

**Palisades Park Board of Education
Reorganization Meeting Agenda**

Wednesday, January 7, 2026 – at 6:30 p.m., Early Childhood Center

A. CALL TO ORDER: Board Secretary

B. FLAG SALUTE

C. OPENING STATEMENT

In compliance with the Open Public Meetings Act (Chapter 231, P.L. 1975), Palisades Park Board of Education has provided adequate notice of this reorganization meeting dated December 29, 2025 (date of published notice).

The Meeting Notice has been:

1. Emailed to all staff members at the district's 3 school locations.
2. Communicated to The Record.
3. Filed with the Borough Clerk of Palisades Park.

D. ELECTION RESULTS

Certification of Election Results for Annual School Board – November 4, 2025

Inkyo Kim - 1,535 votes

Justin Jeong - 1,510 votes

Ray Park - 1,497 votes

E. OATH OF OFFICE – SWEARING IN NEW BOARD MEMBERS

The Board Secretary will administer the Oath of Office to duly elected members:

- Ray Park
- Inkyo Kim
- Justin Jeong

F. ROLL CALL

	Present	Absent
Ms. Soo Chung	☐	☐
Ms. Sookyung Park	☐	☐
Ms. Boyoung Yu	☐	☐
Mr. Aaron Pak	☐	☐
Mr. Jun Yim	☐	☐
Mr. Sergio Calle	☐	☐
Mr. Ray Park	☐	☐
Ms. Inkyo Kim	☐	☐
Mr. Justin Jeong	☐	☐
Mr. Carl Albano	☐	☐
Mr. Emidio D'Andrea	☐	☐

G. NOMINATION OF PRESIDENT

The Board Secretary calls for nominations for the position of President of the Board of Education.

H. NOMINATION OF VICE PRESIDENT

The elected Board of Education President calls for nominations for the position of Vice President of the Board of Education.

I. REORGANIZATION BUSINESS – GENERAL ADMINISTRATION

1) ESTABLISHMENT OF BOARD OF EDUCATION MEETING SCHEDULE

RESOLVED, that the Palisades Park Board of Education, pursuant to Chapter 231, Open Public Meetings Act, does hereby establish that Public Meetings for the Board of Education will be held at the Early Childhood Center, 270 First Street, Palisades Park, NJ according to the following schedule:

Work Sessions will commence at 6:30 p.m.

Regular Meetings will begin immediately following the conclusion of the Work Session

Formal Action may be taken at these meetings.

Special or Rescheduled Meetings – As called by the Board of Education

Meeting Date	Time	Location
Wednesday, January 21, 2026	6:30 PM	Early Childhood Center
Wednesday, February 25, 2026	6:30 PM	Early Childhood Center
Wednesday, March 18, 2026	6:30 PM	Early Childhood Center
Wednesday, April 22, 2026	6:30 PM	Early Childhood Center
Wednesday, May 20, 2026	6:30 PM	Early Childhood Center
Wednesday, June 17, 2026	6:30 PM	Early Childhood Center
Wednesday, June 24, 2026 (Close Out)	6:30 PM	Early Childhood Center
Wednesday, July 15, 2026	6:30 PM	Early Childhood Center
Wednesday, August 19, 2026	6:30 PM	Early Childhood Center
Wednesday, September 16, 2026	6:30 PM	Early Childhood Center
Wednesday, October 21, 2026	6:30 PM	Early Childhood Center
Wednesday, November 18, 2026	6:30 PM	Early Childhood Center
Wednesday, December 16, 2026	6:30 PM	Early Childhood Center

BE IT FURTHER RESOLVED that in order to conduct its meetings properly and efficiently, the Board shall require the following procedures to public participation at Board Meetings:

- Any individual desiring to speak shall give his/her name, address and group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its President, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

FURTHERMORE, BE IT RESOLVED that this Resolution shall be in effect only until the next annual organization meeting of the Board of Education.

2) ADOPTION OF CODE OF ETHICS

BE IT RESOLVED, that the Palisades Park Board of Education in the County of Bergen, New Jersey adopt the Purpose and Role of the Code of Ethics N.J.S.A. 18A:12-24.1.

The members of the Board of Education recognize that they hold authority not as individuals but as members of the Board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the Board adopts this code of ethics:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my Board action to policy making, planning and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but together with my fellow Board members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the Board.
6. I will refuse to surrender my independent judgement to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the Chief Administrative officer.
9. I will support and protect school personnel in the proper performance of their duties.
10. I will refer all complaints to the Chief Administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

3) DESIGNATION OF OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the Palisades Park Board of Education designate “The Record (North Jersey)” and “The Star Ledger” as its official newspapers.

