CHULA VISTA ELEMENTARY SCHOOL DISTRICT

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EACH CHILD IS AN INDIVIDUAL OF GREAT WORTH

MINUTES
BOARD OF EDUCATION

Regular Meeting – November 12, 2025

Closed Session – 4:00 P.M.
Open Session – 6:00 P.M.

Dr. Lowell J. Billings Board Room, Education Service and Support Center
Streamed Online

ORDER OF BUSINESS

1. OPENING PROCEDURES

President Ugarte called the meeting to order at 4:05 P.M.

A. Roll Call

Members Present:
Ms. Lucy Ugarte, President
Ms. Delia Dominguez Cervantes, Clerk
Ms. Jessica R. Tolston, Member

Members Absent:
Mr. Francisco Tamayo, Vice President
Ms. Keren Ramirez Dominguez, Member

Others Present:
Dr. Eduardo Reyes, Superintendent
Ms. Sharon Casey, Asst. Supt. Student Services
Ms. Jessica Morales, Asst. Supt. of Leadership and Learning
Dr. Angela Rosendale, Interim Asst. Supt. Human Resources
Mr. Mark Pong, Asst. Supt. of Business Services and Support
Ms. Maria Montgomery, Executive Director, Instructional Services and Support
Ms. Lalaine Perez, Executive Director, Language Development/State & Federal Program
Ms. Araceli Guzman, Supt. and Board of Education Administrative Manager

2. APPROVE AGENDA

A. Approval of Agenda

Motion: DOMINGUEZ CERVANTES, Second: TOLSTON,
Vote: AYES: DOMINGUEZ CERVANTES, TOLSTON, UGARTE
Absent: RAMIREZ DOMINGUEZ, TAMAYO

3. ORAL COMMUNICATIONS ON CLOSED SESSION ITEMS

A. Oral Communications for Closed Session Items

The Oral Communications section provides the public with an opportunity to address the Board on closed session items only. Persons wishing to be heard may attend in person and should complete a "Request to Be Heard" card and submit it to the Recording Secretary before the start of the meeting. Speakers are requested to limit their remarks to three minutes and speak in a respectful and professional manner. The Board shall limit the total time for public input on each topic to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public comments depending on the number of persons wishing to be heard. The Board of Trustees cannot legally take action or respond to matters not posted on the public agenda due to government code but will refer the matter to the Superintendent for review and report.

No speakers.

4. ADJOURN TO CLOSED SESSION

A. Closed Session Information

President Ugarte adjourned to closed session at 4:07 P.M. in accordance with the following:

B. Government Code Sections 3549.1(d) and 54957.6: Collective Bargaining/Employee Negotiations; Agency Negotiators: Adams Silva & McNally LLP; Employee Organizations: Chula Vista Classified Employees Organization (CVCEO); Chula Vista Educators (CVE); Nonrepresented Employees; Administrators Association Chula Vista (AACV)

C. Government Code Section 54957(b)(1): Public Employee Discipline/Dismissal/Release

D. Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings Case No. 2025090595

E. Conference with Legal Counsel - Anticipated/Pending Litigation Pursuant to Government Code Section 54956.9 Subsection D2 (1 Case)

5. RECONVENE TO OPEN SESSION

A. Call to Order/Roll Call

President Ugarte reconvened to open session at 6:15 P.M.

Members Present:
Ms. Lucy Ugarte, President
Mr. Francisco Tamayo, Vice President
Ms. Delia Dominguez Cervantes, Clerk
Ms. Keren Ramirez Dominguez, Member
Ms. Jessica R. Tolston, Member

Members Absent:
None.

Others Present:
Dr. Eduardo Reyes, Superintendent
Ms. Sharon Casey, Asst. Supt. Student Services
Ms. Jessica Morales, Asst. Supt. of Leadership and Learning
Dr. Angela Rosendale, Interim Asst. Supt. Human Resources
Mr. Mark Pong, Asst. Supt. Business Services and Support
Ms. Maria Montgomery, Executive Director, Instructional Services and Support
Ms. Lalaine Perez, Executive Director, Language Development/State & Federal Program
Ms. Giovanna Castro, Director of Communications
Ms. Araceli Guzman, Supt. and Board of Education Administrative Manager

B. Report Out from Closed Session

President Ugarte reconvened to open session at 6:16 P.M. She reported that Vice President Tamayo arrived to closed session at 4:45 P.M., and Board Member Ramirez Dominguez at 4:07 P.M.

