



# PTO Meeting Minutes

December 8, 2025

6-7pm

Topic/Speaker	Notes
<b>Welcome &amp; Call to Order (Brianne/Alycia)</b>	<ul style="list-style-type: none"> <li>● Thank you</li> <li>● Split into groups (15 mins)               <ul style="list-style-type: none"> <li>○ FunFest subcategories:                   <ul style="list-style-type: none"> <li>■ Food service</li> <li>■ Prize Table Looking for help here.</li> <li>■ Communications</li> <li>■ Games handyman Can we post a request for someone to help with this on Social Media? We would like help from a handyman to make some improvements and refresh some of the games such as the Flamingos, build a u shaped table, Create a higher dime toss table. Get rid of the slingshot, looking to pair this up with an overall shed cleanup, painting, spruce up day.</li> </ul> </li> <li>○ Penny Wars Blizzard Battle</li> <li>○ Fundraising Task Force</li> <li>○ School Spirit brainstorming</li> <li>○ Other</li> </ul> </li> </ul>
<b>Principal's Report (Dr. Kramer)</b>	<ul style="list-style-type: none"> <li>● Update Winter Concert this week Spirit Week information coming out this week Dr. Whiteside's class won the 6/7 contest – popcorn/movie before break. 6th grade also won the Run for Ed - popcorn/movie prize</li> </ul>
<b>Treasurer Report (Michelle)</b>	<ul style="list-style-type: none"> <li>● Monthly Update We have made deposits for the inflatables and FundHub for Run for Ed for next year.</li> <li>● Receipts Monthly</li> <li>● Chairs can reach out for purchases to Michelle/Alycia/Brianne</li> <li>● Staff Fund Request - Open for re-submissions Teacher requests should go to Dr. Kramer Light covers were a very popular request that we may be able to work with the Hemphield Foundation on acquiring.</li> </ul>
<b>Old Business (Alycia/Brianne)</b>	<ul style="list-style-type: none"> <li>● Chair List               <ul style="list-style-type: none"> <li>○ Social Media - Bri Whitehill</li> <li>○ Anchor Club - Alycia</li> <li>○ Book Fair - Kit &amp; Conner</li> <li>○ Spirit Wear - Abby &amp; Jillian</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Concert Flowers &amp; Balloons (12/10 &amp; 3/26) - Christine</li> <li>○ Penny Wars/Blizzard Battle (2/2 - 2/5) - AmandaTBD &amp; Kait Linton</li> <li>○ Fun Fest Basket Raffle - Chanel Neff</li> <li>○ Fun Fest (looking for 2 or more, task force &amp; games handy"man")</li> <li>○ Glow Dance - Emily Hyde &amp; Alycia</li> <li>○ Book Swap - Amanda &amp; Brianne</li> <li>○ Fundraising Task Force - Melanie &amp; Christine</li> <li>○ Thank yous - Amanda (*all chairs pls add child name &amp; teacher on all volunteer sign ups)</li> <li>○ Sunshine Committee - Bri (looking for help with business food donations)</li> <li>○ Box Tops - Melanie</li> </ul>
<b>Run for Education (Brienne)</b>	<ul style="list-style-type: none"> <li>● <b>Raised: \$40,373.50</b> (check to us \$38,602.75)</li> <li>● One Big Thing <ul style="list-style-type: none"> <li>○ Soccer nets - purchase</li> <li>○ Playground painting - donation (TY Greinermillers!) Dr. Kramer will check with Kim, buildings &amp; grounds, and work out "Proof of donation" and timing. Logistics surrounding value thresholds.</li> </ul> </li> </ul>
<b>Scholastic Book Fair (Michelle)</b>	<ul style="list-style-type: none"> <li>● <b>Profit: \$2,990.24</b> <ul style="list-style-type: none"> <li>○ \$1,500 to the library</li> <li>○ \$1,490.24 remaining to One Book One School</li> </ul> </li> </ul>
<b>Fundraising Task Force (Melanie/Christine)</b>	<ul style="list-style-type: none"> <li>● Dine Outs: <ul style="list-style-type: none"> <li>○ 11/24 Dominos - <b>Raised \$508.02</b> (\$2540.11 sales)</li> <li>○ 12/30 Tropical Smoothie Centerville <b>5-8pm w. Flyer</b></li> <li>○ 1/27 - 5 Guys Centerville (confirmed)</li> <li>○ Feb - MOD Pizza Rohrerstown (confirmed)</li> <li>○ March - Chipotle Rohrerstown (confirmed)</li> <li>○ April - Panera Rohrerstown (confirmed)</li> <li>○ May - Friendly's Centerville (confirmed)</li> </ul> </li> <li>● We will update the calendar to add dine out dates</li> <li>● BoxTops - Raised so far: \$238.60 <ul style="list-style-type: none"> <li>○ More promotion: biz card sized flyer with snack at events</li> </ul> </li> </ul>
<b>Sunshine Committee (Bri)</b>	<ul style="list-style-type: none"> <li>● Dec kickoff with a surprise treat Wed, 12/10</li> <li>● New year - Tues, Jan 1/6 Looking for help searching, reaching out to catering companies food donations, price matching</li> <li>● When preparing for teachers and staff prepare for 90 people</li> </ul>
<b>Spiritwear (Abby &amp; Jillian) School Spirit (Alycia)</b>	<ul style="list-style-type: none"> <li>● Spiritwear Store: <a href="http://centervillepto.spiritsale.com">centervillepto.spiritsale.com</a> <ul style="list-style-type: none"> <li>○ <b>Raised so far: \$300</b></li> </ul> </li> <li>● 67th day of school: Everyone loved this event. Great school and PTO press on socials. The prize was a gift card and 6/7 pencil topper.</li> </ul>
<b>Parent/Teacher Conference</b>	<ul style="list-style-type: none"> <li>● Debrief</li> </ul>

