

**BRISTOL-PLYMOUTH REGIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE  
REGULAR MEETING  
WEDNESDAY, DECEMBER 3, 2025  
6:00 P.M.**

**MEMBERS PRESENT:**

George L. Randall, III, Chair; Estele C. Borges, Louis Borges, Jr., Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr., Abraham Oquendo, Student Representative

**MEMBERS ABSENT:**

James W. Clark

**ADMINISTRATORS PRESENT:**

Dr. Alexandre Magalhaes, Superintendent-Director; Andrew Rebello, Assistant Superintendent; Nadine Rose, School Business Administrator; Pamela Casna, Assistant Director/Principal; Jacqueline Boudreau, Treasurer

**OTHERS PRESENT:**

Gregory Shuman, Cooperative/Continuing Education Coordinator

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. with Mr. Randall leading all in the Pledge of Allegiance.

Mr. Randall informed everyone that the meeting is being recorded.

**2. ANNOUNCEMENTS****Information: A. Calendar**

Dr. Magalhaes informed the Committee that December 24-January 2 is school recess, school offices are closed on December 25, the next meeting is January 7 and is the reorganization meeting, and MLK day is January 19.

**3. APPROVAL OF MINUTES****Action, Minutes: A. Regular Meeting - November 5, 2025**

Motion to approve the minutes of the regular meeting of November 5, 2025.

Motion by Joseph M. Zinni, Jr. second by Edward F. Dutra, Jr.

Final Resolution: Motion Carries

Yes: Estele C. Borges, Louis Borges, Jr., Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

**4. AUDIENCES AND COMMUNICATIONS****Information: A. Retirements**

Dr. Magalhaes reported that we have four retirement announcements: Electrical teacher Chris Moniz in September 2027; English teacher Stephanie Allen in January 2027; Community Health teacher Dawn Lynch in September 2027; and Math teacher Matt Perry in August 2027.

**Information: B. Donations**

A letter was sent to June Meunier thanking her for donating miscellaneous tools and materials to the Electrical Program.

A letter was sent to Alan Indursky thanking him for donating a Stratasys 3D printer to the CAD/CAM Program.

**Information: C. DECA Day on the Hill**

Dr. Magalhaes informed the Committee that DECA was recognized at Day on the Hill held November 7. They received official citations from both the Massachusetts State Senate and House of Representatives.

**Information: D. MASC 2025 Conference Delegate Report**

Dr. Magalhaes informed the Committee that the MASC 2025 conference delegate report is in the packet.

**Information: E. NBCU Wicked: For Good Poster Contest**

Dr. Magalhaes reported that B-P Junior Percy Duphily won first place in the nationwide NBCU "Wicked: For Good" poster contest.

## **5. REPORTS OF COMMITTEES**

**Information, Report: A. Warrant Subcommittee**

Mr. Randall reported that nine (9) warrants have been signed for the month of November.

**Information: B. Policy Subcommittee**

Mr. Borges reported that the Policy Subcommittee met earlier this evening to discuss changes, modifications, deletions, and additions to Section I of the Policy Manual. The Subcommittee is recommending a first read by the Full Committee of Section I.

## **6. REPORT OF THE SUPERINTENDENT**

**Information: A. MASC 2025 Annual Conference Report**

Mr. Rebello reported on the 2025 MASC Annual Conference. He attended sessions and discussed governance and culture, school finance, SPED, update of vocational education, and admissions.

**Information: B. Co-op/Continuing Education**

Mr. Shuman thanked Dr. Magalhaes for recommending him for the leadership program. He discussed co-op by the numbers, term 1 co-op 5 year student comparison totals, co-op yearly totals, co-op new employers, and expanding and new developments in continuing education.

**Information: C. National Technical Honor Society**

Dr. Magalhaes reported that the National Technical Honor Society inducted 58 new members on November 18, including Student Representative Abraham Oquendo.

**Information: D. John and Abigail Adams Scholarship**

Dr. Magalhaes informed the Committee that there were 82 B-P recipients of the Adams scholarship this year; last year there were 81.

**Information: E. SkillsUSA 2025 Fall Leadership Conference**

Dr. Magalhaes reported that the SkillsUSA Fall Conference was held on November 23-24 in Marlboro. Twelve B-P students participated where they won 3 first place awards, 3 second place awards, 4 third place awards, and 1 leader award.

**Information: F. Roof Replacement Bid**

Mrs. Rose stated the Dental/Community Health/Biotechnology roof needs to be replaced. Eighteen companies asked for the bid package, 5 submitted bids, and the bids were opened earlier today. She recommends the lowest bidder, Larochelle Construction who bid \$37,500.