Clerk Dominguez Cervantes reported that in closed session:

Government Code Section 54956.9(d)(1): Conference with Legal Counsel – Existing Litigation in Office of Administrative Hearings Case No. 2025090595

Motion: DOMINGUEZ CERVANTES, Second: TOLSTON,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TOLSTON, UGARTE
ABSENT: TAMAYO

C. Pledge of Allegiance

President Ugarte led the Pledge of Allegiance.

6. APPROVE AGENDA

A. Approval of Agenda

President Ugarte stated that the Staff has withdrawn Item 10.I.

Motion: TOLSTON, Second: TAMAYO,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

7. COMMUNICATIONS TO THE BOARD OF EDUCATION

A. Chula Vista Classified Employees Organization

Vice President of Communications, Barbara Poukkula, reported that CVCEO has completed its election cycle. She recognized the outgoing Board for their service and accomplishments: President A. Reed, Vice President of Employee/Employer Relations Ernie Gutierrez, Vice President of Health & Welfare Rosi Alonzo, Secretary Maria Ponce, and Site Representative Chair Diana Lopez. She then announced the newly elected Board: President Rubi Williams, Vice President of Health & Welfare Diana Guerrero, Secretary Susan Broma, Treasurer Sara Ramos, and Site Representative Chair Maria Mendez.

Ms. Poukkula highlighted the following topics:

- Reallocation Process – ensuring fair and competitive salaries aligned with neighboring districts.
- One-Year Temporary Position – Behavior Support Assistants funded with one-time monies being eliminated in the upcoming school year.
- Class size – CVCEO stands with CVE in support of ensuring appropriate class sizes.

B. Chula Vista Educators

President Rosi Martinez thanked district leaders for their support during Kindness Week and emphasized the importance of creating schools that are both safe and welcoming. She shared two real incidents underscoring the need for a closed-campus policy: an armed individual entering a classroom after dismissal due to open gates, and a known registered offender being identified only because office staff insisted on check-in procedures. She urged the Board to adopt the policy to ensure student and staff safety, noting that the minor inconvenience of checking in is worthwhile.

She also spoke about the start of negotiations, with open articles including wages, health benefits, community schools, class size, and psychologists. She highlighted how class-size agreements must consider safety, quality of student support, and the needs of students with IEPs—emphasizing that adequate staffing, materials, collaboration time, and meaningful inclusion practices are essential. She cautioned against budget cuts that impact mental health services or supports that directly affect students.

She closed by wishing everyone a happy Thanksgiving and encouraging continued kindness throughout the year.

C. Administrators Association Chula Vista

8. ORAL COMMUNICATIONS

A. Oral Communications Guidelines

The Oral Communications section provides the public with an opportunity to address the Board on non-agenda items. Persons wishing to be heard may attend in person and should complete a "Request to Be Heard" card and submit it to the Recording Secretary before the start of the meeting. Speakers are requested to limit their remarks to three minutes and speak in a respectful and professional manner. The Board shall limit the total time for public input on each topic to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public comments depending on the number of persons wishing to be heard. The Board of Trustees cannot legally take action or respond to matters not posted on the public agenda due to government code but will refer the matter to the Superintendent for review and report.

There were 33 public speakers. Public speaking was reduced to two minutes per person.

Motion: UGARTE, Second: TAMAYO,
Vote: AYES: TAMAYO, TOLSTON, UGARTE
Vote: NO: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ

- Heather Gallana addressed concerns regarding class sizes.
- Robin Alcoba addressed concerns regarding class sizes and combo classes.
- Everett Alcoba addressed concerns regarding class sizes and combo classes.
- Traci Talamantez addressed concerns regarding class sizes.
- Dr. Hezekiah Herrera addressed concerns regarding class sizes.
- Chelice Gilman addressed concerns regarding class sizes.
- Rachel Teehan addressed concerns regarding class sizes.
- Kathryn Snyder addressed concerns regarding class sizes.
- Melissa Forte addressed concerns regarding class sizes.
- Sawyer Hart addressed concerns regarding class sizes.
- Rachel Lipowsky addressed concerns regarding class sizes.
- Nicole Uribe addressed concerns regarding class sizes.
- Marissa Scudamore addressed concerns regarding class sizes.
- Brigid Ellison addressed concerns regarding dual language immersion.
- Anita Lopez addressed concerns regarding dual language immersion.
- Mary Mendoza addressed concerns regarding dual language immersion.
- Ruth Mercer addressed concerns regarding dual language immersion.
- Steve Vitela addressed concerns regarding dual language immersion.
- Whitney Taylor addressed concerns regarding dual language immersion.
- Rosa Morales addressed concerns regarding dual language immersion.
- Anna Vasquez addressed concerns regarding dual language immersion.
- Jasmine Griffin addressed concerns regarding dual language immersion.
- Laura Gracia addressed concerns regarding dual language immersion.
- Serafina Tamayo addressed concerns regarding dual language immersion.
- Hilda Escamilla addressed concerns regarding dual language immersion.
- Gisel Barrett addressed concerns regarding dual language immersion.
- Noelle Cravens addressed concerns regarding dual language immersion.
- Bertha Lopez addressed concerns regarding dual language immersion.
- Nathaniel Hansen addressed concerns regarding teacher transfer.