Honorary Media

Korean Times

Korean Daily Central News

4) POLICIES, BYLAWS AND REGULATIONS

WHEREAS it is necessary and advisable to conduct the meetings of this Board of Education according to a set of rules and procedures in addition to those established by the law of the State of New Jersey and set forth in Title 18A, and

WHEREAS it is also necessary and advisable that the conduct of this school system, its employees and students, and their relationships with this Board of Education be determined in the best interests of this school district,

THEREFORE BE IT RESOLVED, that the By-Laws and Policies in force at the last regular meeting of the Board of Education of the Borough of Palisades Park, New Jersey be and are hereby adopted as the By-Laws and Policies of this Board of Education as organized at this time.

5) ANNUAL APPOINTMENTS

1. **RESOLVED**, that the Palisades Park Board of Education appoints Rullo & Juillet Associates, Inc. Cedar Grove, N.J. as the District's Right-To-Know, PEOSH, and AHERA Consultants. Other services include Updating Hazardous Substance Fact Sheets, Filing State Required Surveys, Compiling the 3-Year Asbestos Management Plan, R-T-K training and Blood-Borne Pathogens training.
2. **RESOLVED**, that the Palisades Park Board of Education approves the extension of professional legal services, on an interim basis, provided by Busch Law Group, LLC.
3. **RESOLVED**, that the Palisades Park Board of Education approves the extension of professional legal services provided by Parette Somjen Architects, LLC.
4. **RESOLVED**, that the Palisades Park Board of Education approves the extension of professional legal services provided by FBT Gibbons LLP.
5. **RESOLVED**, that the Palisades Park Board of Education approves the extension of professional legal services provided by Rivkin Radler.
6. **RESOLVED**, that the Palisades Park Board of Education approves the following appointments (No Stipend):

Position	Appointee
Affirmative Action Officer	Carl Albano
Anti-Bullying Coordinator	Dino Eliopoulos
Anti-Bullying Specialist	Aldo Deodino, John Sarcone

7. RESOLVED, that the Palisades Park Board of Education approves the following designations (No Stipend):

Position	Designee
Board Secretary	Grace Lee
District Custodian of Records	Grace Lee
Public Agency Compliance Officer	Emidio D’Andrea
Purchasing Agent	Emidio D’Andrea
Qualified State Purchasing Agent	Emidio D’Andrea
District Homeless Education Liaison	Joanna Hali
Americans with Disabilities Act (ADA) Coordinator	Joanna Hali
Section 504 Committee Coordinator	Joanna Hali
Handle with Care Point of Contact	Joanna Hali
Title IX Coordinator	Dino Eliopoulos
Safety and Health Plan Coordinator	Carl Albano
School Safety Specialist	Carl Albano

8. RESOLVED, that the Palisades Park Board of Education approves the following appointments through June 30, 2026:

Position	Appointee
School Physician	Dr. Teja Karukonda
Treasurer of School Monies	School Accounting Services, LLC

6) BANKS, WIRE TRANSFERS, & ELECTRONIC BANKING

PART I RESOLUTION CONCERNING THE STATUS OF BOARD OF EDUCATION WITH REFERENCE TO FUNDS IN ITS CUSTODY

WHEREAS the Board of Education of the Borough of Palisades Park deems it necessary and advisable that the exact status of this Board be fixed with reference to the funds in its custody and in its control now on deposit in PNC Bank and Connect One Bank and hereafter to be deposited in said PNC Bank and Connect One Bank; and

WHEREAS, the said PNC Bank and Connect One Bank are hereby designated as the official depositories for the funds of this Board of Education; and

WHEREAS, that upon and after the adoption of this Resolution, all warrants, checks, or other instruments providing for payment of money hereafter issued by this Board of Education through its Current Account shall be signed by the Board President, Business Administrator, and Superintendent (with manual or facsimile signature); Unemployment Trust Account and Capital Reserve Account shall be signed by the Business Administrator and Payroll Coordinator; Food Services Account shall be signed by the Board President and Business Administrator (with manual or facsimile signature);

WHEREAS, all warrants, checks, or other instruments providing for the payment of money hereafter issued by this Board of Education through its Athletic Account shall be signed by the Director of Athletics and the Business Administrator; through its Junior/Senior High School Student Activities Account shall be signed by the Business Administrator and the High School Student Activities Advisor; through its Lindbergh School Student Activities Account shall be signed by the Business Administrator and the Lindbergh School Student Activities Advisor (with manual or facsimile signature); and

WHEREAS all warrants, checks, or other instruments providing for the payments of money hereafter issued by this Board of Education through its Payroll Account and Agency Account shall be signed by the Board President and Business Administrator (with manual or facsimile signature);

THEREFORE, BE IT RESOLVED, that a copy of this Resolution, certified to be a true copy by the Board Secretary of this Board of Education, be delivered to the PNC Bank and Connect One Bank within twenty-four hours from and after the adoption thereof.

