked if any member of the School Committee wanted to remove any items from the Consent Agenda. No items were removed and Chairperson McGovern asked for a motion to approve all items under the Consent Agenda.

MOTION: Mr. Jackson made a motion to approve all items on the Consent Agenda; seconded by Ms. Piper. The motion was approved (9-0).

- A. Athletic Trainer Contract
- B. Raises for Non-Union Staff/Administrators for FY25-26
- C. Acceptance of Superintendent's Evaluation for FY24-25

**VIII. DISCUSSION AND/OR ACTION ITEMS**

**A. Policy DJ- Purchasing (Review) First Read**

Chairperson McGovern asked for a motion to approve Policy DJ- Purchasing (Review) First Read.

MOTION: Mr. Jackson made a motion to approve Policy DJ- Purchasing (Review) First Read; seconded by Ms. Reich. Please see the meeting video for discussion at 1:03:56. The motion was approved (9-0).

**B. Policy IKEA- Make-Up Opportunities (Renew) Final Read**

Chairperson McGovern asked for a motion to approve Policy IKEA- Make-up Opportunities (Renew) Final Read.

MOTION: Mr. Donovan made a motion to approve Policy IKEA- Make-up Opportunities (Renew) Final Read; seconded by Mr. Jackson. Please see the meeting video for discussion at 1:16:02. The motion was approved (9-0).

**C. Policy DLB- Salary Deductions (Removal) Final Read**

Chairperson McGovern asked for a Motion to approve the removal of Policy DLB- Salary Deductions (Removal) Final Read.

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MOTION: Ms. Reich made a motion to approve the removal of Policy DLB- Salary Deductions (Removal) Final Read; seconded by Ms. Barlow. Please see the meeting video for discussion at 1:17:46. The motion was approved (9-0).

**D. Policy BCEA- School Building Subcommittee (Review) First Read**

Chairperson McGovern asked for a motion to approve Policy BCEA- School Building Subcommittee (Review) First Read.

MOTION: Ms. Barlow made a motion to Policy BCEA- School Building Subcommittee (Review) First Read; seconded by Mr. Jackson. Please see the meeting video for discussion at 1:18:26. The motion was approved (9-0).

**E. Policy EEC- School Bus No Idling Policy (Renew) Final Read**

Chairperson McGovern asked for a motion to approve policy EEC- School Bus No Idling Policy (Renew) Final Read.

MOTION: Mr. Jackson made a motion to approve policy EEC- School Bus No Idling Policy (Renew) Final Read; seconded by Mr. Donovan. Please see the meeting video for discussion at 1:25:19. The motion was approved (9-0).

**F. Policy GBCC- Anti-fraud Policy and Organizational Code of Conduct (Review) First Read**

Chairperson McGovern asked for a motion to approve Policy GBCC- Anti-fraud Policy and Organizational Code of Conduct (Review) First Read.

MOTION: Ms. Barlow made a motion to approve Policy GBCC- Anti-fraud Policy and Organizational Code of Conduct (Review) First Read; seconded by Ms. Piper. Please see the meeting video for discussion at 1:30:03. The motion was approved (9-0).

**G. Policy GBCC-R (New)**

Chairperson McGovern asked for a motion to approve Policy GBCC-R (New).

MOTION: Ms. Piper made a motion to approve Policy GBCC-R (New); seconded by Ms. Barlow. Please see the meeting video for discussion at 1:32:20. The motion was approved (9-0).

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**H. Policy IGBG- Tutoring (Homebound Instruction) (Renew) Final Read**

Chairperson McGovern asked for a motion to approve Policy IGBG- Tutoring (Homebound Instruction) (Renew) Final Read.

MOTION: Ms. Barlow made a motion to approve Policy IGBG- Tutoring (Homebound Instruction) (Renew) Final Read; seconded by Mr. Donovan. Please see the meeting video for discussion at 1:35:58. The motion was approved (9-0).

**I. Approve Resolution for the Municipal Lease**

Please see the meeting video for discussion at 1:37:00.

Chairperson McGovern asked for a motion to approve the Resolution for the Municipal Lease.

MOTION: Mr. Jackson made a motion to approve the Resolution for the Municipal Lease; seconded by Ms. Reich. The motion was approved (9-0).

**J. Approval of Bid for Junk Removal**

Chairperson McGovern asked for a motion to approve the Bid for Junk Removal.

MOTION: Ms. Reich made a motion to approve the Bid for Junk Removal; seconded by Ms. Almeida. Please see the meeting video for discussion at 1:40:21. The motion was approved (9-0).

**K. Approval of Memorial Bench at Colt Andrews**

Please see the meeting video for discussion at 1:41:26.

Chairperson McGovern asked for a motion to approve the Memorial Bench at Colt Andrews.

MOTION: Mr. Jackson made a motion to approve the Memorial Bench at Colt Andrews; seconded by Ms. Piper. The motion was approved (9-0).

**L. Approval for 2 Members to Attend the Annual NSBA Annual Conference**

Please see the meeting video for discussion at 1:42:37.

Chairperson McGovern asked for a motion to approve 2 Members to Attend the Annual NSBA Annual Conference.

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MOTION: Ms. Almeida made a motion to approve 2 Members to Attend the Annual NSBA Annual Conference; seconded by Mr. Jackson. The motion was approved (9-0).

**M. Discussion on Legislative Priorities**

This item is discussion only, please see the meeting video for discussion at 1:43:34.

**N. Memo on Draft FY25 Preliminary Year End**

This item is discussion only, please see the meeting video for discussion at 1:51:03.

**O. Standardized Monthly Financial Reports**

- a. **Monthly Financial Report with Variance Analysis**
- b. **PMA/Perkins Eastman Payments**
- c. **Monthly BAN Statement**

This item was discussion only. Please see the meeting video for discussion at 1:53:51, 1:54:16 and 1:54:25.

Chairperson McGovern asked for a motion to adjourn Public Session.

MOTION: Ms. Reich made a motion to adjourn Public Session; seconded by Ms. Piper. The motion passed (9-0). The public meeting adjourned at approximately 8:20 PM.