

**BOARD OF EDUCATION
EGG HARBOR CITY PUBLIC SCHOOLS
Egg Harbor City, New Jersey 08215**

AGENDA

Reorganization / Regular Meeting

January 7, 2026

Charles L. Spragg School

Library

601 Buffalo Avenue

6:00 PM

I. Open Reorganization / Regular Meeting

This is to advise those present at this meeting of the Board of Education of the Egg Harbor City School District, in the County of Atlantic, that adequate notice has been given of this meeting as required by the provision of Chapter 231 of the Laws of 1975; that notice thereof has been forwarded for publication in the District official newspapers, posted in the city Schools, and forwarded to the city Clerk within the time required by said Act.

The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

There are two opportunities to address the Board. The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, residents may address the Board on any school related issue. Once identified, a speaker is asked to limit their comments to three minutes. Yielding time is not permitted. The public comments portion of the meeting will not exceed 30 minutes total.

II. Flag Salute

III. New/Re-elected Board Members Sworn In – Board Secretary

a. Info: 11/4/25 Election Results: *Attachment*

Full three (3) year term:

Melissa Ortiz	938 votes
Stephen Bouchard	865 votes
Janine Caudo	835 votes

- b. Swearing In
 - Stephen Bouchard
 - Janine Caudo
 - Melissa Ortiz

IV. Roll Call

Mr. Bouchard ('28)	Ms. Caudo ('28)	Ms. Cramer ('27)
Mrs. DiGiacomo ('26)	Mr. Guercioni ('26)	Mrs. Nava ('27)
Mrs. Ortiz ('28)		

V. Election and Appointment of Officers

- a. President
Board Secretary calls for nominations (a 2nd is not required per by-law)
Motion to appoint _____, President (Jan. 2026 – Jan. 2027) Roll Call (majority present) *New President Assumes the Chair*
- b. Vice President
President calls for nominations (a 2nd is not required per by-law)
Motion to appoint _____, Vice President (Jan. 2026 – Jan. 2027) Roll Call (majority present)
- c. Committees
Info: Sign-up sheets have been distributed in Board packets and must be returned by the end of the meeting in order for committees to be approved at the February 11, 2026 BOE meeting. *Handout*

VI. Annual Appointments (Roll Call)

- a. Board Secretary
Motion to appoint Allyson Ziegler
- b. NJSBA and ACSBA Delegates
President calls for nominations (a 2nd is not required per by-law)
Motion to appoint _____, NJSBA Delegate for 2026 (2025 - Ms. Cramer)
Motion to appoint _____, alternate NJSBA Delegate 2026 (2025 - Mr. Bouchard)
Motion to appoint _____, ACSBA Delegate for 2026 (2025 - Ms. Fuentes)

VII. Motions and Designations (Roll Call)

- a. Motion to readopt NJSBA Code of Ethics
(Code of Ethics and sign-off sheet attached and handout) *Attachment*

VIII. Annual Motions and Designations (Roll Call)

- a. Motion to approve Depositories for School Funds

Depositories: OceanFirst Bank, NJ Asset and Rebate Management Program, or any GUDPA or federally approved depository in the state of New Jersey

- b. Motion to approve Signatures for School Funds

Signatories – General Account (3 of 3 required)

Board President

Superintendent

Business Administrator

Signatories – Payroll (1 of 2 required)

Superintendent

Business Administrator

Signatories – Payroll Agency (1 of 2 required)

Business Administrator

Superintendent

Signatories – FDR Memorial Scholarship Fund (1 of 2 required)

Business Administrator

Superintendent

Signatories – Lunch Account (1 of 2 required)

Business Administrator

Superintendent

Signatories – Medical Plan (1 of 2 required)

Business Administrator

Superintendent

IX. Executive Session

Resolution of the Board of Education of the Egg Harbor City School District to permit discussion of subjects in closed sessions.

RESOLVED: At a public meeting of the Board of Education held on January 7, 2026 at _____ p.m. that pursuant to sections 7 and 8 of the “Open Public Meetings Act”, the following subjects be discussed in a session of the Board of Education closed to the public:

- (1) Litigation
- (2) Personnel
- (3) Contracts
- (4) Negotiations

It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

X. Open Floor to Public

The public is invited to comment on or question any topic related to the Board of Education agenda items.

