

RESOLUTION NO. 1258  
DECREASE / REMOVE PETTY CASH FOR SCHOOLS & OTHER DEPARTMENTS

WHEREAS, most schools and many other departments no longer use their Petty Cash funds for small purchases, but instead use a p-card for these purchases;

NOW, THEREFORE, BE IT RESOLVED that the Petty Cash balances be decreased or removed.

Petty Cash/Imprest	Current	Change	New
Apollo Elementary	\$500	(500)	\$-
Briarwood Elementary	200	(200)	-
Cascade Ridge Elementary	200	(200)	-
Challenger Elementary	200	(200)	-
Cedar Trails Elementary	200	(200)	-
Clark Elementary	400	(400)	-
Cougar Ridge Elementary	350	(350)	-
Creekside Elementary	200	(200)	-
Discovery Elementary	200	(200)	-
Endeavour Elementary	300	(300)	-
Grand Ridge	300	(300)	-
Issaquah Valley Elementary	100	(100)	-
Maple Hills Elementary	200	(200)	-
Newcastle Elementary	200	(200)	-
Sunny Hills Elementary	200	(200)	-
Sunset Elementary	300	(300)	-
Echo Glen	100	(100)	-
Beaver Lake Middle School	300	(150)	150
Cougar Mountain Middle School	200	(50)	150
Issaquah Middle School	300	(150)	150
Pine Lake Middle	300	(150)	150
Maywood Middle	200	(50)	150
P.C.M.S	300	(150)	150
Issaquah High School	200	(200)	-
Liberty High School	200	(200)	-
Skyline High School	300	(300)	-
Gibson Ek High School	200	(200)	-
Administration	300	(300)	-
Maintenance/Operations	300	(300)	-
Transportation	350	(350)	-
Food Service	2,920	(120)	2,800
Transition Center	150	-	150
Revolving Fund/Check	30,000	-	30,000
Payroll Imprest	35,000	-	35,000
Advance Travel	25,000	-	25,000
U.S. Postal Trust	8,050	(8,050)	-
	\$108,720	(14,870)	\$93,850

RESOLUTION NO. 1258 adopted at a regular meeting of the Board of Directors on the 15th day of January, 2026, in Issaquah, King County, Washington.

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President

\_\_\_\_\_  
Director

Attest: \_\_\_\_\_  
Director

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Heather Tow-Yick, Secretary

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Director

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Director