

**EASTWOOD SCHOOL DISTRICT  
BOARD OF EDUCATION ORGANIZATIONAL MEETING**

**Eastwood Administrative Offices  
120 E. College Avenue  
Pemberville, OH 43450  
419-833-6411  
January 8, 2026  
12:00 p.m.**

**AGENDA**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Public participation is governed by Board Bylaw 0169.1 - Public Participation at Board Meetings.

**I. Call to Order:**

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

The Oath of Office to be administered to the board members elected to the office for their terms beginning 1/1/2026.

**II. Roll Call:**

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

**III. Approval of proposed agenda for today's meeting:**

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

**IV. Communications:**

4.01 Correspondence

4.02 Presentations

**V. Organization of the Eastwood Board of Education:**

Nomination of 2026 President of the Eastwood Board of Education.

\_\_\_\_\_  
\_\_\_\_\_

5.01 Close nomination for the 2026 President of the Eastwood Board of Education.

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

5.02 Election of \_\_\_\_\_ as 2026 President of the Eastwood Board of Education.

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

**VI. Nomination of 2026 Vice President of the Eastwood Board of Education.**

\_\_\_\_\_  
\_\_\_\_\_

6.01 Close nomination for the 2026 Vice President of the Eastwood Board of Education.

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

6.02 Election of \_\_\_\_\_ as the 2026 Vice President of the Eastwood Board of Education.

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

The Oath of Office to be administered to the 2026 President and Vice President of the Eastwood Board of Education.

6.03 Establish Regular Board of Education Meetings:

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Place: \_\_\_\_\_

VII. Board of Education Business:

7.01 Set Board of Education Compensation at \$125 per meeting, \$5000 maximum per member.

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

7.02 Establish Board of Education Service Fund at \$8,000, and resolution of authorized uses as listed.

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

7.03 Appointment of Pepple and Waggoner, LLC, and Squire Patton Boggs (US), LLC as legal counsel.

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

7.04 Approve resolution, per board policy, designating Monica Leppelmeier and Randy Rothenbuhler as the board designees to receive public records.

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

VIII. Organizational Procedure Resolutions:

8.01 Authorize the Treasurer

- To request advance draw of collected taxes
- To invest general fund and other fund monies (active, and interim funds, when practical) in investments authorized as stipulated by O.R.C. 135.14 and 135.142
- To borrow monies against anticipated receipts as needed
- To establish appropriations within the revenue projections
- To adjust appropriations, make advances between funds, and transfer funds as needed with the approval of the board within 30 days
- To pay bills insofar as they fall due, providing there is money in the appropriations
- To sign all checks, payable and payroll, to require only one signature, that of the Treasurer
- To review and approve expenses related to refreshments for meetings involving community and/or staff

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

IX. Organizational Procedure Resolutions:

9.01 Authorize the Superintendent

- To serve as purchasing agent for the district
- To employ such personnel as is needed subject to be presented for Board approval at the next regular meeting
- To approve short-term, unpaid leaves of absences
- To enter into contracts for special education and regular education student services with other school districts/providers up to \$25,000
- Designate the Superintendent to hear appeals for in-school or out-of-school suspensions

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

X. 2026 Board of Education Committee Appointments:

- 10.01 Audit/Financial Committee \_\_\_\_\_
- 10.02 Safe and Drug Free Schools \_\_\_\_\_
- 10.03 Wellness Committee \_\_\_\_\_
- 10.04 Athletic Council \_\_\_\_\_
- 10.05 Board of Education Policy \_\_\_\_\_

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

XI. 2026 Board of Education Representatives to Non-Board Committees:

- 11.01 Calendar Committee \_\_\_\_\_
- 11.02 EEF \_\_\_\_\_
- 11.03 Employee Communications \_\_\_\_\_
- 11.04 Pemberville Public Library \_\_\_\_\_
- 11.05 Technology Committee \_\_\_\_\_
- 11.06 Facilities Task Committee \_\_\_\_\_

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

XII. Treasurer recommends for consideration of the Board:

- 12.01 Approval of payment of performance incentives, as presented.  
\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford
- 12.02 Accept the resignation of Nichole Brown as High School Secretary effective 1/9/2026.  
\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford
- 12.03 Approve an 18-month contract for Nichole Brown as Assistant Treasurer effective 01/12/2026-06/30/2027.  
\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

XIII. Superintendent recommends for consideration of the Board:

- 13.01 Amend 1-year classified contract for Robert Strow as Bus Driver, to 12/1/2025.  
\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford
- 13.02 Approve a Memorandum of Understanding between the Eastwood Local School District, the Eastwood Education Association and employee Sarah Frank, as presented.  
\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

13.03 Approve a 6-month contract for Sarah Frank as Middle School Assistant Principal, effective 1/5/2026-06/30/2026.

XIV. Superintendent recommends for consideration of the Board:

14.01 Approve a Memorandum of Understanding between the Eastwood Local School District and the Eastwood Education Association to modify the school calendar, as presented.

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

14.02 Approve the second reading of the 2026-2027 School Calendar, as presented.

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford

XV. Adjournment:

\_\_\_\_\_ Mrs. Culp \_\_\_\_\_ Mr. Helm \_\_\_\_\_ Mrs. Krukemyer \_\_\_\_\_ Mr. Rothenbuhler \_\_\_\_\_ Mr. Rutherford