**Information: G. Furniture Bid**

Mrs. Rose reported she assisted architects HMFH with the furnishings, fixtures, equipment, and technology bid. She explained that not one vendor can supply all of those needs, and she would be asking for a vote for the Technical Review Committee, consisting of Dr. Magalhaes, Bill Driscoll, and herself, to enter into agreements with different companies to purchase furnishings, fixtures, equipment, and technology.

#### **Information: H. Competency Determination**

Ms. Casna explained the Competency Determination Policy was voted on previously, but the State requested we add some stipulations and requirements regarding students with disabilities, multi-lingual learners, and graduation appeals.

A question was asked and answered regarding how many students left without a diploma.

### **7. UNFINISHED BUSINESS**

#### **Action, Information: A. Practical Nurse Program Admission Policy - VOTE**

Motion to approve the changes to the Practical Nurse Program Admission Policy as presented.

Motion by Estele C. Borges, second by Edward F. Dutra, Jr.

Final Resolution: Motion Carries

Yes: Estele C. Borges, Louis Borges, Jr., Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

### **8. NEW BUSINESS**

#### **Information: A. Policy Manual, Section I Changes - First Reading**

Section I of the Policy Manual is being submitted for a first reading.

#### **Action: B. Roof Replacement Bid - VOTE**

Motion to award the Roof Replacement bid to Laroche Construction, Inc., 29 College Street, Suite 2, South Hadley, MA 01075, at the bid price of \$37,500.00.

Motion by Louis Borges, Jr., second by Edward F. Dutra, Jr.

Final Resolution: Motion Carries

Yes: Estele C. Borges, Louis Borges, Jr., Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

#### **Action: C. Furniture Bid - VOTE**

Motion to provide authorization for the Technical Review Committee, as established by School Committee vote on September 7, 2022, to recommend and enter into agreements to purchase Furnishings, Fixtures, Equipment (FF&E) and Technology (IT) to equip the new building. Authorization is for an amount up to the previously established and approved FF&E/IT budget of \$6,883,200. Any expenditures in excess of this amount, which would be funded from project contingencies, shall be subject to review and approval by the School Building Committee.

Motion by Edward F. Dutra, Jr., second by Joseph M. Zinni, Jr.

Final Resolution: Motion Carries

Yes: Estele C. Borges, Louis Borges, Jr., Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

#### **Action: D. Competency Determination - VOTE**

Motion to approve the changes to the Competency Determination Policy as presented.

Motion by Edward F. Dutra, Jr., second by Estele C. Borges

Final Resolution: Motion Carries

Yes: Estele C. Borges, Louis Borges, Jr., Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Joseph M. Zinni, Jr.

#### **Action: E. Executive Session for the purpose of discussing strategies for collective bargaining**

**matters with the Bristol-Plymouth Teachers Association Unit B in accordance with M.G.L. 30A, Section 21 (a)(3).**

Motion to enter into Executive Session for the purpose of discussing strategies for collective bargaining matters with the Bristol-Plymouth Teachers Association Unit B in accordance with M.G.L. 30A, Section 21(a) (3) because to do so in open session could be detrimental to the position of the School Committee.

Motion by Estele C. Borges, second by Michael J. Dolan, Jr.

Role Call: Estele C. Borges, yes; Louis Borges, Jr., yes; Michael J. Dolan, yes; Edward F. Dutra, Jr., yes; Timothy J. Holick, yes; George L. Randall, III, yes; Richard J. Spada, Jr., yes; Joseph M. Zinni, Jr., yes

Final Resolution: Motion Carries

## **9. ADJOURNMENT**

### **Action: A. Adjournment**

The regular meeting ended at 6:28 p.m.

Respectfully submitted,

Tracy A. Costa  
Administrative Assistant/Recording Secretary

Documents referenced during the meeting:

Calendar

11/5/25 Regular Meeting Minutes

11/17/25 Retirement Letter

11/18/25 Retirement Letter

11/20/25 Retirement Letter

11/24/25 Retirement Letter

11/17/25 Thank You Letters

State Senate Official Citation

House of Representatives Citation

MASC 80th Annual Meeting Delegate Report

11/20/25 Press Release regarding NBCU 'Wicked: For Good' Poster Contest

Warrant Report

Bristol-Plymouth Co-Op and Continuing Education PowerPoint

2025 SkillsUSA Fall Leadership Conference Results

Roof Replacement Project Bid Information

New Changes to Competency Determination Policy

Policy Manual, Section I Changes