

**Sheffield-Sheffield Lake City Schools  
Board of Education Meeting**

**1824 Harris Road  
Sheffield, OH 44054**

**January 8, 2026**

**5:30 p.m. Organizational Meeting**

**Administration Center**

Mr. Kreig Brusnahan  
Mrs. Pat Czech  
Mrs. Amy DeLuca  
Mrs. Sandra Jensen  
Mr. Jack Petrucci  
Mr. Michael F. Cook, Superintendent  
Mr. Adam Hines, Treasurer



***INSPIRE ~ EXCITE ~ EDUCATE***



**NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

**DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**ORGANIZATIONAL MEETING**

**I. ROLL CALL**

*“Notice of this meeting was given in accordance with the provisions of Policy 1.15 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.”*

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**II. CALL TO ORDER**

**III. ELECTION OF OFFICERS FOR 2026**

A. President: \_\_\_\_\_

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

B. Vice President: \_\_\_\_\_

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**IV. ORGANIZATIONAL AND STANDING AUTHORIZATIONS**

**A. ELECTION OF BOARD REPRESENTATIVES**

1. It is moved that \_\_\_\_\_ be appointed as Sheffield-Sheffield Lake Board of Education’s representative to the Lorain County Joint Vocational School District’s Board of Education.
2. It is moved that \_\_\_\_\_ be appointed as the Sheffield-Sheffield Lake Board of Education’s representative to the Sheffield-Sheffield Lake City Schools Athletic Council.
3. It is moved that \_\_\_\_\_ be appointed as the Sheffield-Sheffield Lake Board of Education’s Legislative Liaison.
4. It is moved that \_\_\_\_\_ be appointed as Sheffield-Sheffield Lake Board of Education’s representative to Project S.A.L.T. (Student Achievement Liaison Team).
5. It is moved that \_\_\_\_\_ be appointed as Sheffield-Sheffield Lake Board of Education’s representative to the Endowment Fund.



- 6. It is moved that \_\_\_\_\_ be appointed as Sheffield-Sheffield Lake Board of Education’s Finance representative.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**B. ADOPTION OF TIMES/DATES/LOCATION/FORMAT OF REGULAR MEETING**

- 1. Discussion
- 2. Action

2026 Regular Meeting Schedule (all meetings will start at 5:30 PM unless otherwise noted)

February 12, 2026	FELC
March 12, 2026	BMS
April 9, 2026	BOE Conference Room
May 14, 2026	BOE Conference Room
June 11, 2026	BHS
July 23, 2026	BOE Conference Room
August 13, 2026	BOE Conference Room
August 27, 2026	BOE Conference Room
September 10, 2026	BOE Conference Room
October 8, 2026	Knollwood
November 12, 2026	BOE Conference Room
December 10, 2026	BIS
January 14, 2027	BOE Conference Room

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**C. SUPERINTENDENTS AUTHORIZATION**

It is recommended that the Superintendent be authorized to:

- 1. Act as agent to approve the use of school buses for field trips and athletic events.
- 2. Approve admission of students under Open Enrollment, Tuition and Grandparent Status.
- 3. Employ such temporary personnel as is needed for emergency situations as prescribed by Ohio revised code 3319.18. Such employment is to be presented for approval by the Board at the next regular meeting.
- 4. Approve all expenditures except those over \$10,000.00 which must have Board approval.
- 5. Enter and/or participate in Federal, State or Local Grants or agreements.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_



**D. FISCAL ISSUES**

It is recommended that the following fiscal authorizations be approved:

1. For the Treasurer to pay all bills within limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received.
2. For the Treasurer to establish a Board Service Fund as prescribed by Ohio Revised Codes 3315.15.
3. That the Board authorize the Treasurer to request advances on tax settlements from the county Auditor during the calendar year 2026 in the amounts and times deemed necessary and advisable.
4. To make fund to fund advances, advance returns, and transfers as needed throughout the year with ratification as part of the financial reports at the next regular meeting.
5. For the Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code 133.01.
6. For the Treasurer to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 113.01.
7. For the Treasurer to attend public records training on the Board behalf.
8. For the Treasurer to convene meetings of the Records Commission not limited to but at minimum annually.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**V. TAX BUDGET HEARING AND APPROVAL**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached tax budget for the Fiscal Year 27(26-27).

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_

**VI. ADJOURNMENT**

Time: \_\_\_\_\_ P.M.

Kreig Brusnahan \_\_\_\_\_ Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Jack Petrucci \_\_\_\_\_