- Alma Haydee Elenes addressed concerns regarding teacher transfer.
- Monica Rojas Cabrera addressed concerns regarding special education at Tiffany Elementary.
- Cara Good addressed concerns regarding Liberty Elementary's promotion ceremony.
- Amanda D. addressed concerns regarding Liberty Elementary's promotion ceremony.

President Ugarte announced a break at 7:58 P.M., and the meeting reconvened at 8:10 P.M.

9. ORAL PRESENTATIONS AND WRITTEN REPORTS

A. District Safety/Health Update

Security Program & Safety Operations Manager Ahmed Wiggins provided a brief update on district safety and health initiatives.

Following the presentation, Board Members had the opportunity to ask questions and offer comments.

B. Presentation on Leadership and Learning

Assistant Superintendent of Leadership and Learning, Jessica Morales, presented an update on the progress of the Turnaround Leadership Domain and the Rigorous Learning for All initiative, highlighting the strong collaborative efforts between the District leadership team and site administrators. She introduced Senior Director Jennifer Carpenter and Principal Lead Ashley Paez, who supported the presentation.

The presentation overview included:

- Rigorous Learning for All
- Turnaround Leadership
- Professional Learning
- Coaching Visits
- Learning Walks
- Lead Principals

Following the presentation, Board Members were given the opportunity to comment and ask questions.

10. CONSENT CALENDAR

A. The following items listed under Consent Calendar are considered by the Board in one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

President Ugarte announced that Staff has withdrawn Item 10.I.

Item 10.C., Subsection K was pulled by Board Member Ramirez Dominguez; Items 10.C., Subsections C, F, and K, and 10.D., 10.F., 10.G., 10.H., and 10.N. by Clerk Dominguez Cervantes.

Motion: TAMAYO, Second: DOMINGUEZ CERVANTES,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

B. Adopt Board of Education Meeting Minutes: Regular Meeting and Special Meeting

C. Approve and/or Ratify Human Resources Items A Through K **(2025-26.033)**

Board Members had an opportunity to comment and ask questions.
Motion: TAMAYO, Second: DOMINGUEZ CERVANTES,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

D. Adopt Resolution Regarding Early Notification Incentive for Retiring Certificated Employees **(2025-26.034)**

Board Members had an opportunity to comment and ask questions.
Motion: TAMAYO, Second: TOLSTON,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

E. Appoint New Member to Represent Chula Vista Elementary School District on the South County SELPA Community Advisory Committee for the period of November 13, 2025, Through June 30, 2026

F. Approve Memorandum of Understanding with WestEd for the Access and Administration of the California Healthy Kids Survey for the 2025-26 School Year

Board Members had an opportunity to comment and ask questions.
Motion: TAMAYO, Second: TOLSTON,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

G. Approve Annual Report on Statutory Fees and Mitigation Payments for Fiscal Year 2024-25, and Five-Year Report for Fiscal Years 2020-21 Through 2024-25

Board Members had an opportunity to comment and ask questions.
Motion: TAMAYO, Second: TOLSTON,
Vote: AYES: RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE
Vote: NO: DOMINGUEZ CERVANTES

H. Adopt Resolution Authorizing Utilization of the Region 14 Education Service Center Request for Proposal No. 14-23, for Advanced Technology Solutions Aggregator for the Period of November 13, 2025, Through December 31, 2026 and Approve the Purchase of SMART Board Screens and Stands **(2025-26.035)**

Board Members had an opportunity to comment and ask questions.
Motion: TAMAYO, Second: TOLSTON,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

