MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, November 11, 2025
7:00 PM – Lehigh Career & Technical Institute

1. CALL TO ORDER …… President, Dale Hein
President, Dale Hein, called the Meeting to Order at 7:01 P.M

2. PLEDGE OF ALLEGIANCE TO THE FLAG
The Pledge of Allegiance was recited.

3. ROLL CALL ..... Lindsey Wallace, Business Manager

Board Members		Non-Board Members	
Dale Hein, President	X	Dave Knerr	X
Jillian Emert, Vice President	X	Christina Lutz-Doemling	X
Jason Bashaw, Secretary		Lindsey Wallace	X
Christy Cooper, Treasurer	X	Paul Reilly	
Lauren Cieslak	X	Eric Dauberman	X
Eric DeLabar	X	Melissa Inselmann	X
Shawn McGinley	X	David Todd	X
Jamie Nattress	X	Robert Kucharczuk	X
Jeremy Smale	X	Thomas Moll	X
Student Representatives		Daniel Kotran	X
Dante Hatcher-Wilson	X	Patrick McNulty	X
Nikoloz Kemashvili	X		

4. NOTICE OF EXECUTIVE SESSIONS
A. None

5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA
A. Budget Update – Dr. Christina Lutz-Doemling and Lindsey Wallace
Dr. Lutz-Doemling and Lindsey Wallace provided a budget update to the board.

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS
A. Policy - David Knerr
- Policy 710 - **Video Surveillance and Recording** (clean copy)
Dave Knerr provided an overview of the first reading of Policy 710.

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

A. School Board Meeting Held on October 14, 2025

8. APPROVAL OF TREASURER'S REPORT FOR OCTOBER 2025

9. APPROVAL OF BUDGET TRANSFERS OCTOBER 2025

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS NOVEMBER 2025

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P OCTOBER 2025

12. FINANCIAL

A. **Exoneration - Tax Collectors 2024-2025 Exception Taxes**
The following tax collector(s) of the Catasauqua Area School District request exoneration from collecting the taxes listed below for the **2024-2025** in accordance with Section 685 of the Public School Code. These taxes are deemed delinquent and will be submitted to Portnoff Associates for further collection. The deadline for collection of these taxes was **October 31, 2025**.

Tax Collector	Municipality	2024-2025 Exception
James Delbertis	Catasauqua	$3,402.12
Catasauqua Area SD	Hanover	$0.00
Donna Schifko	North Catasauqua	$1,645.39

Items 7A, 8, 9, 10, 11, and 12A were combined by Board request

ROLL CALL VOTE

MOTION BY: Emert SECONDED BY: Smale
AYE: Cooper, Smale, Cieslak, Nattress, Emert, Bashaw, Hein
NAY: 0
Seven Ayes, Zero Nays, Motion carried

13. PERSONNEL

A. Removal of The Following Substitute(s) Employee(s) for The 2025-2026 School Year:

Name	Position	Reason
Renee Bogi	Substitute Teacher	Other Employment
Nicole King	Non CDL Substitute Driver	Did Not Complete Employment Paperwork
Ian Langsdorf	Substitute Teacher	Other Employment

B. Retirement

1. Name: Cynthia Reppert
   Status: Custodial A
   District Start Date: September 16, 1996
   Retirement Date: December 31, 2025

C. Resignation

1. Employee: Amelia Fehr
   Status: Assistant Marching Band Director/Indoor Guard Instructor
   Assignment: Catasauqua High School
   Reason: Personal
   Effective: October 16, 2025

2. Employee: James Perkins
   Status: Assistant Football Coach
   Assignment: Catasauqua High School
   Reason: Personal
   Effective: September 19, 2025

D. Approval to Rescind Employment Offer

1. Name: Lisa Davis
   Position: Non Certified Instructional Aide
   Assignment: Sheckler Elementary School
   Reason: Failure to Complete Employment Paperwork

E. Substitutes

The following applicant(s) have requested to be added to the Substitute Employment List for the 2025-2026 School Year as follows:

Name	Assignment
Duane Hoffman*	Non CDL Driver Substitute
Karla Calderon Flores*	Non CDL Driver Substitute
Ana Carrion*	Non CDL Driver Substitute
Natalie Ramos*	Non CDL Driver Substitute
Jody Novitsky*	Daily Building Substitute Sheckler Elementary School
Julie Dotterer	Cafeteria Substitute
Steven Im*	CDL Driver Substitute

*pending receipt of employment paperwork

F. Nomination for Appointment

1. Name: Erica Hudson*
   Status: Non Certified Instructional Aide
   Assignment: Sheckler Elementary School
   Rate of Pay: $148 Per Day
   Benefits: As per the Collective Bargaining Agreement
   Effective: Upon Completion of Employment Paperwork

2. Name: Tori Heffelfinger*
   Status: Non Certified Instructional Aide
   Assignment: Sheckler Elementary School
   Rate of Pay: $148 Per Day
   Benefits: As per the Collective Bargaining Agreement
   Effective: Upon Completion of Employment Paperwork