PART II

WHEREAS, the Board of Education has authorized establishing a savings account in Connect One Bank, Fort Lee, New Jersey for the Student Aid/Scholarship Account, Cultural Enhancement Program Account, and Student Activities Accounts, it is now resolved that this account be authorized to continue as a market rate checking account; and

THEREFORE, BE IT RESOLVED, that all warrants, checks or other instruments providing for the payment of money hereafter issued by the Board of Education through its Student Aid/Scholarship Account, Cultural Enhancement Program Account, shall be signed by the Business Administrator and the Superintendent.

PART III

WHEREAS, the Board of Education of the Borough of Palisades Park deems it necessary and advisable that the exact status of this Board be fixed with reference to the funds in its custody and in its control now and hereafter, to be deposited in the PNC Bank, Palisades Park, NJ and Connect One, Fort Lee, NJ; and

THEREFORE, BE IT RESOLVED, that the PNC Bank, Palisades Park, NJ and Connect One Bank, Fort Lee, NJ are hereby designated as depositories for the funds of this Board of Education.

7) TRAVEL LIMITATIONS

WHEREAS the Palisades Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$10,000 for all staff and board members.

8) TAX SHELTER ANNUITY COMPANIES

BE IT RESOLVED that the Palisades Park Board of Education approves the following tax-sheltered annuity companies to provide service to the employees of Palisades Park School District until next reorganizational meeting in January 2027 as per N.J.S.A 18A:66-127:

- Mass Mutual/Capstone Financial
- Aspire Financial
- Equitable
- Corebridge Financial (formerly AIG Retirement Services-VALIC)
- Great American Plan Administrators
- Security Benefit Group
- Metropolitan Life Insurance Company
- North American Company for Life

9) ADOPTIONS

1. Chart of Accounts for NJ Public Schools

BE IT RESOLVED, that the Palisades Park Board of Education adopts the chart of accounts as presented by the New Jersey Department of Education.

2. Standard Operating Procedures

BE IT RESOLVED, that the Palisades Park Board of Education adopts the current district Standard Operating Procedures Manual for the 2026 organization year, on file in the Office of the Board of Education.

3. Purchasing Manual

BE IT RESOLVED, that the Palisades Park Board of Education adopts the current Purchasing Manual for the 2026 organization year, on file in the Office of the Board of Education.

10) PAYMENT OF BILLS

BE IT RESOLVED, that the Palisades Park Board of Education appoints the Business Administrator as the official designee to make payments of bills between Board Meetings on an “as needed” basis for the 2026 organization year. Any emergent payment shall require email communication among the Business Administrator, the Board President, and the Finance Committee, and shall be processed only upon written approval received via email.

11) FUND INVESTMENT

BE IT RESOLVED, that the Palisades Park Board of Education appoints the Business Administrator to invest funds, when available, for 2026 calendar year in Certificates of Deposit, Treasury Bills and/or Savings and Checking Accounts, and approved Investment Funds and report said investments to the Board of Education.

12) TEXTBOOK AND CURRICULA

BE IT RESOLVED, that the Palisades Park Board of Education, in compliance with N.J.S.A. 18A:33-1 adopt the current district textbook and curricula for the 2026 organization year, on file in the Office of the Superintendent and publicly available on the district website.

13) TRANSFER OF FUNDS

BE IT RESOLVED, that the Palisades Park Board of Education appoints the Business Administrator to approve line item budget transfers between board meetings, and that such transfers shall be reported to the Palisades Park Board of Education to ratify and be duly recorded in the minutes at the next regular board meeting.

14) MEMBERSHIP – NEW JERSEY SCHOOL BOARDS

BE IT RESOLVED, that the Palisades Park Board of Education approve membership in the New Jersey School Boards Association.

15) POLICY PROVIDER SERVICE

BE IT RESOLVED, that the Palisades Park Board of Education appoint New Jersey School Boards Association (NJSBA) as the District's Policy provider, for the 2026 organization year.

16) ADVERTISE AND RECEIVE BIDS

BE IT RESOLVED, that the Palisades Park Board of Education authorize the Board Secretary to advertise and receive bids for supplies, equipment, and services when required, per the Public School Contracts Law, until the next reorganization meeting in January 2027.

Moved by:

Seconded By:
VOTE

Board Member	Yes	No	Abs.	N/P	Board Member	Yes	No	Abs.	N/P
Soo Chung	☐	☐	☐	☐	Jun Yim	☐	☐	☐	☐
Sergio Calle	☐	☐	☐	☐	Boyoung Yu	☐	☐	☐	☐
Ray Park	☐	☐	☐	☐	Sookyung Park	☐	☐	☐	☐
Inkyo Kim	☐	☐	☐	☐	Aaron Pak	☐	☐	☐	☐
Justin Jeong	☐	☐	☐	☐					

J. AUDIENCE PARTICIPATION**K. ADJOURNMENT**