



Monthly Maintenance Report

Director of Maintenance
Josh Rountree
December 2025



Tickets created during period: 41

Of them closed: 33

Still open: 8

Tickets that were reopened: 2

Average time spent: 4h 21m 57s

Average response time: 3h 41m 4s

Average duration: 15h 54m 9s

Maintenance Update

- We had one basketball winch stop working at Carberry. A new winch and cables were installed on all of the winches.
- Irrigation blowout is complete.
- Two rooms in the industrial arts building at EMS has new HVAC units up and running. These rooms are the special education classrooms.
- Looking at the best options to repair the domes where holes have been made in the foam from the last repair job.
- Upson company came out to make some repairs at the highschool. There were numerous holes, cuts, and tears in the dome covering. I had them seal and coat them to help mitigate further damage.
- Snow glass and construction replaced a few windows that were broken around the district. We had 2 window that were broken at the maintenance shop due to rocks being thrown and one in the modular at the middle school. The windows at the maintenance shop were both very old and single pane windows. I had them replaced with new vinyl windows and one of them took some framing to make it fit correctly.



Upcoming Projects

- Working with Wright Brothers on the HVAC project for the middle school.
- Receiving bids to replace the drop ceiling in the EHS gym and the 2nd and 3rd floor bathroom remodels/these are on hold for now.
- We have started to get bids to replace the outdated sports field lights at the highschool.
- Working with CM company on the new property that we purchased next to the high school.