<b>Dinner (Melina)</b> Nov. 24, 2025	We had plenty of donations and support. There was enough to purchase breakfast items for the next day which was great as well. There is still a crockpot in the office ;)
<b>Family Fun Night (Mrs. Ember Koehler)</b> Jan. 14, 2026 Session 1 - 5:30-6:30PM` Session 2 - 7-8PM	<ul style="list-style-type: none"> <li>● In planning</li> <li>● Prizes for Bingo winners: <i>Looking at special fun fest or golden packs as prizes We need 60 toy prizes and 60 gift cards. Kids love the choice of time with teachers. We can also do glow dance passes and funfest packs value as TBD.</i></li> <li>● Clothing tags - free to attendees (Nicole)</li> <li>● Signup out - week of 1/5 - <i>We will look to update times for the 2nd session to 7-8pm.</i></li> </ul>
<b>Penny Wars/Blizzard Battle (TBD &amp; Kait Linton)</b> Feb 2-6, 2026	<ul style="list-style-type: none"> <li>● In planning <i>We could set up the tables in the alcove near the cafeteria. Looking for name ideas - Change Challenge?</i></li> </ul>
<b>Talent Show (Katie Roberts)</b> Feb 25, 2026 @ 6:00PM	<ul style="list-style-type: none"> <li>● In planning</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>● Preschool Connections <ul style="list-style-type: none"> <li>○ Tuesday, Dec 9th 1:30 - 2:15pm</li> <li>○ Jan evening (<i>Alycia reached out to Erin for Anchor Club volunteers</i>)</li> </ul> </li> </ul>
<b>New Business</b>	<ul style="list-style-type: none"> <li>● Communicators/Connectors for 2026. Dr. Kramers form will include a check yes box for the question: "I would like to receive grade level information, which includes spirit week, classroom events, schoolwide events, and PTO information." The form would then ask "If yes was chosen above please indicate your preferred email address" ....</li> <li>● Teachers will also be provided with the exact same QR code to also encourage parents to sign up as well. The desire is to have one form for Tshirt sizes, Jr. Achievement and the PTO. (Inaudible logistics on one QR code or two but I believe we ended up at one) More refinement of messaging to follow.</li> <li>● Mrs. Cope shared 1st Grade does not need connectors for parties.They do their own party planning.</li> <li>● Melina has requested to be added to the 3rd and 5th grade official email lists please.</li> <li>● Snack discussion. This ebbs and flows through the years. This could also be something the communicators can help with. Reminder to teachers to connect with communicators.</li> <li>● Brianne shared that Landisville has a play and could we look into this as a club. Dr. Kramer shared that the teachers do this of their own volition in elementary school. We have musical concerts but if we wanted a theater production we would need to find teachers interested in taking this on. More discussion to follow.</li> </ul>

<b>Teacher Report (Mrs. Ashley Cope)</b>	<ul style="list-style-type: none"><li>• Update 1st grade can use your help constructing gingerbread houses on Dec 17th and 18th. We will email a signup genius to sign up for help.</li></ul>
<b>Next Meetings</b>	<ul style="list-style-type: none"><li>• Next meeting/ First of 2026: <b>Thursday, 1/8/26 at 6pm</b></li><li>• Determine Feb &amp; March meeting times</li></ul>