XI. Comments for the Good of the Board

XII. Monthly Reports

- a. Administrative Reports
 - 1. Superintendent / Principal Report *Attachment*
 - 2. Business Administrator Report
 - 3. Director of Special Projects Report *Attachment*
 - 4. EHCCS Principal Report *Attachment*
 - 5. Supervisor of Early Childhood/LDTC Report *Attachment*
 - 6. Board Solicitor's Report

- b. Board Committee Reports
 - 1. Personnel
 - 2. Curriculum/Programs
 - 3. Finance
 - 4. Policy
 - 5. Buildings/Grounds

XIII. Board Minutes

- a. **APPROVE (roll call):**
 - 1. December 10, 2025 Regular Meeting *Attachment*
 - 2. December 10, 2025 Executive Session *Attachment*

XIV. Financial Items

- a. **APPROVE (roll call):**
 - 1. Board Secretary's Report – November 2025 *Attachment*
 - 2. Report of Receipts and Disbursements – November 2025 *Attachment*

- b. **APPROVE (roll call):** Board Certification
Pursuant to N.J.A.C. 6A:23A-16.10(c)3 The Egg Harbor City Board of Education certifies that as of 11/30/25 after review of the Board Secretary's monthly financial report (Revenue and Appropriation sections) and upon

consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- c. **APPROVE (roll call):** Monthly Purchase Orders/Bills *Handout*

Bills to be Approved for Payment	\$ 440,136.67
Checks to be Ratified	\$ 50,149.36
Payroll to be Ratified	\$ 775,965.81

- d. **APPROVE (roll call):** Budget transfer for the 2025-26 school year in accordance with N.J.A.C. 6:20-2:13 and Chapter 196 Laws of 1967, as follows:

January 7, 2026 Fund 10 - \$74,243 *Attachment*

- e. **APPROVE (roll call):** Acceptance of the Egg Harbor City Community School Atlanticare Healthy Schools Grant for CPR Training Supplies in the amount of \$1,000. *Attachment*

- f. **APPROVE (roll call):** Acceptance of the Charles L. Spragg School Atlanticare Healthy Schools Grant for a Coat Closet in the amount of \$1,000. *Attachment*

- g. **APPROVE (roll call):** 2025-2026 Itinerant/Shared Services Agreement with Atlantic County Special Services School District for the following:

1. Speech Language Pathologist Services from January 2026 through June 2026, estimated two days a week for five hours a day, at a rate of \$95/hour.
2. Psychological Evaluations to be performed by a School Psychologist from January 2026 through June 2026, estimated two to five evaluations per month, at a cost of \$350 per evaluation.

- h. **APPROVE (roll call):** Change of Health Benefits Program, whereas the Egg Harbor City Board of Education hereby resolves effective March 1, 2026 to make the following changes relative to its group medical and prescription drug benefits programs, as follows:

1. Terminate its group medical and prescription drug programs with Horizon Blue Cross and Blue Shield of New Jersey, EB Employee Solutions, LLC, and HealthNow Administrative Services;
2. Award its group medical and prescription drug benefits program to Amerihealth Insurance Company of New Jersey;
3. Designate MyBenefitAdvisors as broker of record for this program, with the following authority:

- a) To ensure with Amerihealth that benefits delivered are “equal to or better than” the Board’s current group medical and prescription drug insurance plan;
 - b) To periodically market the Board’s group benefit plans; and
 - c) To assist employees and dependents in the resolution of service issues.
- i. **APPROVE (roll call):** The payment of bills between Board Meetings on a limited basis. All payments must be approved by the Superintendent and Business Administrator. All checks issued must include all required signatures, and the payment must be included in the bills list at the Board Meeting immediately following any such transactions.

XV. Non-instructional Operations Items

- a. **APPROVE (roll call):** School calendar for the 2025-2026 school year.
Attachment
- b. **APPROVE (roll call):** Motion to re-adopt all current job descriptions.
Attachment
- c. **APPROVE (roll call):** Submission of the Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff for EHCPSD 2025-2026.
Attachment

XVI. Personnel Items – as recommended by the Superintendent of Schools:

- a. **APPROVE (roll call):** The resignation/retirement of the following personnel:

	Name	Position	Location	Effective Date	Resignation / Retirement
i.	Bethy Asse	.85 Aide	EHCCS	2/15/2026	Resignation

- b. **APPROVE (roll call):** The appointment of the following personnel, pending proper certification and criminal history clearance as applicable:

	Name	Position	Location	Effective Date	Degree and Step	Salary	notes
i.	Lori Benson	Homebound Instructor	District	TBD	N/A	\$45 per hour	Start date pending fingerprint approval and on-boarding documents.

