

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
REGULAR PERSONNEL COMMISSION MEETING
1525 W. Highland Ave.
San Bernardino, CA 92411**

**MINUTES
November 6, 2025, at 5:30 p.m.**

A. PRELIMINARY FUNCTIONS:

1. Call to Order

The regular meeting of the Personnel Commission was called to order at 5:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members: Ms. Valeria Dixon, Chairperson
Mr. Michael Salazar, Vice Chairperson
Mr. George Bohn, Member – Absent

Staff: Ms. Irma Garcia, Personnel Director
Mrs. Tamara Booker, Senior Personnel Analyst
Ms. Nersidalia Garcia, Secretary III

4. Approval of Agenda

Ms. Dixon moved to approve the agenda. Mr. Salazar second the motion.

Mr. Salazar shared that he was not present on October 20, 2025, therefore he asked to table the item until December 4, 2025.

Ms. Dixon moved to approve the agenda with the amendment to table the October 20, 2025, minutes until the next Regular Personnel Commission meeting. Mr. Salazar second the motion.

Motion carried.

5. Approval of Minutes

Ms. Dixon moved to approve the minutes from the October 8, 2025, Regular Personnel Commission meeting. Mr. Salazar second the motion.

Motion carried.

6. Tabled – Approval of minutes from the October 20, 2025, Special Personnel Commission meeting.

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B. PUBLIC COMMENTS:

Jesse Padilla, applicant for Custodian I, appealed to the Commission on the removal of his name from the Custodian I eligibility list. Mr. Padilla was offered a Custodian I position at Hunt Elementary School and soon thereafter he received a removal from the eligibility list notice. He asked the Commission for consideration and an opportunity to work for the San Bernardino City Unified School District. He requests that his name remains on the eligibility list. Ms. Dixon informed him that staff will send correspondence of the results for the appeal accordingly.

C. CONSENT ACTION ITEMS:

Ms. Dixon moved to approve the Consent Action Items. Mr. Salazar second the motion.

Motion carried.

D. ACTION ITEMS:

1. Classification Specification Revisions:

a. Food Production Worker, salary range 30A

Ms. Dixon moved to approve the revisions to the Food Production Worker classification specification. Mr. Salazar second the motion.

Ms. Irma Garcia briefly shared that CSEA and District agreed to the revisions on the classification specification and was approved by the Board on Tuesday, November 4, 2025. Mr. Salazar asked if there were any concerns with the revisions. Ms. Garcia shared that staff had no concerns. Ms. Dixon inquired about the salary range increase and Ms. Garcia shared that salary range increases were approved in May of 2024.

Motion carried.

b. Senior Food Production Worker, salary range 38

Ms. Dixon moved to approve the revisions to the Senior Food Production Worker classification specification. Mr. Salazar second the motion.

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Motion carried.

E. DISCUSSION:

The next Personnel Commission meeting will be held in person on Thursday, December 4, 2025, at 5:30 p.m., at 1525 W. Highland Ave., San Bernardino, CA 92411.

F. COMMENTS FROM PERSONNEL COMMISSIONERS:

Mr. Salazar and Ms. Dixon wished a Happy Birthday to Ms. Irma Garcia. Ms. Dixon also wished the staff a safe and Happy Thanksgiving enjoying time with loved ones.

H. CLOSED SESSION

The Commission adjourned to closed session at 5:43 p.m. to discuss:

Pursuant to California Government Code §54956.9 and §54957:

1. Consideration of legal matters coming within the purview of the attorney/client relationship.
2. Consideration of appointment, employment, dismissal, or evaluation of an employee.
 - a. Applicant #25-1008-02
 - b. Applicant #25-1008-03
 - c. Applicant #25-1106-01
 - d. Applicant #25-1106-02

The Commission reconvened to open session at 6:24 p.m. and reported on the following action(s) taken in closed session.

- a. Applicant #25-1008-02- Granted

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- b. Applicant #25-1008-03- Granted
- c. Applicant #25-1106-01- Granted
- d. Applicant #25-1106-02- Denied

I. ADJOURNMENT:

The Commission adjourned the meeting at 6:25 p.m.