*pending receipt of employment paperwork

G. Approval for Days Without Pay

1. Name: Nichole Grym
   Reason: Personal
   Effective: October 24, 2025 Full Day

2. Name: Melissa Vazquez
   Reason: Sick
   Effective: October 29, 2025 Full Day
   November 4, 2025 Full Day
   November 5, 2025 Full Day
   November 6, 2025 Full Day

H. Approval of Paid Administrative Leave for Employee #2555 Effective October 3, 2025, until October 9, 2025

I. Approval of Unpaid Leave of Absence, Effective December 1, 2025, Until December 15, 2025 for Employee # 2703

J. Half-Year Salary Increment Change

Approval is requested to adjust the compensation indicated below as per the Collective Bargaining Unit Agreement:

Andrew Brett	Step	Degree	Credits	Salary
New	3	BS	24	$69,846.00
Old	3	BS	18	$69,223.00
Difference				$623.00
Half Increment				$311.50

K. Half-Year Salary Increment Change

Approval is requested to adjust the compensation indicated below as per the Collective Bargaining Unit Agreement:

Megan Stewart	Step	Degree	Credits	Salary
New	5	BS	24	$74,630.00
Old	5	BS	21	$73,919.00
Difference				$711.00
Half Increment				$355.50

L. Approval Of Student Teachers/Interns/Job Shadows

Approval is requested for the following student teachers/interns/job shadows as listed:

College – DeSales University	Effective: January 26, 2026 to May 1, 2026
Name: Elizabeth Sanderson-Parmer*	Speech & Language – Brett Snyder

College – Kutztown University	Effective: December 13, 2025 to End of Season
Name: Wyatt Younes*	Athletics – Boys Basketball

M. Appointment of Extra-Curricular Position(s) for the 2025-2026 School Year

It is recommended that the names listed below of extra-curricular position(s) be appointed as noted for the 2025-2026 school year:

#	Name	Position	Stipend
1	Jacob Smith	Assistant Boys Basketball Coach	Volunteer
2	Brandon Canady*	Assistant Boys Basketball Coach	Volunteer
3	Branden Strohl	Assistant Wrestling Coach	Volunteer
4	Jacob Ramos*	Assistant Wrestling Coach	Volunteer
5	Alison Brandecker	Assistant Marching Band Director (approved as Pro Rated based on start date 10/29/25)	$901.20
6	Jonathan Reed	Wrestling Coordinator (approved as TBD 6/10/25)	$8,025.00
7	Mark Bartholomew	Assistant Boys Wrestling Coach (approved as TBD 6/10/25)	$4,927.00
8	Michael Rusnock	Assistant Girls Wrestling Coach (approved as TBD 6/10/25)	$3,627.00
9	Laura Gerhard	Assistant Girls Wrestling Coach (approved as TBD 6/10/25)	$1,300.00
10	Oscar Cordon	Assistant Junior High Wrestling Coach (approved as TBD 6/10/25)	$3,127.00
11	Vincent Pellechia	Assistant Junior High Wrestling Coach (approved as TBD 6/10/25)	$1,800.00
12	Tara Belfield	Head Girls Basketball Coach (approved as TBD 6/10/25)	$6,225.00

13	Steven Bradley	Assistant Girls Basketball Coach (approved as TBD 6/10/25)	$4,927.00
14	Anthony Cunningham	Assistant Girls Basketball Coach (approved as TBD 6/10/25)	$4,927.00
15	Robert Skipper	Assistant Girls Basketball Coach (approved as TBD 6/10/25)	$1,800.00
16	Alison Brandecker	Indoor Guard Instructor	$2,425.00
17	Eriberto Diaz	~~Assistant Football Coach (approved as TBD 6/10/25)~~	~~$1,800.00~~
18	Ronald Armstead	Assistant Football Coach (approved as $2655.00 6/10/25)	$3,540.00
19	Brian Reilly	Assistant Football Coach (approved as $2655.00 8/12/25)	$3,540.00
20	Amelia Fehr	Assistant Marching Band Director (approved as $3,275.00 6/10/25 New stipend prorated based on resignation date of 10/16/25)	$2,012.68

*pending receipt of employment paperwork

- **Original** (with strikethrough)
  Eriberto Diaz
  Assistant Football Coach (approved as TBD **6/10/25**) $1,800.00
  Corrected:
  Eriberto Diaz - Assistant Football Coach (approved as $2,655.00 on 6/10/25) with a stipend of **$3,540.00**

Items 13A, 13B, 13C, 13D, 13E, 13F, 13G, 13H, 13I, 13J, 13K,13L,and 13M, were combined by Board request

ROLL CALL VOTE

MOTION BY: Emert SECONDED BY: Cieslak
AYE: Smale, Nattress, Bashaw, Cooper, Cieslak, Emert, Hein
NAY: 0
Seven Ayes, Zero Nays, Motion carried

