

Westport School Committee

Regular Meeting

DATE: Wednesday, December 3, 2025

TIME: 6:30 p.m.

PLACE: Hybrid

WMHS 2nd Floor Conference Room

Zoom Link: <https://us02web.zoom.us/j/89026015229?pwd=xZ1bmHutMv2akbmNVlHXbrl5bQM26g.1>

Meeting ID: 890 2601 5229 Passcode: q1akju

MINUTES

Members Present: Evan Gendreau (*attended via Zoom*), Fred Melnyk, Jason Pacheco, Caitlin Sampers Christopher Thrasher (*attended via Zoom*)

Also Present: Laura Charette Westport Middle High School Principal (*left at 7:10 p.m.*), Stacy Duquette Principal Macomber School (*arrived at 6:49 - left at 6:58 p.m.*), Holly Hargraves Director of Curriculum and Professional Development, Kristin McDaniel Human Resources Director, Lori Melo Executive Secretary, Wendy Miranda Special Education Director, Robin Morin Assistant Principal Westport Elementary School, Michelle Rapoza School Business Manager, Francine Roy Superintendent, Anthony Tomah Technology Director, 8 Community Participants

I. Call to Order and Pledge of Allegiance - Chair Christopher Thrasher opened up the Westport School Committee Regular Meeting at 6:42 pm. with a quorum of the members present in person and 2 members attending virtually via Zoom.

Chair Thrasher read the following:

Pursuant to Governor Healey's approved legislation, H. 62, a bill extending authorizations for all local boards, commissions, and committees to hold public meetings remotely or in a hybrid format Extended Timeline, amending Section 30A of Chapter 20 of the Acts of 2021, most recently amended by Section 40 of Chapter 2 of the Acts of 2023, and replacing the current expiration date of "March 31, 2025" with "June 30, 2027." Therefore, this meeting of the Westport School Committee is being conducted via remote participation.

Everyone participated in the Pledge of Allegiance.

II. Comments and Statements from the Public - There were none.

III. Informational Agenda

a. Superintendent Report – Superintendent Roy reported this weekend will be very busy with the WES/MAC PTO Holiday Fair and production of the Little Mermaid. Student Council elections are taking place at the Westport Elementary School and she was impressed with their advocacy. The first ever Volunteer Fair had vendors providing high school students with opportunities for volunteer hours. It is nice to see outside/inside community partnerships.

Superintendent Roy asked if there were any questions? There were none.

b. Business Manager Report - Ms. Rapoza reported ongoing Budget Work Sessions with presenting the budget to the Finance Committee on February 2.

Ms. Rapoza read a parent email about WES and WMHS. The parent would like to honor Nutrition Services for the food quality with school breakfast and lunches.

Chair Thrasher asked if there were any questions? There were none.

c. Curriculum Director Report – Ms. Hargraves had nothing new to report at this time.

d. Committee Liaison Reports - Mr. Pacheco reported Cable Advisory Board will meet Tuesday December 9.

Mr. Gendreau, Mr. Melnyk and Ms. Sampers had nothing new to report at this time.

Chair Thrasher reported the Capital Improvements Planning Committee CIPC will meet on December 10 and he will report back to the committee.

e. WCS Bill Warrant: 11/28/2025 - Chair Thrasher verified that each member received an electronic copy for review of the bill warrant dated 11/28/25 for a total of \$795,471.09.

Chair Thrasher asked if there were any questions? There were none.

Chair Thrasher confirmed the bill warrant has been acknowledged.

f. School Improvement Plans – Principals -

Westport Elementary School - Ms. Robin Morin reviewed the *Westport Elementary School Improvement Plan 2025-2026* covering the Teaching and Learning goals for English Language Arts, Math, Data Driven Decision Making, and Tier One Instruction.

Chair Thrasher asked if there were any questions? There were none.

Stacy Duquette arrived here at 6:49 p.m.

Macomber School - Ms. Duquette reviewed the *Macomber School Improvement Plan 2025-2026* covering 4 Goals in the areas of English Language Arts, Math, Safety & Security, and Family and Community Partnerships.

Ms. Duquette asked if there were any questions? There were none.

Stacy Duquette left here at 6:58 p.m.

Westport Middle High School - Ms. Charette reviewed the *Westport Middle High School School Improvement Plan 2025-2026* that was designed around 4 priority areas New England Association of Schools and Colleges NEASC identified for Westport Middle High School at a collaborative conference 2 years ago. Areas include: Written Curriculum Development, Vision of Graduate Implementation, Intervention and Support Systems, and Active Learning and Student Agency.

New England Association of Schools and Colleges NEASC will be visiting WMHS this upcoming Monday, Tuesday and Wednesday looking at the 4 priority areas and how progress has been made.

Ms. Charette asked if there were any questions?

Chair Thrasher asked are things on track for identifying department curriculum teams?

Ms. Charette responded yes, common planning time has helped.

