



# SAINT IGNATIUS

*Cleveland • Jesuit • 1886*

## STUDENT RECORDS RELEASE REQUEST

Date Requested: \_\_\_\_\_

The student named **BELOW** has applied as a student to Saint Ignatius High School. We are requesting the following records/information to allow us to process the application:

- Official academic transcript
- Standardized testing results (MAP, OST, Iowa) and/or other academic evaluations
- IEP, 504 plan, ETR, or service plan; if applicable

Student Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/ Guardian signature: \_\_\_\_\_

Current Grade: \_\_\_\_\_

Current School: \_\_\_\_\_

Address: \_\_\_\_\_

ATTN: \_\_\_\_\_

### TO BE COMPLETED BY THE CURRENT SCHOOL

Is this student in good academic, disciplinary and financial standing with your school? If no, please explain in the space below.    \_\_\_\_\_ Yes    \_\_\_\_\_ No

\_\_\_\_\_  
\_\_\_\_\_

Transcripts/ Records Provide by:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contact number/email: \_\_\_\_\_

**Please send the requested items to:**

**Saint Ignatius High School  
ATTENTION: Admissions Office  
1911 West 30th Street  
Cleveland, OH 44113**

**- OR -**

**Email records to: [ngalmarini@ignatius.edu](mailto:ngalmarini@ignatius.edu)**