I. Approve Award of Bid No.25/26-1 to GIGAKOM for Network Hardware Parts and Partial Labor for E-Rate Year 2026-27 for the Period of July 1, 2026, Through September 30, 2027, or Upon Completion of Project, Whichever Occurs First **THIS ITEM WAS WITHDRAWN BY STAFF**

J. Approve Award of Bid No. 25/26-6 to National Security Works, Inc. dba NSW Integrated Systems to Provide Districtwide Implementation and Modernization of Security Access Systems Across 53 sites, including 51 Schools and Two District Offices for the Period of November 13, 2025, Through April 5, 2026, or Upon Completion of Project

K. Approve Award of RFQ No. 25/26-9 to Bocadillo Chula Vista, California Comfort Restaurant Inc., California Pizza Kitchen Inc., Don Pedros Taco Shop, Mariscos y Comida Mx El Guero 2 Bochita LLC, El Tapatio Catering, EveryTable PBC, Feast On This, Inc., Hafa Adai Restaurant Group, LLC, and Manna Development Group LLC dba Our Daily Bread/Panera Bread for Meals and Catering Districtwide for the Period of November 13, 2025, Through June 30, 2026

L. Adopt Resolution Authorizing Designated Agents to Enter Into Contracts with the Child Development Division, California Department of Education, for Fiscal Year 2026-27 **(2025-26.036)**

M. Approve Contract with School Services of California, Inc., for Fiscal Information Services for the Period of December 1, 2025, Through June 30, 2026

N. (1) Approve Retention Release for Bid Package No. 1 – Prime Contractor for Burton C. Tiffany Elementary School Heating Ventilation and Air Conditioning and Roof Renovation Project to Southwest Construction Services, Inc., (SWCS, Inc.)

(2) Approve Change Order to Prime Contractor for a decrease in the Amount of ($337,538.01); and

(3) Approve Notice of Completion for Bid Package No. 1 – Prime Contractor to Southwest Construction Services, Inc., (SWCS, Inc.)

Board Members had an opportunity to comment and ask questions.

Motion: DOMINGUEZ CERVANTES, Second: TAMAYO,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

O. Approve Proposal for Geotechnical Evaluation Services for the Valle Lindo Elementary School Modernization Project to Ninyo & Moore for the Period of November 13, 2025, Through Completion of the Project

P. Approve Change Order No. 1 to Western State Builders for the Chula Vista Elementary School Playground Renovations at Various Sites Project

Q. Approve Award of Bid No. 25/26-8 Electric Marquees at Various Locations to Kaizen General Contractor Incorporated for the Period of November 13, 2025, Through April 6, 2026

R. (1) Approve Notice of Completion for Bid Package No. 24/25-23 – Prime Contractor to Frank & Son Paving, Inc.; and

(2) Approve Retention Release for Bid Package No. 24/25-23 – Frank & Son Paving, Inc., Prime Contractor for Removal, Replacement, and New Installation of Concrete at Four School Sites

S. Accept Donation **(2025-26.037)**

T. Ratify Purchase Orders, Warrants, and Checks Written/Issued, Technology Agreements, and Under $75K CUPCCA Projects Through October 31, 2025 **(2025-26.038)**

U. Approve and/or Ratify Inservice/Travel Requests **(2025-26.039)**

11. ADMINISTRATIVE ACTION ITEMS

A. Adopt and Establish December 17, 2025, at 6 p.m. as the Date and Time for the Annual Organizational Meeting of the Board of Education of the Chula Vista Elementary School District

Dr. Reyes noted that Education Code section 35143 requires that governing boards hold an annual organizational meeting for the purpose of electing officers and establishing dates of regular meetings. The District recommends December 17, 2025, for the date of the organizational meeting, and elect officers for 2026.

Board Members had an opportunity to comment and ask questions.

There were no speakers.

Motion: TAMAYO, Second: TOLSTON,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

12. FIRST AND SECOND READINGS, BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS

A. First and Second Reading/Possible Revision: Proposed Revisions to Board Policy 4112.5, Personnel, Criminal Record Security

Acting Asst. Supt. of Human Resources Dr. Angela Rosendale reported that minor revisions to the policy were reviewed and approved by the Policy Review Committee. Dr. Reyes noted that the Fiscal Crisis and Management Assistance Team (FCMAT) recommended that the District update its Board Policies. As a result, Board Policies—primarily from Human Resources and Business Services—will be presented for review and revision at each Board meeting moving forward.

Board Members had an opportunity to comment and ask questions.