Chair Thrasher asked if there were any further questions? There were none

h. Competency Determination Policy Second Read *(taken out of order)* -

Chair Thrasher asked if there was anything to add in addressing Governor Healey's release of graduation requirements announcement on Monday December 1?

Ms. Charette informed everyone she will be awaiting more information as it develops.

Ms. Charette asked if there were any questions or concerns with the policy as it stands right now?

Chair Thrasher pointed out the ability to change the policy in the future if needed. Department of Elementary and Secondary Education DESE timeline for district approval of the policy is by the beginning of next year.

Superintendent Roy reported she attended a Zoom meeting today with the Commissioner of Education and Secretary of Education on this item. Their timeline for a final report is June 2026, so there is still a lot of work to do. It was noted the document is 108 pages.

Chair Thrasher commends all the work done on this policy.

IV. Action Agenda *(taken out of order)*

a. Review and Act on Competency Determination Policy

A motion was made to approve the Westport Community School's Competency Determination Policy.

Motion by Pacheco, seconded by Sampers 5/0/0

Roll call vote:

Gendreau Yes Melnyk Yes Pacheco Yes Sampers Yes Thrasher Yes

Return to:

III. Informational Agenda

g. Acknowledgement of SCEC Quarterly Report – Superintendent Roy informed everyone that she is on the board of South Coast Educational Collaborative SCEC. The SCEC FY2026 Quarterly Report needs to be officially read into the record at this time.

i. Career Technical Education Policy Second Read - Ms. Charette informed everyone Wednesday, December 10 students will be transported to Diman to tour their facilities. Ms. Charette added that she continues to push more on opportunities provided by the Westport Middle High School.

Chair Thrasher asked if there were any comments or statements? There were none.

IV. Action Agenda *(taken out of order)*

b. Review and Act on Career Technical Education Policy -

A motion was made to approve Westport Community School's Career Technical Education Policy.

Motion by Pacheco, seconded by Sampers 5/0/0

Roll call vote:

Gendreau Yes Melnyk Yes Pacheco Yes Sampers Yes Thrasher Yes

Laura Charette left here at 7:10 p.m.

Return to:

III. Informational Agenda

j. WFT Club MOU- Chair Thrasher reported the committee went over the *Memorandum of Agreement between the Westport School Committee and the Westport Federation of Teachers*.

k. Acknowledgement of WEF Grant \$3670.13 - WMHS Engineering Teacher – D. Carulli - School Committee members thanked the Westport Education Foundation WEF for their support.

IV. Action Agenda

a. Review and Act on Competency Determination Policy - Done above.

b. Review and Act on Career Technical Education Policy - Done above.

c. Review and Act on Regular SC Meeting Minutes for Thursday, November 20, 2025 and SC Budget Work Session for Thursday, November 20, 2025 -

A motion was made to approve Regular SC Meeting Minutes for Thursday, November 20, 2025 and SC Budget Work Session for Thursday, November 20, 2025.

Motion by Pacheco, seconded by Sampers 5/0/0

Roll call vote:

Gendreau Yes Melnyk Yes Pacheco Yes Sampers Yes Thrasher Yes

d. Review and Act on Field Trip to WMHS 11th Grade - Newport Mansions Field Trip 12/19/25 -
questions comments none

A motion was made to approve the Field Trip WMHS 11th Grade - Newport Mansions Field Trip 12/19/25.

Motion by Pacheco, seconded by Sampers 5/0/0

Roll call vote:

Gendreau Yes Melnyk Yes Pacheco Yes Sampers Yes Thrasher Yes

V. Routine Matters:

- Correspondence and Notices - There were none.
- Discussion of Future Agenda Items - Chair Thrasher asked if any members have agenda items to add? There were none at this time. Any future agenda items can be sent to the Chair.

VI. Topics the Chair could not Reasonably Anticipate Forty-eight (48) Hours in advance of the meeting - There were none.

VII. Adjourn - A motion was made to adjourn. With members being present and voting individually and unanimously, the motion passes.

Motion by Pacheco, seconded by Sampers 5/0/0

Roll call vote:

Gendreau Yes Melnyk Yes Pacheco Yes Sampers Yes Thrasher Yes

The School Committee Regular Meeting adjourned at 7:14 p.m.

Meeting Documents

WCS Bill Warrant: 11/28/2025

Macomber School Improvement Plan 2025-2026

Westport Elementary School Improvement Plan 2025-2026

Westport Middle High School Improvement Plan 2025-2026

South Coast Educational Collaborative SCEC FY2026 Quarterly Report

Second Read Competency Determination Policy

Second Read Career Technical Education Policy

WEF Grant \$3670.13 WMHS Engineering Teacher – D. Carulli

Field Trip WMHS 11th Grade - Newport Mansions Field Trip 12/19/25

Submitted by Sharon Pinho School Committee Recording Secretary

