



FLOWER CITY SCHOOL 54
IGNITING MINDS, LIGHTING PATHS!

School-Based Planning Team - Running Agenda 2025-26

Date	Time		Location
Dec 3, 2025			Conference Room
Facilitator	Notetaker	Time Keeper	Next Step Tracker
D. Lawton-Greggs	S. Sookram	T Hilbert	S Lewis

		<p><i>We believe in respect and equality. We believe in empowering all. We believe in us and our future. We can be anything we want to be.</i></p>	
School #54 Mission		<p><i>We promote a safe and caring learning environment where students can celebrate culture and diversity.</i></p> <p><i>Through restorative practices, we foster a community of collaboration where all are valued.</i></p> <p><i>We honor achievement and provide positive experiences to help all members of our Flower City School community develop deep-rooted talents and skills for continuous learning.</i></p>	
Meeting Objectives		<p><i>Participants will...</i></p> <ul style="list-style-type: none"> <i>Reflect on their leadership work and plan for continuous improvement.</i> <i>Apply questioning, facilitation, and decision-making strategies that facilitate adult learning and structure meaningful conversations that drive improvements in teaching and learning.</i> <i>Review the School Improvement Plan (SIP) to assess implementation progress and impact on student learning</i> 	
Time	Min	Activity	Notes
	10	Welcome	All good Motion to begin
	10	ELA	Early Progress Meeting Writing Team <ul style="list-style-type: none"> 1 to writing conference per student every 2 weeks: did not



			<p>meet, some are working towards</p> <ul style="list-style-type: none"> ○ Parent feedback- doesn't look like students will be ready if most teachers are not meeting the goal ○ SCEP team needs to revise the implementation steps and ask teachers why, what is the extra 30 minutes being used for, why isn't it occurring? Was the 30 minutes clearly communicated to staff of the purpose? <p>What if the requirements are not met? CSI school it needs to be done or we get dinged, it's a state document(writing binder) Learning Walk: SCEP & SBPT</p>
	10	Math	<p>All classrooms have manipulative carts 11/17 classrooms fully, 1 classroom scaffolding the use(12 classrooms) Manipulative Cheat Sheet reminder(M. Wylie) Will meet the measure</p>
	15	Academic Culture	<p>Rolled out SEL journals 58.6% use them but we need at least 80% SEL team can work with students who are not attending the Glow Celebrations Villard and Turner: look through the journals to work with students Primary: using journals Intermediate: what are they using? Possible: bulletin board- Gamble come up with 6 goals, introduce at SWMM:</p>
ATTENDANCE		<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Demitria Lawton-Greggs, Principal <input checked="" type="checkbox"/> Stacey Sookram, Administrative Constituency <input checked="" type="checkbox"/> Megan Gamble, Teacher Constituency <input checked="" type="checkbox"/> Terri Hilbert, Teacher Constituency <input type="checkbox"/> Carrie Wright, Teacher Constituency <input checked="" type="checkbox"/> Shannon O'Brien, Teacher Constituency <input type="checkbox"/> Tynisha Bradwell, RAP Constituency <input checked="" type="checkbox"/> Monique Shade, Parent Constituency <input type="checkbox"/> Shakeem Lewis, Parent Constituency <input type="checkbox"/> Maurice Young, Teacher Constituency 	
NEXT MEETING DATE		<p>ATTENDANCE TEAM CHECK-IN QUESTIONS:</p> <ul style="list-style-type: none"> -Kinder requirements -What research and information is being sent to parents regarding the importance? -What percentage of the chronically absent are buses and walkers? What area? -Why can't every student get a bus? -Which grades are the worst? 	



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- How will you communicate the importance of attendance to the grade level?
- Can we plan an attendance blitz?
- print attendance letters out for the Friday folders as well

LESSON PLAN FORMAT (LONG RANGE PLANS)

Motion to End: O'Brien
Lewis