14. CURRICULUM
A. None

15. BOARD APPROVALS

A. Approval of Policy – First Reading
Approval is requested for the First reading of the following policy:

Section: **Property**
Policy #: **710**
Title: **Video Surveillance and Recording**

ROLL CALL VOTE

MOTION BY: Emert *SECONDED BY: Smale*
AYE: Smale, Emert, Bashaw, Cooper, Cieslak, Nattress, Hein
NAY: 0
Seven Ayes, Zero Nays, Motion carried

B. Adoption of Resolution by the Board of Directors Urging the Pennsylvania General Assembly to End the 2025–2026 State Budget Impasse and Fully Fund Public Education

ROLL CALL VOTE

MOTION BY: Bashaw *SECONDED BY: Cooper*
AYE: Cieslak, Emert, Bashaw, Nattress, Cooper, Smale, Hein
NAY: 0
Seven Ayes, Zero Nays, Motion carried

C. Approval of an Architect to Provide Architectural Design Services for the Sheckler Elementary School Addition and Approval of Associated Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition in form presented to the Board.

Nomination: ***Alloy5,*** *on nomination by Bashaw*
Nominations closed:

Nominee*: **Alloy5**, Architect to Provide Architectural Design Services for the Sheckler Elementary School Addition*

ROLL CALL VOTE

Voting for Alloy5

MOTION BY: Bashaw *SECONDED BY: Smale*
AYE: Nattress, Cooper, Smale, Bashaw, Cieslak, Hein
NAY: 0
Abstention by Emert
Six Ayes, Zero Nays, Motion carried

D. <u>Approval of 2025 Thanksgiving Day Game Ticket Prices</u>
Approval is requested for the 2025 Thanksgiving Day Game ticket prices. All tickets are general admission, Colonial League passes will be accepted, and there is no admission charge for current CASD students.

Advance tickets – Adults: $6.00
Advance tickets – Students/Senior Citizens: $3.00 ***(Non CASD Students)***
All tickets sold at the game: $7.00

***** *Non CASD students was added to the minutes*

E. <u>Administration Requests Board Approval to Award Vendor, Powerco, for the Kubota RTVX2C-PKLH-1 Bid (via Sourcewell) in the amount of $46,894.05.</u> (bid tabulation)

F. <u>Approval Of Additional Revised Van/Bus Stops</u>
Approval is requested for additional revised Van/Bus Stops effective immediately. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

None for November

Items 15D, 15E, and 15F, were combined by Board request

ROLL CALL VOTE

MOTION BY: <u>Emert</u> *SECONDED BY: <u>Nattress</u>*
AYE: Smale, Nattress, Bashaw, Cooper, Cieslak, Emert, Hein
NAY: 0
Seven Ayes, Zero Nays, Motion carried

16. RECOGNITION OF GUESTS & VISITORS

Thomas Moll

- *Discussed clean bleachers during the Turkey Day Game*
- *Provided Link to the online store: <u>Thanksgiving Day Game Apparel Online Store</u>*
- *Bury the Hatchet Gathering - November 25, 2025 - 6:00 PM - 9:00 PM*
  Tickets are available for the Bury the Hatchet Gathering taking place at Tri-Boro Sportsman, Northampton, PA. Call 610-697-0111 Ext. 5 for more information.
- *Thanksgiving Day Game - November 27, 2025 - 10:00 AM*
  Tickets for the 102nd Thanksgiving Day football game between Catasauqua and Northampton are now on sale in the CHS Athletic Office. Advance tickets are $6 for

adults and $3 for students and senior citizens. All tickets sold at the game will be $7. All current CASD students will be admitted free of charge.

Melissa Inselmann

- *Shared information related to the C3P Coat Drive this weekend*
- *Multilingual Learners event*

Dante Hatcher-Wilson

- *Journalism students are on a tight timeline to get their publication done before Christmas*
- *Happy to have the Turkey Day Game. It is a good, student tradition.*

Nikoloz Kemashvili

- *Shared personal updates related to his participation in sports*

Dale Hein

- *Proud that CASD created Girls Wrestling Program. Now there are 7 or 8 schools with Girls Wrestling.*
- *Expressed concern about the bird droppings on the home bleachers.*

Dr. Lutz-Doemling

- *Thanked Dr. Greenawalt, Holly Custodio, and the Nutrition Group for organizing a fantastic dinner, tour of the Education Programs, and hosting our Board meeting.*
- *Thanked the Veterans for their service and our freedom*
- *Wished everyone a Happy Thanksgiving.*

17. NEXT MEETING DATE(S):

A. Tuesday, December 2, 2025 7:00 P.M. Reorganization and Monthly School Board Meeting

18. ADJOURNMENT

MOTION BY: Emert SECONDED BY: McGinley

Motion carried

Time Adjourned: 8:42 P.M.

Respectfully submitted,

Jason Bashaw
Secretary