Motion: TAMAYO, Second: DOMINGUEZ CERVANTES,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

B. First and Second Reading/Possible Adoption: Board Bylaw 9100 Bylaws of the Board

Dr. Reyes explained that this bylaw aligns with Education Code 35143, which requires the Board to hold an annual organizational meeting. Vice President Tamayo added that, as Human Resources and Business Services update their respective policies, the Board will likewise participate in updating its Board Bylaws.

Board Members had an opportunity to comment and ask questions.

No public speakers addressed the item.

Motion: DOMINGUEZ CERVANTES, Second: TAMAYO,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

C. First and Second Reading/Possible Adoption: Board Policy 4141/4241 Collective Bargaining Agreement

Dr. Reyes explained that this new policy aligns with Education Code 35160 and reflects practices the District has already been following.

Board Members had an opportunity to comment and ask questions.

Motion: TAMAYO, Second: DOMINGUEZ CERVANTES,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

D. First and Second Reading/Possible Adoption: Board Policy 3515.1, Campus Access and Safety

Asst. Supt. of Student Services, Ms. Sharon Casey, presented the new policy outlining campus access protocols designed to strengthen safety across all school sites. Dr. Reyes added that many schools have expressed strong interest in enhanced campus-access safety measures to ensure that students and staff are protected while on campus. He emphasized to the Board and the public that this policy is not intended to limit parent or volunteer involvement. On the contrary, the District values and welcomes parent and community participation—this policy simply ensures that all visitors check in through the front office, so access is safe, consistent, and secure. Dr. Reyes also clarified that the policy applies to non-charter schools.

Board Members had an opportunity to comment and ask questions.

No public speakers addressed the item.

Motion: TAMAYO, Second: DOMINGUEZ CERVANTES,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

E. First and Second Reading/Possible Revision: Proposed Revisions to Board Policy 4017.2 Personnel, Resignation

Acting Asst. Supt. of Human Resources Dr. Angela Rosendale explained the revised policy, outlining the process an employee must follow when submitting a resignation and the corresponding actions the District will take to formally accept and process that resignation.

Board Members had an opportunity to comment and ask questions.

No public speakers addressed the item.

Motion: TAMAYO, Second: TOLSTON,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

F. First and Second Reading/Possible Revision: Proposed Revisions to Board Policy 4112.61/4212.61/4312.61 Personnel, Employment References

Acting Asst. Supt. of Human Resources Dr. Angela Rosendale explained that the revised policy defines the District's responsibilities and guidelines for providing employment references and letters of recommendation for current and former employees.

Board Members had an opportunity to comment and ask questions.

No public speakers addressed the item.

Motion: TAMAYO, Second: RAMIREZ DOMINGUEZ,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

13. GENERAL INFORMATION ITEMS/REPORTS

A. Report Calendar to Board of Education

Board Member Ramirez Dominguez requested the following report/update:

- Combo class numbers at Veterans Elementary

Board Member Tolston requested the following report/update:

- Dual Language Immersion (DLI) Program Presentation

Motion: TOLSTON, Second: TAMAYO

Clerk Dominguez Cervantes requested the following reports/updates:

- DLI curriculum material update
- Combo classes update
- Schedule Special Board Meeting addressing the implementation of FCMAT recommendations
- Number of students, by grade, below state academic standards
- Achieve3000 software update
- Principal training on Title I funds
- Community Schools Academic Impact Report
- Average Daily Attendance (ADA)
- Sweetwater Authority

- Guide/Ledger for Progress Report Card
- Sensory room at Parkview Elementary

Vice President Tamayo requested the following report/update:

- TK classrooms at Finney Elementary

14. BOARD COMMUNICATIONS

Board Member communication. Report only.

15. SUPERINTENDENT'S COMMUNICATION

A. Superintendent's Communications to the Public

Dr. Reyes provided an update to the Board.

16. ADJOURNMENT

A. Adjourn the Meeting to closed session

President Ugarte adjourned the meeting at 9:33 P.M.

B. The next Regular Meeting of the Board of Education of the Chula Vista Elementary School District will be held on December 17, 2025, at 4:00 P.M. for Closed Session and 6:00 PM for the Open Session

Motion: TOLSTON, Second: RAMIREZ DOMINGUEZ,
Vote: AYES: DOMINGUEZ CERVANTES, RAMIREZ DOMINGUEZ, TAMAYO, TOLSTON, UGARTE

Eduardo Reyes, Ed.D. Secretary

Jessica R. Tolston, Clerk