- c. **RATIFY and AFFIRM (roll call):** Leaves of Absences for the following personnel:

	SMID#	Type Leave	Anticipated start date	Anticipated end date	Notes	Initial approval if a revision
i.	22327134	NJFLA	2/13/2026	2/27/2026	Revision	1/8/2025, and 4/9/2025

- d. **APPROVE (roll call):** The following staff for case management, to work up to twenty (20) hours from January 20, 2026 to February 10, 2026, compensated at the non-instructional rate of \$40 per hour as per the EHCEA negotiated agreement:

i. Jen Connelly, Social Worker	ii. Gianna Miranda, LDTC
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XVII. Student Items

- a. **APPROVE (roll call):** Motion to affirm the Harassment, Intimidation, & Bullying (HIB) incidents as reported by the Superintendent and resolved by the building Principal, HIB Coordinator, or designee. *Attachment*
- b. **RATIFY and AFFIRM (roll call):** The following Out of District Tuition contract with Atlantic County Special Services School for the following student, beginning on December 15, 2025:
- i. #20402221 (115 days, \$27,472)
- c. **RESCIND (roll call):** Admitting the following DCP&P student from Voorhees Township Board of Education, where the prior district of residence is responsible for the estimated tuition costs:
- i. #20402107, Grade PK, \$105 per diem, effective September 2, 2025 through June 30, 2026 (180 days, \$18,900)
- d. **RATIFY and AFFIRM (roll call):** Admitting the following DCP&P student from the State of NJ Division of Children and Families, who has been determined responsible for the estimated tuition costs:
- i. #20402107, Grade PK, \$105 per diem, effective September 2, 2025 through November 28, 2025 (57 days, \$5,985)
- e. **RATIFY and AFFIRM (roll call):** Transportation Agreement between the State of NJ Division of Children and Families (joiner) and Egg Harbor City Board of Education to transport student #20402107 to Atlantic County Special Services from December 1, 2025 through June 30, 2026 at a cost of \$7,481.25.

- f. **RATIFY and AFFIRM (roll call):** The following bus routes hosted by Greater Egg Harbor Regional High School District for the 2025-2026 school year plus a 5% administrative fee:
 - i. Contract ACS-GE20 (*quoted contract*) for \$431 per diem to transport DCP&P student #20402221 to Atlantic County Special Services for the period December 18, 2025 through June 30, 2026.
 - ii. Contract EHC-B2 (*quoted contract*) for \$267 per diem to transport DCP&P student #20371918 to Egg Harbor City School District for the period December 22, 2025 through June 30, 2026.
- g. **APPROVE (roll call):** The following student to be placed on Homebound Instruction:
 - i. #20342138, effective January 8, 2026, through February 30, 2026.
- h. **RATIFY and AFFIRM (roll call):** The following students to be placed on Homebound Instruction:
 - i. #20342206, effective December 15, 2025, through March 15, 2026.
 - ii. #20311625, effective December 15, 2025, through December 23, 2025.

XVIII. Program Items

- a. **APPROVE (roll call):** The Charlotte Danielson Framework for Teaching 2007 Edition as the foundation for the Egg Harbor City School District's Teacher Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- b. **APPROVE (roll call):** The Multidimensional Principal Performance Rubric Ltd. as the foundation for the Egg Harbor City School District's Principal Evaluation Model to meet the requirements of Excellent Educators for NJ (EE4NJ).
- c. **APPROVE (roll call):** All current Egg Harbor City School District curricula for all grades.

XIX. Professional Development

Professional development activities have been recommended by building Principals, approved by the Director of Special Projects and the Superintendent as directly related to the fulfillment of individual professional improvement plans and/or required by the New Jersey Department of Education, Every Student Succeeds Act (ESSA), local student Individual Education Plans, or entitlement/discretionary grants. Adequate funds have been appropriated.

- a. **APPROVE (roll call):** Professional Development Workshops for the 2025-2026 school year. *Attachment*

XX. Policies / Regulations Items

XXI. New Business

XXII. Informational Items

- 12/15/2025 CLS Received “First Step” Certificate of Recognition from Cross Country Connection for the 2025 New Jersey Safe Routes to School Recognition Program
- 1/15/2026 EHCCS Rowan-Virtua School of Osteopathic Medicine Science Presentation w/Ms. Boschetti’s Class
- 1/23/2026 EHCCS 8th Grade to Visit Cedar Creek High School
- 1/26 - 1/30/26 CLS “The Great Kindness Challenge”
- 1/30/2026 CLS Bucket Filler Pep Rally
- 2/7/2026 EHCCS Grade 4 Noodlemania Competition at Northfield Elementary School

WHEREAS, The New Jersey School Boards Association has declared January 2026 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Egg Harbor City Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Egg Harbor City Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational

Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Egg Harbor City Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2026 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Egg Harbor City Board of Education urges all New Jersey citizens to work with their local Boards of Education and public school staff toward the advancement of our children’s education.

XXIII. Open to Public

XXIV. Calendar Dates

January 19, 2026	Martin Luther King Birthday (Buildings Closed)
February 4, 2026	Staff Development 12:50 Dismissal
February 11, 2026	Regular Board Meeting

XXV. Executive Session

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It is presently anticipated that the items mentioned in the Resolution can be disclosed to the public when a decision is made upon the same, and in personnel matters, with the consent of the employee.

XXVI. Adjournment

Time: _____